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Budget

MONTANA

EXECUTIVE BUDGET
1984 - 1985

SUBMITTED BY:

GOVERNOR TED SCHWINDEN

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State of Montana
Office of the Governor
Helena, Montana 59620

TED SCHWINDEN
GOVERNOR

January 3, 1982

MEMBERS OF THE FORTY-EIGHTH LEGISLATIVE ASSEMBLY

In accordance with Article VI, Section 9 of the Constitution of Montana, I am pleased to transmit to you the 1984-85 biennial Executive Budget recommendations for State Government.

You can expect full cooperation from this office and the executive branch agencies during your deliberations.

Respectfully submitted,

TED SCHWINDEN
Governor

OFFICE OF BUDGET AND PROGRAM PLANNING

Analyst Agency Assignments

449-3084

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General Government and Natural Resources

	1111	Environmental Quality Council
	5401	Highways
Doug Booker	1101	Legislative Auditor
	1102	Legislative Fiscal Analyst
	1104	Legislative Council
	1109	Senate Legislative Assembly
	1110	House Legislative Assembly
	2110	Judiciary
	3201	Secretary of State
	3401	State Auditor
	6101	Administration
	6104	Public Employee Retirement System
	6105	Teachers Retirement
	6701	Adjutant General
	6702	Civil Defense Agency
Carolyn Doering	5201	Fish, Wildlife and Parks
	5501	State Lands
	5706	Natural Resources and Conservation
	5603	Livestock
	6201	Agriculture
	6501	Commerce
JanDee May	1112	Consumer Counsel
	3101	Governor's Office
	3202	Commissioner of Political Practices
	4107	Board of Crime Control
	4108	Highway Traffic Safety
	4110	Justice
	4201	Public Service Regulation
	5801	Revenue

GENERAL FUND STATUS

In April 1981, at the end of the 47th Legislature, the Governor's Office of Budget and Program Planning (OBPP) projected an ending general fund balance for June 30, 1983, of $17.5 million.

By November, 1981, general fund revenues were substantially exceeding the April estimates. Based upon these trends, OBPP and various legislative spokesmen anticipated revenues in excess of $330.0 million in FY83 with a potential ending general fund balance of $50 to $60 million.

A year later, in November of 1982, it became apparent that the overall deterioration in the national economy was adversely affecting state revenues and that revenue growth between FY82 and FY83 would not exceed 1%.

This deterioration in the national economy has greatly affected the major sources of revenue for Montana. There has been a much slower rate of growth in personal income than previously anticipated. The price and production of coal has been lower than projected. And while oil production estimates have been met, oil prices have been much lower than expected.

Over the past ten years Montana has been able to avoid some of the fiscal problems of other states because of the diversity of the major revenue sources. Our major revenue sources are personal income, corporate income, interest earnings, oil production, and coal production.

These sources of revenues have grown at various rates. At no time have all five sources declined at the same time. However, in recent months four of these five sources have declined.

Shortfalls in the FY83 revenue estimates have caused OBPP to re-examine the long term FY84 and FY85 revenue estimates. These estimates made in the spring of 1981 were based on an annual growth of 8.5%, thought to be a conservative estimate at that time. The following table shows a comparison between the original and current revenue estimates for the general fund in millions of dollars.

Fiscal Year	Original Estimate	Percent Increase	Current Estimate	Percent Increase
FY82	320.3		320.3	
FY83	332.7	3.9%	323.3	.9%
FY84	380.1	14.2%	357.5	10.6%
FY85	412.5	8.5%	389.5	9.0%

Note: The oil severance tax increases from 5 to 6% and the Business Inventory Tax Credit is eliminated between FY83 and FY84.

The decreased revenue base in FY83 along with the reduction in anticipated revenue growth has lowered the original revenue estimates by $45.6 million. This has caused us to exercise considerable restraint when preparing the recommended budget. However, inflationary pressures on agency operating costs have also eased. Therefore agency budget increases need not be as high as in the past.

In summary, the original long range budget estimates were made during a period of high inflation and very different economic conditions than now exist. However, even under the present adverse economic conditions a balance has been maintained between revenues and expenditures.

EXPENDITURE LIMITATION

In the past, revenues were a key factor when preparing the Executive Budget. Proposed appropriations and tax relief all had to fit within projected revenues. However, with the passage of HB653 (Expenditure Limitation Act) during the 47th Legislature, a new element was added to the budget process. Now the total increase in biennium appropriations from the general, earmarked and cash portion of the bond proceeds and insurance clearance funds are limited to the growth in Montana's personal income. This new law not only limits the total appropriations but also forces a balance between increases in general, earmarked and cash building funds which can make the process even more complex.

To determine the overall effect of the expenditure limitation for the 1985 biennium, the average personal income growth allowable must be calculated. The method to be used is spelled out in section 17-8-106 MCA: "The growth percentage is the percentage difference between the average Montana total personal income for the 3 calendar years immediately preceding the next biennium and the average Montana total personal income for the 3 calendar years immediately preceding the current biennium."

Using these criteria, the personal income growth was determined using the following statistics.

Personal Income Growth

Calendar Year	Personal Income (Billions)	Source
1978	$5.547718	Bureau of Economic Analysis
1979	6.021112	Bureau of Economic Analysis
1980	6.637110	Bureau of Economic Analysis
1981	7.458292	Bureau of Economic Analysis
1982	8.094171	Governor's Budget Office

Since the average total personal income for the three years immediately preceding the current biennium (1978,1979, and 1980) is $6.068647 billion and the average total personal income for the three years immediately preceding the 1985 biennium (1980,1981 and 1982) is $7.396558 billion, the growth in personal income between these two periods is 21.88%. This percentage is the limit on appropriation growth for the 1985 biennium.

To complete the calculation of the expenditure limitation, it is necessary to determine the total appropriations for the 1983 biennium, according to the definition contained in section 17-8-105, MCA. This section specifically excludes interest payments, tax relief, and inter-governmental transfers from the appropriation base. The following table shows the development of the appropriation base using these criteria.

Base Appropriation Calculations
1983 Biennium
(Millions)

	General Fund	Earmarked Fund	Cash Bldg Fund	Total
1983 Biennium Appropriations	$683.2	$593.2	$15.2	$1,291.6
EXCLUSIONS				
Interest payments				
Tax anticipation notes	3.9			3.9
Transfers				
Transfer to Highway Account	24.0			24.0
Transfer to Foundation Program	32.0			32.0
Tax Relief				
Vehicle Fee Reimbursement	30.0			30.0
Total	$593.3	$593.2	$15.2	$1,201.7

The final step in determining the expenditure limit for the 1985 biennium is multiplying the adjusted 1983 biennial appropriation total ($1,201.7 million) by the allowable growth factor (21.88%). This yields the total amount that may be appropriated from these three funds during the 1985 biennium - $1,464.6 million.

The Executive Budget recommendations are slightly below the limitations imposed by the act.

Executive Budget Summary
1985 Biennium
(Millions)

Expenditure Limitation	$1,464.6
Recommended earmarked appropriation*	-742.2
Recommended building and renewable resource program**	-7.1
Recommended general fund appropriation	-710.7
Expenditure Limitation Balance	$ 4.6

In summary, the Executive Budget recommendations have complied with the state Expenditure Limitation Act.

* The earmarked appropriation includes a reserve of $14.0 million for the recommendation of the interim legislative Committee on Education Financing to make the 15 mill permissive levy mandatory for the foundation program.

** The building and renewable resource programs will be submitted by the Departments of Administration and Natural Resources and Conservation under separate cover.

ECONOMIC OVERVIEW

Montana's tax revenue is significantly dependent upon the prevailing economic climate of the state, nation, and, in some cases, the world. These conditions not only affect tax receipts but they also dictate the costs of goods and services purchased by state government. Clearly, an analysis of the economy is needed to formulate a budget.

Economic variables play an especially crucial role when developing revenue forecasting models. However, recent state legislation has placed greater emphasis on Montana personal income as a means to limit the growth in state government disbursements. Both disbursements and receipts are significantly influenced by Montana personal income and the U.S. consumer price index.

The key variables that measure the performance of any economy are personal income, employment and manufacturing shipments or production. More specifically, variables affecting Montana's economy and revenue collections include: 1) Montana personal income, 2) Montana employment, 3) rate of inflation, 4) Montana population, 5) energy prices and 6) interest rates. This list is not exhaustive but it does cover the major variables.

Montana's economy appears to lag but parallel the national economy. However, during the past decade, Montana's economic upturns and downturns have been less pronounced than the national average. This is partly due to Montana's scarcity of heavy industry and its reliance on the energy sector: oil, coal, and natural gas exploration and production.

Personal Income

Montana's total personal income directly affects state personal income tax receipts and state government disbursements. Indirectly, personal income affects retail spending, which in turn affects collections of corporate taxes and sumptuary taxes, such as liquor and cigarette taxes.

From 1970 to 1981, personal income has increased 174% in Montana versus 165% nationally. The state's per capita income for 1981 was $9,410, compared with the Rocky Mountain region figure of $10,056 and the national figure of $10,491.

The following tables summarize personal income statistics for Montana, the Rocky Mountain Region and the United States.

TABLE 1

MONTANA PERSONAL INCOME

CY	Personal Income ($ Bil)	%chg
1970	$ 2.389807	9.53
1971	2.514897	5.23
1972	2.942757	17.01
1973	3.463542	17.70
1974	3.746940	8.18
1975	4.059793	8.35
1976	4.371231	7.67
1977	4.752017	8.71
1978	5.547718	16.74
1979	6.021112	9.81
1980	6.637110	8.95
1981	7.458393	12.37
----------PROJECTED----------		
1982	8.094171	8.52
1983	8.874678	9.64
1984	9.725172	9.58
1985	10.580617	8.80

TABLE 2

Total Personal Income
(millions)

	Montana		Rocky Mountain Region		United States	
CY	Amount	%chg	Amount	%chg	Amount	%chg
1970	$ 2,390		$ 18,074		$ 803,922	
1971	2,515	5.23	19,950	10.38	861,904	7.21
1972	2,943	17.02	22,680	13.68	944,852	9.62
1973	3,464	17.70	26,216	15.59	1,058,902	12.07
1974	3,747	8.17	29,432	12.27	1,162,203	9.76
1975	4,060	8.35	32,171	9.31	1,258,643	8.30
1976	4,371	7.66	35,767	11.18	1,385,201	10.06
1977	4,752	8.72	40,027	11.91	1,534,708	10.79
1978	5,548	16.75	46,474	16.11	1,726,732	12.51
1979	6,021	8.53	52,994	14.03	1,943,579	12.56
1980	6,637	10.23	59,717	12.69	2,153,593	10.81
1981	7,458	12.37	67,645	13.28	2,405,598	11.70
Annual Growth Rate		10.9%		12.8%		10.5%

TABLE 3

Per Capita Income

	Montana		Rocky Mountain Region		United States	
	Amount	%chg	Amount	%chg	Amount	%chg
1970	$ 3,428		$ 3,588		$ 3,945	
1971	3,537	3.18	3,841	7.05	4,167	5.63
1972	4,092	15.69	4,225	10.00	4,515	8.35
1973	4,762	16.37	4,743	12.26	5,010	10.96
1974	5,083	6.74	5,209	9.83	5,448	8.74
1975	5,419	6.61	5,564	6.82	5,842	7.23
1976	5,763	6.35	6,046	8.66	6,367	8.99
1977	6,161	6.91	6,585	8.91	6,984	9.69
1978	7,076	14.85	7,428	12.80	7,775	11.33
1979	7,630	7.83	8,230	10.80	8,655	11.32
1980	8,417	10.31	9,094	10.50	9,480	9.53
1981	9,410	11.80	10,056	10.58	10,491	10.66

Source: Bureau of Economic Analysis
Projected: Governor's Budget Office

Employment

Employment in the state affects total personal income and consumer spending, thereby affecting personal income tax and sumptuary tax receipts. This variable is also indicative of business activity and helps guage corporate tax receipts.

From 1970 through 1981, total non-agricultural employment grew by more than 43% or 86,100 jobs. Almost all of this increase was in the wholesale trade, retail trade and services sectors.

Montana's unemployment rate rose in 1981 to 6.9 percent in response to the national recession. This compares to the national rate of 7.6 percent.

TABLE 4

MONTANA EMPLOYMENT

CY	Unemployment (000's)	%chg	Non-Agricultural Employment (000's)	%chg
1970	11.9	50.63	199.1	1.79
1971	13.6	14.29	204.9	2.91
1972	13.9	2.21	215.3	5.08
1973	14.6	5.04	224.2	4.13
1974	16.7	14.38	233.9	4.33
1975	20.6	23.35	238.2	1.84
1976	20.0	-2.91	251.1	5.42
1977	22.0	10.00	264.8	5.46
1978	22.0	0.00	280.4	5.89
1979	19.0	-13.64	283.8	1.21
1980	22.0	15.79	280.4	-1.20
1981	26.0	18.18	285.2	1.71

Source: Montana Department of Labor and Industry

Inflation

Inflation rates measure the rate of price increase and/or decrease for goods and services. During high inflationary periods, consumption of these goods and services may decline. In addition, employment levels may decrease because of prohibitive business operating costs. In almost all cases, inflation has some impact on each revenue source. Those sources that are especially affected in Montana are income and severance taxes.

Chase Econometrics forecasts a stable rate of inflation during the 1984-85 biennium of approximately 6 percent. This outlook anticipates: 1) the sharp decline in oil demand which will prevent any major increase in oil prices; 2) relatively modest increases in wages caused by high unemployment and by smaller cost-of-living increases than in recent years; and 3) the Federal Reserve policies will not become excessively stimulative.

Table 5 lists three major measures of inflation: 1) the consumer price index (CPI) 2) the implicit gross national product deflator, and 3) the wholesale price index (WPI). National averages are listed due to the difficulty in obtaining accurate Montana data.

TABLE 5

MEASURES OF INFLATION

CY	US CPI 1967=100	%chg	US Imp. GNP Deflator 1972=100	%chg	US WPI 1967=100	%chg
1970	116.3	5.92	91.4	5.42	110.4	3.66
1971	121.2	4.21	96.0	5.03	114.0	3.26
1972	125.3	3.38	100.0	4.17	119.1	4.47
1973	133.1	6.23	105.7	5.70	134.7	13.10
1974	147.7	10.97	115.1	8.89	160.1	18.86
1975	161.2	9.21	125.7	9.21	174.9	9.24
1976	170.5	5.70	132.3	5.25	183.0	4.63
1977	181.5	6.45	140.0	5.82	194.2	6.12
1978	195.5	7.71	150.4	7.43	209.3	7.78
1979	217.5	11.25	163.4	8.64	235.6	12.57
1980	246.9	13.52	178.6	9.30	268.8	14.09
1981	272.4	10.33	195.5	9.46	293.4	9.15
----------	----------	----------	PROJECTED	----------	----------	----------
1982	289.8	6.39	207.9	6.34	300.9	2.56
1983	307.8	6.21	220.0	5.82	320.8	6.61
1984	327.4	6.37	234.1	6.41	344.6	7.42
1985	352.7	7.73	249.9	6.75	377.0	9.40

Source: Chase Econometrics, Inc.

Population

The number of people in Montana affects personal income, employment and consumption of liquor, beer, wine, cigarettes and other commodities. Population by age cohorts also helps forecast specific sources that are correlated to demographic trends.

Since 1979 the population growth of the state has increased at a faster rate than in the nation as a whole. This population pattern is common to the Rocky Mountain region.

The following tables present population trends of Montana, the Rocky Mountain Region and the United States.

Table 6

MONTANA POPULATION

CY	Total Population (000's)	%chg
1970	694.4	.06
1971	711.0	2.39
1972	719.0	1.13
1973	727.0	1.11
1974	737.0	1.38
1975	749.0	1.63
1976	759.0	1.34
1977	771.0	1.58
1978	784.0	1.69
1979	789.0	.64
1980	786.7	-.29

Source: U.S. Bureau of Census

TABLE 7

Population Data

	Montana		Rocky Mountain Region*		United States	
CY	Population	%chg	Population	%chg	Population	%chg
1950	591,000	5.7	3,484,000	15.8	151,326,000	14.5
1960	675,000	14.2	4,317,000	23.9	179,323,000	18.5
1970	694,000	2.8	5,006,000	16.0	203,212,000	13.3
1980	786,690	13.4	6,551,312	30.9	226,504,825	11.5

*Includes Colorado, Idaho, Montana, Utah and Wyoming.
Source: U.S. Bureau of the Census

Energy Prices

The oil severance tax, coal severance tax and natural gas severance tax is influenced directly or indirectly by energy prices.

According to Chase Econometrics, the demand for oil remains weak (and is tied, to a large degree, to an economic recovery). Substantial excess productive capacity exists within OPEC although current production levels are far below those desired by many member nations. As a result, the outlook is for only modest price increases in the future.

The current recession has impacted the natural gas markets as well. However, controlled gas ceiling prices should continue to escalate under the terms of the Natural Gas Policy Act, with average prices increasing well above the rate of inflation.

For Montana, coal prices are not as bleak as one would first suspect. A majority of the current coal contracts contain inflationary clauses allowing companies to adjust contract prices by the U.S. Consumer Price Index or some other appropriate index.

Table 8 shows energy prices as reported by the producers of coal, oil and natural gas in Montana.

Table 8

ENERGY PRICES

CY	MT Coal Contract Sales Price per Ton($)	%chg	MT Oil Well-Head Price per BBL($)	%chg	Montana Nat. Gas Price per MCF($)	%chg
1970	N/A	N/A	2.83	3.35	.0824	.98
1971	N/A	N/A	3.05	7.77	.0844	2.43
1972	N/A	N/A	2.99	-1.97	.1016	20.38
1973	N/A	N/A	3.86	29.10	.1621	59.55
1974	N/A	N/A	6.87	77.98	.2570	58.54
1975	4.208	N/A	7.83	13.97	.3938	53.23
1976	4.398	4.51	8.59	9.71	.4408	11.93
1977	4.325	-1.66	9.07	5.59	.7351	66.76
1978	5.096	17.83	8.98	-.91	.8374	13.92
1979	6.820	33.83	11.96	33.18	1.2024	43.59
1980	7.720	13.20	20.92	74.92	1.4361	19.44
1981	8.633	11.83	34.46	64.72	1.9004	32.33
----------			PROJECTED		----------	
1982	9.788	13.38	31.31	-9.14	2.2311	17.40
1983	10.325	5.49	32.33	3.26	2.5211	13.00
1984	11.274	9.19	36.13	11.75	2.7783	10.20

Source: Historical data -- Montana Department of Revenue
Projected: Governor's Budget Office

Interest Rates

Interest rates directly affect Montana's investment earnings from both short and long-term securities. In addition, these rates indirectly affect other tax sources by influencing economic variables; notably construction activity, consumer spending and business borrowing.

The current federal fiscal policy aims to control the growth in the basic money supply. According to many economists, this policy has promulgated high interest rates that have slowed economic recovery while lessening inflationary pressures.

Table 9 presents the interest rates the state has earned on both short and long-term investments.

Table 9

INTEREST RATES

FY	STIP* Yield	%chg	TCA** Yield	%chg
1974	8.83%		8.66%	
1975	9.04	2.38	6.74	-22.17
1976	7.02	-22.35	6.65	-1.34
1977	6.76	-3.70	6.28	-5.56
1978	7.15	5.77	6.88	9.55
1979	8.12	13.57	8.41	22.24
1980	10.23	25.99	10.51	24.97
1981	11.95	16.81	12.05	14.65
1982	13.78	15.31	13.57	12.61

Source: Historical data -- Board of Investments
* STIP: Short Term Investment Pool
**TCA: Treasury Cash Account

Conclusion

Most economists agree that the current recession will subside sometime in 1983, probably during the second or third quarter assuming no major fiscal policy changes and continued declining interest rates. Economists expect recovery from this recession to be a relatively gradual process.

Montana has felt the pinch of the recession, especially in vulnerable areas (construction, logging, mining, lumber products industry, employment of unskilled labor, tourism, retail sales, and the home resale market). Nevertheless, Montana has fared better than the rest of the nation with a lower percentage of people out of work. Western Montana has been hit worst by the recession in the state.

During the next three to five years, economists see a slow and gradual growth for the economy. Montana's economy is expected to behave similarly.

REVENUE ESTIMATING PROCEDURES

The interaction of economic factors with tax sources, coupled with legislative changes that affect historical data bases, make revenue forecasting a complex procedure often requiring utilization of computer facilities and sophisticated mathematical techniques.

Revenue forecasting may be divided into four major categories: 1) regression analysis, 2) rate-of-change methods, 3) expert judgment, and 4) mathematical-judgemental techniques. Because each of these methods is used to estimate particular tax sources in Montana, they are described below.

Regression analysis is the most frequently used technique to estimate revenue in Montana. This method is used heavily in economic, business and scientific research to discover an equation that represents the relationship between two or more variables.

The first step of regression analysis is to identify factors (independent variables) that affect the predicted revenue source (dependent variable). The independent variables must be quantifiable and identifiable. Historical and future values of the variables must be available and accurate.

The second step is to derive the mathematical equation that states the relationship between the independent variable(s) and the dependent variable. The resultant equation describes a trend line that can be used for estimating future values of the revenue source. Future values of the independent variables are entered into the equation to compute an estimate for future values of the dependent variable.

Projected values of independent variables are usually obtained from an outside source (e.g., Chase Econometrics, Inc.). Often, the independent variables of a revenue-estimating equation are economic variables. The regression equation mathematically states the relationship between economic factors and the tax source.

Regression analysis allows little or no room for subjective judgment. Judgment enters only when choosing the independent variables to use in the equation. If the variables do not perform well according to statistical tests, the equation cannot be used for predictive purposes. Regression analysis implicitly assumes that the relationship between the independent and dependent variables will hold in the future as it has in the past.

When the independent variables are, themselves, the dependent variables of other equations, resulting in a long "chain" of regression equations, the estimating technique is called econometric modelling. The independent and dependent variables are frequently stated in logarithmic form.

The second major forecasting technique, the rate-of-change method, works well for sources that are unaffected by business cycles. The estimate is formulated by using the average change in collections or the average percent change in collections, as recorded in the past, and applying that change to the prior year's collections to derive the next year's collections.

The rate-of-change method is an old technique that was used extensively prior to 1930. Since then, taxes have been increasingly placed upon cycle-sensitive sources and estimators have recognized the importance of accounting for economic fluctuations. The rate-of-change method still works well in Montana for estimating various revenue sources.

The expert judgment method utilizes the knowledge and experience of the estimator to arrive at an estimate. This method is used in conjunction with all other techniques to some extent and exclusively on erratic sources that will not yield to any mathematical model. Subjective judgment alone is used to estimate very few of Montana's tax sources. Obviously, there are numerous pitfalls involved with this method; however, for some sources, this technique has produced remarkably good results at the hands of estimators familiar with a source. On rare occasions, an estimator with unreliable historical data or an erratic source cannot use any other technique. This method is used by estimators in all states for "problem" tax sources.

The mathematical-judgmental methods include simulation, questionnaire/sampling projections, and income elasticity analysis. Each of these procedures relies on computer processing, subjective judgment for the selection of input parameters/variables and mathematical formulae for ultimate projections.

REVENUE ESTIMATES

Montana tax revenue depends upon the state's economic condition. Therefore, the revenue estimates formulated for the 1984-85 biennium reflect the lingering effects of the current recession and a slow, gradual recovery throughout the biennium. Specific economic assumptions used when estimating collections follow the descriptions outlined earlier.

State revenue (appropriated funds) for FY84 is estimated at $1,116,299,000; General Fund revenue for FY84 is expected to total $357,512,000. The increase from the prior year is due largely to higher personal income, higher energy prices and the increase in the oil severance tax rate.

Total state revenue (appropriated funds) for FY85 is estimated at $1,160,827,000; General Fund revenue for the same period is estimated at $389,455,000.

Appropriations are allocated primarily from the General Fund, the Earmarked Revenue Fund, the Federal and Private Revenue Fund, and the Revolving Fund. Most of the major tax sources contribute to the General Fund; therefore, these sources are discussed below.

General Fund Revenue

General Fund revenue includes collections from levies upon personal income, corporate income, coal sales, liquor consumption, insurance premiums, etc. Since most sources are influenced by the business cycle, revenue estimates formulated for most General Fund revenues utilize the economic forecasts outlined above.

The table below is a summary of estimated receipts followed by a revenue description and the forecast methodology used for the larger General Fund sources.

GENERAL FUND REVENUE ESTIMATES

Source of Revenue	Actual FY82	%chg FY82-83	Estimated FY83	%chg FY83-84	Estimated FY84	%chg FY84-85	Estimated FY85
Individual Income Tax	$ 92,034,568	6.20	97,742,000	8.97	106,513,000	5.43	112,294,000
Long Range Bond Excess	20,450,000	16.26	23,776,000	9.29	25,985,000	7.89	28,034,000
Corporation Taxes	26,234,449	-13.08	22,803,000	8.91	24,834,000	17.82	29,259,000
Coal Taxes	16,375,541	-4.38	15,659,000	19.70	18,744,000	24.75	23,383,000
Interest on Investments	42,442,555	-8.55	38,815,000	-2.98	37,658,000	-5.05	35,757,000
Coal Tax Trust Interest	11,542,421	47.12	16,981,000	14.17	19,387,000	30.48	25,296,000
Insurance Taxes	12,790,003	4.28	13,337,000	5.46	14,065,000	4.90	14,754,000
Liquor Profits	5,750,000	-5.41	5,439,000	4.93	5,707,000	4.92	5,988,000
Oil Production Taxes	45,473,425	-4.34	43,498,000	29.60	56,374,000	10.30	62,179,000
Inheritance Taxes	7,680,529	-17.56	6,332,000	6.40	6,737,000	6.61	7,182,000
Institution Reimbursement	10,974,197	-16.31	9,184,000	7.38	9,862,000	17.43	11,581,000
Liquor Excise Taxes	6,572,066	4.49	6,867,000	4.92	7,205,000	5.23	7,582,000
Wine Tax	715,246	27.09	909,000	1.87	926,000	1.73	942,000
Metal Mines Taxes	1,861,208	-21.61	1,459,000	2.54	1,496,000	4.01	1,556,000
Electrical Energy Taxes	1,753,173	1.99	1,788,000	2.01	1,824,000	1.97	1,860,000
Drivers' License Fees	916,606	-1.70	901,000	2.00	919,000	1.96	937,000
Telephone Tax	2,167,815	8.50	2,352,000	8.46	2,551,000	8.47	2,767,000
Beer License Tax	1,229,888	.98	1,242,000	1.05	1,255,000	.96	1,267,000
Natural Gas Tax	2,474,811	11.00	2,747,000	12.23	3,083,000	11.64	3,442,000
Freight Tax	1,344,761	10.50	1,486,000	10.50	1,642,000	10.54	1,815,000
Other Sources	9,719,863	2.59	9,972,000	7.75	10,745,000	7.77	11,580,000
GRAND TOTAL:	$320,503,125	.87	$323,289,000	10.59	$357,512,000	8.93	$389,455,000

Individual Income Tax

Individual or personal income tax is the largest contributor to the General Fund in Montana. The tax law was enacted in 1933 and has been altered many times. Currently, 64% of the tax is deposited in the General Fund, 25% in the Public School Equalization earmarked account, and 11% in the Long-Range Bond Building Program sinking account.

The tax is levied against Montana taxable income (personal income adjusted for exemptions and deductions). It is, therefore, estimated by forecasting each of the three components of taxable income, computing tax liability from taxable income and, finally, converting to fiscal year receipts.

Economic variables that influence gross income and deductions are: 1) Montana employment, 2) Montana personal income, and 3) general economic conditions including the inflation rate.

Tax receipts are estimated by a three step process. The first step is to estimate total reported income and deductions based on the above economic variables. Also at this stage, the standard deduction amounts, personal exemption amount and tax brackets are adjusted by the anticipated growth in the inflation rate.

The second step is to simulate, on a base year, the effects of income and deduction growth with the indexed variables. In this case, calendar year 1981 data was available for this purpose. This process provided an estimate for calendar years 1982, 1983, 1984, 1985 tax liabilities.

The final step is to derive fiscal year receipts. This is accomplished by allocating portions of calendar year liabilities to fiscal year receipts. Historical data on fiscal year tax collections were used to determine the allocations.

General Fund Income Tax Collections

Fiscal Year	General Fund Collections ($ Millions)	Percent Change
1969	$ 19.982843	N/A
1970	24.877342	24.49
1971	27.070705	8.82
1972	43.620321	61.13
1973	49.321939	13.07
1974	50.527303	2.44
1975	56.703595	12.22
1976	62.412990	10.07
1977	71.591377	14.71
1978	79.117312	10.51
1979	90.509280	14.40
1980	86.391870	-4.55
1981	93.463223	8.19
1982	92.034568	-1.53
----------PROJECTED----------		
1983	97.742000	6.20
1984	106.513000	8.97
1985	112.294000	5.43

Corporation Tax

The corporation license tax is levied against a corporation's net income earned in Montana. The corporation income tax is imposed on corporations that, for reasons of jurisdiction, are not taxable under a license tax. These taxes apply to both domestic and foreign corporations, although there is an alternative rate for foreign corporations meeting specific requirements.

Corporation tax is distributed like individual income tax; 64% to the General Fund, 25% to the Public School Equalization earmarked account, and 11% to the Long-Range Bond Building Program sinking account. Eighty percent of the taxes collected from financial institutions is distributed to local governments in which the financial institution is located. The remaining twenty percent is allocated by the above formula.

Forecasting receipts from this tax source is extremely difficult. This is primarily due to the lack of good historical data on actual tax collections exclusive of audit receipts.

An attempt was made to forecast corporate income using U.S. pre-tax corporate profits and U.S. coporate tax liability. However, it is our belief that the unique mixture of industries in Montana forces Montana corporate income to deviate from national variables. Therefore, the tax estimates provided incorporate information from the administrator of the corporation tax division and do not rely solely upon our regression equations.

When corporate taxes became due in FY80, interest rates were so high some corporations chose to defer tax payments until the following year. The table below reflects the inflated receipts in FY81.

General Fund Corporation Tax Collections

Fiscal Year	General Fund Collections ($ Millions)	Percent Change
1969	$ 5.164751	N/A
1970	6.102954	18.17
1971	6.147716	0.73
1972	7.326719	19.18
1973	7.716643	5.32
1974	10.071143	30.51
1975	14.130292	40.30
1976	14.732872	4.26
1977	15.972633	8.41
1978	18.712814	17.16
1979	23.098659	23.44
1980	26.658417	15.41
1981	30.962755	16.15
1982	26.234449	-15.27
-----	PROJECTED	-----
1983	22.803000	-13.08
1984	24.834000	8.91
1985	29.259000	17.82

Coal Severance Tax

A coal severance tax is imposed upon coal mined in Montana. The tax is distributed among a number of accounts as follows: 19% to the General Fund, 5% to the Public Schools Equalization earmarked account, 0.5% to the County Land Planning earmarked account, 8.75% to the Local Impact earmarked account, 0.5% to the State Library earmarked account, 2.5% to the Alternative Energy Research Development earmarked account, 1.25% to the Renewable Resources Bond sinking account, 2.5% to the Coal Tax - Park Acquisition Trust Fund account, 10% to the Education Trust Fund account, and 50% to the Permanent Trust Fund account. Effective July 1, 1983, 0.625% will be allocated to a Water Development Sinking Account and the Renewable Resources Bond Sinking Account.

The coal tax rates are placed upon total coal sales in Montana. The taxable value of coal sales depends on the contract sales price per ton of coal and the number of tons sold. In order to forecast coal tax collections in Montana, the price per ton and the production level must first be forecast.

A number of national factors influence Montana coal prices. Regression analysis shows that the price per ton of Montana coal depends on the U.S. producer price index for coal and the U.S. index of coal production.

The number of tons of coal mined in Montana can be forecast by using regression equations. However, such predictions have historically overlooked a number of outside factors. Therefore, production numbers were obtained from a telephone survey of the major coal producers.

Total sales of Montana coal is calculated by multiplying the price per ton by the number of tons produced. The predominant tax rate (30% of sales) is then applied to estimate tax collections. The estimates shown for FY83, 84, and 85 have been adjusted for the pending litigation between the Crow Indian Tribe and the state of Montana.

General Fund Coal Severance Tax Collections

Fiscal Year	General Fund Collections ($ Millions)	Percent Change
1969	$ .019106	N/A
1970	.050300	163.27
1971	.212056	321.58
1972	.483434	127.97
1973	.694213	43.60
1974	3.315416	377.58
1975	5.395415	62.74
1976	10.586335	96.21
1977	14.362422	35.67
1978	11.241695	-21.73
1979	12.806813	13.92
1980	20.222579	57.90
1981	13.378906	-33.84
1982	16.375541	22.40
----------PROJECTED----------		
1983	15.659000	-4.38
1984	18.744000	19.70
1985	23.383000	24.75

Insurance Premiums Tax

The State of Montana collects a tax on net premiums or gross underwriting profit from each insurance company operating in the state. The tax rate for foreign insurers (most companies operating in Montana) is 2.75% of net premiums from Montana operations. The tax was first enacted in 1897.

The tax is distributed between two accounting entities: 1) General Fund, 2) Police and Firemen's Pension and Retirement earmarked account.

The amount of insurance carried by Montanans depends upon the affordability of insurance, the number of married couples in the state (life insurance is more likely to be carried by married persons), the number of homes in the state (home insurance, mortgage/title insurance), etc.

A two-step process is used to forecast insurance premiums tax receipts. First, total premiums tax is calculated by a mathematical relationship between Montana disposable income and historical total tax collections. Next, the amount of insurance premiums tax deposited in the General Fund is computed by subtracting pension and retirement monies from the total premiums tax collections (estimated by the first step). Historically, pension and retirement funds have increased at about the same rate as inflation.

General Fund Insurance Premiums Tax Collections

Fiscal Year	General Fund Collections ($ Millions)	Percent Change
1969	$ 3.080786	N/A
1970	4.003699	29.96
1971	4.333425	8.24
1972	5.065751	16.90
1973	5.612473	10.79
1974	6.166923	9.88
1975	6.723217	9.02
1976	7.496699	11.50
1977	8.885923	18.53
1978	9.787436	10.15
1979	10.748226	9.82
1980	11.031794	2.64
1981	9.551061	-13.42
1982	12.790003	33.91
----------	PROJECTED	----------
1983	13.337000	4.28
1984	14.065000	5.46
1985	14.754000	4.90

Oil Severance Tax

A severance tax is imposed upon the production of petroleum and other mineral or crude oil in the state. The tax rate is based upon the total gross value of the oil produced. The tax was first enacted in 1921 and has since undergone several modifications. Effective April 1, 1983, the tax rate will increase from 5% to 6%. Currently, 100% of the tax on the previous year's production is deposited in the General Fund. Collections on increased production in a county during any year are returned to the county for distribution to cities and county areas. This distribution is based upon a population formula.

The gross value of Montana oil is the product of the price of Montana oil per barrel and the number of barrels produced in the state. The price of oil produced in Montana depends upon federal regulations and consumer demand. Decontrol of oil has increased the price received for much of Montana's oil.

The number of barrels produced was estimated using production decline curve analyses. This method assumes implicitly that the factors which affected past production will continue to affect future production. However, this method cannot predict significant changes that could result from enhanced recovery projects, new discoveries or disruption in transportation facilities. The status quo is assumed to prevail throughout the 1984-85 biennium.

Oil prices were estimated using the forecasts of world oil prices provided by Chase Econometrics. These forecasts were adjusted for the type of oil that Montana produces.

Once the price per barrel and the number of barrels produced are known, they are multiplied together to yield total gross value. The tax rate is applied to the total gross value estimate to compute oil severance tax collections.

General Fund Oil Severance Tax Collections

Fiscal Year	General Fund Collections ($ Millions)	Percent Change
1969	$ 3.157007	N/A
1970	3.038492	-3.75
1971	2.766963	-8.94
1972	2.668316	-3.57
1973	2.692453	.90
1974	4.255716	58.06
1975	6.179984	45.22
1976	6.563569	6.21
1977	6.884010	4.88
1978	6.808100	-1.10
1979	7.056573	3.65
1980	10.544555	49.43
1981	18.654469	76.91
1982	45.473425	143.77
-----	PROJECTED	-----
1983	43.498000	-4.34
1984	56.374000	29.60
1985	62.179000	10.30

Interest on Investments and Coal Tax Trust Fund Interest

The Department of Administration's Board of Investments/Investment Division is charged with investing state funds. The statutes provide guidelines under which the funds must be invested (sections 17-6-201 and 17-6-211, MCA). Unless specifically stated by statute, all interest earned on these investments is deposited in the General Fund.

Interest earnings are determined by the amount of cash available to invest and the interest rates available for investments.

Projected investment earnings are based upon continuation of the present investment policies including the legislature authorizing the sale of tax anticipation notes.

Other assumptions used when estimating interest on investments include 1) a constant amount of cash available for investing, and 2) interest rates on investments gradually declining from the FY82 levels.

Assumptions used when estimating coal tax trust fund interest include 1) receipts to the permanent coal tax trust fund increasing at the same rate as general fund coal tax receipts, 2) interest rates on investments gradually declining from the FY82 levels, and 3) effective July 1, 1983, 15% of these earnings will be returned to the permanent coal tax trust fund.

General Fund Interest Earnings

Fiscal Year	Investment Earnings Collections ($ Millions)	Percent Change	Coal Trust Interest Collections ($ Millions)	Percent Change
1969	$ .872740	N/A	N/A	N/A
1970	1.064999	22.03	N/A	N/A
1971	1.027335	-3.54	N/A	N/A
1972	1.507755	46.76	N/A	N/A
1973	3.391643	124.95	N/A	N/A
1974	8.884671	161.96	N/A	N/A
1975	12.150937	36.76	N/A	N/A
1976	10.607372	-12.70	N/A	N/A
1977	9.891246	-6.75	N/A	N/A
1978	10.663504	7.81	N/A	N/A
1979	12.714971	19.24	N/A	N/A
1980	18.633664	46.55	N/A	N/A
1981	26.566775	42.57	7.421901	N/A
1982	42.442554	59.76	11.542421	55.52
----------	PROJECTED	----------	----------	----------
1983	38.815000	-8.55	16.981000	47.12
1984	37.658000	-2.98	19.387000	14.17
1985	35.757000	-5.05	25.296000	30.48

Public Institution Reimbursements

The Department of Institutions receives reimbursements for the cost of sheltering and treating residents at the six state institutions. All revenue collected from this source is deposited in the General Fund. The four sources of reimbursements are:

1. Payment by residents or persons legally responsible for them

2. Payment by insurance companies with whom the resident is insured

3. Payment from state and matching federal Medicaid funds

4. Payment from federal Medicare funds

Most of the reimbursements come from Medicaid payments. For example, in FY82, approximately 79% of all reimbursements collected were Medicaid payments. Therefore, when estimating this source of revenue, major emphasis is placed upon the Medicaid component.

Title XIX of the Social Security Act created the Medicaid program to provide matching money to states to pay for medical services for eligible persons. States operate the program within federal guidelines, determining eligibility standards, services offered and the reimbursement rate for these services. In Montana the Department of Social and Rehabilitation Services (SRS) has this statutory authority.

The Department of Institutions was able to supply the executive budget office with an estimate of Medicaid institution reimbursements. This figure is used as a part of the total institution reimbursements estimate. The other three components of the revenue source are estimated by using a rate-of-change method. A 5% growth rate is applied to each component for each year of the biennium. The sum of the four components yields the total estimate for public institutions reimbursements.

The estimate shown for FY85 incorporates the anticipated Medicaid reimbursements for the Montana Youth Treatment Center at Billings.

The actual receipts shown for FY82 include monies received from the settlement of the patient account litigation.

General Fund Public Institution Reimbursements

Fiscal Year	General Fund Collections ($ Millions)	Percent Change
1969	$ 1.216546	N/A
1970	1.146193	-5.78
1971	1.069182	-6.72
1972	1.184218	10.76
1973	2.945826	148.76
1974	3.838150	30.29
1975	4.964138	29.34
1976	4.054219	-18.33
1977	6.324501	56.00
1978	7.532377	19.10
1979	7.264924	-3.55
1980	7.981975	9.87
1981	9.899562	24.02
1982	10.974196	10.86
----------PROJECTED----------		
1983	9.184000	-16.31
1984	9.862000	7.38
1985	11.581000	17.43

Inheritance Tax

The inheritance tax is imposed upon the transfer of any decedent's property, interest in property, or income from property within the state to any other person or corporation except a surviving spouse, or governmental or charitable organizations. All revenue collected from the inheritance tax is deposited in the General Fund.

The tax rate applied to the decedent's property depends upon the value of the estate and the beneficiary's relation to the decedent.

Tax receipts are estimated using three different approaches. The first two methods use regression models, one correlating tax receipts with Montana personal income and the other correlating tax receipts with Montana taxable valuation. The third approach is an expert judgment method, which incorporates information obtained from the inheritance tax administrator.

Although the mathematical models generally support the third method, they overlook some of the major historical fluctuations in the data. Therefore, the expert's opinion, which does account for historical and future fluctuations, was averaged with the other methods to arrive at a final estimate for inheritance tax collections.

General Fund Inheritance Tax Collections

Fiscal Year	General Fund Collections ($ Millions)	Percent Change
1969	$3.878692	N/A
1970	4.233429	9.15
1971	3.645252	-13.89
1972	4.233991	16.15
1973	4.457188	5.27
1974	5.659992	26.99
1975	5.395236	-4.68
1976	6.180106	14.55
1977	6.483191	4.90
1978	6.312432	-2.63
1979	6.490196	2.82
1980	8.537242	31.54
1981	6.195069	-27.43
1982	7.680529	23.98
----------PROJECTED----------		
1983	6.332000	-17.56
1984	6.737000	6.40
1985	7.182000	6.61

Liquor Profits and Excise Tax

The Department of Revenue is authorized to sell liquor and wines to the public and retail liquor establishments throughout the state. These sales result in profits, which are totally deposited in the General Fund, and excise tax collections, which are deposited likewise. A 10% license tax is collected and distributed to the Department of Institutions alcohol earmarked revenue account (65.5%) and to the Liquor Division revolving account (34.5%). The license tax is distributed to cities, towns and counties for law enforcement and support of alcohol rehabilitation programs.

Prices established by the department include a standard mark-up, the 16% excise tax and the 10% license tax. Receipts for both profits and taxes are estimated using several multiple regression equations. The models use economic variables to estimate net liquor sales, costs of goods sold and total operating expenses. The net change in liquor inventories is assumed to be zero.

Liquor taxes are calculated by applying the tax rate to liquor sales. Profits are computed by subtracting the cost of goods sold, discounts and operating expenses from total sales.

General Fund Liquor Tax and Profits Collections

Fiscal Year	Excise Tax Collections ($ Millions)	Percent Change	Liquor Profits Collections ($ Millions)	Percent Change
1969	$3.606190	N/A	$3.500000	N/A
1970	3.892771	7.95	4.653815	32.97
1971	4.197793	7.84	4.878745	4.83
1972	4.652984	10.84	5.950000	21.96
1973	5.022561	7.94	4.500000	-24.37
1974	5.730242	14.09	8.675600	92.79
1975	5.625391	-1.83	7.738305	-10.80
1976	5.900333	4.89	7.260551	-6.17
1977	6.286748	6.55	7.189862	-.97
1978	6.459007	2.74	6.778951	-5.72
1979	7.022237	8.72	7.200000	6.21
1980	5.764741	-17.91	5.500887	-23.60
1981	6.340958	10.00	7.499113	36.33
1982	6.572066	3.64	5.750000	-22.32
----------PROJECTED----------				
1983	6.867000	4.49	5.439000	-5.41
1984	7.205000	4.92	5.707000	4.93
1985	7.582000	5.23	5.988000	4.92

Long-Range Bond Excess

The Montana legislature may authorize the sale of bonds to fund the long-range building program. These bonds are repaid from a designated sinking fund account that is primarily funded by revenue from individual income tax, corporation tax, cigarette tax, and tobacco tax. When the amount of money in the sinking fund account exceeds the principal, interest and reserve requirement for outstanding bonds, the excess is transferred to the General Fund.

Revenues from this source are estimated by adding anticipated receipts from the tax sources mentioned above and subtracting the necessary principal and interest payments. By law, a reserve equal to the maximum amount of interest and principal that will become due on all outstanding bonds in any one year must also be deducted.

Independent forecasts of the tax receipts for individual income tax, corporation income tax, cigarette tax and tobacco tax are made using methods previously described. Information about principal, interest and reserve payments is obtained from the Department of Administration. The estimate for excess transferred to the General Fund is then calculated by a simple subtraction.

General Fund Long-Range Bond Excess Transfers

Fiscal Year	General Fund Collections ($ Millions)	Percent Change
1969	$ 8.000000	N/A
1970	6.200000	-22.50
1971	5.850000	-5.65
1972	7.540000	28.89
1973	8.685000	15.19
1974	7.717204	-11.14
1975	12.787314	65.70
1976	13.512425	5.67
1977	16.589012	22.77
1978	19.900000	19.96
1979	21.800000	9.55
1980	20.700000	-5.05
1981	26.500000	28.02
1982	20.450000	-22.83
----------PROJECTED----------		
1983	23.776000	16.26
1984	25.985000	9.29
1985	28.034000	7.89

Other General Fund Sources

The remaining General Fund tax sources are estimated in a manner similar to the revenue sources already discussed. The table below summarizes other significant General Fund revenue sources.

Other General Fund Tax Source Collections
Millions of Dollars

FY	Cigarette Tax	Metal Mines Tax	Electrical Energy Tax	Drivers License Fees	Telephone Tax	Beer Tax	Nat Gas Tax	Freight Tax	Wine Tax
69	3.7227	.7282	.5128	N/A	.5728	.6992	.3471	.2410	N/A
70	3.5374	1.4409	.6393	N/A	.6942	.7093	.3791	.2936	N/A
71	3.6449	1.9762	.7174	N/A	.7534	.8140	.4185	.2933	N/A
72	3.5793	1.3137	.7568	N/A	.7926	.8987	.4106	.3438	N/A
73	3.5685	1.8285	.8057	1.0378	.8791	.9238	.4127	.3913	N/A
74	3.6396	2.2397	.9930	.8511	.9708	.9588	.4069	.3711	N/A
75	3.7634	3.0994	.9465	1.0245	1.0609	1.0921	.4034	.4026	N/A
76	3.8653	1.8451	.9077	.5167	1.1370	1.2151	.4456	.4163	N/A
77	3.9623	2.1778	1.0829	.6095	1.2436	1.3256	.5275	.5683	N/A
78	3.9467	1.9790	1.8510	1.1118	1.3981	1.1854	.9236	.5826	N/A
79	3.9114	1.5445	2.5237	1.1718	1.6343	1.2014	1.1511	.6758	N/A
80	3.9674	2.5168	2.0610	1.1894	1.7838	1.2165	1.2640	.9564	1.3124
81	3.9705	1.5646	1.3680	1.1636	2.0394	1.2184	1.8813	1.2001	.9316
82	.0000	1.8612	1.7532	.9166	2.1678	1.2299	2.4748	1.3448	.7152
				PROJECTED					
83	.0000	1.459	1.788	.901	2.352	1.242	2.747	1.486	.909
84	.0000	1.496	1.824	.919	2.551	1.255	3.083	1.642	.926
85	.0000	1.556	1.860	.937	2.767	1.267	3.442	1.815	.942

BUDGET SUMMARY BY FUND

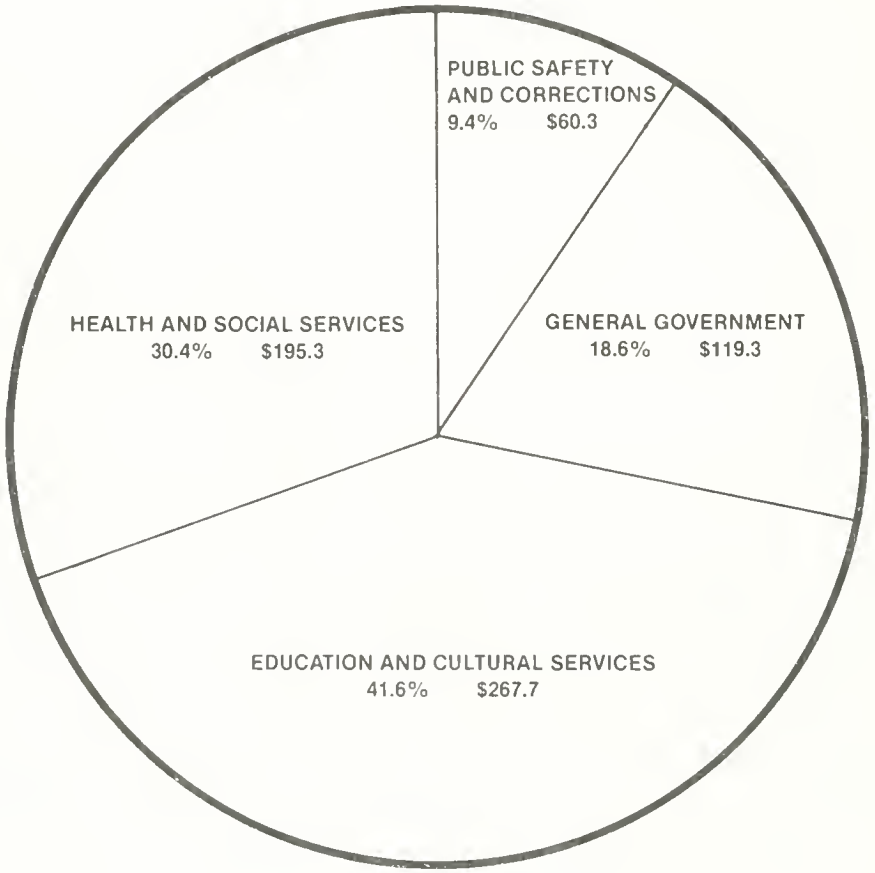
General Fund	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
LEGISLATIVE AUDITOR	962,777.30	1,545,382	1,525,477	1,729,356
LEGISLATIVE FISCAL ANALYST	444,696.19	595,467	599,622	619,664
LEGISLATIVE COUNCIL	1,856,719.96	2,103,927	2,051,257	2,152,484
LEGISLATURE-SENATE	228,983.41	0	0	0
LEGISLATURE-HOUSE	403,377.95	0	0	0
ENVIRONMENTAL QUALITY COUNCIL	165,273.41	200,048	268,208	277,501
JUDICIARY	3,227,666.29	3,630,814	3,878,057	3,906,688
GOVERNORS OFFICE	2,136,876.16	2,202,782	2,046,367	2,071,322
SECRETARY OF STATES OFFICE	839,421.36	907,541	915,568	920,452
COMMISSIONER OF POLITICAL PRAC	128,545.16	140,758	148,607	141,876
STATE AUDITORS OFFICE	1,550,991.18	1,817,866	2,001,767	2,097,995
OFFICE OF PUBLIC INSTRUCTION	65,093,827.59	35,352,383	41,432,064	46,260,460
BILLINGS VO TECH	627,507.00	687,715	650,110	667,687
BUTTE VO TECH	680,227.00	798,496	827,350	825,586
GREAT FALLS VO TECH	700,690.00	810,269	811,672	820,411
HELENA VO TECH	1,204,306.12	1,381,865	1,361,548	1,388,831
MISSOULA VO TECH	1,200,231.00	1,313,602	1,403,812	1,433,721
CRIME CONTROL DIVISION	217,538.03	245,684	233,915	231,576
DEPARTMENT OF JUSTICE	8,590,075.71	9,087,312	15,242,982	14,923,286
PUBLIC SERVICE REGULATION	1,210,421.25	1,388,971	1,445,367	1,451,974
BOARD OF PUBLIC EDUCATION	84,532.20	90,790	129,293	124,473
COMMISSIONER OF HIGHER ED	71,407,077.96	80,288,082	87,760,535	89,895,689
SCHOOL FOR THE DEAF & BLIND	1,560,519.07	1,856,605	2,046,322	2,085,106
MONTANA ARTS COUNCIL	104,793.00	112,119	159,300	116,767
LIBRARY COMMISSION	346,027.49	470,308	625,013	655,948
HISTORICAL SOCIETY	753,505.64	831,266	1,085,440	1,084,565
BOARD OF REGENTS	23,028.39	25,104	24,994	26,090
FIRE SERVICES TRAINING SCHOOL	189,678.42	199,480	283,099	272,646
DEPT OF FISH, WILDLIFE & PARKS	627,830.00	713,565	801,749	839,209
DEPT HEALTH & ENVIRON SCIENCES	3,149,803.68	3,644,590	4,356,974	4,530,331
DEPARTMENT OF HIGHWAYS	22,000,000.00	2,000,000	0	0
DEPARTMENT OF STATE LANDS	4,961,976.55	3,685,870	5,268,372	5,462,247
DEPARTMENT OF LIVESTOCK	585,164.20	717,190	677,298	695,927
DEPT OF NAT RESOURCES & CONSER	3,327,695.68	3,965,383	3,387,796	2,354,605
DEPARTMENT OF REVENUE	28,731,240.04	30,016,204	18,537,643	17,984,070
DEPARTMENT OF ADMINISTRATION	9,121,622.29	5,600,521	6,425,150	6,419,202
LONG RANGE BUILDING PLAN	0.00	1,002,100	0	0
DEPARTMENT OF AGRICULTURE	905,465.42	1,098,268	1,684,765	1,588,704
DEPARTMENT OF INSTITUTIONS	8,731,720.64	10,824,851	12,241,100	12,676,087
BOULDER RIVR SCHOOL & HOSPITAL	9,960,573.91	11,134,384	11,244,409	11,425,221
CENTER FOR THE AGED	2,064,650.52	2,357,433	2,578,231	2,586,823
EASTMONT TRAINING CENTER	1,581,512.79	1,882,451	2,101,975	2,131,811
MOUNTAIN VIEW SCHOOL	1,357,726.04	1,537,671	1,592,308	1,607,800
PINE HILLS SCHOOL	2,127,997.58	2,471,768	2,730,473	2,790,175
MONTANA STATE PRISON	7,430,472.81	9,385,930	9,228,206	9,355,878
SWAN RIVER YOUTH FOREST CAMP	676,570.40	752,162	799,588	797,893
VETERANS HOME	364,787.56	696,004	589,585	567,192
WARM SPRINGS STATE HOSPITAL	16,781,935.68	18,578,269	19,238,106	18,375,570
BOARD OF PARDONS	109,959.40	133,178	142,122	141,693
MONTANA YOUTH TREATMENT CENTER	0.00	0	149,113	2,398,712
DEPARTMENT OF COMMERCE	2,489,507.83	3,025,776	6,025,329	6,109,969
LABOR AND INDUSTRY	836,566.04	962,203	1,056,846	1,058,270

BUDGET SUMMARY BY FUND

General Fund	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
LABOR & IND-EMPLOYMENT SERVS	0.00	0	0	0
LABOR & IND-WORKERS' COMP	860,710.97	861,886	806,841	733,979
ADJUTANT GENERAL	848,349.51	989,875	1,384,561	1,465,325
DISASTER & EMERGENCY SERV DIV	183,778.56	205,676	249,264	218,722
DEPT SOCIAL & REHAB SERVICES	52,493,478.49	58,137,873	64,461,095	69,498,135
RESERVE FOR ELECTED OFFICIALS	0.00	0	2,000,000	2,000,000
Subtotal Disbursements	$348,250,410.83	$324,465,717	$348,716,645	$361,995,704
TREASURY FUND CONVERSION ADJ.	0.00	304,336-	0	0
SUPPLEMENTAL REQUESTS	0.00	9,785,000	0	0
LEGISLATIVE FEED BILL	0.00	3,500,000	0	0
TAX ANTICIPATION NOTES INTEREST	0.00	1,000,000	1,500,000	1,500,000
RESERVE FOR CONTINUING APPROPS.	0.00	3,972,289	0	0
"BUILD MONTANA PROPOSAL"	0.00	0	3,300,000	3,300,000
Total Disbursements	$348,250,410.83	$342,418,670	$353,516,645	$366,795,704
LICENSES & PERMITS	18,803,930.91	19,499,950	20,453,976	21,210,976
TAXES	206,350,253.97	205,397,300	233,631,869	255,975,869
SERVICE FEES	1,491,279.23	1,365,580	1,477,185	1,459,185
INVESTMENT EARNINGS	53,984,976.10	55,796,000	57,045,000	61,053,000
FINES	841,976.30	838,800	841,976	841,976
REIMBURSEMENTS	12,271,082.55	10,295,949	11,038,679	12,754,204
SALE DOCUMENTS,MERCH,&PROPERTY	5,865,073.21	5,564,888	5,821,278	6,102,278
RENTALS,LEASES, & ROYALTIES	150,270.37	162,302	151,421	151,421
MISCELLANEOUS	73,553.50	391,531	844,927	1,651,402
GRANTS,GIFTS,BEQUESTS,DONATION	40.65	0	0	0
INCOME COLLECTIONS & TRANSFERS	20,670,688.67	23,976,700	26,205,689	28,254,689
ESTIMATED REVERSIONS	0.00	7,000,000	7,000,000	7,000,000
Subtotal Anticipated Funds	$320,503,125.46	$330,289,000	$364,512,000	$396,455,000
LOCAL GOVERNMENT PROPOSAL[1]	0.00	0	19,792,000-	21,821,000-
TAX RELIEF PROPOSAL[2]	0.00	0	1,000,000-	1,000,000-
Total Anticipated Funds	$320,503,125.46	$330,289,000	$343,720,000	$373,634,000
Beginning Fund Balance	$61,401,424.24	$34,387,494	$22,257,824	$12,461,179
Add Adjustments[3]	$733,355.14			
Add Anticipated Funds	$320,503,125.46	$330,289,000	$343,720,000	$373,634,000
Subtract Disbursements	$348,250,410.83	$342,418,670	$353,516,645	$366,795,704
Ending Fund Balance	$34,387,494.01	$22,257,824	$12,461,179	$19,299,475[4]

NOTES : 1-This is a proposal to earmark 1/3 of the oil severance tax for local government.
2-This is a proposal to increase the senior citizens property tax credit.
3-This adjustment is for prior year revenue and disbursement activity.
4-If legislation is passed to continue the current general assistance grants-in-aid program, an $8.0 million reserve must be established in fiscal year 1985. Also, $3.5 million must be reserved for the 1985 legislative session.

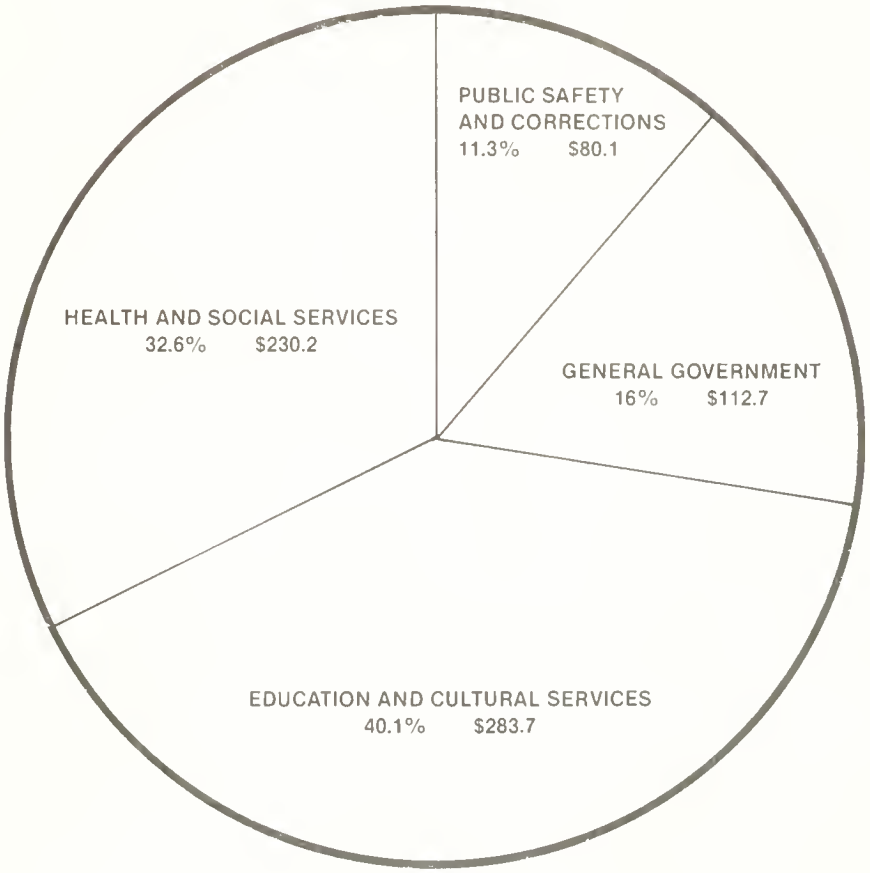
GENERAL FUND 1983 BIENNIUM BUDGET
BY
FUNCTIONAL AREA



1982-1983 BIENNIUM
MILLIONS OF DOLLARS

NOTE: THE AMOUNTS SHOWN EXCLUDE 30 MILLION DOLLARS FOR LOCAL GOVERNMENT VEHICLE FEE REPLACEMENT FOR COMPARABILITY PURPOSE.

GENERAL FUND 1985 BIENNIUM BUDGET BY FUNCTIONAL AREA



1984-1985 BIENNIUM
MILLIONS OF DOLLARS

NOTE: THE AMOUNTS SHOWN DO NOT INCLUDE THE ELECTED OFFICIALS RESERVE FOR BUDGET MODIFICATIONS.

BUDGET SUMMARY BY FUND

Earmarked Special Fund	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
LEGISLATIVE AUDITOR	615,117.43	783,425	858,874	830,526
LEGISLATIVE COUNCIL	414,495.63	42,000	528,140	179,000
CONSUMER COUNSEL	444,596.14	479,237	596,524	662,167
JUDICIARY	119,710.66	395,023	431,820	630,298
SECRETARY OF STATES OFFICE	86,703.58	90,561	103,467	107,272
COMMISSIONER OF POLITICAL PRAC	0.00	0	750	750
STATE AUDITORS OFFICE	7,629,592.02	161,276	122,600	122,600
OFFICE OF PUBLIC INSTRUCTION	127,203,547.41	143,580,275	136,823,475	128,121,475
BILLINGS VO TECH	376,306.01	503,907	565,893	565,893
BUTTE VO TECH	178,608.93	207,216	233,719	233,719
GREAT FALLS VO TECH	266,858.00	300,255	344,631	344,631
HELENA VO TECH	271,443.00	313,062	369,261	369,261
MISSOULA VO TECH	371,890.00	419,561	483,039	483,039
HIGHWAY TRAFFIC SAFETY	43,830.93	71,495	69,342	70,215
DEPARTMENT OF JUSTICE	7,194,214.52	7,903,006	3,142,594	3,192,600
COMMISSIONER OF HIGHER ED	13,234,198.00	14,722,452	14,805,840	15,812,051
MONTANA ARTS COUNCIL	24,512.00	0	33,899	30,537
LIBRARY COMMISSION	430,934.23	550,000	410,928	410,928
HISTORICAL SOCIETY	334,380.61	25,711	277,008	277,447
DEPT OF FISH, WILDLIFE & PARKS	10,811,146.76	11,311,950	14,872,873	15,112,501
DEPT HEALTH & ENVIRON SCIENCES	1,047,535.00	1,454,979	1,372,741	1,416,160
DEPARTMENT OF HIGHWAYS	74,321,327.88	92,984,898	109,683,519	137,855,378
DEPARTMENT OF STATE LANDS	4,933,963.47	3,037,380	3,277,359	3,315,402
DEPARTMENT OF LIVESTOCK	2,970,835.95	3,528,368	3,369,359	3,427,513
DEPT OF NAT RESOURCES & CONSER	7,310,920.81	7,165,523	9,557,189	10,665,066
DEPARTMENT OF REVENUE	8,514,936.23	707,286	766,396	732,742
DEPARTMENT OF ADMINISTRATION	9,458,161.45	1,837,679	1,825,309	1,771,092
LONG RANGE BUILDING PLAN	357,037.28	0	0	0
DEPARTMENT OF AGRICULTURE	540,794.75	723,686	991,327	990,610
DEPARTMENT OF INSTITUTIONS	2,221,328.11	736,498	787,536	842,112
BOULDER RIVR SCHOOL & HOSPITAL	9,275.26	10,567	12,206	12,427
CENTER FOR THE AGED	9,291.15	9,729	11,245	11,503
MOUNTAIN VIEW SCHOOL	1,406.50	0	0	0
PINE HILLS SCHOOL	24,881.67	20,367	24,928	24,877
MONTANA STATE PRISON	706,560.17	810,530	924,031	1,002,524
SWAN RIVER YOUTH FOREST CAMP	38,329.61	43,379	50,428	50,373
WARM SPRINGS STATE HOSPITAL	1,396,312.10	1,506,107	1,633,531	1,684,435
DEPARTMENT OF COMMERCE	4,686,269.17	14,363,874	35,922,780	38,022,164
LABOR AND INDUSTRY	13,256.76	15,300	2,800	2,800
LABOR & IND-WORKERS' COMP	5,524,927.25	5,999,330	6,611,778	6,165,393
DEPT SOCIAL & REHAB SERVICES	264,983.70	0	359,200	387,900
Total Deductions	$294,404,420.13	$316,815,892	$352,258,339	$375,937,381
LICENSES & PERMITS	29,425,027.30	23,484,840	31,775,282	34,095,126
TAXES	169,647,231.57	152,248,700	183,457,269	194,743,576
SERVICE FEES	8,900,016.13	8,881,214	10,720,785	10,851,626
INVESTMENT EARNINGS	5,619,235.82	4,251,022	6,710,647	7,386,168
FINES	951,656.77	1,218,200	1,275,707	1,275,707
REIMBURSEMENTS	1,247,622.06	1,672,279	1,761,266	1,775,280
SALE DOCUMENTS,MERCH,&PROPERTY	1,558,808.26	1,359,032	1,812,688	1,870,818
RENTALS,LEASES, & ROYALTIES	161,193.31	144,680	158,862	162,622

BUDGET SUMMARY BY FUND

Earmarked Special Fund	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
FIDUCIARY & TRUST	56,754.00	59,916	68,002	68,813
MISCELLANEOUS	1,075,340.31	880,501	1,115,781	1,115,781
GRANTS,GIFTS,BEQUESTS,DONATION	2,829,283.67	2,182,680	1,039,964	1,039,964
INCOME COLLECTIONS & TRANSFERS	125,440,684.99	67,292,255	69,607,899	73,348,799
FEDERAL ASSISTANCE	15,552,469.61	19,220,669	19,552,807	23,388,807
Total Additions	$362,465,323.80	$282,895,988	$329,056,959	$351,123,087
Beginning Fund Balance	$126,897,710.05	$197,668,289	$163,748,385	$140,547,005
Subtract Adjustments	$2,709,675.70-			
Ending Fund Balance	$197,668,289.42	$163,748,385	$140,547,005	$115,732,711

BUDGET SUMMARY BY FUND

Federal & Private Special Fund	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
GOVERNORS OFFICE	360,400.66	0	359,898	354,815
OFFICE OF PUBLIC INSTRUCTION	2,643,677.88	2,162,204	1,964,673	1,875,402
BILLINGS VO TECH	210,000.00	233,217	150,987	150,987
BUTTE VO TECH	176,040.00	186,782	118,806	118,806
GREAT FALLS VO TECH	195,720.00	217,259	142,457	142,457
HELENA VO TECH	298,800.00	331,578	218,284	218,284
MISSOULA VO TECH	319,440.00	339,164	213,632	213,632
CRIME CONTROL DIVISION	737,392.94	455,769	80,412	85,640
HIGHWAY TRAFFIC SAFETY	1,224,685.34	1,388,895	1,371,081	1,373,700
DEPARTMENT OF JUSTICE	285,321.13	0	2,625	0
PUBLIC SERVICE REGULATION	61,377.58	19,310	19,000	19,000
COMMISSIONER OF HIGHER ED	986,781.85	591,222	976,619	1,227,899
SCHOOL FOR THE DEAF & BLIND	600,057.67	522,929	405,965	379,296
MONTANA ARTS COUNCIL	387,178.47	240,752	244,534	253,974
LIBRARY COMMISSION	378,584.98	376,445	342,560	342,560
ADVISORY COUNCIL FOR VOC ED	92,575.06	94,000	95,221	95,231
HISTORICAL SOCIETY	272,319.16	154,075	212,736	217,601
FIRE SERVICES TRAINING SCHOOL	13,488.83	0	0	0
DEPT OF FISH, WILDLIFE & PARKS	6,303,769.22	4,525,325	4,504,937	4,529,696
DEPT HEALTH & ENVIRON SCIENCES	14,339,919.66	16,470,098	11,978,663	12,137,931
DEPARTMENT OF HIGHWAYS	76,309,895.75	109,348,689	90,293,441	78,163,875
DEPARTMENT OF STATE LANDS	2,492,236.68	8,725,562	8,933,572	8,619,834
DEPARTMENT OF LIVESTOCK	85,212.55	72,732	523,230	553,970
DEPT OF NAT RESOURCES & CONSER	2,536,887.28	1,626,038	825,053	806,450
DEPARTMENT OF REVENUE	949,871.94	941,977	1,165,633	1,147,151
DEPARTMENT OF ADMINISTRATION	102,478.93	30,578	0	0
LONG RANGE BUILDING PLAN	211,847.60	0	0	0
DEPARTMENT OF AGRICULTURE	1,382,679.46	1,574,389	1,128,298	1,091,972
DEPARTMENT OF INSTITUTIONS	1,470,045.64	1,374,488	2,062,611	2,098,981
BOULDER RIVR SCHOOL & HOSPITAL	308,598.70	58,983	37,334	34,772
CENTER FOR THE AGED	637.80	0	0	0
EASTMONT TRAINING CENTER	44,902.15	48,512	4,984	4,984
MOUNTAIN VIEW SCHOOL	91,331.29	68,261	56,938	57,411
PINE HILLS SCHOOL	569,228.97	466,309	379,065	379,065
MONTANA STATE PRISON	141,811.49	52,343	78,235	78,063
SWAN RIVER YOUTH FOREST CAMP	75,316.33	52,701	44,364	45,248
VETERANS HOME	922,259.63	727,500	1,141,180	1,291,109
WARM SPRINGS STATE HOSPITAL	56,581.81	44,550	34,638	17,897
MONTANA YOUTH TREATMENT CENTER	0.00	0	0	16,765
DEPARTMENT OF COMMERCE	4,720,968.00	3,215,675	15,811,851	15,817,720
LABOR AND INDUSTRY	286,780.89	286,930	343,783	333,289
LABOR & IND-EMPLOYMENT SERVS	29,890,137.34	17,760,660	30,020,877	28,769,295
LABOR & IND-WORKERS' COMP	66,650.56	90,149	94,758	96,535
ADJUTANT GENERAL	697,056.07	813,900	1,159,485	1,191,701
DISASTER & EMERGENCY SERV DIV	2,342,074.13	347,766	441,482	440,810
DEPT SOCIAL & REHAB SERVICES	100,019,513.05	27,859,768	120,063,247	125,146,410
Total Deductions	$255,662,534.47	$203,897,484	$298,047,149	$289,940,218
TAXES	1,739,740.20	2,080,000	2,121,405	2,121,405
SERVICE FEES	10,330.00	1,900	3,500	0
INVESTMENT EARNINGS	53,928.28	70,238	112,234	117,234

BUDGET SUMMARY BY FUND

Federal & Private Special Fund	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
REIMBURSEMENTS	11,994,529.06	12,606,307	10,685,586	11,141,685
SALE DOCUMENTS,MERCH,&PROPERTY	259,267.39	287,487	242,480	240,487
RENTALS,LEASES, & ROYALTIES	389,201.50	387,000	388,532	388,649
MISCELLANEOUS	394,882.30	393,000	291,123	291,123
GRANTS,GIFTS,BEQUESTS,DONATION	1,042,430.02	1,813,524	787,299	795,405
INCOME COLLECTIONS & TRANSFERS	14,018,438.98	117,907,778	112,212,083	117,560,618
FEDERAL ASSISTANCE	217,740,264.34	159,834,764	191,190,031	174,226,523
Total Additions	$247,643,012.07	$295,381,998	$318,034,273	$306,883,129
Beginning Fund Balance	$10,222,737.76	$3,895,073-	$87,589,440	$107,576,564
Subtract Adjustments	$6,098,288.47			
Ending Fund Balance	$3,895,073.11-	$87,589,440	$107,576,564	$124,519,475

COMPARISON OF FULL-TIME EQUIVALENT (FTE) POSITIONS BY AGENCY

For the Four Fiscal Years Ending June 30, 1985

	Actual FY 1982	Estimated FY 1983	Recommended FY 1984	Recommended FY 1985
Administration	505.87	497.67	479.67	484.42
Agriculture	93.00	93.74	101.24	101.24
Arts Council	4.00	4.00	4.00	4.00
Auditor, State	58.00	58.00	58.00	58.00
Commerce	172.26	172.46	179.88	179.38
Deaf and Blind School	94.63	84.66	88.16	88.16
Fire Services Training	6.00	6.00	7.00	7.00
Fish, Wildlife and Parks	480.93	443.85	466.92	466.92
Governor's Office	61.12	51.57	56.00	56.00
Health and Environ Sc	277.15	263.20	220.85	220.85
Highways	1,956.63	1,819.85	1,835.85	1,873.35
Historical Society	46.14	41.75	44.00	44.00
Institutions	2,191.53	2,233.93	2,178.58	2,247.06
Justice	542.60	539.35	536.35	536.35
Labor and Industry	841.70	839.48	704.40	639.65
Lands	256.60	252.71	257.71	257.71
Legislative Agencies	133.50	149.25	137.00	148.50
Library Commission	25.50	25.50	27.50	27.50
Livestock	130.12	121.61	122.61	122.61
Military Affairs	53.31	52.50	58.50	58.50
Nat Resources and Conser	312.47	242.05	257.80	259.30
Political Practices, Com	5.00	5.00	5.00	5.00
Public Education, Bd of	2.05	2.00	3.00	3.00
Public Service Reg	45.00	44.00	44.00	44.00
Revenue	1,010.00	995.50	1,042.55	1,038.05
Secretary of State	33.17	33.17	31.17	31.17
Social and Rehab Serv	1,093.99	1,084.21	1,095.41	1,095.41
Supt of Public Instr	154.35	143.45	143.45	143.45
Supreme Court	81.50	85.00	82.00	85.50
University System	3,350.18	3,392.50	3,467.21	3,503.36
Vo Ed., Advisory Council	2.00	2.00	2.00	2.00
Vo-Tech Centers	246.16	240.58	240.58	240.58
TOTALS	14,266.46	14,020.54	13,978.39	14,072.02

Notes

Actual FY1982 includes both current level FTE positions and positions added via the budget amendment process.

Estimated FY1983 reflects current level FTE only.

Recommended FY1984 and FY1985 includes current level and modified level FTE positions.

LEGISLATIVE AUDITOR

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	58.00	65.00	65.00	65.00
Personal Services	1,094,868.71	1,847,433	1,839,097	1,983,111
Operating Expenses	329,709.97	476,874	536,827	571,411
Equipment	4,157.05	4,500	8,427	5,360
Transfers	149,159.00	0	0	0
Total Agency Costs	$1,577,894.73	$2,328,807	$2,384,351	$2,559,882
General Fund	962,777.30	1,545,382	1,525,477	1,729,356
Earmarked Special Fund	615,117.43	783,425	858,874	830,526
Total Funding Costs	$1,577,894.73	$2,328,807	$2,384,351	$2,559,882
Current Level Services	1,577,894.73	2,328,807	2,384,351	2,559,882
Total Service Costs	$1,577,894.73	$2,328,807	$2,384,351	$2,559,882

Agency Description

The Office of the Legislative Auditor was established in 1967 and is governed by Title 5, Chapter 13, MCA. The office is responsible for auditing the financial affairs and transactions of all state agencies for assisting the legislature by gathering and analyzing information pertinent to the fiscal affairs of state government. In addition, the office conducts efficiency effectiveness and sunset audits.

The office works under the general supervision of the bipartisan Legislative Audit Committee, the members of which are evenly divided between the Senate and House of Representatives.

LEGISLATIVE FISCAL ANALYST

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	15.00	15.00	15.50	15.50
Personal Services	364,947.79	480,236	476,859	471,278
Operating Expenses	76,461.56	110,457	121,263	145,636
Equipment	3,286.84	4,774	1,500	2,750
Total Agency Costs	$444,696.19	$595,467	$599,622	$619,664
General Fund	444,696.19	595,467	599,622	619,664
Total Funding Costs	$444,696.19	$595,467	$599,622	$619,664
Current Level Services	444,696.19	595,467	591,264	611,407
Modified Level Services	0.00	0	8,358	8,257
Total Service Costs	$444,696.19	$595,467	$599,622	$619,664

Agency Description

The Legislative Finance Committee and the Office of the Legislative Fiscal Analyst were created and are governed by Title 5, Chapter 12, MCA. The office is responsible for analyzing the executive budget and for assisting the legislature in development of a state legislative budget and appropriation bills. In addition, the Fiscal Analyst Office's staff monitors agency operations throughout the biennium and reviews executive agency actions that have a fiscal impact upon the state.

Modification Request

Clerical Help - The budget includes 0.5 FTE to perform clerical work during peak workload periods.

Cost: FY84 - $8,358 FY85 - $8,257

LEGISLATIVE COUNCIL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	51.50	60.25	44.50	56.00
Personal Services	1,059,772.34	1,402,029	1,185,206	1,453,800
Operating Expenses	1,155,730.57	718,543	1,362,247	864,146
Equipment	61,421.60	25,355	31,944	13,538
Total Agency Costs	$2,276,924.51	$2,145,927	$2,579,397	$2,331,484
General Fund	1,856,719.96	2,103,927	2,051,257	2,152,484
Earmarked Special Fund	414,495.63	42,000	528,140	179,000
Capital Projects Fund	5,708.92	0	0	0
Total Funding Costs	$2,276,924.51	$2,145,927	$2,579,397	$2,331,484
Current Level Services	2,276,924.51	2,145,927	2,579,397	2,331,484
Total Service Costs	$2,276,924.51	$2,145,927	$2,579,397	$2,331,484

The Legislative Council is established and governed by Title 5, Chapters 5 and 11, MCA. The eight-member council supervises a staff which provides research, bill drafting and legal services to the legislature and its interim committees; engrosses, enrolls, prints and mails all bills; prepares House and Senate Journals and Session Laws for publication; and provides for the recodification and indexing of Montana statutes.

LEGISLATIVE COUNCIL

LEGISLATIVE RESEARCH PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	10.50	10.50	10.50	10.50
Personal Services	235,256.75	490,700	297,485	297,485
Operating Expenses	4,544.31	10,307	18,800	19,780
Equipment	1,527.31	1,000	2,400	1,000
Total Program Costs	$241,328.37	$502,007	$318,685	$318,265
General Fund	241,328.37	502,007	318,685	318,265
Total Funding Costs	$241,328.37	$502,007	$318,685	$318,265
Current Level Services	241,328.37	502,007	318,685	318,265
Total Service Costs	$241,328.37	$502,007	$318,685	$318,265

Program Description

The Legislative Research Program provides staffing for standing committees during the session and interim study committees between sessions.

Program staff also assist in drafting legislation. The program also provides information on legislative questions to the public and local, state, and federal governmental entities.

LEGISLATIVE COUNCIL

LEGISLATIVE SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	18.00	26.00	15.00	24.50
Personal Services	313,696.00	396,371	331,225	528,519
Operating Expenses	339,744.05	438,223	260,620	429,446
Equipment	57,030.90	17,355	22,544	5,538
Total Program Costs	$710,470.95	$851,949	$614,389	$963,503
General Fund	710,470.95	851,949	614,389	963,503
Total Funding Costs	$710,470.95	$851,949	$614,389	$963,503
Current Level Services	710,470.95	851,949	614,389	963,503
Total Service Costs	$710,470.95	$851,949	$614,389	$963,503

Program Description

The Legislative Services Program is responsible for providing computerization of legislative bills, daily journals, bill status reports and interim research reports; amending, engrossing and enrolling bills; compiling, printing and distributing journals, session laws and other legislative publications; and legislative mail and printing operations.

LEGISLATIVE COUNCIL

MANAGEMENT DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	9.00	9.00	8.00	8.00
Personal Services	146,711.74	218,618	194,036	194,036
Operating Expenses	82,161.91	119,521	134,461	148,811
Equipment	1,351.36	6,000	6,000	6,000
Total Program Costs	$230,225.01	$344,139	$334,497	$348,847
General Fund	230,225.01	344,139	334,497	348,847
Total Funding Costs	$230,225.01	$344,139	$334,497	$348,847
Current Level Services	230,225.01	344,139	334,497	348,847
Total Service Costs	$230,225.01	$344,139	$334,497	$348,847

Program Description

The Management Program provides policy direction through the Legislative Council, general management supervision through the office of executive director, and central service support functions for the operating divisions.

LEGISLATIVE COUNCIL

LEGISLATIVE LEGAL SERVICES DIV BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	11.25	12.75	11.00	13.00
Personal Services	313,926.93	296,340	362,460	433,760
Operating Expenses	3,489.68	5,630	16,700	9,980
Equipment	932.25	1,000	1,000	1,000
Total Program Costs	$318,348.86	$302,970	$380,160	$444,740
General Fund	318,348.86	302,970	380,160	444,740
Total Funding Costs	$318,348.86	$302,970	$380,160	$444,740
Current Level Services	318,348.86	302,970	380,160	444,740
Total Service Costs	$318,348.86	$302,970	$380,160	$444,740

Program Description

The Legal Services Division is responsible for bill drafting, legal research, publishing and indexing the Montana Codes Annotated, and for staffing standing committees during a legislative session. The division also provides information on specific legal questions.

LEGISLATIVE COUNCIL

INTERIM STUDIES & CONFERENCES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	2.00	2.00	.00	.00
Personal Services	39,910.63	0	0	0
Operating Expenses	172,403.54	95,272	393,566	66,173
Equipment	579.78	0	0	0
Total Program Costs	$212,893.95	$95,272	$393,566	$66,173
General Fund	201,172.99	95,272	393,566	66,173
Earmarked Special Fund	6,012.04	0	0	0
Capital Projects Fund	5,708.92	0	0	0
Total Funding Costs	$212,893.95	$95,272	$393,566	$66,173
Current Level Services	212,893.95	95,272	393,566	66,173
Total Service Costs	$212,893.95	$95,272	$393,566	$66,173

Program Description

The Interim Studies and Conferences Program exists to process and monitor the expenditures of the various legislative interim committees and conferences.

LEGISLATIVE COUNCIL

MONTANA CODE ANNOTATED BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	408,483.59	42,000	528,140	179,000
Total Program Costs	$408,483.59	$42,000	$528,140	$179,000
Earmarked Special Fund	408,483.59	42,000	528,140	179,000
Total Funding Costs	$408,483.59	$42,000	$528,140	$179,000
Current Level Services	408,483.59	42,000	528,140	179,000
Total Service Costs	$408,483.59	$42,000	$528,140	$179,000

Program Description

The Montana Codes Annoted Program is responsible for publishing and distributing the Montana Codes Annotated.

LEGISLATIVE COUNCIL

CON-CON PUBLICATION PROJECT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.75	.00	.00	.00
Personal Services	10,270.29	0	0	0
Operating Expenses	134,301.49	0	0	0
Total Program Costs	$144,571.78	$0	$0	$0
General Fund	144,571.78	0	0	0
Total Funding Costs	$144,571.78	$0	$0	$0
Current Level Services	144,571.78	0	0	0
Total Service Costs	$144,571.78	$0	$0	$0

Program Description

The Con-Con Publication Program exists to pay expenses for editing, proofing, and publishing the proceedings of the 1972 Constitutional Convention (Con-Con).

LEGISLATIVE COUNCIL

NCCUSL BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	10,602.00	7,590	9,960	10,956
Total Program Costs	$10,602.00	$7,590	$9,960	$10,956
General Fund	10,602.00	7,590	9,960	10,956
Total Funding Costs	$10,602.00	$7,590	$9,960	$10,956
Current Level Services	10,602.00	7,590	9,960	10,956
Total Service Costs	$10,602.00	$7,590	$9,960	$10,956

Program Description

The Commission on Uniform State Laws Program was created by Title I, Chapter 12, MCA, to promote uniformity in state laws where desirable and practical. The commission consists of three members appointed by the Governor.

LEGISLATURE-SENATE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Personal Services	172,774.66	0	0	0
Operating Expenses	56,208.75	0	0	0
Total Agency Costs	$228,983.41	$0	$0	$0
General Fund	228,983.41	0	0	0
Total Funding Costs	$228,983.41	$0	$0	$0
Current Level Services	228,983.41	0	0	0
Total Service Costs	$228,983.41	$0	$0	$0

Article V of the Montana Constitution of 1972 vests legislative power in a legislature comprised of a Senate and a House of Representatives. The size of the legislature is provided by law: the Senate has no more than fifty and no fewer than forty members. Members are elected from single member districts for four year terms. The legislature is a continuous body that meets at least once each odd-numbered year in regular session of not more than ninety legislative days. It may be convened in special session by the Governor or upon written request of a majority of the members.

The Executive Budget contains a $3,500,000 reserve to fund legislative operations in FY83.

LEGISLATURE-HOUSE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Personal Services	312,459.36	0	0	0
Operating Expenses	70,184.32	0	0	0
Equipment	20,734.27	0	0	0
Total Agency Costs	$403,377.95	$0	$0	$0
General Fund	403,377.95	0	0	0
Total Funding Costs	$403,377.95	$0	$0	$0
Current Level Services	403,377.95	0	0	0
Total Service Costs	$403,377.95	$0	$0	$0

Article V of the Montana Constitution of 1972 vests legislative power in a legislature comprising a Senate and a House of Representatives. The size of the legislature is provided by law: the House has not more than one hundred and no fewer than eighty members. Members of the House are elected from single member districts for two year terms. The legislature is a continuous body that meets at least once each odd-numbered year in regular session of no more than ninety legislative days. It may be convened in special session by the Governor or upon written request of a majority of the members.

The Executive Budget contains a $3,500,000 reserve to fund legislative operations in FY83.

ENVIRONMENTAL QUALITY COUNCIL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	4.75	4.75	7.75	7.75
Personal Services	116,960.97	151,495	192,157	191,773
Operating Expenses	41,422.98	48,553	76,051	85,728
Equipment	6,889.46	0	0	0
Total Agency Costs	$165,273.41	$200,048	$268,208	$277,501
General Fund	165,273.41	200,048	268,208	277,501
Total Funding Costs	$165,273.41	$200,048	$268,208	$277,501
Current Level Services	165,273.41	200,048	210,335	219,308
Modified Level Services	0.00	0	57,873	58,193
Total Service Costs	$165,273.41	$200,048	$268,208	$277,501

Agency Description

The Environmental Quality Council was established by the Extraordinary Session of the 42nd Legislature to implement provisions of the Montana Environmental Policy Act (MEPA - Title 75, Chapter 1, MCA). The council functions as an arm of the legislature, with the role of anticipating and analyzing the causes of environmental problems and recommending solutions to those problems. The council also insures that state environmental policy is consistently observed by all state programs that are concerned with environmental matters. The legislature assigns interim studies relating to natural resources and economic development to the council. The council also assists the legislature by staffing natural resource committees during the legislative sessions.

Modification Requests

The council requests three additional employees and associated expenses to accomplish the following tasks not currently being done due to staff limitations or being done under contract to outside consultants:

One FTE - Review and monitoring of environmental impact statements (EIS) process and commenting on EIS's;

One FTE - Research on natural resource economics issues that are of increasing concern to the legislature;

One FTE - Clerical assistance for an overloaded administrative assistant responsible for all accounting, typing, reception, stenographic, and other duties.

The current staff has logged thousands of hours of compensatory time this biennium in order to attempt to accomplish the responsibilities required under MEPA and by the 47th Legislature. These responsibilities include comprehensive oversight of all Montana's environmental programs, reports on the conditions and trends of the environment, and specific issues reports as they are needed. Because Montana is a natural resource-rich state, many environmental issues of extreme importance and controversy arise and require attention by the legislature. It is EQC's

ENVIRONMENTAL QUALITY COUNCIL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	4.75	4.75	7.75	7.75

responsibility to provide the best information possible on these issues to the legislature, the Governor, and the public.

The Environmental Quality Council believes that these additional funds are essential to accomplish the statutory responsibilities assigned to it.

If this request is funded, the council can reduce its current level contracted service costs by approximately $8,500 per year.

CONSUMER COUNSEL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	4.25	4.25	4.25	4.25
Personal Services	128,879.11	144,292	159,802	174,006
Operating Expenses	315,443.15	332,445	433,722	487,261
Equipment	273.88	2,500	3,000	900
Total Agency Costs	$444,596.14	$479,237	$596,524	$662,167
Earmarked Special Fund	444,596.14	479,237	596,524	662,167
Total Funding Costs	$444,596.14	$479,237	$596,524	$662,167
Current Level Services	444,596.14	479,237	596,524	662,167
Total Service Costs	$444,596.14	$479,237	$596,524	$662,167

Agency Description

The Office of the Consumer Counsel was created by Article XIII, Section 2 of the Montana Constitution of 1972. The office is governed by Title 5, Chapter 15, MCA and by Title 69, Chapters 1 and 2, MCA. The Consumer Counsel is charged with the "duty of representing consumer interest in hearings before the Public Service Commission or any other successor agency." The Consumer Counsel also may initiate, intervene in, or otherwise participate in appropriate proceedings in the state and federal courts and administrative agencies, on behalf of the public of Montana.

The office is not funded with general fund monies, but rather through a Consumer Counsel Tax on all regulated entities under the Public Service Commission's jurisdiction (gas, electric, telephone, waste and sewer utilities; motor carriers and railroads). Title 69 provides for both a base appropriation and a contingency appropriation for expenses due to an unanticipated caseload. The contingency appropriation was not funded in the last legislative session. The Consumer Counsel and the Legislative Consumer Committee, a bipartisan, four-member committee that oversees the office, seek a $60,000 annual contingency appropriation in the coming biennium.

JUDICIARY

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	81.50	85.00	82.00	85.50
Personal Services	2,672,398.36	3,050,693	3,043,103	3,119,697
Operating Expenses	427,538.54	767,517	930,042	1,047,113
Equipment	169,601.07	207,627	230,732	256,911
Grants	77,838.98	0	106,000	113,265
Total Agency Costs	$3,347,376.95	$4,025,837	$4,309,877	$4,536,986
General Fund	3,227,666.29	3,630,814	3,878,057	3,906,688
Earmarked Special Fund	119,710.66	395,023	431,820	630,298
Total Funding Costs	$3,347,376.95	$4,025,837	$4,309,877	$4,536,986
Current Level Services	3,347,376.95	4,025,837	4,309,877	4,536,986
Total Service Costs	$3,347,376.95	$4,025,837	$4,309,877	$4,536,986

Agency Description

The Judicial branch of state government is provided for in Article III, Section I and Article VII, of the 1972 Montana Constitution. In Section II of Article VII, the jurisdiction of the Supreme Court is defined. That jurisdiction consists of all appellate jurisdiction and original jurisdiction in petitions for writs of habeus corpus and other such writs, general supervisory control over all courts, and rule making powers for Montana's courts.

Modification Requests

The Governor believes that Elected Officials should be allowed to present their modification requests directly to the legislature, since they - as Elected Officials - have the best knowledge of their priorities for new services.

Therefore, the budget recommendations for Elected Officials' programs do not include funds for modification requests. Rather, each modification is described and its cost and source of funding detailed. The Executive Budget includes a reserve to fund those Elected Officials modification requests approved by the legislature.

SUPREME COURT OPERATIONS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	33.00	31.00	30.00	30.00
Personal Services	865,331.07	875,944	893,846	891,790
Operating Expenses	188,533.58	451,334	356,559	351,749
Equipment	896.65	1,700	0	0
Grants	77,838.98	0	106,000	113,265
Total Program Costs	$1,132,600.28	$1,328,978	$1,356,405	$1,356,804
General Fund	1,132,600.28	1,328,978	1,356,405	1,356,804
Total Funding Costs	$1,132,600.28	$1,328,978	$1,356,405	$1,356,804
Current Level Services	1,132,600.28	1,328,978	1,356,405	1,356,804
Total Service Costs	$1,132,600.28	$1,328,978	$1,356,405	$1,356,804

Program Description

The Supreme Court Operations Program is responsible for the operations of the Supreme Court itself and includes staff and the Clerk of the Supreme Court.

Modification Requests

The budget figures shown above do not include the modification request. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Clerks and Additional Funds - The court is requesting two additional law clerks. It is also requesting funds for three projects: a district workload analysis, a public information project, and a district court management project. The court also seeks funds to complete microfilming court case records. Records from territorial days to 1949 have been filmed.

Cost: FY84 - $117,426 FY85 - $116,286

BOARDS AND COMMISSIONS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.00	3.00	3.00	3.00
Personal Services	58,280.14	69,841	66,039	65,890
Operating Expenses	90,721.29	94,560	149,906	150,125
Total Program Costs	$149,001.43	$164,401	$215,945	$216,015
General Fund	149,001.43	164,401	215,945	216,015
Total Funding Costs	$149,001.43	$164,401	$215,945	$216,015
Current Level Services	149,001.43	164,401	215,945	216,015
Total Service Costs	$149,001.43	$164,401	$215,945	$216,015

Program Description

The Boards and Commissions Program provides support and supervision of the various boards and commissions appointed or established by the Supreme Court. These boards and commissions perform a variety of services to support jurisprudence within the state, including sentence review, court rule revision, training of court personnel, giving and correcting bar exams, investigation of complaints against members of the bench and bar, and recommendations for judicial appointments.

Modification Requests

The budget figures shown above do not include the modification request. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Part-time Secretary - The program requests a 0.5 secretary position to assist with workload.

Cost: FY84 - $8,160 FY85 - $8,129

LAW LIBRARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.00	5.50	5.50	5.50
Personal Services	104,297.39	119,306	121,754	121,482
Operating Expenses	22,383.41	40,580	128,871	142,763
Equipment	160,392.07	188,927	214,732	226,911
Total Program Costs	$287,072.87	$348,813	$465,357	$491,156
General Fund	287,072.87	348,813	465,357	491,156
Total Funding Costs	$287,072.87	$348,813	$465,357	$491,156
Current Level Services	287,072.87	348,813	465,357	491,156
Total Service Costs	$287,072.87	$348,813	$465,357	$491,156

Program Description

The Law Library program is responsible for the operation of the State Law Library. The library is maintained for use by the members of the bar, legislators, state officers and employees, and the general public.

Modification Requests

The budget figures shown above do not include modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Additional Staff (1.25 FTE) - The library requests a reference librarian. It also seeks a part-time person to staff the circulation desk on weekends. Operational costs for the employees are included in the request.

Cost: FY84 - $31,720 FY85 - $30,976

Equipment - The library requests funds to purchase data terminals and a printer for use in conjunction with the Supreme Court computer. This will give the library word-processing capability. It also seeks two microfiche readers and video equipment for readers' use.

Cost: FY84 - $15,632 FY85 - $5,446

JUDICIARY

DISTRICT COURT OPERATIONS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	32.00	32.00	32.00	32.00
Personal Services	1,558,222.30	1,681,979	1,690,644	1,686,237
Operating Expenses	100,769.41	106,643	149,706	156,476
Total Program Costs	$1,658,991.71	$1,788,622	$1,840,350	$1,842,713
General Fund	1,658,991.71	1,788,622	1,840,350	1,842,713
Total Funding Costs	$1,658,991.71	$1,788,622	$1,840,350	$1,842,713
Current Level Services	1,658,991.71	1,788,622	1,840,350	1,842,713
Total Service Costs	$1,658,991.71	$1,788,622	$1,840,350	$1,842,713

Program Description

The District Court Operations pays the salaries and travel expenses for the 31 district court judges as provided by legislative appropriations.

WATER COURTS SUPERVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.50	13.50	11.50	15.00
Personal Services	86,267.46	303,623	270,820	354,298
Operating Expenses	25,130.85	74,400	145,000	246,000
Equipment	8,312.35	17,000	16,000	30,000
Total Program Costs	$119,710.66	$395,023	$431,820	$630,298
Earmarked Special Fund	119,710.66	395,023	431,820	630,298
Total Funding Costs	$119,710.66	$395,023	$431,820	$630,298
Current Level Services	119,710.66	395,023	431,820	630,298
Total Service Costs	$119,710.66	$395,023	$431,820	$630,298

Program Description

The Water Courts Supervision Program is responsible for the adjudication of claims of existing water rights in Montana and supervision of the distribution of water among the four water divisions. This program was transferred from the Department of Natural Resources and Conservation in 1982.

The budget request is based on anticipated workload in FY84 and FY85 when most water claims cases will reach the Water Courts. The Water Courts' operations were limited in FY82, since many water rights claims had not yet been filed. The program expects the caseload to increase in FY83 and FY84 and reach its maximum level in FY85.

In order to handle this growing workload in a timely manner, the program has included the following staff in its request:

	FY83	FY84	FY85
Water Judges	4.0	6.0	7.0
Water Masters	7.0	0.0	.5
Clerks	2.5	5.5	7.5
Total F.T.E.	13.50	11.50	15.00

The legislative Water Resources Oversight Committee reviewed and approved this budget request.

GOVERNORS OFFICE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	61.12	51.57	56.00	56.00
Personal Services	1,473,394.91	1,504,955	1,673,295	1,672,194
Operating Expenses	941,087.46	671,957	718,137	749,648
Equipment	70,719.25	25,870	14,833	4,295
Grants	6,420.00	0	0	0
Transfers	5,655.20	0	0	0
Total Agency Costs	$2,497,276.82	$2,202,782	$2,406,265	$2,426,137
General Fund	2,136,876.16	2,202,782	2,046,367	2,071,322
Federal & Private Special Fund	360,400.66	0	359,898	354,815
Total Funding Costs	$2,497,276.82	$2,202,782	$2,406,265	$2,426,137
Current Level Services	1,932,171.46	2,202,782	2,406,265	2,426,137
Modified Level Services	565,105.36	0	0	0
Total Service Costs	$2,497,276.82	$2,202,782	$2,406,265	$2,426,137

Agency Description

The Office of the Governor was created upon acceptance of Montana into the United States in 1889 and exists under authority contained in Article VI of the Montana Constitution. The office oversees and directs the activities of the executive branch agencies.

Modification Requests

The Governor believes that Elected Officials should be allowed to present their modification requests directly to the legislature, since they - as Elected Officials - have the best knowledge of their priorities for new services.

Therefore, the budget recommendations for Elected Officials' programs do not include funds for modification requests. Rather, each modification is described and its cost and source of funding detailed. The Executive Budget includes a reserve to fund those Elected Officials' modificaion requests approved by the legislature.

GOVERNORS OFFICE

EXECUTIVE OFFICE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	19.62	18.50	19.50	19.50
Personal Services	508,882.02	580,077	599,289	597,955
Operating Expenses	491,047.34	272,149	288,253	291,067
Equipment	7,170.72	3,411	6,930	1,515
Grants	6,420.00	0	0	0
Total Program Costs	$1,013,520.08	$855,637	$894,472	$890,537
General Fund	951,874.28	855,637	894,472	890,537
Federal & Private Special Fund	61,645.80	0	0	0
Total Funding Costs	$1,013,520.08	$855,637	$894,472	$890,537
Current Level Services	747,169.58	855,637	894,472	890,537
Modified Level Services	266,350.50	0	0	0
Total Service Costs	$1,013,520.08	$855,637	$894,472	$890,537

Program Description

The Executive Office is responsible for overseeing and directing the activities of the executive branch of Montana state government.

In September, FY82 funding for the Old West Regional Commission terminated. At that time unspent authority of $131,550 in FY82 was reduced along with one FTE. FY83 authority of $100,000 and one FTE was also reduced. This decrease in funding is apparent in the above table. The FTE count increases by one in the 1985 biennium as an accountant position is transferred from the Office of Budget and Program Planning to the Executive Office. This person will be responsible for the Governor's Office budget preparation and monitoring of expenditures throughout the biennium.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Permit Directory - During FY82, the Executive Office received a two-year grant from the Environmental Protection Agency. This grant is to compile a permit application directory for state, federal, and local agencies, and private corporations interested in developing or expanding energy and mineral resource development in the state. The directory will not be completed by FY83. Three months of funding are requested to continue into FY84 so that the project may be completed.

Cost: FY84 - $12,500

EXECUTIVE OFFICE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	19.62	18.50	19.50	19.50

Coal Severance Tax - The 47th legislature appropriated $500,000 to the Executive Office for the 1983 biennium to advocate Montana's right to levy the 30% coal severance tax. Additional funds are requested to reinstate the $500,000 biennial level to allow continuation of this advocacy function.

Cost: FY84 - $330,000

Funding Change

All Old West Regional Commission funds were terminated during the 1983 biennium.

GOVERNORS OFFICE

MANSION MAINTENANCE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.25	2.75	2.25	2.25
Personal Services	38,917.07	53,435	42,825	42,961
Operating Expenses	19,184.22	26,732	21,247	23,090
Equipment	2,114.97	500	850	250
Total Program Costs	$60,216.26	$80,667	$64,922	$66,301
General Fund	60,216.26	80,667	64,922	66,301
Total Funding Costs	$60,216.26	$80,667	$64,922	$66,301
Current Level Services	60,216.26	80,667	64,922	66,301
Total Service Costs	$60,216.26	$80,667	$64,922	$66,301

Program Description

The Mansion Maintenance Program is responsible for the maintenance of the Governor's official residence and providing security coverage for the Governor and his family.

Expenditures and the number of employees are reduced for the 1985 biennium. Two part-time positions, a custodian and a security guard, are no longer needed.

AIR TRANSPORTATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	1.00	1.00	1.00	1.00
Personal Services	23,833.27	25,565	26,490	26,431
Operating Expenses	49,410.11	60,345	54,463	58,421
Equipment	21,675.23	18,611	4,653	0
Total Program Costs	$94,918.61	$104,521	$85,606	$84,852
General Fund	94,918.61	104,521	85,606	84,852
Total Funding Costs	$94,918.61	$104,521	$85,606	$84,852
Current Level Services	94,918.61	104,521	85,606	84,852
Total Service Costs	$94,918.61	$104,521	$85,606	$84,852

Program Description

The Air Transportation Program provides transportation for the Governor and his staff.

This program's expenditures will decrease in the 1985 biennium as funds for engine replacement costs incurred in the 1983 biennium will not be necessary in the coming biennium.

GOVERNORS OFFICE

OFFICE OF BDGET & PGM PLANNING BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	22.25	22.25	18.25	18.25
Personal Services	540,694.50	617,470	548,564	550,078
Operating Expenses	125,674.83	139,990	131,020	151,386
Equipment	22,804.85	3,348	2,400	2,530
Total Program Costs	$689,174.18	$760,808	$681,984	$703,994
General Fund	689,174.18	760,808	681,984	703,994
Total Funding Costs	$689,174.18	$760,808	$681,984	$703,994
Current Level Services	689,174.18	760,808	681,984	703,994
Total Service Costs	$689,174.18	$760,808	$681,984	$703,994

Program Description

The Office of Budget and Program Planning (OBPP) assists the Governor in the planning, preparation, and administration of the state budget, the development and evaluation of alternative program plans for the provision of state government services, and the examination and improvement of methods of providing services to state citizens. OBPP reviews the total organizational structure of the executive branch, makes recommendations on the transfer of functions between departments or the elimination of unnecessary functions, and formulates and monitors policies in areas of management concern. The office also provides centralized services support for all programs of the Governor's Office, prepares and monitors estimates of revenues, houses the State Clearinghouse provided for in the Federal Office of Management and Budget Circular A-95, establishes guidelines and priorities for data processing services, and approves the procurement of data processing equipment for Montana state govenment.

During the coming biennium, OBPP will contract with the Department of Administration for the functions of payroll and warrant writing for the governor's office. As a result, two positions are eliminated and a third position is transferred to the Executive Office. The transferred position will continue to prepare the Governor's Office budget and monitor expenditures throughout the biennium.

Currently, an OBPP staff member operates the A-95 grant administration program, monitoring all federal grants received by state and local agencies. In anticipation of new federal regulations which will place more emphasis on local government particpation in the process, this position has been transferred to the Lieutenant Governor's office.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

GOVERNORS OFFICE

OFFICE OF BDGET & PGM PLANNING BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	22.25	22.25	18.25	18.25

On-line Terminals - OBPP requests funds to purchase and operate four computer terminals. Major enhancement to the automated budgeting system is planned which will allow analysts to make budget changes directly on the computer. Also, this will allow the budget analysts to access SBAS data to monitor agency operational plans.

Cost: FY84 - $12,120 FY85 - $820

GOVERNORS OFFICE

LEGAL JURISDICTION PROJECT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	55,238.84	65,698	0	0
Total Program Costs	$55,238.84	$65,698	$0	$0
General Fund	55,238.84	65,698	0	0
Total Funding Costs	$55,238.84	$65,698	$0	$0
Current Level Services	55,238.84	65,698	0	0
Total Service Costs	$55,238.84	$65,698	$0	$0

Program Description

The Indian Legal Jurisdiction Program exists to research jurisdictional differences between the state and tribal entities. It provides centralized research of jurisdictional questions, assistance to other state agencies in Indian legal questions, cataloging and indexation of treaties, and compilation of a centralized Indian law library.

The direction of this program has shifted toward more trial and appellant court involvement. Therefore, it will be transferred to the Attorney General's office in the coming biennium.

GOVERNORS OFFICE

NORTHWEST REGIONAL POWER ACT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	.00	7.00	7.00
Personal Services	155,120.86	0	227,829	226,981
Operating Expenses	122,867.32	0	132,069	127,834
Equipment	15,111.48	0	0	0
Transfers	5,655.20	0	0	0
Total Program Costs	$298,754.86	$0	$359,898	$354,815
Federal & Private Special Fund	298,754.86	0	359,898	354,815
Total Funding Costs	$298,754.86	$0	$359,898	$354,815
Current Level Services	0.00	0	359,898	354,815
Modified Level Services	298,754.86	0	0	0
Total Service Costs	$298,754.86	$0	$359,898	$354,815

Program Description

The Pacific Northwest Electric Power and Conservation Planning Council was created in accordance with Public Law 96-501, passed by the U.S. Congress on December 5, 1980. The Power Planning Council is made up of two members from each of the states of Montana, Washington, Idaho, and Oregon. It is charged with the development of a twenty-year electric energy plan that will provide an efficient and adequate electric power supply for consumers in the Pacific Northwest and encourage conservation and development of natural resources. This plan will also provide for enhancement of fish populations. House Bill 641 of the 47th Montana State Legislature enabled Montana to participate in the Regional Power Planning Council by providing for the appointment by the Governor of two Montana members.

Since the appropriation for FY83 was established by budget amendment, no authorized amount is shown in our system of legislative appropriations for FY83. The approved FY83 budget is:

FTE	7.0
Personal Services	$230,444
Operating Expenses	142,056
Equipment	1,500
Total	$374,000

GOVERNORS OFFICE

LT. GOVERNOR BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.00	5.00	6.00	6.00
Personal Services	139,080.67	152,283	170,474	170,090
Operating Expenses	34,284.26	53,024	40,149	43,173
Equipment	1,842.00	0	0	0
Total Program Costs	$175,206.93	$205,307	$210,623	$213,263
General Fund	175,206.93	205,307	210,623	213,263
Total Funding Costs	$175,206.93	$205,307	$210,623	$213,263
Current Level Services	175,206.93	205,307	210,623	213,263
Total Service Costs	$175,206.93	$205,307	$210,623	$213,263

Program Description

As provided in Article VI, Section 4, of the Montana Constitution, the Lieutenant Governor shall perform the duties provided by law and those delegated to him by the Governor.

The Office of the Lieutenant Governor serves as the liaison between state government and local governments. During the past year, it has been instrumental in developing the proposed Local Government Block Grant Program in cooperation with representatives of cities, towns, and counties.

The office's staff will increase by one grants management position transferred from the Office of Budget and Program Planning. Changes in federal regulations are anticipated which will place more emphasis on grant management at the local government level, making the office of the Lieutenant Governor the most appropriate program to perform this function.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Periodical Reports to Local Governments - Funding is requested for the printing of reports which will be sent to elected officials of municipal and county governments. The Lieutenant Governor's Office would be the central collection agency and compiler of all changes in regulations, policies or programs occurring at the state level that impact local governments. This information would be consolidated into a concise report intended to keep managers of local governments abreast of state and federal changes. Six issues per year are anticipated.

Cost: FY84 - $1,994 FY85 - $2,132

GOVERNORS OFFICE

CITIZENS ADVOCATE OFFICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	2.00	1.07	1.00	1.00
Personal Services	41,492.11	48,700	29,625	29,563
Operating Expenses	21,243.77	28,336	15,334	17,937
Total Program Costs	$62,735.88	$77,036	$44,959	$47,500
General Fund	62,735.88	77,036	44,959	47,500
Total Funding Costs	$62,735.88	$77,036	$44,959	$47,500
Current Level Services	62,735.88	77,036	44,959	47,500
Total Service Costs	$62,735.88	$77,036	$44,959	$47,500

Program Description

The Citizen's Advocate Office gives Montana's citizens better access to their state government. The public contacts the Citizens' Advocate Office by toll-free telephone to obtain information, make suggestions, air complaints, and ask for assistance with problems regarding state government.

The requested budget level reflects the elimination of the assistant Citizens' Advocate. Operating expenses drop substantially in the 1985 biennium since nearly all of the operating costs for this office are for telephone expenses and telephone charges are projected to decrease when the new state telephone system is installed.

GOVERNORS OFFICE

MENTAL DIS BD VISITORS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	1.00	1.00	1.00	1.00
Personal Services	25,374.41	27,425	28,199	28,135
Operating Expenses	22,136.77	25,683	35,602	36,740
Total Program Costs	$47,511.18	$53,108	$63,801	$64,875
General Fund	47,511.18	53,108	63,801	64,875
Total Funding Costs	$47,511.18	$53,108	$63,801	$64,875
Current Level Services	47,511.18	53,108	63,801	64,875
Total Service Costs	$47,511.18	$53,108	$63,801	$64,875

Program Description

Th Mental Disabilities Board of Visitors Program is responsible for the protection of patients' rights, care, and treatment within Montana's institutions for the developmentally disabled and mentally ill and the community mental health centers. The Mental Disabilities Board of Visitors performs its duties as enumerated in section 53-20-821, MCA.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Additional Staff and Operating Funds (1.0 FTE) - The board seeks one additional employee and increased operating funds for several important functions:

a) An administrative assistant is requested to help with office management, prepare facility review arrangements and travel vouchers, type letters, and assist in research that is involved in resolving patient grievances and reviewing aversive programs.

b) Funds for an additional board member are requested. A vacancy exists for another professional person.

c) Since the Board's inception, consultants have received $100 per day during facility reviews. An increase to $150 per day is requested.

d) During the past fiscal year the Board was unable to review all the facilities within its purview because of a lack of funds. Adequate funds to review all the facilities plus the new childrens unit in Billings are requested.

Cost: FY84 - $21,752 FY85 - $20,559

SECRETARY OF STATES OFFICE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	33.17	33.17	31.17	31.17
Personal Services	546,632.72	643,229	636,046	634,643
Operating Expenses	352,187.07	352,317	382,989	393,081
Equipment	27,305.15	2,556	0	0
Total Agency Costs	$926,124.94	$998,102	$1,019,035	$1,027,724
General Fund	839,421.36	907,541	915,568	920,452
Earmarked Special Fund	86,703.58	90,561	103,467	107,272
Total Funding Costs	$926,124.94	$998,102	$1,019,035	$1,027,724
Current Level Services	814,624.94	998,102	1,019,035	1,027,724
Modified Level Services	111,500.00	0	0	0
Total Service Costs	$926,124.94	$998,102	$1,019,035	$1,027,724

Agency Description

The Office of the Secretary of State, a constitutional office, maintains official records of the executive branch and the acts of the legislature, keeps the great seal of the state of Montana, and performs other duties provided by law.

Modification Requests

The Governor believes that Elected Officials should be allowed to present their modification requests directly to the legislature, since they - as Elected Officials - have the best knowledge of their priorities for new services.

Therefore, the budget recommendations for Elected Officials programs do not include funds for modification requests. Rather, each modification is described and its cost and source of funding detailed. The Executive Budget includes a reserve to fund those Elected Officials modification requests approved by the legislature.

SECRETARY OF STATES OFFICE

RECORDS MANAGEMENT PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	27.67	27.67	26.67	26.67
Personal Services	467,264.34	531,773	532,733	531,550
Operating Expenses	249,565.97	280,651	273,860	276,089
Equipment	24,936.15	2,556	0	0
Total Program Costs	$741,766.46	$814,980	$806,593	$807,639
General Fund	741,766.46	814,980	806,593	807,639
Total Funding Costs	$741,766.46	$814,980	$806,593	$807,639
Current Level Services	630,266.46	814,980	806,593	807,639
Modified Level Services	111,500.00	0	0	0
Total Service Costs	$741,766.46	$814,980	$806,593	$807,639

Program Description

The Records Management Program is responsible for filing, maintaining, and preserving records of the state and certain public interest records of the private sector -- such as corporate charter documents, trade names, assumed business names, and financial statements under the Uniform Commercial Code.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Microfilming Records - The program seeks funds to contract with the Department of Administration to microfilm its corporate and Uniform Commercial Code Records. It also requests 2.0 FTE to prepare the records for microfilming. Required by statute to maintain and access these records, the program has great difficulty in storing the ever-increasing number of documents. The modification also includes funds to purchase necessary microfilm reading equipment.

Cost: FY84 - $136,997 FY85 - $75,093

Systems Development - This modification would allow the program to develop an automated system for its 18,000 notary public records. The system would allow quicker access to and processing of the records, as well as enabling the program to send renewal notice to notaries at the end of their three-year commissions.

Cost: FY85 - $27,480

SECRETARY OF STATES OFFICE

ADMINISTRATIVE CODE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.50	5.50	4.50	4.50
Personal Services	79,368.38	111,456	103,313	103,093
Operating Expenses	102,621.10	71,666	109,129	116,992
Equipment	2,369.00	0	0	0
Total Program Costs	$184,358.48	$183,122	$212,442	$220,085
General Fund	97,654.90	92,561	108,975	112,813
Earmarked Special Fund	86,703.58	90,561	103,467	107,272
Total Funding Costs	$184,358.48	$183,122	$212,442	$220,085
Current Level Services	184,358.48	183,122	212,442	220,085
Total Service Costs	$184,358.48	$183,122	$212,442	$220,085

Program Description

The Administrative Code Program discharges the duties required of the Office of the Secretary of State under the Montana Administrative Procedures Act. These duties include filing, indexing, organizing for publication, and distributing the administrative rules adopted by state agencies in the Administrative Rules of Montana (ARM) and the Montana Administrative Register (MAR).

This program is funded by general fund and by fees collected from state agencies filing rules and subscribers to ARM and MAR. In order to collect the revenue shown in the budget, the program will have to raise agency filing fees substantially in FY84 and FY85.

COMMISSIONER OF POLITICAL PRAC

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	5.00	5.00	5.00	5.00
Personal Services	110,492.85	118,788	123,188	122,920
Operating Expenses	16,447.36	21,755	25,969	19,706
Equipment	1,604.95	215	200	0
Total Agency Costs	$128,545.16	$140,758	$149,357	$142,626
General Fund	128,545.16	140,758	148,607	141,876
Earmarked Special Fund	0.00	0	750	750
Total Funding Costs	$128,545.16	$140,758	$149,357	$142,626
Current Level Services	128,545.16	140,758	149,357	142,626
Total Service Costs	$128,545.16	$140,758	$149,357	$142,626

Agency Description

The Office of the Commissioner of Political Practices was created by the 44th Legislature for the purpose of overseeing disclosures of financial contributions to and expenditures of Montana political committees and candidates. The office exists under the authority contained in Title 13, Chapter 37, MCA. The responsibilities of the office were expanded by Initiative 85 (approved by voters in 1980) to include the registration of lobbyists, their principals' financial reports, and the disclosure of elected officials' business and ownership interests. The Office of the Commissioner of Political Practices is attached to the Office of the Secretary of State for administrative purposes only.

Funding Change

The office seeks authority to spend copying fees collected from the public for the costs of leasing and maintaining a copying machine. The revolving fund authority to spend these fees was granted by budget amendment in FY83. Under the new fund structure the revolving account becomes an earmarked account.

STATE AUDITORS OFFICE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	58.00	58.00	58.00	58.00
Personal Services	1,063,250.28	1,242,648	1,258,495	1,379,537
Operating Expenses	584,020.71	725,357	820,052	838,358
Equipment	50,062.21	11,137	45,820	2,700
Transfers	7,483,250.00	0	0	0
Total Agency Costs	$9,180,583.20	$1,979,142	$2,124,367	$2,220,595
General Fund	1,550,991.18	1,817,866	2,001,767	2,097,995
Earmarked Special Fund	7,629,592.02	161,276	122,600	122,600
Total Funding Costs	$9,180,583.20	$1,979,142	$2,124,367	$2,220,595
Current Level Services	9,180,583.20	1,979,142	2,124,367	2,220,595
Total Service Costs	$9,180,583.20	$1,979,142	$2,124,367	$2,220,595

Agency Description

The Office of the State Auditor, a constitutional office, has statutory duties to superintend the fiscal concerns of the state, suggest plans for improvement and management of public revenues, keep an accounting system of all state funds, and pay into the state treasury all funds and fees received.

Traditionally, the auditor has been responsible for examining the legality of all obligations or claims incurred by state government and issuing warrants for their payment.

The state auditor, as ex-officio commissioner of insurance, is empowered with duties to license and regulate insurance companies and agents in Montana.

As ex-officio investment commissioner, the auditor and his staff regulate and register issuers, broker-dealers, and investment advisors and license salesmen to sell securities.

The state auditor is director of the state central payroll system. This division is responsible for paying all state employees.

The state auditor is also a member of the State Land Board, the Board of State Canvassers, the State Board of Automatic Election Devices, and the State Hail Insurance Board.

Modification Requests

The Governor believes that Elected Officials should be allowed to present their modification requests directly to the legislature, since they - as Elected Officials - have the best knowledge of their priorities for new services.

Therefore, the budget recommendations for Elected Officials' programs do not include funds for modification requests. Rather, each modification is described and its cost and source of funding detailed. The Executive Budget includes a reserve to

STATE AUDITORS OFFICE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	58.00	58.00	58.00	58.00

fund those Elected Officials modification requests approved by the legislature.

STATE AUDITORS OFFICE

MANAGEMENT & CONTROL PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	11.00	11.00	11.00	11.00
Personal Services	169,488.23	193,269	198,299	321,392
Operating Expenses	145,595.95	192,092	168,966	176,274
Equipment	10,051.26	8,887	26,000	0
Total Program Costs	$325,135.44	$394,248	$393,265	$497,666
General Fund	325,135.44	394,248	393,265	497,666
Total Funding Costs	$325,135.44	$394,248	$393,265	$497,666
Current Level Services	325,135.44	394,248	393,265	497,666
Total Service Costs	$325,135.44	$394,248	$393,265	$497,666

Program Description

The Management and Control Program is responsible for the direct mailing of state of Montana warrants, replacement of lost or damaged warrants, final storage of cashed warrants, and depositing and receipting of all fees collected by the Insurance and Securities divisions.

Policy Issues

The budget contains $108,000 for payment of accrued leave for ten employees who may retire when the current State Auditor retires. If this amount were not budgeted, the newly-elected State Auditor would face a serious budget short-fall if a substantial number of employees retired.

The program's collator, the key to the filing system for state warrants, is near the end of its useful life. Since collators compatible with the system are no longer manufactured, program staff are currently reviewing options for a new filing system. They will present a request to the legislature for funds to develop and implement a new system.

STATE AUDITORS OFFICE

CENTRAL PAYROLL DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	9.00	9.00	9.00	9.00
Personal Services	159,620.95	192,678	193,818	193,387
Operating Expenses	266,475.57	298,616	413,032	424,530
Equipment	2,796.76	500	0	0
Total Program Costs	$428,893.28	$491,794	$606,850	$617,917
General Fund	282,551.26	330,518	484,250	495,317
Earmarked Special Fund	146,342.02	161,276	122,600	122,600
Total Funding Costs	$428,893.28	$491,794	$606,850	$617,917
Current Level Services	428,893.28	491,794	606,850	617,917
Total Service Costs	$428,893.28	$491,794	$606,850	$617,917

Program Description

The major function of the Central Payroll Program is to install and operate a central payroll system for state employees. All payroll warrants for state employees are prepared and issued by this program.

The Payroll/Position Control/and Personnel (P/P/P) System has been completed during this biennium. This system provides the Central Payroll Program with the information needed to pay state employees and supplies the Personnel Division in the Department of Administration with the information it needs for personnel functions. In past years, portions of the cost for the system were included in each division's budget. The Executive Budget includes funds for the entire system in the Central Payroll Program in the belief that a single agency should be responsible for the budget and operation of the system.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

P/P/P System - The program requests increased maintenance, support, and enhancement costs for the system. The FY82 costs reflect operation of the old payroll system for half of the year and the new payroll system the other half. This request would provide the necessary funds to run the complete system, including personnel and position control for a whole year. The program is also requesting two 0.5 positions to assist in times of peak workload.

Cost: FY84 - $234,734 FY85 - $178,143

STATE AUDITORS OFFICE

ADMINISTRATIVE SUPPORT PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.00	8.00	8.00	8.00
Personal Services	164,438.81	187,565	188,539	188,416
Operating Expenses	37,223.17	66,194	59,376	43,746
Equipment	1,168.44	700	1,100	1,200
Total Program Costs	$202,830.42	$254,459	$249,015	$233,362
General Fund	202,830.42	254,459	249,015	233,362
Total Funding Costs	$202,830.42	$254,459	$249,015	$233,362
Current Level Services	202,830.42	254,459	249,015	233,362
Total Service Costs	$202,830.42	$254,459	$249,015	$233,362

Program Description

The Administrative Support Program provides the administrative function for the State Auditor's Office.

STATE AUDITORS OFFICE

INSUR REG & LIC PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	22.00	22.00	22.00	22.00
Personal Services	410,476.87	477,988	487,864	486,776
Operating Expenses	108,255.05	134,010	130,616	141,870
Equipment	24,049.76	1,050	2,000	1,500
Total Program Costs	$542,781.68	$613,048	$620,480	$630,146
General Fund	542,781.68	613,048	620,480	630,146
Total Funding Costs	$542,781.68	$613,048	$620,480	$630,146
Current Level Services	542,781.68	613,048	620,480	630,146
Total Service Costs	$542,781.68	$613,048	$620,480	$630,146

Program Description

The Insurance Regulation and Licensing Program protects the insurance-buying public by:

requiring that each insurer transacting business in Montana be authorized by a subsisting certificate of authority;

examining the affairs, transactions, accounts, and assets of each authorized insurer to determine whether it is financially solvent;

regulating insurers' and agents' trade practices and prohibiting unfair competition and unfair or deceptive practices;

requiring all agents and solicitors to pass a written examination and be licensed before doing business in the state;

regulating insurance rates to insure that they are not excessive, inadequate, or unfairly discriminatory;

examining and approving before use all forms used by insurers;

collecting all insurance and license fees established by state law; and

allocating money collected from the insurance premium tax to the appropriate funds, as provided by law.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

STATE AUDITORS OFFICE

INSUR REG & LIC PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	22.00	22.00	22.00	22.00

Insurance Examiners and Actuarial Fees (1.0 FTE) - The program requests an insurance examiner and actuarial fees to examine health service corporations, as required by House Bill 385 of the 47th Legislature.

Cost: FY84 - $29,718 FY85 - $30,054

Rent and Service Contracts - The program request funds to pay rent for increased area necessary to house staff, buy needed subscriptions to professional magazines, and pay service maintenance contracts on equipment purchased in FY82.

Cost: FY84 - $3,655 FY85 - $3,874

STATE AUDITORS OFFICE

INVEST REG & LIC PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	8.00	8.00	8.00	8.00
Personal Services	159,225.42	191,148	189,975	189,566
Operating Expenses	26,470.97	34,445	48,062	51,938
Equipment	11,995.99	0	16,720	0
Total Program Costs	$197,692.38	$225,593	$254,757	$241,504
General Fund	197,692.38	225,593	254,757	241,504
Total Funding Costs	$197,692.38	$225,593	$254,757	$241,504
Current Level Services	197,692.38	225,593	254,757	241,504
Total Service Costs	$197,692.38	$225,593	$254,757	$241,504

Program Description

The Securities Division is responsible for the administration of the Securities Act of Montana, which protects investors against nefarious and unsubstantial securities schemes.

Modification Requests

The budget figures shown above do not include the modification request. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Staff and Communication Costs - The division is currently installing a computer registration system that will greatly facilitate registration, filing, and cross-checking of securities. The division seeks 1.0 FTE to assist with this system and the division's growing workload. It also seeks increased communication costs to operate the system. The North American Securities Administrations Association and the National Association of Securities Dealers will pay the costs of installing the system.

Cost: FY84 - $21,719 FY85 - $25,776

STATE AUDITORS OFFICE

LOCAL ASSISTANCE DISTRIBUTIONS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Transfers	6,828,167.00	0	0	0
Total Program Costs	$6,828,167.00	$0	$0	$0
Earmarked Special Fund	6,828,167.00	0	0	0
Total Funding Costs	$6,828,167.00	$0	$0	$0
Current Level Services	6,828,167.00	0	0	0
Total Service Costs	$6,828,167.00	$0	$0	$0

Program Description

The Local Assistance Distribution Program is responsible for distributing police and firemen's retirement funds to local governments, under the provisions of 19-10-305 and 19-11-512, MCA.

Since these funds are appropriated by statute, no funds are included in the budget request.

STATE AUDITORS OFFICE

PENSION ADJ RETIRED FIREMEN BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Transfers	655,083.00	0	0	0
Total Program Costs	$655,083.00	$0	$0	$0
Earmarked Special Fund	655,083.00	0	0	0
Total Funding Costs	$655,083.00	$0	$0	$0
Current Level Services	655,083.00	0	0	0
Total Service Costs	$655,083.00	$0	$0	$0

Program Description

The Pension Adjustment - Retired Firemen Program is responsible for the distribution to cities and towns of certain supplemental firemen's retirement system funds under the provisions of 19-11-606, MCA.

Since these funds are appropriated by statute, no funds are included in the budget requests.

OFFICE OF PUBLIC INSTRUCTION

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	154.35	143.45	143.45	143.45
Personal Services	3,162,677.60	3,423,666	3,605,740	3,597,766
Operating Expenses	1,841,503.90	1,602,993	2,180,325	2,259,278
Equipment	287,435.10	82,864	110,260	110,260
Local Assistance	156,162,768.54	175,681,003	172,930,486	168,901,407
Grants	1,132,111.67	0	1,119,188	1,119,188
Transfers	32,354,556.07	304,336	274,213	269,438
Total Agency Costs	$194,941,052.88	$181,094,862	$180,220,212	$176,257,337
General Fund	65,093,827.59	35,352,383	41,432,064	46,260,460
Earmarked Special Fund	127,203,547.41	143,580,275	136,823,475	128,121,475
Federal & Private Special Fund	2,643,677.88	2,162,204	1,964,673	1,875,402
Total Funding Costs	$194,941,052.88	$181,094,862	$180,220,212	$176,257,337
Current Level Services	194,745,709.24	181,094,862	177,204,643	173,257,337
Modified Level Services	195,343.64	0	3,015,569	3,000,000
Total Service Costs	$194,941,052.88	$181,094,862	$180,220,212	$176,257,337

Agency Description

The Superintendent of Public Instruction is an elective office established by Section 1, Article VI, of the Constitution of Montana. Section 20-3-106, MCA, states that the Superintendent "...has the general supervision of the public schools and districts of the state." Section 20-7-301, MCA, names the Superintendent as "the governing agent and executive officer" for vocational education in Montana.

The office provides services to Montana's 153,435 school age children and to 11,163 teachers in 556 school districts. It provides consultant and technical assistance in planning, implementing and evaluating educational programs in such areas as teacher preparation, teacher certification, school accreditation, school curriculum, school finance and school law. The staff administers a number of federally funded programs and provides a variety of information services.

Modification Request

The Governor believes that Elected Officials should be allowed to present their modification requests directly to the legislature, since they - as Elected Officials - have the best knowledge of their priorities for new services.

Therefore, the budget recommendations for Elected Officials programs do not generally include funds for modificaion requests. Rather, each modification is described and its cost and source of funding detailed. The Executive Budget includes a reserve to fund those Elected Officials modification requests approved by the legislature.

There is, however, one exception to this rule. The Executive Budget includes a modification request for $3,000,000 per year to offset lost federal funding for schools on Indian reservations and districts with large federal agencies. These

OFFICE OF PUBLIC INSTRUCTION

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	154.35	143.45	143.45	143.45

funds are shown in the Distribution to Public Schools Program budget.

OFFICE OF PUBLIC INSTRUCTION

CHIEF STATE SCHOOL OFFICER BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	2.00	2.00	2.00	2.00
Personal Services	64,533.04	70,884	68,710	68,556
Operating Expenses	54,449.32	28,700	97,592	42,531
Equipment	1,465.24	500	1,465	1,465
Total Program Costs	$120,447.60	$100,084	$167,767	$112,552
General Fund	105,772.22	100,084	133,256	92,812
Federal & Private Special Fund	14,675.38	0	34,511	19,740
Total Funding Costs	$120,447.60	$100,084	$167,767	$112,552
Current Level Services	105,772.22	100,084	152,198	112,552
Modified Level Services	14,675.38	0	15,569	0
Total Service Costs	$120,447.60	$100,084	$167,767	$112,552

Program Description

The Chief State School Officer Program provides leadership, direction and coordination of services provided by the agency to a variety of school and public groups. The staff provides the Superintendent of Public Instruction assistance in performing those duties prescribed specifically for the superintendent and requiring the superintendent's personal attention or representation. This program's educational services element provides informational, evaluative, planning, data processing and administrative support for basic and vocational programs available in Montana schools at the elementary, secondary and post-secondary levels. Staff members manage state and federal financial resources for schools; assist school staffs directly through on-site consultation, research, needs assessments, materials development and in-service education; prepare recommendations for school accreditation; and operate a teacher certification program.

Modification Requests

The Book fund program seeks spending authority of $15,569 in FY84 for money collected from the sale of law books, directories, and handbooks it distributes. Spending authority for these funds was authorized by budget amendment in FY82-83.

OFFICE OF PUBLIC INSTRUCTION

BASIC SKILLS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	43.06	40.50	40.50	40.50
Personal Services	942,661.96	1,014,431	1,028,611	1,026,310
Operating Expenses	253,404.96	233,702	280,299	297,752
Equipment	73,108.94	76,090	67,194	67,194
Transfers	57,254.92	40,102	35,765	35,765
Total Program Costs	$1,326,430.78	$1,364,325	$1,411,869	$1,427,021
General Fund	848,897.50	938,983	985,815	1,025,967
Earmarked Special Fund	239,410.33	247,275	258,000	258,000
Federal & Private Special Fund	238,122.95	178,067	168,054	143,054
Total Funding Costs	$1,326,430.78	$1,364,325	$1,411,869	$1,427,021
Current Level Services	1,294,899.41	1,364,325	1,411,869	1,427,021
Modified Level Services	31,531.37	0	0	0
Total Service Costs	$1,326,430.78	$1,364,325	$1,411,869	$1,427,021

Program Description

The Basic Skills Program provides services in the areas of curriculum, accreditation, certification, community education, adult education, and other instructional-related areas to parents, teachers, students, administrators, and school boards of local education agencies.

OFFICE OF PUBLIC INSTRUCTION

VOCATIONAL EDUCATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	21.00	19.25	19.25	19.25
Personal Services	473,618.07	480,606	527,159	526,015
Operating Expenses	113,966.67	120,757	114,805	121,281
Equipment	8,036.50	3,724	4,037	4,037
Transfers	87,180.42	68,921	64,200	64,200
Total Program Costs	$682,801.66	$674,008	$710,201	$715,533
General Fund	209,147.94	321,902	328,443	333,775
Federal & Private Special Fund	473,653.72	352,106	381,758	381,758
Total Funding Costs	$682,801.66	$674,008	$710,201	$715,533
Current Level Services	673,719.41	674,008	710,201	715,533
Modified Level Services	9,082.25	0	0	0
Total Service Costs	$682,801.66	$674,008	$710,201	$715,533

Program Description

The Vocational Education Program provides supervision, leadership, consultant services and administrative job training to local vocational education programs. The program assists students, teachers, counselors, and administrators in elementary, secondary and vocational-technical schools through clinics, workshops, visitations, and communication.

Funding Change

Additional general fund support for the Vocational Education Administration Program was provided during the Special Session #1. This increase was necessary because of a decrease in federal funding. The deficiency is expected to continue and is funded from the general fund in this current level budget request.

OFFICE OF PUBLIC INSTRUCTION

FINANCIAL SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	26.94	27.50	27.50	27.50
Personal Services	573,003.84	640,038	670,265	668,772
Operating Expenses	356,815.73	422,107	330,213	358,994
Equipment	35,391.41	1,000	5,147	5,147
Transfers	41,216.17	53,298	50,000	50,000
Total Program Costs	$1,006,427.15	$1,116,443	$1,055,625	$1,082,913
General Fund	653,370.95	797,214	708,150	735,438
Earmarked Special Fund	37,751.64	20,000	47,475	47,475
Federal & Private Special Fund	315,304.56	299,229	300,000	300,000
Total Funding Costs	$1,006,427.15	$1,116,443	$1,055,625	$1,082,913
Current Level Services	927,165.69	1,116,443	1,055,625	1,082,913
Modified Level Services	79,261.46	0	0	0
Total Service Costs	$1,006,427.15	$1,116,443	$1,055,625	$1,082,913

Program Description

The Financial Services Program administers and provides consulting service in the areas of equalization aid, transportation, federal impact funding, school food services, budgeting and accounting. This program also allocates and distributes the state equalization aid money and pupil transportation reimbursement.

OFFICE OF PUBLIC INSTRUCTION

ADMINISTRATIVE SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	34.60	29.45	29.45	29.45
Personal Services	517,427.22	550,532	646,560	645,121
Operating Expenses	174,672.72	219,081	196,662	209,572
Equipment	23,964.38	1,150	23,964	23,964
Total Program Costs	$716,064.32	$770,763	$867,186	$878,657
General Fund	246,739.44	442,291	657,186	668,657
Earmarked Special Fund	3,945.21	30,000	10,000	10,000
Federal & Private Special Fund	465,379.67	298,472	200,000	200,000
Total Funding Costs	$716,064.32	$770,763	$867,186	$878,657
Current Level Services	716,064.32	770,763	867,186	878,657
Total Service Costs	$716,064.32	$770,763	$867,186	$878,657

Program Description

The Administrative Services Program administers the planning, development, implementation, and evaluation of programs in the Office of Public Instruction through the divisions of public information, personnel, staff services, planning, development and evaluation, affirmative action and information referral.

Funding Change

This current level request reflects general fund increases granted by the Special Session #1 to replace part of the federal funds for administration of Chapter II block grant funds (Chapter II, Public Law 97-35), which were lost when several programs were merged into one grant. This increased general fund request is needed to maintain current level operations.

OFFICE OF PUBLIC INSTRUCTION

SPECIAL SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	26.75	24.75	24.75	24.75
Personal Services	591,433.47	667,175	664,435	662,992
Operating Expenses	358,852.35	349,138	393,580	415,937
Equipment	145,468.63	400	8,453	8,453
Transfers	168,904.56	142,015	124,248	119,473
Total Program Costs	$1,264,659.01	$1,158,728	$1,190,716	$1,206,855
General Fund	128,117.41	124,398	310,366	376,005
Federal & Private Special Fund	1,136,541.60	1,034,330	880,350	830,850
Total Funding Costs	$1,264,659.01	$1,158,728	$1,190,716	$1,206,855
Current Level Services	1,203,865.83	1,158,728	1,190,716	1,206,855
Modified Level Services	60,793.18	0	0	0
Total Service Costs	$1,264,659.01	$1,158,728	$1,190,716	$1,206,855

Program Description

The function of the Special Services Program is to administer all federal grants except Vocational Education, School Food Services, Veteran's Education and Adult Education. The largest programs are Education for the Handicapped and Chapter I of the Education Consolidation and Improvement Act of 1981, which provides financial assistance to states and local education agencies. Also included in this division are Career Education, Gifted and Talented, National Origins, Bilingual Education, Administration of Chapter 2 of the Education Consolidation and Improvement Act of 1981, Community Education and National Diffusion Network. The division provides assistance to local districts in these program areas.

Funding Change

This current level request reflects general fund increases granted by the Special Session #1 to replace a portion of federal funding which was reduced when several programs were merged into one block grant. Current estimates indicate further reductions in available federal funds for this program. Approximately $165,000 in general fund is needed per year to maintain current level operations.

OFFICE OF PUBLIC INSTRUCTION

DISTRI TO PUB SCH PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	529,342.15	229,508	767,174	813,211
Local Assistance	156,162,768.54	175,681,003	172,930,486	168,901,407
Grants	1,132,111.67	0	1,119,188	1,119,188
Transfers	32,000,000.00	0	0	0
Total Program Costs	$189,824,222.36	$175,910,511	$174,816,848	$170,833,806
General Fund	62,901,782.13	32,627,511	38,308,848	43,027,806
Earmarked Special Fund	126,922,440.23	143,283,000	136,508,000	127,806,000
Total Funding Costs	$189,824,222.36	$175,910,511	$174,816,848	$170,833,806
Current Level Services	189,824,222.36	175,910,511	171,816,848	167,833,806
Modified Level Services	0.00	0	3,000,000	3,000,000
Total Service Costs	$189,824,222.36	$175,910,511	$174,816,848	$170,833,806

Program Description

The Distribution to Public Schools Program is used by the Office of Public Instruction for distribution of various funds to local education agencies. The "pass-through" funds contained in this budget include the state share of public school support, special education, transportation, school lunch, adult basic education, gifted and talented, secondary vocational education, audiology services and traffic safety funds.

The following table shows the amounts contained in the Executive Budget for these programs.

Program	FY 1984	FY 1985
Public School Support	$136,508,000	$130,793,000
Special Education	26,361,779	27,416,249
Special Education Contingency	500,000	500,000
Transportation	5,541,252	6,117,542
School Lunch	1,119,371	1,164,382
Adult Basic Education	140,822	149,271
Gifted and Talented	100,000	100,000
Secondary Vocational Education	750,000	750,000
Audiology Services	795,624	843,362
Impact Schools -PL81-874	3,000,000	3,000,000
Total	$174,816,848	$170,833,806

Public School Support

The Executive Budget contains funding to maintain public school support at the FY83 level. Because of declining state revenues, no funding schedule increases are proposed. A breakdown of public school support is provided below.

OFFICE OF PUBLIC INSTRUCTION

DISTRI TO PUB SCH PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00

Public School Support
(figures in millions)

	1982	1983	1984	1985
Percent Increase in Schedules	18%	15%	0%	0%
A. Maximum-General Fund Without-a-Vote*	$222.140	$252.505	$248.777	$247.764
B. County Equalization				
40 mills	81.205	87.317	90.101	94.086
Forest Funds	2.528	2.693	1.499	1.499
Grazing Funds	.131	.150	.150	.150
Elementary Transportation	-2.194	-2.730	-2.900	-3.081
High School Tuition	-.650	-1.940	-2.151	-2.384
Total	81.020	85.490	86.699	90.270
C. State Equalization				
25 % of Income Tax	35.950	38.181	41.607	43.865
25 % of Corporation Tax	10.250	9.781	10.653	12.436
10 % of Coal Tax	4.310	4.121	4.933	6.153
Interest and Income	47.250	36.398	37.819	39.085
U.S. Oil and Gas Royalties	9.690	11.930	12.160	13.711
Coal Trusts - Local Impact	2.380	3.572	5.145	6.012
Total	109.830	103.983	112.317	121.262
District Share of Permissive Levy (nine and six mills)	22.80	24.780	25.570	26.701
Account Balances Used	8.490	38.252	24.191	6.544
Total Non-General Fund	222.140	252.505	248.777	244.770
General Fund Appropriation	32.000**	0	0	2.987

*Excluding Special Education

**$32 million in general fund was appropriated by the 47th Legislature for the Foundation/Permissive Programs. This money was transferred to the earmarked school equalization account in FY82 and is reflected in the "account balance used" column for ensuing years.

Special Education

The FY83 appropriation for special education is $25,347,864. The amounts contained in the Executive Budget represent a 4% growth factor each year of the next biennium. The Executive Budget also includes $500,000 per year for emergency services.

Special education populations grew about 10% in FY82. The primary reason for this growth appears to be the shift of children previously participating in ESEA Title I

DISTRI TO PUB SCH PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00

programs to special education programs. If further federal reductions occur, more students will switch to special education services. Federal regulations mandating educational opportunities for the handicapped have not been substantially modified despite funding reductions.

The special education contingency fund is necessary for those districts that cannot anticipate a particular type of special education need. An example is court placement of juvenile offenders in specialized programs. These programs are expensive and the need for placement money is impossible to predict. The contingency offers a funding alternative in these instances.

Transportation

The Office of Public Instruction estimates that state school transportation reimbursements should increase dramatically to compensate for the difference in actual transportation costs and the on-schedule reimbursement rates set by the Legislature. The Office of Public Instruction estimates that an additional $5,556,305 above the current biennium appropriation will be required to bring on-schedule rates into balance with actual transportation costs.

The Executive Budget limits the on-schedule growth to approximately the maximum growth factor allowed under the expenditure limitation bill. This restriction allows for the following adjustment to the schedules.

Bus

Fiscal 1983 - $.65 per mile plus $.025 per mile for each seat over 50
Fiscal 1984 - $.72 per mile plus $.020 per mile for each seat over 50
Fiscal 1985 - $.80 per mile plus $.020 per mile for each seat over 50

Individual

Fiscal 1983 - $.20 per mile
Fiscal 1984 - $.22 per mile
Fiscal 1985 - $.24 per mile

If inflation remains low, the disparity between the on-schedule reimbursement amounts and actual transportation cost should decrease.

Adult Basic Education

Adult Basic Education is recommended to continue at current level. Inflationary adjustments were made to the FY83 appropriated amount.

Gifted and Talented

The Executive Budget recommends the same appropriation for this program that was provided by the last legislature.

DISTRI TO PUB SCH PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00

Secondary Vocational Education

The Executive Budget contains $750,000 per year for Secondary Vocational Education programs. This amount, which has been appropriated the past two bienniums, is used to supplement funds provided through the foundation program. No inflation adjustments have been made to the previous years appropriated amount.

Traffic Safety

The Executive Budget does not contain a dollar amount for Traffic Safety. Section 20-7-507, MCA establishes authority for the Office of Public Instruction to distribute funds to local school districts. Estimated revenue for traffic safety programs exceed $1,000,000 per year.

Audiology

The Executive Budget contains funding to maintain audiology services at current level. Inflation has been applied to the FY83 appropriated amount to generate the FY84 and FY85 requests.

School Lunch

The School Lunch Program is increased due to reductions in federal support. The FY82 base expenditure for food purchase has been augmented by $153,386. This increase, with other inflationary adjustments, provides state support of $1,119,371 in FY84 and $1,164,382 in FY85 for the state commodity distribution and food purchasing program.

Impact School Assistance

The federal government provides assistance to schools in impact areas through Public Law 81-874. These areas include Indian reservations and districts having large federal agencies. The assistance is designed to mitigate the impact of limited tax base capacity created by the federal presence.

President Reagan's budget proposes substantial reductions for impact assistance to public schools. The Executive Budget provides $3,000,000 general fund per year to the Superintendent of Public Instruction for distribution to these schools.

Modification Requests

The budget figures shown above include the request for impact aid but do not include the other modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.
Impact Aid - As described above, the budget includes a request for $3,000,000 general fund per year to offset reduced federal aid.

Additional support for secondary vocational education - This modification would provide $1.5 million during the biennium for distribution to secondary schools for vocational education. The expected enrollment increases (29,730 in FY84 and 30,207

DISTRI TO PUB SCH PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00

in FY85) will decrease the funding per student. The additional funds would maintain the ratio of general fund to local support established in 1980.

Policy Issues

An option is available to provide some increase to public school support schedules. If the 15 mill permissive levy is made mandatory, approximately $7,000,000 per year would flow into the school equalization account. This amount would finance a 2% schedule increase for public school support. The interim Legislative Committee on education financing has recommended approval of the mandatory 15 mill levy.

BILLINGS VO TECH

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	42.95	42.95	42.95	42.95
Personal Services	2,023,747.30	1,008,973	1,013,451	1,014,980
Operating Expenses	507,771.81	402,382	340,055	356,103
Equipment	17,724.14	13,484	13,484	13,484
Total Agency Costs	$2,549,243.25	$1,424,839	$1,366,990	$1,384,567
General Fund	627,507.00	687,715	650,110	667,687
Earmarked Special Fund	376,306.01	503,907	565,893	565,893
Federal & Private Special Fund	210,000.00	233,217	150,987	150,987
Current Unrestricted Fund	1,335,430.24	0	0	0
Total Funding Costs	$2,549,243.25	$1,424,839	$1,366,990	$1,384,567
Current Level Services	2,549,243.25	1,424,839	1,366,990	1,384,567
Total Service Costs	$2,549,243.25	$1,424,839	$1,366,990	$1,384,567

Agency Description

The Billings Post-secondary Vocational Technical (Vo-Tech) Center's primary objectives are to prepare students for employment and to provide trained workers for Montana's employers.

The Billings Vo-Tech provides vocational training in agricultural, business, health, home economics, office, technical, and trade/industries occupations.

A program was established in 1981 to allow cost associated with each vo-tech center to be accounted for in the Statewide Budgeting and Accounting System (SBAS). The program contains administration, plant, and instructional area sub-programs. Appropriated funds are transferred to an operational pool for disbursement at the sub-program level. The FY82 figures shown above reflect both the transfer of funds to the operational pool and the disbursement by the sub-programs. Biennium costs can be compared best by disregarding the current unrestricted fund amounts.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

The Billings Vo-Tech requests seven modifications totalling $600,596. These modifications will be presented to the Appropriation Subcommittee.

BUTTE VO TECH

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	36.13	36.79	36.79	36.79
Personal Services	1,943,311.31	991,281	968,706	970,083
Operating Expenses	196,481.93	179,063	189,019	185,878
Equipment	44,800.00	22,150	22,150	22,150
Total Agency Costs	$2,184,593.24	$1,192,494	$1,179,875	$1,178,111
General Fund	680,227.00	798,496	827,350	825,586
Earmarked Special Fund	178,608.93	207,216	233,719	233,719
Federal & Private Special Fund	176,040.00	186,782	118,806	118,806
Current Unrestricted Fund	1,149,717.31	0	0	0
Total Funding Costs	$2,184,593.24	$1,192,494	$1,179,875	$1,178,111
Current Level Services	2,184,593.24	1,192,494	1,179,875	1,178,111
Total Service Costs	$2,184,593.24	$1,192,494	$1,179,875	$1,178,111

Agency Description

The Butte Post-secondary Vocational Technical (Vo-Tech) Center's primary objectives are to prepare students for employment and to provide trained workers for Montana's employers.

The Butte Vo-Tech provides vocational training in agricultural, business, health, home economics, office, technical, and trade/industries occupations.

A program was established in 1981 to allow cost associated with each vo-tech center to be accounted for in the Statewide Budgeting and Accounting System (SBAS). The program contains administration, plant, and instructional area sub-programs. Appropriated funds are transferred to an operational pool for disbursement at the sub-program level. The FY82 figures shown above reflect both the transfer of funds to the operational pool and the disbursement by the sub-programs. Biennium costs can be compared best by disregarding the current unrestricted fund amounts.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

The Butte Vo-Tech requests five modifications totalling $377,994. These modifications will be presented to the Appropriation Subcommittee.

GREAT FALLS VO TECH

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	46.45	46.45	46.45	46.45
Personal Services	1,839,511.76	981,706	993,821	995,233
Operating Expenses	426,477.70	296,177	255,039	262,366
Equipment	77,220.21	49,900	49,900	49,900
Total Agency Costs	$2,343,209.67	$1,327,783	$1,298,760	$1,307,499
General Fund	700,690.00	810,269	811,672	820,411
Earmarked Special Fund	266,858.00	300,255	344,631	344,631
Federal & Private Special Fund	195,720.00	217,259	142,457	142,457
Current Unrestricted Fund	1,179,941.67	0	0	0
Total Funding Costs	$2,343,209.67	$1,327,783	$1,298,760	$1,307,499
Current Level Services	2,343,209.67	1,327,783	1,298,760	1,307,499
Total Service Costs	$2,343,209.67	$1,327,783	$1,298,760	$1,307,499

Agency Description

The Great Falls Post-secondary Vocational Technical (Vo-Tech) Center's primary objectives are to prepare students for employment and to provide trained workers for Montana's employers.

The Great Falls Vo-Tech provides vocational training in agricultural, business, health, home economics, office, technical, and trade/industries occupations.

A program was established in 1981 to allow cost associated with each vo-tech center to be accounted for in the Statewide Budgeting and Accounting System (SBAS). The program contains administration, plant, and instructional area sub-programs. Appropriated funds are transferred to an operational pool for disbursement at the sub-program level. The FY82 figures shown above reflect both the transfer of funds to the operational pool and the disbursement by the sub-programs. Biennium costs can be compared best by disregarding the current unrestricted fund amounts.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

The Great Falls Vo-Tech requests seven modifications totalling $520,266. These modifications will be presented to the Appropriation Subcommittee.

HELENA VO TECH

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	52.76	52.76	52.76	52.76
Personal Services	2,736,950.46	1,447,191	1,437,510	1,439,697
Operating Expenses	756,914.24	514,464	446,733	471,829
Equipment	115,200.00	64,850	64,850	64,850
Total Agency Costs	$3,609,064.70	$2,026,505	$1,949,093	$1,976,376
General Fund	1,204,306.12	1,381,865	1,361,548	1,388,831
Earmarked Special Fund	271,443.00	313,062	369,261	369,261
Federal & Private Special Fund	298,800.00	331,578	218,284	218,284
Current Unrestricted Fund	1,834,515.58	0	0	0
Total Funding Costs	$3,609,064.70	$2,026,505	$1,949,093	$1,976,376
Current Level Services	3,609,064.70	2,026,505	1,949,093	1,976,376
Total Service Costs	$3,609,064.70	$2,026,505	$1,949,093	$1,976,376

Agency Description

The Helena Post-secondary Vocational Technical (Vo-Tech) Center'sprimary objectives are to prepare students for employment and to provide trained workers for Montana's employers.

The Helena Vo-Tech provides vocational training in agricultural, business, health, home economics, office, technical, and trade/industries occupations.

A program was established in 1981 to allow cost associated with each vo-tech center to be accounted for in the Statewide Budgeting and Accounting System (SBAS). The program contains administration, plant, and instructional area sub-programs. Appropriated funds are transferred to an operational pool for disbursement at the sub-program level. The FY82 figures shown above reflect both the transfer of funds to the operational pool and the disbursement by the sub-programs. Biennium costs can be compared best by disregarding the current unrestricted fund amounts.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

The Helena Vo-Tech requests four modifications totalling $388,970. These modifications will be presented to the Appropriation Subcommittee.

MISSOULA VO TECH

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	67.87	61.63	61.63	61.63
Personal Services	3,013,545.68	1,574,154	1,574,593	1,576,850
Operating Expenses	797,283.30	447,458	475,175	502,827
Equipment	90,776.45	50,715	50,715	50,715
Total Agency Costs	$3,901,605.43	$2,072,327	$2,100,483	$2,130,392
General Fund	1,200,231.00	1,313,602	1,403,812	1,433,721
Earmarked Special Fund	371,890.00	419,561	483,039	483,039
Federal & Private Special Fund	319,440.00	339,164	213,632	213,632
Current Unrestricted Fund	2,010,044.43	0	0	0
Total Funding Costs	$3,901,605.43	$2,072,327	$2,100,483	$2,130,392
Current Level Services	3,901,605.43	2,072,327	2,100,483	2,130,392
Total Service Costs	$3,901,605.43	$2,072,327	$2,100,483	$2,130,392

Agency Description

The Missoula Post-secondary Vocational Technical (Vo-Tech) Center's primary objectives are to prepare students for employment and to provide trained workers for Montana's employers.

The Missoula Vo-Tech provides vocational training in agricultural, business, health, home economics, office, technical, and trade/industries occupations.

A program was established in 1981 to allow cost associated with each vo-tech center to be accounted for in the Statewide Budgeting and Accounting System (SBAS). The program contains administration, plant, and instructional area sub-programs. Appropriated funds are transferred to an operational pool for disbursement at the sub-program level. The FY82 figures shown above reflect both the transfer of funds to the operational pool and the disbursement by the sub-programs. Biennium costs can be compared best by disregarding the current unrestricted fund amounts.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

The Missoula Vo-Tech requests four modifications totalling $371,598. These modifications will be presented to the Appropriation Subcommittee.

CRIME CONTROL DIVISION

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	19.25	18.00	14.00	14.00
Personal Services	412,279.95	478,753	378,261	378,246
Operating Expenses	173,627.46	222,700	166,979	163,252
Equipment	8,686.00	0	0	0
Grants	283,906.55	0	0	0
Transfers	76,431.01	0	0	0
Total Agency Costs	$954,930.97	$701,453	$545,240	$541,498
General Fund	217,538.03	245,684	233,915	231,576
Federal & Private Special Fund	737,392.94	455,769	80,412	85,640
Proprietory Fund	0.00	0	230,913	224,282
Total Funding Costs	$954,930.97	$701,453	$545,240	$541,498
Current Level Services	557,118.63	701,453	545,240	541,498
Modified Level Services	397,812.34	0	0	0
Total Service Costs	$954,930.97	$701,453	$545,240	$541,498

Agency Description

The Board of Crime Control was created by section 2-15-2006, MCA. Under the supervision of the board, the Crime Control Division has historically prepared a comprehensive plan each year for strengthening Montana's criminal justice system. The implementation of the plan has been achieved through award of Law Enforcement Assistance Administration (LEAA) funds to state and local agencies. In addition to planning for and administering federal grant funds, the division provides supportive services to criminal justice agencies in the form of peace officer certification, data collection, and research.

With the exception of juvenile justice grants, all LEAA federal funds are anticipated to cease at the end of the 1983 biennium. The reduction of federal funds will directly impact the following programs: Administration, Technical Assistance, Management Training, and Grants-in-Aid. The division has reorganized in light of declining federal money and would like to maintain the current staffing level and expand the area of technical assistance to local law enforcement agencies. This expanded Technical Assistance Program would provide assistance in the areas of jail improvement, management and statistical analysis, crime prevention, crime stoppers, manpower development, information systems, residential programs for youth in trouble and the establishment of minimum law enforcement standards for equipment, procedures, and training schools administered by the state or any of its political subdivisions.

Several of the division's programs are currently 100% general funded. These are the Montana Uniform Crime Reporting (MUCR) system that reports major offenses to the F.B.I. and provides management information for local law enforcement; Peace Officer Standards (POST) which is responsible for the promulgation of standards and training for the certification of all peace officers; and the criminal justice data (C.J.D) base which provides a central repository for criminal justice data.

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	19.25	18.00	14.00	14.00

Federal funds are expected to continue during the 1985 biennium for Juvenile Planning and the Juvenile Probation Information System that provides management information to youth courts. Federal fund authority and the general fund match is included in the above table.

Funding Change

As discussed earlier, most of the federal funds received by the Crime Control Division will no longer be received. The division has requested that lost federal funds be replaced with general funds. It is the policy of this office not to replace federal funds with general funds unless the service is of a critical nature. Therefore, a funding alternative is proposed. The Executive Budget recommends continued general fund support for POST, MUCR and C.J.D. It further recommends that the Technical Assistance Program be funded by a mixture of general fund and fees charged to local law enforcement agencies using its services. The extent of local support would then dictate the level of service offered by the Technical Assistance Program.

The proposed funding split for the Technical Assistance Program would be 20% general fund and 80% local funds. It is recommended that language be included within the appropriation bill which would allow 100% expenditure of the general fund match during FY84 regardless of the amount of local funds received. The general fund match in FY85 would be limited to one-fifth of the funds collected in FY84 from local agencies. If local collections in FY85 exceed the FY84 collections, general fund would be increased proportionately.

General fund match has been included in the budget for the Juvenile Planning - Juvenile Probation Information System. If federal funds for these programs are reduced beyond the current projections or are eliminated entirely, it is recommended that the general fund match be reduced accordingly and the difference reverted to the general fund.

Federal pass-through funds are not anticipated for the 1985 biennium. However, if such funds are made available, it is recommended that sufficient general fund match be made available through language in the appropriation bill to allow acceptance of these funds.

HIGHWAY TRAFFIC SAFETY

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	8.50	8.50	8.50	8.50
Personal Services	182,642.77	224,236	225,047	224,566
Operating Expenses	118,112.37	177,600	156,822	160,795
Equipment	726.00	0	0	0
Grants	967,035.13	1,058,554	1,058,554	1,058,554
Total Agency Costs	$1,268,516.27	$1,460,390	$1,440,423	$1,443,915
Earmarked Special Fund	43,830.93	71,495	69,342	70,215
Federal & Private Special Fund	1,224,685.34	1,388,895	1,371,081	1,373,700
Total Funding Costs	$1,268,516.27	$1,460,390	$1,440,423	$1,443,915
Current Level Services	1,267,333.91	1,460,390	1,440,423	1,443,915
Modified Level Services	1,182.36	0	0	0
Total Service Costs	$1,268,516.27	$1,460,390	$1,440,423	$1,443,915

Agency Description

The Highway Traffic Safety Division promotes public safety, health, and welfare through efforts directed toward reducing death, injury, and property loss resulting from traffic accidents. Diverse projects are developed, initiated and maintained throughout various levels of government to ensure that a long-term, stable, and thoroughly professional statewide program exists. The short-term objective of the program is to reduce the motor vehicle fatality rate to 4.5 per 100 million vehicle miles traveled by December 31, 1984.

The 1981 Legislature transferred this program from the Department of Community Affairs to the Department of Justice.

DEPARTMENT OF JUSTICE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	514.85	512.85	513.85	513.85
Personal Services	10,858,428.96	11,825,483	12,718,844	12,715,036
Operating Expenses	4,089,915.10	4,686,914	5,124,848	4,883,019
Equipment	1,334,566.27	714,713	820,601	797,713
Total Agency Costs	$16,282,910.33	$17,227,110	$18,664,293	$18,395,768
General Fund	8,590,075.71	9,087,312	15,242,982	14,923,286
Earmarked Special Fund	7,194,214.52	7,903,006	3,142,594	3,192,600
Federal & Private Special Fund	285,321.13	0	2,625	0
Proprietory Fund	213,298.97	236,792	276,092	279,882
Total Funding Costs	$16,282,910.33	$17,227,110	$18,664,293	$18,395,768
Current Level Services	15,977,471.51	17,227,110	18,664,293	18,395,768
Modified Level Services	305,438.82	0	0	0
Total Service Costs	$16,282,910.33	$17,227,110	$18,664,293	$18,395,768

Agency Description

The Department of Justice, under the direction of the Attorney General, provides the state level leadership and coordination necessary for effective law enforcement and public safety, as authorized in section 2-15-201, MCA. The goals of the department are: 1) to provide the best possible legal representation for the state and its political subdivisions in criminal appeals; 2) to provide legal services for the state, county, and municipal agencies and their officials; 3) to enforce Montana traffic laws and register all motor vehicles; 4) to enforce state fire safety codes and regulations; and 5) to assist local law enforcement agencies in bringing offenders to justice.

Modification Request

The Governor believes that Elected Officials should be allowed to present their modification requests directly to the legislature, since they - as Elected Officials - have the best knowledge of their priorities for new services.

Therefore, the budget recommendations for Elected Officials' programs do not include funds for modification requests. Rather, each modification is described and its cost and source of funding detailed. The Executive Budget includes a reserve to fund those Elected Officials' modification requests approved by the legislature.

DEPARTMENT OF JUSTICE

LEGAL SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	20.00	20.00	20.00	20.00
Personal Services	577,513.22	632,088	642,332	642,729
Operating Expenses	150,409.43	132,906	157,184	162,415
Equipment	0.00	8,500	13,444	3,444
Total Program Costs	$727,922.65	$773,494	$812,960	$808,588
General Fund	710,549.90	755,675	794,683	789,479
Earmarked Special Fund	17,372.75	17,819	18,277	19,109
Total Funding Costs	$727,922.65	$773,494	$812,960	$808,588
Current Level Services	727,922.65	773,494	812,960	808,588
Total Service Costs	$727,922.65	$773,494	$812,960	$808,588

Program Description

The Legal Services Program supports the Attorney General with legal research and analysis; provides legal counsel for state government officials, bureaus, and boards; represents Montana's interests in cases before state and federal courts, anti-trust cases and cases involving property that reverts to the state in the absence of legal heirs; interprets laws; provides legal assistance to local governments in bond issues and in other matters; and enforces the laws relating to the reporting and collection of unclaimed property owing to persons who cannot be located.

A part-time lawyer position was transferred from this program to the Motor Vehicle Administrator's program in FY82.

INDIAN LEGAL JURISDICTION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	2.00	2.00
Personal Services	0.00	0	55,328	55,203
Operating Expenses	0.00	0	519,295	19,295
Total Program Costs	$0.00	$0	$574,623	$74,498
General Fund	0.00	0	574,623	74,498
Total Funding Costs	$0.00	$0	$574,623	$74,498
Current Level Services	0.00	0	574,623	74,498
Total Service Costs	$0.00	$0	$574,623	$74,498

Program Description

In accordance with the Governor's request, the Indian Legal Jurisdiction Program would be transferred from the Governor's Office to the Attorney General's Office.

The development of ongoing lawsuits between the state of Montana and the Indian tribes has changed the basic thrust of the Indian Jurisdiction Program. At its inception, the program emphasized treaty research and coordination of private attorneys hired by the state to handle lawsuits involving the tribes. Several suits, however, have become so time-consuming that a staff attorney is needed for continuous trial and appellate court involvement and active supervision and coordination of private attorneys hired to assist with the cases.

The transferred budget would provide for one full-time lawyer, a legal secretary and additional contracted services.

The above budget contains a $500,000 biennial appropriation request which would allow expenses to be met for law suits as they occur throughout the 1985 biennium.

Policy Issues

The Indian Legal Jurisdiction Program is moving towards a greater emphasis on active trial and appellant court involvement. For this reason, its transfer to the Attorney General's office would be most timely.

DEPARTMENT OF JUSTICE

COUNTY PROSECUTOR SERVICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.00	3.00	3.00	3.00
Personal Services	87,335.76	95,786	97,660	97,436
Operating Expenses	21,382.69	16,818	20,684	22,700
Equipment	168.75	0	0	0
Total Program Costs	$108,887.20	$112,604	$118,344	$120,136
General Fund	107,388.20	112,604	118,344	120,136
Federal & Private Special Fund	1,499.00	0	0	0
Total Funding Costs	$108,887.20	$112,604	$118,344	$120,136
Current Level Services	107,388.20	112,604	118,344	120,136
Modified Level Services	1,499.00	0	0	0
Total Service Costs	$108,887.20	$112,604	$118,344	$120,136

Program Description

The County Prosecutor Program provides assistance to counties in the prosecution and disposition of major felony prosecutions and also cases in which attorneys have conflicts of interest. This program also coordinates training and education of county prosecutors.

A current level budget is requested for this program.

DEPARTMENT OF JUSTICE

AGENCY LEGAL SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	7.00	7.00	7.00
Personal Services	168,694.47	196,147	216,751	216,276
Operating Expenses	44,107.24	38,435	59,341	63,606
Equipment	497.26	2,210	0	0
Total Program Costs	$213,298.97	$236,792	$276,092	$279,882
Proprietory Fund	213,298.97	236,792	276,092	279,882
Total Funding Costs	$213,298.97	$236,792	$276,092	$279,882
Current Level Services	213,298.97	236,792	276,092	279,882
Total Service Costs	$213,298.97	$236,792	$276,092	$279,882

Program Description

The Agency Legal Services Program (ALS) provides legal services, upon request, to state agencies. Agencies are billed for attorney time and case related costs to support the program.

Modification Requests

The budget figures shown above do not include the modification request. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Additional Attorneys - ALS seeks authority to add two attorneys to its current staff of five attorneys. In 1979, the legislature found that the legal costs paid by state government were very high and difficult to trace. In order to reduce the cost of paying lawyers to represent the state and to make agencies accountable for those costs, the legislature created ALS, a staff of attorneys available to agencies at hourly rates substantially below the rates of private lawyers. ALS has succeeded. State agencies now have confidence in the representation and counsel the program provides and are using the bureau extensively. In order to meet the growing demand for its services and to promote its services as an alternative to expensive private lawyers, ALS needs two additional lawyers.

ALS seeks revolving fund authority of $83,307 in FY84 and $84,441 in FY85 to fund this modification.

MOTOR VEHICLE ADMIN PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	2.90	2.90	2.90	2.90
Personal Services	63,469.44	76,928	82,284	82,104
Operating Expenses	10,843.24	20,452	9,501	10,198
Equipment	1,283.80	0	301	378
Total Program Costs	$75,596.48	$97,380	$92,086	$92,680
Earmarked Special Fund	75,596.48	97,380	92,086	92,680
Total Funding Costs	$75,596.48	$97,380	$92,086	$92,680
Current Level Services	75,596.48	97,380	92,086	92,680
Total Service Costs	$75,596.48	$97,380	$92,086	$92,680

Program Description

The Motor Vehicle Administrator's Program is responsible for policy and administration of driver licensing enforcement actions relating to driver improvement, motor vehicle registration and titling, mandatory vehicle insurance laws, and dealer and manufacturer licensing as set forth in Title 61, MCA.

In the 1983 biennium, a part-time lawyer position was transferred from the Legal Services Program, increasing the program to 2.9 FTE.

DRIVER LICENSING PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	81.30	81.30	80.30	80.30
Personal Services	1,257,298.58	1,452,518	1,463,831	1,460,711
Operating Expenses	426,017.22	500,111	472,569	508,102
Equipment	111,014.03	10,000	32,470	34,060
Total Program Costs	$1,794,329.83	$1,962,629	$1,968,870	$2,002,873
General Fund	1,695,046.41	1,887,449	1,269,470	1,303,973
Earmarked Special Fund	68,162.53	75,180	699,400	698,900
Federal & Private Special Fund	31,120.89	0	0	0
Total Funding Costs	$1,794,329.83	$1,962,629	$1,968,870	$2,002,873
Current Level Services	1,763,208.94	1,962,629	1,968,870	2,002,873
Modified Level Services	31,120.89	0	0	0
Total Service Costs	$1,794,329.83	$1,962,629	$1,968,870	$2,002,873

Program Description

The Driver Services Program administers the driver licensing and control provisions of the Motor Vehicle Code. This program also promotes driver safety by supervision of drivers permitted to operate motor vehicles, dealing with problem drivers, and supplying information to the criminal justice system.

The program is requesting two increases in its current level budget: $8,427 in FY84 and $8,933 in FY85 to contract for photography lab rental and $7,000 per year additional overtime payment to conduct driver improvement schools. In FY82, the program contracted with a safety council to provide these statutorily-required courses. The program feels that its staff is better qualified to teach the courses and seeks funds to pay its driving examiners to work the extra hours.

The requested amounts for photography lab rental are estimates and may be changed in January when final figures are available.

The budget recommends the reduction of one position during the 1985 biennium. The position was vacant throughout most of FY82.

Funding Change

During the 1983 biennium, the program was funded primarily with general fund. It is recommended that general fund be offset by $600,000 per year from the motor vehicle earmarked account to utilize a projected fund balance in the account. Presently section 61-3-108(3), MCA, requires any balance within this account to revert to the general fund at the end of the biennium. A bill to repeal this provision will be presented to the 48th Legislature.

FIELD SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	229.60	229.60	229.60	229.60
Personal Services	5,437,205.17	5,802,945	6,429,066	6,437,593
Operating Expenses	1,646,167.55	1,983,884	1,699,840	1,752,412
Equipment	678,010.16	654,953	642,270	635,001
Total Program Costs	$7,761,382.88	$8,441,782	$8,771,176	$8,825,006
General Fund	2,641,930.54	3,100,444	8,771,176	8,825,006
Earmarked Special Fund	4,965,132.37	5,341,338	0	0
Federal & Private Special Fund	154,319.97	0	0	0
Total Funding Costs	$7,761,382.88	$8,441,782	$8,771,176	$8,825,006
Current Level Services	7,607,062.91	8,441,782	8,771,176	8,825,006
Modified Level Services	154,319.97	0	0	0
Total Service Costs	$7,761,382.88	$8,441,782	$8,771,176	$8,825,006

Program Description

The Montana Highway Patrol, a public service agency, patrols the highways, enforcing Montana traffic laws and investigating accidents. They give assistance and information to motorists, first aid to the injured and transport blood and medical supplies in emergency situations.

At the beginning of FY82, the Patrol Operations Bureau, which was the administrative arm of the Highway Patrol, was combined with the Field Services Program. This merger is reflected in the above budget table.

In October 1982, the Board of Personnel Appeals mandated that patrolmen I and II be reclassified from grade 12 to grade 13 and from grade 13 to grade 14 and made the upgrade retroactive to July 6, 1979. The upgrades for these patrolmen in FY84 and FY85 are included in the current level request and total approximately $250,000 per year without pay raises.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials modifications approved by the Legislature.

Additional Highway Patrol Officers - This modification would add 16 highway patrol officers to the force each year, totalling 32 additional officers for the forthcoming biennium. The additional officers are badly needed. Presently, Montana has only 200 uniformed patrol officers, including Headquarters staff and the Commander. In 1978, the International Association of Chiefs of Police (IACP) studied the Montana Highway Patrol and concluded that it was grossly undermanned. The IACP concluded that in order to cover a state as geographically vast as Montana, the patrol would require 496 officers, nearly 2.5 times the patrol's present size.

Recognizing that scarce public resources prohibit expenditures to more than double

FIELD SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	229.60	229.60	229.60	229.60

the size of the patrol, the Attorney General proposes to increase its uniformed force by only 16%. All additional officers would be assigned to the highways. The addition would allow the patrol to assign 11 more officers to the Billings area--a high accident area--in order to provide 24-hour coverage. Other metropolitan areas would also be designated for around-the-clock coverage, something the patrol cannot now offer.

Cost: FY84 - $616,315 FY85 - $1,110,414

Safety Education Officers - This modification would enable the Montana Highway Patrol to establish five Safety Education Officers (SEO) to promote traffic safety to the general public. Visiting schools, service groups, associations, trucking companies and news media outlets, the SEO's would employ the latest educational techniques to stress safe driving practices. Techniques include films, brochures, lectures, news releases, and demonstration of safety devices such as the Seat Belt Convincer. Most traffic enforcement agencies in other states have safety education programs and private sector organizations have recognized the worth of such efforts. Trucking companies, insurance companies and other private industries have begun to establish safety education programs. The Highway Patrol believes that a similar program could save lives in Montana.

Cost: FY84 - $208,943 FY85 - $129,764

Northwestern Traffic Institute Training - This modification would enable the Highway Patrol to send one outstanding patrol officer per biennium to the Northwestern Traffic Institute for extensive training in the Police Administration Program. The quality of such leadership training and management instruction more than offsets lost employee time in the form of benefits to the patrol as a whole. The officer chosen to particpate in the program would be required to sign an agreement to remain with the patrol at least three years following graduation from the nine-month course.

The curriculum features analysis of problems confronting the modern enforcement agency, and emphasizes development of administrative skills, communications ability and professional commitment to public safety. Approving this budget modification would be a well placed investment in the future management and leadership of the Montana Highway Patrol.

Cost: FY84 - $18,467

Recruit School - A recruit school is necessary if the number of highway patrol officers increase. Before being hired, patrol officer candidates must receive 9-11 weeks of training in order to be considered for a permanent highway patrol position. This training takes place at the Law Enforcement Academy in Bozeman.

Cost: FY84 - $78,112

Statewide Dispatch and Mobile Communications - Please refer to the Law Enforcement Network Services modification narrative.

FIELD SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	229.60	229.60	229.60	229.60

Funding Change

Presently, the highway earmarked account funds all uniformed personnel salaries and benefits, while the general fund pays the remaining expenses. The Executive Budget recommends that the Highway Patrol be funded 100% from the general fund during the 1985 biennium, allowing highway earmarked funds to be used for highway construction and maintenance.

Policy Issues

The upgrade for patrolmen I and II was retroactive to July 6, 1979. Funds to pay the increases for FY83 or the retroactive pay are not included in the above budget amounts. The division will seek these funds from the 48th Legislature.

VEHICLE REGISTRATION PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	70.00	70.00	70.00	70.00
Personal Services	983,061.14	1,112,856	1,133,890	1,131,071
Operating Expenses	661,789.25	799,784	791,369	851,982
Equipment	86,327.53	2,000	27,790	27,790
Total Program Costs	$1,731,177.92	$1,914,640	$1,953,049	$2,010,843
Earmarked Special Fund	1,731,177.92	1,914,640	1,953,049	2,010,843
Total Funding Costs	$1,731,177.92	$1,914,640	$1,953,049	$2,010,843
Current Level Services	1,731,177.92	1,914,640	1,953,049	2,010,843
Total Service Costs	$1,731,177.92	$1,914,640	$1,953,049	$2,010,843

Program Description

The Vehicle Registration Program implements provisions of the Motor Vehicle Code, Title 61, Chapter 3,4, and 6, MCA and handles miscellaneous registrations as provided for in Title 23, Chapter 2, MCA. This program provides an accurate and timely system of motor vehicle registration, a certificate of ownership, lien filing, and licensing of automobile dealers and manufacturers.

The current level request contains increases in several areas. Data processing costs are increased $4,000 per year to reflect total costs of providing on-line title registration for an additional four counties automated late in FY82 and $5,200 per year to allow the program access to the stolen vehicle records system before issuing titles. Printing costs increase $20,000 per year to purchase paper for new tamper-proof titles. Approximately $39,000 per year is added to fund expenses of word processing equipment and the purchase and maintenance agreements for two Series I computers.

DEPARTMENT OF JUSTICE

L.E.S.D. ADMINISTRATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	2.00	2.00	2.00	2.00
Personal Services	52,659.42	58,160	59,253	59,119
Operating Expenses	9,336.85	13,245	12,761	13,988
Equipment	1,099.75	0	0	0
Total Program Costs	$63,096.02	$71,405	$72,014	$73,107
General Fund	63,096.02	71,405	72,014	73,107
Total Funding Costs	$63,096.02	$71,405	$72,014	$73,107
Current Level Services	63,096.02	71,405	72,014	73,107
Total Service Costs	$63,096.02	$71,405	$72,014	$73,107

Program Description

The Law Enforcement Division Administrator's Program administers four bureaus: Criminal Investigation, Fire Marshall, Identification, and the Law Enforcement Academy. These bureaus provide a broad spectrum of services vital to local, county, state, and federal law enforcement criminal justice agencies throughout Montana.

A current level budget is requested for this program.

COUNTY ATTORNEY PAYROLL BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	28.00	28.00	28.00	28.00
Personal Services	642,141.98	641,226	735,332	733,716
Total Program Costs	$642,141.98	$641,226	$735,332	$733,716
General Fund	642,141.98	641,226	735,332	733,716
Total Funding Costs	$642,141.98	$641,226	$735,332	$733,716
Current Level Services	642,141.98	641,226	735,332	733,716
Total Service Costs	$642,141.98	$641,226	$735,332	$733,716

Program Description

The County Attorney Payroll Program pays one-half the salary and benefits of the 56 county attorneys from state general funds, as required under section 7-4-2502, MCA.

LAW ENFORCEMENT TELETYPE PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.05	8.05	8.05	8.05
Personal Services	160,460.91	163,542	167,255	166,894
Operating Expenses	305,176.75	358,570	449,472	512,245
Equipment	223,376.80	1,000	0	0
Total Program Costs	$689,014.46	$523,112	$616,727	$679,139
General Fund	543,132.96	212,802	419,839	491,977
Earmarked Special Fund	144,446.00	310,310	196,888	187,162
Federal & Private Special Fund	1,435.50	0	0	0
Total Funding Costs	$689,014.46	$523,112	$616,727	$679,139
Current Level Services	687,578.96	523,112	616,727	679,139
Modified Level Services	1,435.50	0	0	0
Total Service Costs	$689,014.46	$523,112	$616,727	$679,139

Program Description

The Law Enforcement Network System (L.E.N.S.) program provides an intergrated telecommunications network to facilitate the exchange of criminal justice information among federal, state and local law enforcement agencies.

Modification Request

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Additional Terminals - Each biennium, four or more additional Montana law enforcement agencies request access to the Law Enforcement Teletype System. Funds are requested to purchase two Teletype Model 43 Teleprinters each year.

Cost: FY84 - $6,210 FY85 - $6,810

Backup System - The Law Enforcement Telecommunications System (LETS) message switcher is no longer adequate to meet the needs of the law enforcement community. LETS message switching function is currently controlled by an IBM System/7 computer. There is no backup for this processor and in the event of failure LETS cannot operate. The Department of Justice has two options for resolving this problem and the other limitations the System/7 places on development, maintenance, and terminal attachments for the LETS operations.

The first option is to intergrate the current Department of Justice teletype network lines and equipment into the Department of Administration's telecommunications network. This consolidation would be accomplished by replacing the System/7 switcher with a processor compatible with and attached to the Department of Administration's Computer for both message switching and access to criminal justice information files stored in the Department of Administration and National Crime Information Center computers. Cost: FY84 - $89,600 FY85 - $94,600

LAW ENFORCEMENT TELETYPE PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	8.05	8.05	8.05	8.05

The second option is the replacement of the System/7 message switcher and acquisition of a backup switcher. This would assure the Department of Justice management control of the message switching function and provide a backup for message switching. It would not provide a backup for accessing files.

Cost: FY84 - $280,933 FY85 - $57,169

Statewide Dispatch and Mobile Communications - This modification would enable the Law Enforcement Network Services Bureau (LENS) to establish and maintain a statewide dispatch system for the Highway Patrol and other state agencies who have need of it. The system would also establish radio frequencies for use by local law enforcement agencies and Emergency Medical Services. The proposal encompasses a plan to upgrade Highway Patrol radio communications with highband and microwave relay.

The main feature of this proposal is the centralizing of the Highway Patrol's dispatch function throughout the entire state. With the exception of one pilot project now underway (which centralized dispatching for the Helena and Great Falls areas), the patrol relies on local law enforcement agencies to dispatch its officers. This current situation causes many problems.

The patrol requires a statewide radio system that provides for adequate supervision through a centralized dispatcher and coordination with other state and local agencies. Only by establishing such a system can the patrol ensure timely responses to highway emergencies and criminal situations.

The modification envisions a two-year approach to acquisition of equipment and personnel. LENS will operate the patrol's centralized dispatch function with 19.29 additional FTE.

Cost: FY84 - $823,029 FY85 - $532,198

Funding Change

LENS charges local law enforcement and federal agencies for the cost of line charges and terminal maintenance. A 20% per year increase in fees would be necessary to meet projected increases for these costs. Recognizing the impact of such a fee increase, the Executive Budget recommends that local fees be increased 10% per year and that the general fund cover the remaining costs.

LAW ENFORCEMENT ACADEMY PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	13.00	11.00	11.00	11.00
Personal Services	254,376.14	248,396	264,205	263,636
Operating Expenses	286,267.60	302,774	322,944	352,709
Equipment	22,068.89	5,000	8,000	8,000
Total Program Costs	$562,712.63	$556,170	$595,149	$624,345
General Fund	431,373.92	504,217	529,995	556,815
Earmarked Special Fund	71,650.60	51,953	65,154	67,530
Federal & Private Special Fund	59,688.11	0	0	0
Total Funding Costs	$562,712.63	$556,170	$595,149	$624,345
Current Level Services	503,024.52	556,170	595,149	624,345
Modified Level Services	59,688.11	0	0	0
Total Service Costs	$562,712.63	$556,170	$595,149	$624,345

Program Description

The Law Enforcement Academy Bureau provides a professional education and training program in criminal justice to Montana law enforcement officers and other criminal justice personnel, as specified by sections 44-10-101 through 44-10-103, MCA.

The current level budget request includes an additional lease cost of $18,850 in FY84 and $19,981 in FY85 for new word processing equipment.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Death Investigation Schools (No FTE) - This modification would enable the Law Enforcement Academy to establish a comprehensive training program in death investigation for police, peace officers, and coroners. The program would consist of two training schools per year, held at the academy, and four regional training schools per year, held at various locations throughout the state.

The science of death investigation is becoming ever more technical and complex. Montana law enforcement desperately needs a comprehensive training program in death investigation in order to upgrade procedures in the collection of evidence, the determination of causes of death, and the presentation of evidence in trials. Improved training will result in improved investigations, a benefit that the public is entitled to demand.

Cost: FY84 - $8,510 FY85 - $8,945

Juvenile Justice Training Program - This modification would continue the Juvenile Justice Training Program begun in 1979 by the Montana Board of Crime Control at the Law Enforcement Academy. Salaries for one training officer and one administrative

LAW ENFORCEMENT ACADEMY PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	13.00	11.00	11.00	11.00

aide would be continued. Handling juvenile offenders requires special procedures and expertise. The program provides that expertise to virtually all criminal justice professionals who encounter juvenile offenders - police, defense attorneys, judges, prosecutors, corrections officers, and juvenile probation officers. The program also assists school personnel, social workers, and group home parents in understanding and meeting the special demands placed on society by juvenile offenders.

Cost: FY84 - $58,244 FY85 - $59,997

DEPARTMENT OF JUSTICE

FIRE MARSHALL PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.00	8.00	8.00	8.00
Personal Services	205,094.08	227,150	228,954	228,458
Operating Expenses	75,777.17	77,364	84,915	90,683
Equipment	15,428.74	8,000	9,138	8,279
Total Program Costs	$296,299.99	$312,514	$323,007	$327,420
General Fund	285,911.70	312,514	323,007	327,420
Federal & Private Special Fund	10,388.29	0	0	0
Total Funding Costs	$296,299.99	$312,514	$323,007	$327,420
Current Level Services	285,911.70	312,514	323,007	327,420
Modified Level Services	10,388.29	0	0	0
Total Service Costs	$296,299.99	$312,514	$323,007	$327,420

Program Description

The Fire Marshall's Program is responsible for reducing the loss of life and property from fire, explosion, and arson in accordance with sections 50-3-101 through 50-30-109, MCA.

Services offered by this program are fire and arson investigation, inspection of state-owned buildings, fire code interpretation and enforcement and the collection of fire data through the fire incident reporting system.

A current level budget is requested except for an additional $10,000 per year to provide adequate inspections of commercial kitchen hood extinguishing systems as required by section 50-39-103 and 104 MCA, and ARM 23.7.121 through 23.7.155.

DEPARTMENT OF JUSTICE

IDENTIFICATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	7.00	7.00	7.00
Personal Services	112,003.74	141,792	136,161	135,858
Operating Expenses	29,041.11	48,527	61,157	65,659
Equipment	34,016.77	0	11,309	4,027
Total Program Costs	$175,061.62	$190,319	$208,627	$205,544
General Fund	175,061.62	190,319	208,627	205,544
Total Funding Costs	$175,061.62	$190,319	$208,627	$205,544
Current Level Services	175,061.62	190,319	208,627	205,544
Total Service Costs	$175,061.62	$190,319	$208,627	$205,544

Program Description

The Identification Bureau collects, processes, preserves and disseminates accurate criminal history record information and provides latent print services and related training to law enforcement criminal justice agencies throughout the state and nation.

The current level budget request includes additional data processing charges of $26,966 in FY84 and $28,584 in FY85 for the criminal history record information system. This system, which was authorized by the 1981 Legislature, was not operational in FY82 but will be by the end of FY83.

CRIMINAL INVESTIGATORS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.00	3.00	3.00	3.00
Personal Services	77,333.83	85,629	94,460	94,244
Operating Expenses	22,036.14	25,741	26,692	28,507
Equipment	18,258.29	7,500	0	855
Total Program Costs	$117,628.26	$118,870	$121,152	$123,606
General Fund	117,628.26	118,870	121,152	123,606
Total Funding Costs	$117,628.26	$118,870	$121,152	$123,606
Current Level Services	117,628.26	118,870	121,152	123,606
Total Service Costs	$117,628.26	$118,870	$121,152	$123,606

Program Description

The Criminal Investigation Bureau is responsible for "assisting city, county, state and federal law enforcement agencies at their request by providing expert and immediate aid in investigation and solution of felonies committed in Montana" (section 44-2-115, MCA) and "investigating apparent violations of penal statutes disclosed by the audit of a state agency conducted by the Legislative Auditor and reported by him to the Attorney General and the Governor" (section 5-13-304(3), MCA).

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Additional Investigators and Clerical Support - This modification would add two general criminal investigators to the bureau and a secretary to handle the bureau's clerical work. The bureau presently has no secretary and relies on clerical help provided by the Law Enforcement Services Division. The legislature established the bureau to assist local law enforcement agencies--upon request by the local agencies--in investigating felony crimes. Despite an annual growth rate of 30% in the bureau's case load since 1978, its staff of three general criminal investigators has not been increased. Consequently, the bureau is unable to help many local agencies who request assistance. Aggravating the problem is the growth of organized criminal activity throughout the state, accounting for alarming increases in fraud, organized theft, drug trafficking, and other kinds of intercounty conspiracies.

Cost: FY84 - $89,165 FY85 - $94,600

Undercover Investigators for Coal Counties - This modification would allow the bureau to spend funds supplied by the Eastern Coal Counties Task Force in order to maintain undercover criminal investigations within the member counties (Rosebud, Big Horn, Yellowstone, Treasure, and Powder River). The task force received the necessary funds from the Montana Coal Board in 1982 and entered into a contract with

CRIMINAL INVESTIGATORS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	3.00	3.00	3.00	3.00

the Attorney General to establish the undercover investigations. The bureau then hired and assigned a supervisor, three undercover investigators, and a secretary to the project. The bureau coordinates with the task force's board in managing the investigations. The task force pays all costs for the program.

The task force was formed to combat growing organized criminal activity accompanying rapid industrial development in and around the coal fields, particularly illegal drug trafficking, conspiracies, and stolen property rings.

The bureau was granted authority by budget amendment to spend the task force funds in FY83 on the understanding it would request legislative appropriation of the funds for FY84 and FY85.

Cost: FY84 - $199,069 FY85 - $203,707

DEPARTMENT OF JUSTICE

CENTRAL SERVICE DIVISION PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	11.00	11.00	11.00	11.00
Personal Services	227,505.99	264,131	277,822	277,226
Operating Expenses	86,560.65	102,222	107,665	75,333
Equipment	33,063.40	850	25,879	25,879
Total Program Costs	$347,130.04	$367,203	$411,366	$378,438
General Fund	310,077.04	367,203	379,716	353,438
Earmarked Special Fund	37,053.00	0	29,025	25,000
Federal & Private Special Fund	0.00	0	2,625	0
Total Funding Costs	$347,130.04	$367,203	$411,366	$378,438
Current Level Services	347,130.04	367,203	411,366	378,438
Total Service Costs	$347,130.04	$367,203	$411,366	$378,438

Program Description

The Central Services Division provides the administrative, budgetary, accounting, and fiscal support for the Department of Justice.

The FY84 budget contains $35,000 for the biennial audit, causing FY84 expenditures to be higher than FY85 expenditures.

Modification Requests

The budget figures shown above do not include the modification request. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Accountant - This modification transfers an accountant from the Crime Control Division to the Central Services Division. Reduced federal funding and changes in overall focus have required reorganization of the Crime Control Division. The division, and the board for whom it works, have found that its accounting functions can be economically handled through the department's Central Services Division.

Cost: FY84 - $22,988 FY85 - $22,989

DEPARTMENT OF JUSTICE

DATA PROCESSING PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	7.00	7.00	7.00
Personal Services	182,267.45	209,472	212,826	212,347
Operating Expenses	17,775.28	16,991	16,000	17,495
Equipment	2,455.71	200	0	0
Total Program Costs	$202,498.44	$226,663	$228,826	$229,842
General Fund	202,498.44	226,663	228,826	229,842
Total Funding Costs	$202,498.44	$226,663	$228,826	$229,842
Current Level Services	202,498.44	226,663	228,826	229,842
Total Service Costs	$202,498.44	$226,663	$228,826	$229,842

Program Description

The Data Processing Division plans, directs, evaluates and supports all programs within the department that rely on automated data processing and law enforcement telecommunication systems. The goal of the program is to provide the department with efficient data processing and telecommunications capabilities with which to serve the general public.

Modification Requests

The budget figures shown above do not include the modification request. The Executive Budget includes a reserve to fund those Elected Oficials' modifications approved by the legislature.

Data Processing Position - This modification transfers a data-processing position from the Crime Control Division to the Data Processing Division. The transfer would further consolidate the department's data processing functions, resulting in improved management and efficiency.

EXTRADITION & TRANSP PRISONERS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	135,882.10	107,115	150,192	158,010
Total Program Costs	$135,882.10	$107,115	$150,192	$158,010
General Fund	135,882.10	107,115	150,192	158,010
Total Funding Costs	$135,882.10	$107,115	$150,192	$158,010
Current Level Services	135,882.10	107,115	150,192	158,010
Total Service Costs	$135,882.10	$107,115	$150,192	$158,010

Program Description

The Extradition and Transportation of Prisoners Program reviews and processes claims for expenses to sheriffs who transport certain prisoners to the state prison. Because of the ever-increasing costs of out-of-state travel and the growing number of cases, expenses have exceeded legislative appropriations for the past several years. Supplemental funding will once again be needed to meet statutorily-required obligations for the 1983 biennium.

FORENSIC SCIENCE DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	14.00	14.00	14.00	14.00
Personal Services	370,007.64	416,717	421,434	420,415
Operating Expenses	141,635.14	141,975	163,267	177,680
Equipment	107,088.39	14,500	50,000	50,000
Total Program Costs	$618,731.17	$573,192	$634,701	$648,095
General Fund	508,238.93	478,806	545,986	556,719
Earmarked Special Fund	83,622.87	94,386	88,715	91,376
Federal & Private Special Fund	26,869.37	0	0	0
Total Funding Costs	$618,731.17	$573,192	$634,701	$648,095
Current Level Services	591,861.80	573,192	634,701	648,095
Modified Level Services	26,869.37	0	0	0
Total Service Costs	$618,731.17	$573,192	$634,701	$648,095

Program Description

The Division of Forensic Science manages a statewide system of death investigations and promotes forensic science training and scientific criminal investigations in the state. The Criminal Investigation Laboratory (crime lab) Program operates within this division and is responsible for performing scientific analyses of specimens submitted by state, county and city law enforcement officers, coroners and state agencies, as required by section 44-3-301, MCA. These specimens are the physical evidence from cases involving drugs, homicides, assaults, rapes, arson, and other crimes. The laboratory analyzes blood, breath, and urine samples taken by law enforcement officers in connection with Driving Under the Influence of Alcohol or Drug (DUI) cases (sections 61-8-405 and 44-3-301, MCA). The laboratory also performs drug and alcohol screens for the state Department of Institutions.

Modification Requests

The budget figures shown above do not include the modification requests. The Executive Budget includes a reserve to fund those Elected Officials' modifications approved by the legislature.

Forensic Science Training - This modification would enable division personnel to attend educational meetings and conferences to learn current research and technical progress within their field. State forensic scientists must use the latest scientific techniques in analyzing specimens involved in criminal cases so that they can provide accurate testimony in court.

FORENSIC SCIENCE DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	14.00	14.00	14.00	14.00

The Division of Forensic Science, together with the local Associate Medical Examiners, constitute the state's only pool of formal expertise in scientific criminal investigations. All local law enforcement agencies rely heavily on the crime laboratory services and the medico-legal investigations that the division provides. It is imperative that the scientists who furnish these services benefit from scientific progress made throughout the nation.

Cost: FY84 - $14,790 FY85 - $15,254

Questioned Documents Examiner - This modification would enable the division to hire a Questioned Documents Examiner (QDE) to complete the investigative services provided to local law enforcement agencies by the crime lab.

A QDE is an expert in the analysis of "documentary" evidence relevant to a criminal act, such as suicide notes, bad checks, and records of fraudulent financial dealings. The QDE analyzes handwriting, types of paper, and the "identity" of office machines like typewriters and copiers. Because Montana has no QDE, evidence requiring this kind of specialized analysis must be sent out of state at a substantial cost. Additional cost is incurred when a QDE must be brought to Montana to testify as an expert witness.

Cost: FY84 - $38,401 FY85 - $25,839

Forensic Scientist - This modification would add one forensic scientist to the staff of the crime lab. The need for the additional scientist is acute: between 1979 and 1981 the caseload in DUI chemical analyses more than doubled. During the first four months of 1982 the caseload climbed to 1,037, compared to 623 cases in the same period in 1981. The additional forensic scientist would perform the necessary chemical analyses on samples of drugs, breath, blood and urine. This position would also help train and certify police and peace officers in the use of alcohol testing equipment in the field, maintain and repair testing equipment, testify in court, keep records, and provide expert consultation and referrals to local law enforcement agencies upon request.

Cost: FY84 - $30,901 FY85 - $30,839

Co-Oximeter - This modification would enable the Toxicology Section of the crime lab to acquire a co-oximeter, an instrument used principally for determining the level of carbon monoxide in blood. This test takes at least 45 minutes with the lab's present equipment. With a co-oximeter, the same analysis would take less than one minute.

Carbon monoxide is the leading cause of poisoning and is therefore a reasonable suspect in motor vehicle deaths that are not caused by alcohol or drug intoxication. Every month the laboratory receives approximately 20 coroners' cases and 20 automobile fatalities to investigate. Presently the laboratory can screen only about four of those cases for carbon monoxide poisoning. A co-oximeter would enable the laboratory to test every death case for carbon monoxide poisoning, subtantially enhancing its investigative capabilities.

The co-oximeter can also be used to determine whether nitrate poisoning has occurred

FORENSIC SCIENCE DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	14.00	14.00	14.00	14.00

and the degree of putrification of dead tissue. Its capabilities would allow the laboratory to analyze 500 blood samples a year in less than one-tenth the time presently required for such analyses.

Cost: FY84 - $12,000

Energy Disperser X-Ray Spectrophotometer - This modification would enable the crime lab to buy an energy disperser x-ray spectrophotometer (EDAX). With the EDAX, the lab could perform analyses on very small quantities of material. Ability to analyze and verify extremely small quantities of elements, like soil under a murder victim's fingernails or a tiny smear of paint on the blade of a knife, is often the key to solving a crime.

With present equipment, the staff can screen for only 12 elements and must screen one element at a time. Moreover, the current process destroys the material under analysis. EDAX can screen for more than 60 elements simultaneously and does not destroy the material under analysis.

Cost: FY84 - $100,000

DEPARTMENT OF JUSTICE

DEFENSE OF MT COAL SEV TAX BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	19,709.69	0	0	0
Equipment	408.00	0	0	0
Total Program Costs	$20,117.69	$0	$0	$0
General Fund	20,117.69	0	0	0
Total Funding Costs	$20,117.69	$0	$0	$0
Modified Level Services	20,117.69	0	0	0
Total Service Costs	$20,117.69	$0	$0	$0

Program Description

The Department provided the legal defense of Montana's coal severance tax.

Since the U.S. Supreme Court ruled in favor of Montana in 1981, funds to continue the defense of Montana's coal severance tax are not requested for the 1985 biennium.

PUBLIC SERVICE REGULATION

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	45.00	44.00	44.00	44.00
Personal Services	980,546.78	1,108,637	1,138,670	1,136,216
Operating Expenses	272,609.18	288,944	313,207	321,738
Equipment	18,360.99	10,700	12,490	13,020
Capital Outlay	281.88	0	0	0
Total Agency Costs	$1,271,798.83	$1,408,281	$1,464,367	$1,470,974
General Fund	1,210,421.25	1,388,971	1,445,367	1,451,974
Federal & Private Special Fund	61,377.58	19,310	19,000	19,000
Total Funding Costs	$1,271,798.83	$1,408,281	$1,464,367	$1,470,974
Current Level Services	1,226,044.75	1,408,281	1,464,367	1,470,974
Modified Level Services	45,754.08	0	0	0
Total Service Costs	$1,271,798.83	$1,408,281	$1,464,367	$1,470,974

Agency Description

The Department of Public Service Regulation's purpose is the regulation of the public utility, motor carrier, and railroad industries to provide safe, reliable, and adequate services at the lowest achievable cost to the consumers while concurrently providing the regulated industries with a fair and reasonable return on their investment for the services rendered. The department is provided for in section 2-15-2102 and 69-1-103, MCA. The Department operates under one program - Public Service Commission.

Modification Request

The Governor believes that Elected Officials should be allowed to present their modification requests directly to the legislature, since they - as Elected Officials - have the best knowledge of their priorities for new services.

Therefore, the budget recommendations for Elected Officials programs do not include funds for modification requests. Rather, each modification is described and its cost and source of funding detailed. The Executive Budget includes a reserve to fund those Elected Officials modification requests approved by the legislature.

Exempt Employees - The Commission plans to have legislation introduced which would provide it with ten exempt staff positions, bringing the number of exemptions in line with all other elected officials. The commission requests funds to upgrade salaries in order to attract and retain competent and professional staff. In the past, the Commission has lost such people to outside industries and the legislative branch of govenment.

Cost: FY84 - $40,000 FY85 - $40,000

Computer/Analytical Assistance (1.0 FTE) - As noted in its recent sunset audit, the commission has no computer capability to assist in the regulation of Montana's largest industries. It seeks funds to hire a systems analyst and pay costs

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	45.00	44.00	44.00	44.00

associated with development and operation of computer systems. This modification would provide the commission with this much-needed tool, expanding the analytical capabilities of the office and assisting in the timely and efficient processing of rate cases.

Cost: FY84 - $209,418 FY85 - $199,053

Training - Commissioners and staff require periodic training and upgrading in their profession. Specialized schools outside Montana offer many courses which are necessary and valuable in an ever-changing regulatory environment. The Supreme Court has recently ordered that all attorneys in the state obtain continuing legal education credits on a yearly basis.

Cost: FY84 - $22,472 FY85 - $23,820

Railroad Inspector (1.0 FTE) - The commission is responsible for enforcing railroad safety statutes. This modification would provide for the funding of one track/rail inspector, with the program receiving 50% of the money from the Federal Railroad Administration and 50% from the state's general fund.

Cost: FY84 - $49,358 FY85 - $39,576

Expert Witnesses - This modification would provide funds to hire consultants in rate proceedings before this commission and other federal regulatory agencies. When an issue arises in a proceeding that the Consumer Counsel or other parties cannot address adequately, the commission must hire expert witnesses to develop a complete evidentiary record. Commission representation is becoming more important as the federal presence in the state regulatory arena expands. Montana interests could have been better represented in recent hearings before the National Energy Board of Canada, the Interstate Commerce Commission, the Federal Communications Commission, and the Federal Energy Regulatory Commission, had such funds been available to the commission.

Cost: FY84 - $56,180 FY85 - $59,551

Commercial Advertisements - The commission frequently receives complaints from consumers that they were unaware of the time and place of public hearings. Legal notices do not adequately alert the public to the commission proceedings. Commercial advertisements are necessary to raise the public awareness of these matters which so critically affect the lives of the general populace.

Cost: FY84 - $11,236 FY85 - $11,910

Clerk Typist(1.0 FTE) - The commission is inundated with studies, periodicals, and literature of all kinds relevant to the industries it regulates. A secretary is needed to file and index this material so that it can be used by the commission, its staff, and the public for basic research.

Cost: FY84 - $18,114 FY85 - $17,121

Toll Free Number - Most of the 1000 consumer complaints the commission receives each

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	45.00	44.00	44.00	44.00

year are from people residing in or near Helena. The commission requests funds for a toll-free number. Assistance to consumers should be uniformly available to all citizens of Montana, not just those located in the Helena area.

Cost: FY84 - $8,280 FY85 - $9,688

Radios - This modification would provide funds to purchase new highband radios for the cars of the motor carrier enforcement staff once a statewide communication system is established. This system will be designed to facilitate communications between all enforcement personnel by state, county or city.

Cost: FY84 - $7,500 FY85 - $7,500

BOARD OF PUBLIC EDUCATION

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	2.05	2.00	3.00	3.00
Personal Services	52,965.62	64,172	81,616	81,418
Operating Expenses	30,979.93	26,618	46,686	42,080
Equipment	586.65	0	991	975
Total Agency Costs	**$84,532.20**	**$90,790**	**$129,293**	**$124,473**
General Fund	84,532.20	90,790	129,293	124,473
Total Funding Costs	**$84,532.20**	**$90,790**	**$129,293**	**$124,473**
Current Level Services	84,532.20	90,790	108,652	103,997
Modified Level Services	0.00	0	20,641	20,476
Total Service Costs	**$84,532.20**	**$90,790**	**$129,293**	**$124,473**

Agency Description

The Board of Public Education, created by Article X, section 9 of the 1972 Montana Constitution, consists of seven members appointed by the Governor and confirmed by the Senate. The Board is charged with exercising "general supervision over the public school system." The Board is also designated by statute as the governing board of the Montana School for the Deaf and Blind and the Montana Fire Services Training School.

Modification Request

Research/Analyst - This modification would add a researcher/analyst to the board's two-member staff. The growing demand for board policies and decisions require increased research and information gathering.

Cost: FY84 - $20,641 FY85 - $20,476

The Montana University System's budget was prepared using both the traditional budget process and the formula budget process developed by the Legislative Finance Committee. The formula budget process, somewhat modified, was used to determine budgets for the Instruction, Student Services, Academic Support and Institutional Support programs of the six campuses. Areas budgeted using the traditional budget process include: Physical Plant, Organized Research, Public Service, Scholarships and Fellowships, the Cooperative Extension Service, the Agricultural Experiment Station, the Bureau of Mines, and the Forest Experiment Station.

Traditional Budget Process

For those areas unaffected by the formula, current level budgets were prepared by inflating adjusted FY82 costs. Various inflation factors were used in this process.

Formula Budget

The Legislative Finance Committee's formula budget process, which was substantially implemented by the 47th Legislative Assembly, was used to determine a substantial portion of the six University System's campus budgets. The prime component of the formula process is enrollment. The number of students and their type of course work are used to calculate student-faculty ratios. From this ratio, the number of faculty and the cost for these faculty was determined. Instructional Support, Academic Support, Student Services and Institutional Support budgets were calculated by multiplying a cost-per-student FTE by the estimated enrollment to generate budgets for these areas.

Enrollment Projections

In the last budget cycle, the estimated enrollment used to develop University System budgets predicted declines. However, during FY82, system-wide enrollment was six percent higher than the budget estimate. The Executive Budget for FY84 and FY85 uses the projections made by the Enrollment Projection Taskforce, which show modest enrollment growth over the next two years. Because enrollment drives a substantial part of college and university budgets, this increase has a major impact on the cost of higher education.

Taskforce Enrollment Projections

	1982 Actual	1983 Est.	1984 Est.	1985 Est.
UM	8,141	8,199	8,176	8,106
MSU	10,645	10,652	10,748	10,748
TECH	1,791	1,957	2,158	2,395
EMC	3,284	3,373	3,519	3,581
NMC	1,542	1,564	1,588	1,613
WMC	869	879	869	869
Total System	26,272	26,624	27,058	27,312

The current biennium's budget was based on enrollment of 24,771 students in FY82 and 24,705 in FY83. The FY82 estimate is 1,501 students lower than the actual 1982 enrollment. Fiscal year 1983 budget estimates are 1,919 lower than the current taskforce estimate.

Executive Budget Formula Modification

Due to the anticipated reductions in state revenue and the necessity to fund other vital state services, the University System formula has been modified in the Executive Budget. Formula-generated Instruction Program budgets have been reduced to 95% of the total formula amount. Support areas have been reduced to 90% of the formula-generated amounts.

To fully fund the formula, budgets at each campus would cost an additional $13,289,511 for the biennium. This additional cost is broken down:

	Instruction		Support	
	1984	1985	1984	1985
UM	$ 890,611	$ 895,316	$1,038,098	$1,068,912
MSU	1,226,589	1,236,212	1,463,503	1,482,931
TECH	237,024	265,611	326,042	372,657
EMC	324,450	332,957	463,282	479,221
NMC	187,140	191,564	203,745	207,455
WMC	88,713	89,868	109,893	107,717
Total	$2,954,527	$3,011,528	$3,604,563	$3,718,893

While this procedure underfunds the formula-generated budgets, it is similar to the current biennium's underfunding due to faulty enrollment estimates. It is recognized that the long-term goal is a fully-funded formula based on accurate enrollment estimates.

Tuition

The Executive Budget includes tuition increases. In-state tuition estimates are increased one dollar per-credit-hour each year of the biennium. Out-of-state tuition estimates are increased two dollars per-credit-hour each year of the biennium. Revenue generated by these increases will total approximately $3,550,000 during the biennium. Tuition and fees comprise approximately 16.6% of the total current unrestricted budget for the six units.

Funding Schedule

Individual University System budgets reflected in the Executive Budget contain detail on only the current unrestricted account. The following table provides funding detail for each unit.

Funding Schedule
Fiscal Year 1984

	Gen.Fund	Millage	Tuition Fees	Indirect Cost	Other	Scholarships Fellowships	Total
UM	$21,261,701	$ 4,081,595	$ 5,879,525	$ 550,000	$ 269,000	$ 739,765	$32,781,586
MSU	27,639,486	5,365,541	7,191,281	1,190,000	872,068	861,410	43,119,786
TECH	5,823,553	1,081,217	1,380,000	120,000	293,910	250,290	8,948,970
EMC	8,366,518	1,756,977	1,889,000	60,000	120,000	270,000	12,462,495
NMC	4,716,708	797,396	757,548	8,500	0	151,352	6,431,504
WMC	2,268,281	432,490	458,555	17,000	134,500	54,139	3,364,965
SubTtl	$70,076,247	$13,515,216	$17,555,909	$1,945,500	$1,689,478	$2,326,956	$107,109,306
AES	5,733,068	0	0	0	3,419,644	0	9,152,712
Coop	2,288,669	0	0	0	1,860,960	0	4,149,629
Mines	1,556,871	0	0	0	200,000	0	1,756,871
ForExp	684,972	0	0	0	0	0	684,972
SubTtl	$10,263,580	$0	$0	$0	$5,480,604	$0	$15,744,184
Total	$80,339,827	$13,515,216	$17,555,909	$1,945,500	$7,170,082	$2,326,956	$122,853,490

Funding Schedule
Fiscal Year 1985

	Gen.Fund	Millage	Tuition Fees	Indirect Cost	Other	Scholarships Fellowships	Total
UM	$21,842,100	$ 4,262,096	$ 6,186,095	$ 550,000	$ 269,000	$ 776,555	$ 33,885,846
MSU	27,896,023	5,602,823	7,635,810	1,190 000	872,068	919,498	44,116,222
TECH	6,660,932	1,129,032	1,508,000	120,000	320,302	294,786	10,033,052
EMC	8,604,788	1,834,677	2,049,000	60,000	120,000	294,000	12,962,465
NMC	4,816,710	832,664	820,372	8,500	0	164,267	6,642,513
WMC	2,278,870	451,614	488,631	17,000	134,500	57,778	3,428,393
SubTtl	$72,099,423	$14,112,906	$18,687,908	$1,945,500	$1,715,870	$2,506,884	$111,068,491
AES	5,837,194	0	0	0	3,522,936	0	9,360,130
Coop	2,265,525	0	0	0	1,916,789	0	4,182,314
Mines	1,604,662	0	0	0	200,000	0	1,804,662
ForExp	699,177	0	0	0	0	0	699,177
SubTtl	10,406,558	0	0	0	5,639,725	0	16,046,283
Total	$82,505,981	$14,112,906	$18,687,908	$1,945,500	$7,355,595	$2,506,884	$127,114,774

Funding Change

With increases in enrollment and the cost adjustments for inflation, overall University System budgets are being financed differently than in the past. Revenue generated from the federal government and the six-mill levy has stabilized or declined. In order to maintain overall services, student tuition and fees and the state general fund support must increase to supplement these other revenue sources.

Modifications

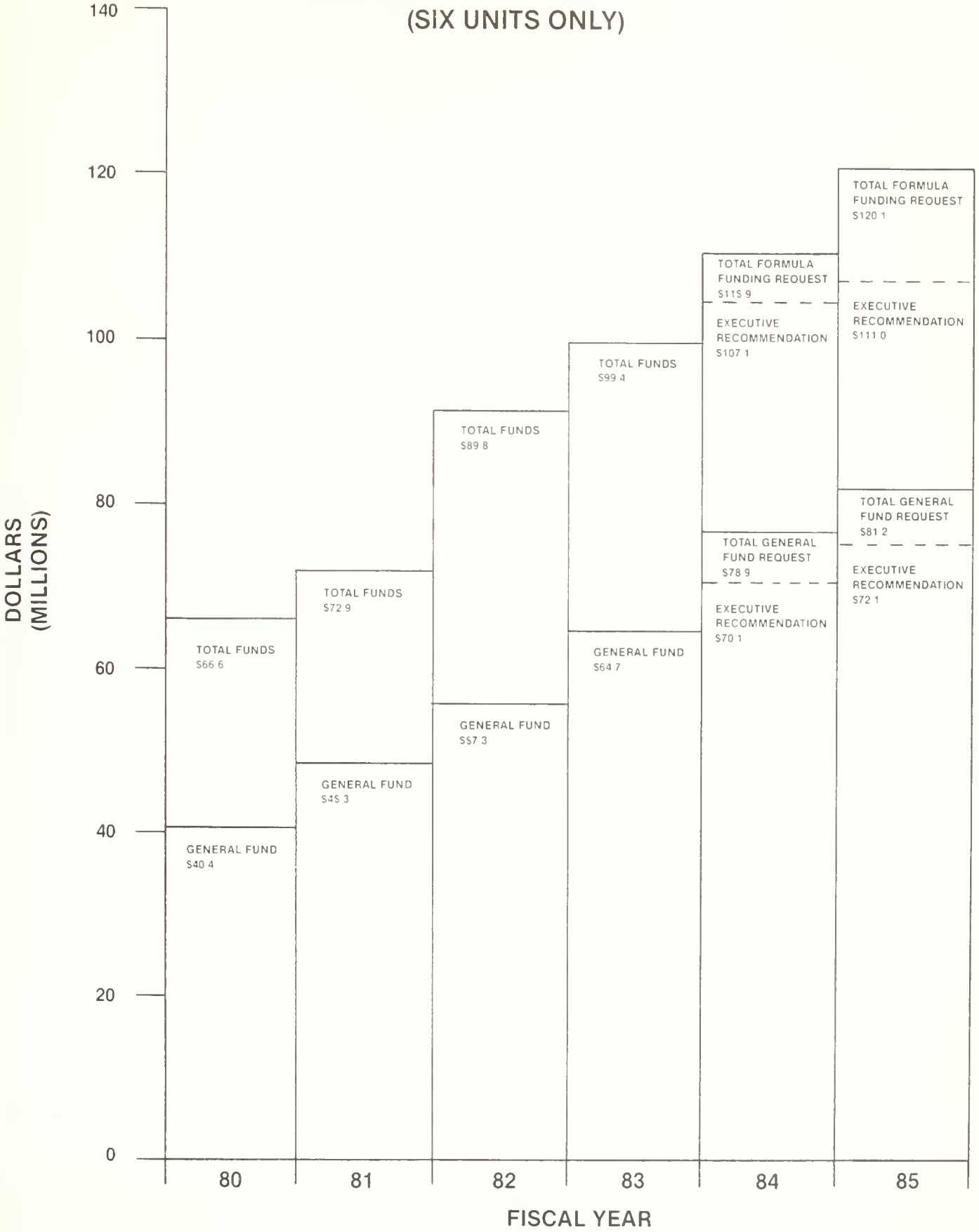
The Executive Budget includes modifications for the University System in two areas. The first area deals with new space at the various colleges and universities. These costs are explained individually under each campus's narrative section. The second concerns a discetionary fund for the Board of Regents. The purpose of this fund is to help mitigate problems created by further reductions in federal student-aid programs and enrollment increases not anticipated by the Enrollment Projection Taskforce. Flexibility is essential due to the unknown variables effecting students and university programs.

Summary

A substantial portion of state general fund expenditures are attributable to the Montana University System. Of the total biennial general fund request, over 22% goes to fund higher education in Montana.

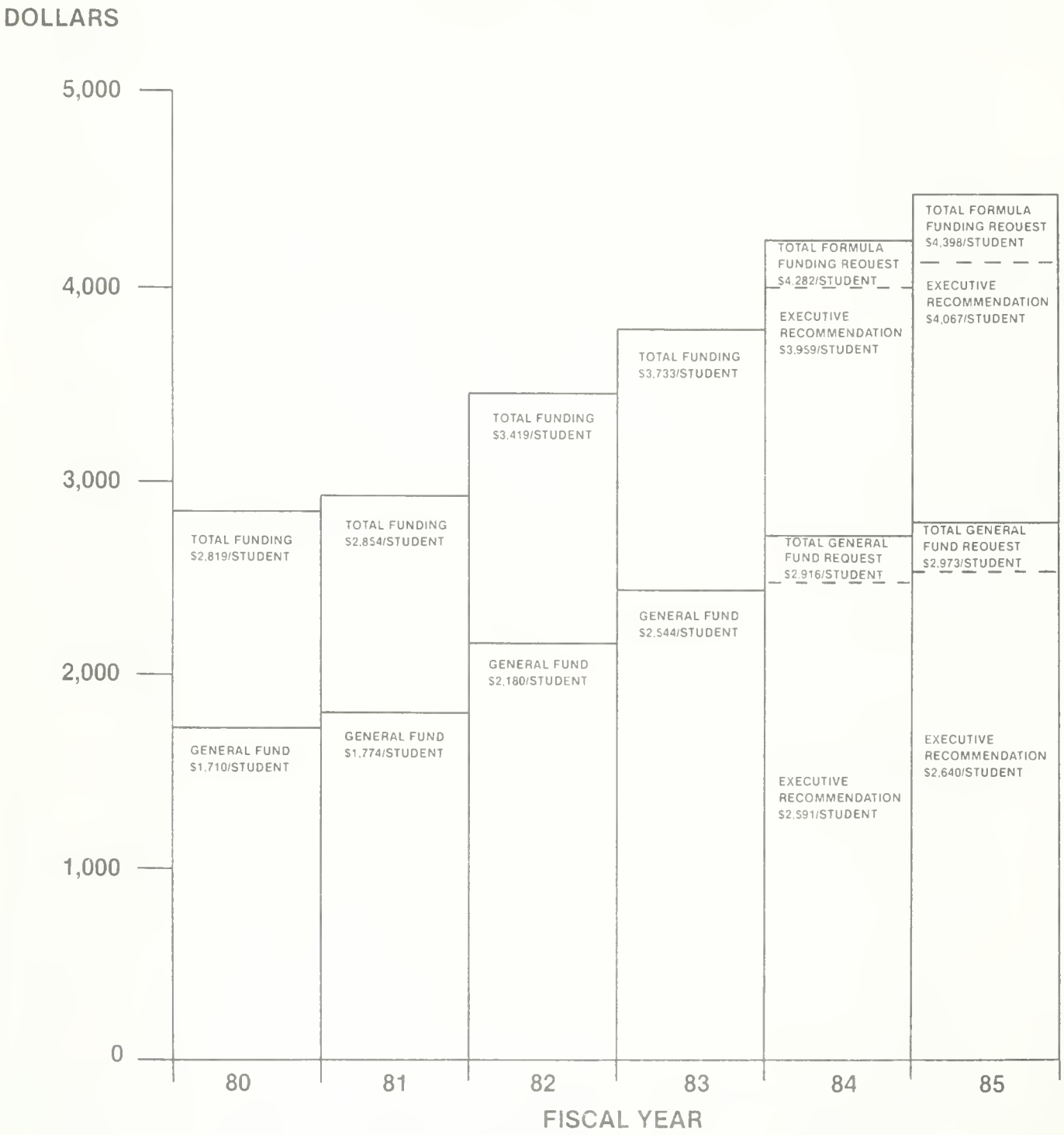
While fully funding the university formula would require substantially more budget dollars than presented here, the increases proposed in the Executive Budget still provide an overall increase in the per student dollar allocation. The following charts show the increases proposed versus the total formula generated requests.

UNIVERSITY FUNDING RECOMMENDATIONS COMPARED TO FULL FORMULA FUNDING (SIX UNITS ONLY)



NOTE: AGENCY REQUEST BASED UPON 100% FORMULA!

UNIVERSITY FUNDING RECOMMENDATIONS
AVERAGE STUDENT COST COMPARISON
(SIX UNITS ONLY)



NOTE: AGENCY REQUEST BASED UPON 100% FORMULA

COMMISSIONER OF HIGHER ED

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	31.50	19.50	19.50	19.50
Personal Services	708,182.40	627,592	684,472	682,763
Operating Expenses	496,581.15	470,100	897,644	1,157,136
Equipment	59,467.36	8,626	2,579	2,049
Local Assistance	2,539,759.00	2,693,923	3,048,607	3,176,714
Grants	3,715,108.90	3,923,664	4,054,649	4,298,090
Transfers	78,108,959.00	87,877,851	94,855,043	97,618,887
Total Agency Costs	$85,628,057.81	$95,601,756	$103,542,994	$106,935,639
General Fund	71,407,077.96	80,288,082	87,760,535	89,895,689
Earmarked Special Fund	13,234,198.00	14,722,452	14,805,840	15,812,051
Federal & Private Special Fund	986,781.85	591,222	976,619	1,227,899
Total Funding Costs	$85,628,057.81	$95,601,756	$103,542,994	$106,935,639
Current Level Services	85,125,947.38	95,601,756	102,046,112	105,190,719
Modified Level Services	502,110.43	0	1,496,882	1,744,920
Total Service Costs	$85,628,057.81	$95,601,756	$103,542,994	$106,935,639

The Commissioner of Higher Education is the chief administrative officer of the Montana University System. The Montana Constitution provides that the regents appoint the commissioner and prescribe the powers and duties of the office. The Commissioner's responsibilities include the following: academic planning and curriculum review, budgetary planning and control, provision of legal services to campuses, facilities planning, establishment of labor negotiation policies and procedures, and coordination of community colleges in accordance with state law and regent policies.

The commissioner also administers programs pertaining to student aid.

ADMINISTRATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	16.60	16.60	16.60	16.60
Personal Services	432,969.08	537,367	594,247	592,843
Operating Expenses	201,007.72	181,195	221,780	229,719
Equipment	42,030.33	8,126	2,049	1,487
Total Program Costs	$676,007.13	$726,688	$818,076	$824,049
General Fund	658,976.96	726,688	818,076	824,049
Federal & Private Special Fund	17,030.17	0	0	0
Total Funding Costs	$676,007.13	$726,688	$818,076	$824,049
Current Level Services	676,007.13	726,688	818,076	824,049
Total Service Costs	$676,007.13	$726,688	$818,076	$824,049

Program Description

This Administration program provides academic planning and curriculum review, makes budgetary recommendations and provides for budgetary review, performs facilities planning and makes recommendations, sets policies and procedures relating to labor negotiations, maintains and provides legal services for the campuses, coordinates community colleges in accordance with state law and regent policies, and promulgates and reviews management information systems, including accounting.

Funding Changes

The state will no longer receive federal 1203 planning money, which was used to partially fund salaries of administration program personnel. Because these positions relate to the entire spectrum of operations of the Commissioner's Office and the University System, replacement funds are essential. In FY82 these funds totaled $17,030.

STUDENT ASSISTANCE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Local Assistance	46,300.00	50,000	50,000	53,000
Grants	3,540,533.50	3,923,664	4,054,649	4,298,090
Total Program Costs	$3,586,833.50	$3,973,664	$4,104,649	$4,351,090
General Fund	2,496,077.00	2,619,072	2,604,025	2,441,945
Earmarked Special Fund	883,804.00	1,143,000	1,290,624	1,699,145
Federal & Private Special Fund	206,952.50	211,592	210,000	210,000
Total Funding Costs	$3,586,833.50	$3,973,664	$4,104,649	$4,351,090
Current Level Services	3,586,833.50	3,973,664	4,104,649	4,351,090
Total Service Costs	$3,586,833.50	$3,973,664	$4,104,649	$4,351,090

Program Description

The Student Assistance Program consists of the Western Interstate Commission on Higher Education (WICHE) Student Exchange Program which provides education opportunities for Montana students in the fields of medicine, dentistry, veterinary medicine, optometry, physical therapy, occupational therapy, podiatry and dental hygiene; the cooperative dental education agreement with the University of Minnesota; the State Student Incentive Grant (SSIG) program which provides loan funds to needy students - 50% from federal funds and 50% matching state funds; and the National Direct Student Loan (NDSL) program which provides loan funds to students by the schools matching a basic amount appropriated by the legislature.

Cost Schedule

Individual components of the student assistance program budget request are:

Item	FY1984	FY1985
WICHE Administrative Dues	$ 50,000	$ 53,000
WICHE Program Assistance	1,790,317	1,902,667
WAMI Operations*	1,636,332	1,767,423
Rural Dentistry	168,000	168,000
Student Incentive Grants	385,000	385,000
NDSL	75,000	75,000
Total	$4,104,649	$4,351,090

* Washington, Alaska, Montana, and Idaho Cooperative

STUDENT ASSISTANCE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00

Interstate Program Utilization

Student slots for individual programs are:

Program	Requested FY84	Requested FY85
WICHE	138.5	144.0
WAMI	60.0	60.0
Rural Dentistry	16.0	16.0

Funding Change

Revenue generated by interest on the coal tax education trust fund is expected to increase more rapidly than projected costs. Because of this, there is an actual decrease in general fund requested from FY83 to FY84.

COMMISSIONER OF HIGHER ED

COMMUNITY SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.45	.00	.00	.00
Personal Services	38,907.52	0	0	0
Operating Expenses	5,051.78	0	0	0
Grants	68,419.38	0	0	0
Total Program Costs	$112,378.68	$0	$0	$0
Federal & Private Special Fund	112,378.68	0	0	0
Total Funding Costs	$112,378.68	$0	$0	$0
Modified Level Services	112,378.68	0	0	0
Total Service Costs	$112,378.68	$0	$0	$0

Program Description

The Community Services Program authorized under Title I of the Higher Education Act of 1965, Public Law 89-329, provides federal funds to conduct community service and continuing education programs designed to assist in the solution of community problems. A twelve-member state advisory council provides broad representation of the institutions of higher education in Montana and assists the state agency in matters of policy relative to administration of the program. The Montana Commission for Federal Higher Education Programs gives final approval for chosen projects.

Because further federal fund support is not expected, no request for continuation is made.

COMMUNITY COLLEGE ASSISTANCE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Local Assistance	2,493,459.00	2,643,923	2,998,607	3,123,714
Total Program Costs	$2,493,459.00	$2,643,923	$2,998,607	$3,123,714
General Fund	2,493,459.00	2,643,923	2,998,607	3,123,714
Total Funding Costs	$2,493,459.00	$2,643,923	$2,998,607	$3,123,714
Current Level Services	2,493,459.00	2,643,923	2,998,607	3,123,714
Total Service Costs	$2,493,459.00	$2,643,923	$2,998,607	$3,123,714

Program Description

The Community College Program distributes funds appropriated by the legislature for the support of Montana's three community colleges: Miles Community College, Flathead Valley Community College, and Dawson Community College. House Bill 69, of the 47th Legislative Assembly, implemented a funding formula developed by the Legislative Finance Committee.

Formula

Like the university funding formula, the community college formula is driven by enrollment. A cost per student number is multiplied by the estimated enrollment to generate the total unrestricted budget for each community college.

In the current biennium, the following factors were used to generate the total unrestricted budgets for the community college system:

Community College	Enrollment FY'82	Enrollment FY'83	Cost per Student FY'82	Cost per Student FY'83
Dawson	310	310	$3,574	$3,895
Flathead Valley	674	651	3,155	3,435
Miles	466	450	3,155	3,435

The legislature determined that 53% of the current unrestricted budgets would be general fund.

COMMUNITY COLLEGE ASSISTANCE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00

Enrollment

Budgeted enrollment at each campus turned out to be less than the actual number of students attending. The following chart shows enrollment differences and estimates made by the colleges for FY84 and FY85.

Community College

	Budgeted Enrollment FY82	FY83	Actual FY82	New Est FY83	Est FY84	Est FY85
Dawson	310	310	323	324	380	400
Flathead Valley	674	651	740	745	875	949
Miles	466	450	581	609	641	670
Total	1,450	1,411	1,644	1,678	1,896	2,019

Actual FY82 enrollment is 13.4% higher than the budgeted enrollment. Projected enrollment for FY84 and FY85 is 36.8% above the budgeted enrollment for the current biennium. Using the current formula costs without inflation, the enrollment for FY84 and FY85 would require an additional $2,000,000 to finance.

Executive Budget Recommendation

Enrollment appears to have stabilized between FY82 and FY83. Because of this, the Executive Budget has not used the higher estimates for FY84 and FY85. The Executive Budget contains enrollment growth factors based on the current increase between FY82 and FY83.

Executive Enrollment Projection

	FY84	FY85
Dawson	325	326
Flathead Valley	750	
Miles	638	668
Total	1,713	1,749

Based on Executive Budget guidelines on pay plan and inflation, we have used a per student cost of $3,501 in FY84 and $3,572 in FY85.

Due to declining state revenue, only 50% of the total unrestricted budgets are funded by the state general fund. The remaining required revenue must be generated through tuition increases and local mandatory mill levies.

The following table shows the current general fund appropriation and the recommended general fund budget request.

COMMUNITY COLLEGE ASSISTANCE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00

	FY82	FY83	FY84	FY85
Dawson	$ 587,208	$ 639,498	$ 568,913	$ 582,236
Flathead Valley	1,127,029	1,185,178	1,312,875	1,348,430
Miles	779,222	819,247	1,116,819	1,193,048
Total	$2,493,459	$2,643,923	$2,998,607	$3,123,714

Dawson Community College drops below FY83 level because cost per student number is less in FY84 than FY83. All units are budgeted using the same cost per student number.

MONTANA LEARNING SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	12.00	.00	.00	.00
Personal Services	176,596.25	0	0	0
Operating Expenses	88,282.41	0	0	0
Equipment	5,053.92	0	0	0
Total Program Costs	$269,932.58	$0	$0	$0
Federal & Private Special Fund	269,932.58	0	0	0
Total Funding Costs	$269,932.58	$0	$0	$0
Modified Level Services	269,932.58	0	0	0
Total Service Costs	$269,932.58	$0	$0	$0

Program Description

The Montana Learning Services Program was established by budget amendment in FY82 to provide educational information, guidance, counseling, and referral service to all individuals in the State of Montana. Since federal funding is not anticipated to continue, no spending authority for the coming biennium is requested.

COMMISSIONERS APPROP DISTRIB BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Transfers	78,108,959.00	87,877,851	94,855,043	97,618,887
Total Program Costs	$78,108,959.00	$87,877,851	$94,855,043	$97,618,887
General Fund	65,758,565.00	74,298,399	81,339,827	83,505,981
Earmarked Special Fund	12,350,394.00	13,579,452	13,515,216	14,112,906
Total Funding Costs	$78,108,959.00	$87,877,851	$94,855,043	$97,618,887
Current Level Services	78,108,959.00	87,877,851	93,358,161	95,873,967
Modified Level Services	0.00	0	1,496,882	1,744,920
Total Service Costs	$78,108,959.00	$87,877,851	$94,855,043	$97,618,887

Program Description

The Distribution Program serves as the vehicle for transfer of general fund and six mill levy fund appropriations to the various units of the Montana University System.

Modification Requests

There are two modification requests contained in this program. The first would provide transfer authority of general fund money for new space requirements at the University of Montana, Montana State, Eastern Montana College, Northern Montana College, and Western Montana College. These proposals are outlined under each campus narrative section.

Discretionary Fund - The second modification request is for $1,000,000 per year for discretionary use by the Board of Regents. Due to the uncertain levels of federal work study money and the present fluctuation in system-wide enrollment, these funds are earmarked to help mitigate potential funding problems in these two areas. Next year the Board of Regents can decide whether work study or enrollment fluctuations are the highest priority.

In FY71, college work-study provided 1,382,010 hours of work for approximately 1,727 students. Over the last twelve years, these numbers have declined due to rising minimum wages and declining federal assistance. If the Board of Regents used the discretionary funds for this purpose 298,507 hours of additional work-study time would be provided each year provided the minimum wage remains constant. This would allow an additional 373 students the opportunity to participate in the program.

The Commissioner of Higher Education would allocate the funds based on enrollment statistics for the University System. Each receiving institution would be required to match the state work-study funds with available campus resources.

FACULTY VITALITY PROJECT-MUS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.05	.00	.00	.00
Operating Expenses	13,643.15	0	0	0
Grants	106,156.02	0	0	0
Total Program Costs	$119,799.17	$0	$0	$0
Federal & Private Special Fund	119,799.17	0	0	0
Total Funding Costs	$119,799.17	$0	$0	$0
Modified Level Services	119,799.17	0	0	0
Total Service Costs	$119,799.17	$0	$0	$0

Program Description

The Facilty Vitality Program was implemented through a budget amendment. The purpose of the program is to assist campuses in addressing problems associated with faculty vitality in a period of retrenchment, fluctuating enrollment, and scarce financial resources.

The grant terminates at the end of FY83 and no request for continuation is made.

GUARANTEED STUDENT LOAN PROG BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	2.40	2.90	2.90	2.90
Personal Services	59,709.55	90,225	90,225	89,920
Operating Expenses	188,596.09	288,905	675,864	927,417
Equipment	12,383.11	500	530	562
Total Program Costs	$260,688.75	$379,630	$766,619	$1,017,899
Federal & Private Special Fund	260,688.75	379,630	766,619	1,017,899
Total Funding Costs	$260,688.75	$379,630	$766,619	$1,017,899
Current Level Services	260,688.75	379,630	766,619	1,017,899
Total Service Costs	$260,688.75	$379,630	$766,619	$1,017,899

Program Description

The Guaranteed Student Loan Program provides administrative coordination of the state's authorized student loan program. The program began July 1, 1980, to make available to students improved opportunities for education by guaranteeing loans from private lending institutions.

Rapid growth of the number of student loans is reflected in the substantial growth of administrative costs. Reserves for default must be increased over 600% because of the increased volume of loan activity.

UNIVERSITY OF MONTANA

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	915.39	939.62	878.62	881.37
Personal Services	20,904,336.88	23,732,498	22,629,126	22,657,866
Operating Expenses	6,948,412.35	7,507,206	8,589,763	9,567,176
Equipment	1,408,324.61	1,271,270	1,354,697	1,525,804
Capital Outlay	93,914.51	0	208,000	135,000
Transfers	36,349.08-	0	0	0
Total Agency Costs	$29,318,639.27	$32,510,974	$32,781,586	$33,885,846
Current Unrestricted Fund	29,318,639.27	32,510,974	32,781,586	33,885,846
Total Funding Costs	$29,318,639.27	$32,510,974	$32,781,586	$33,885,846
Current Level Services	29,318,639.27	32,510,974	32,758,742	33,660,289
Modified Level Services	0.00	0	22,844	225,557
Total Service Costs	$29,318,639.27	$32,510,974	$32,781,586	$33,885,846

Agency Description

The University of Montana was chartered by the Montana Legislature in 1893. Today it is a comprehensive, multi-purpose university with about 8,200 students and 400 faculty members. It offers more than 40 major programs of study, and about 15 inter-disciplinary programs at the undergraduate level, master's degree programs in more than 40 fields, and the Ph.D degree in ten: botany, chemistry (including biochemistry), forestry, geology, history, mathematics, microbiology, psychology, sociology and zoology. It also offers the Doctor of Education degree and a graduate professional degree (Juris Doctor) in law.

The core of the university is its College of Arts and Sciences, in which about two-thirds of the undergraduate students are enrolled. Complementing the college's programs are the graduate school and seven professional schools: Business Administration, Education, Fine Arts, Forestry, Journalism, Pharmacy and Allied Health Sciences, and Law.

In addition to research facilities within the schools and departments, the university maintains a number of specialized laboratories, institutes and research facilities. Among these are the Yellow Bay Biological Station, Montana Forest and Conservation Experiment Station, Animal Behavior Laboratory, Institute for Social Research, Lubrecht Forest facilities for research and teaching, Wood Chemistry Laboratory, Bureau of Government Research, Bureau of Business and Economic Research, Bureau of Educational Research and Services, Stella Duncan Memorial Institute for Biomedical Research, Water Resources Research Program, Geology Field and Research Station at Dillon, the Speech, Hearing and Language Clinic, Montana Criminal Law Information Research Center and Montana Defender Project, Earthquake Laboratory, the Computer Center, the Environmental Studies Laboratory of the Botany Department, and the Wilderness Institute.

The University of Montana has primary responsibility for graduate instruction in business, the arts, humanities, social science and behavioral science, and shares this responsibility in the physical and biological sciences and the allied health

UNIVERSITY OF MONTANA

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	915.39	939.62	878.62	881.37

professions. The programs in law, forestry, pharmacy, journalism, physical therapy and communication disorders are unique in the University System.

Modification Request

New Area Maintenance - The University of Montana will operate two new facilities in the 1985 biennium. The Clinical Psychology Building will be complete in September of 1983 and the new Fine Arts, Radio and Television Building will be complete in August of 1984. The proposed modification will supply custodial, maintenance and utility budgets for the operations of these facilities. The cost of these services will be $22,844 in FY84 and $225,557 in FY85.

UNIVERSITY OF MONTANA

INSTRUCTION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	570.69	568.72	539.34	538.35
Personal Services	14,130,864.34	15,860,417	15,298,536	15,269,800
Operating Expenses	1,177,935.02	1,262,736	1,295,028	1,394,164
Equipment	271,267.89	319,818	328,045	347,047
Total Program Costs	$15,580,067.25	$17,442,971	$16,921,609	$17,011,011
Current Unrestricted Fund	15,580,067.25	17,442,971	16,921,609	17,011,011
Total Funding Costs	$15,580,067.25	$17,442,971	$16,921,609	$17,011,011
Current Level Services	15,580,067.25	17,442,971	16,921,609	17,011,011
Total Service Costs	$15,580,067.25	$17,442,971	$16,921,609	$17,011,011

UNIVERSITY OF MONTANA

ORGANIZED RESEARCH BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	11.49	10.83	10.83	10.83
Personal Services	260,299.98	268,541	262,182	262,539
Operating Expenses	96,939.91	121,918	100,444	108,024
Equipment	81,178.56	62,600	74,000	83,000
Total Program Costs	$438,418.45	$453,059	$436,626	$453,563
Current Unrestricted Fund	438,418.45	453,059	436,626	453,563
Total Funding Costs	$438,418.45	$453,059	$436,626	$453,563
Current Level Services	438,418.45	453,059	436,626	453,563
Total Service Costs	$438,418.45	$453,059	$436,626	$453,563

UNIVERSITY OF MONTANA

PUBLIC SERVICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.70	5.63	5.63	5.63
Personal Services	130,187.09	143,090	139,511	139,701
Operating Expenses	153,877.13	82,806	172,626	183,438
Equipment	665.85	1,000	955	1,012
Capital Outlay	130.00	0	0	0
Total Program Costs	$284,860.07	$226,896	$313,092	$324,151
Current Unrestricted Fund	284,860.07	226,896	313,092	324,151
Total Funding Costs	$284,860.07	$226,896	$313,092	$324,151
Current Level Services	284,860.07	226,896	313,092	324,151
Total Service Costs	$284,860.07	$226,896	$313,092	$324,151

UNIVERSITY OF MONTANA

OPERATION & MAINT OF PLANT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	53.01	59.18	59.89	63.63
Personal Services	969,349.11	1,154,779	1,172,793	1,229,724
Operating Expenses	2,702,265.41	3,172,124	3,610,277	4,205,470
Equipment	138,895.31	92,448	36,541	130,165
Capital Outlay	93,784.51	0	208,000	135,000
Transfers	172,990.00	0	0	0
Total Program Costs	$4,077,284.34	$4,419,351	$5,027,611	$5,700,359
Current Unrestricted Fund	4,077,284.34	4,419,351	5,027,611	5,700,359
Total Funding Costs	$4,077,284.34	$4,419,351	$5,027,611	$5,700,359
Current Level Services	4,077,284.34	4,419,351	5,004,767	5,474,802
Modified Level Services	0.00	0	22,844	225,557
Total Service Costs	$4,077,284.34	$4,419,351	$5,027,611	$5,700,359

UNIVERSITY OF MONTANA

SCHOLARSHIPS & FELLOWSHIPS PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	636,931.12	682,641	739,765	776,555
Total Program Costs	$636,931.12	$682,641	$739,765	$776,555
Current Unrestricted Fund	636,931.12	682,641	739,765	776,555
Total Funding Costs	$636,931.12	$682,641	$739,765	$776,555
Current Level Services	636,931.12	682,641	739,765	776,555
Total Service Costs	$636,931.12	$682,641	$739,765	$776,555

UNIVERSITY OF MONTANA

SUPPORT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	274.50	295.26	262.93	262.93
Personal Services	5,413,494.26	6,305,671	5,756,104	5,756,102
Operating Expenses	2,180,605.86	2,184,981	2,671,623	2,899,525
Equipment	916,317.00	795,404	915,156	964,580
Transfers	209,339.08-	0	0	0
Total Program Costs	$8,301,078.04	$9,286,056	$9,342,883	$9,620,207
Current Unrestricted Fund	8,301,078.04	9,286,056	9,342,883	9,620,207
Total Funding Costs	$8,301,078.04	$9,286,056	$9,342,883	$9,620,207
Current Level Services	8,301,078.04	9,286,056	9,342,883	9,620,207
Total Service Costs	$8,301,078.04	$9,286,056	$9,342,883	$9,620,207

MONTANA STATE UNIVERSITY

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	1,148.45	1,151.75	1,213.41	1,213.41
Personal Services	27,202,231.31	29,887,516	32,123,243	32,126,337
Operating Expenses	7,130,996.99	8,182,199	9,212,359	10,075,810
Equipment	1,568,515.32	1,718,423	1,784,184	1,914,075
Capital Outlay	39,172.20	0	0	0
Transfers	15,448.05	0	0	0
Total Agency Costs	$35,956,363.87	$39,788,138	$43,119,786	$44,116,222
Current Unrestricted Fund	35,956,363.87	39,788,138	43,119,786	44,116,222
Total Funding Costs	$35,956,363.87	$39,788,138	$43,119,786	$44,116,222
Current Level Services	35,956,363.87	39,788,138	42,729,252	43,707,995
Modified Level Services	0.00	0	390,534	408,227
Total Service Costs	$35,956,363.87	$39,788,138	$43,119,786	$44,116,222

Agency Description

Montana State University was founded in 1893 as the Agricultural College of the State of Montana. Today the university has over 10,000 students, an academic faculty of over 500, and another 200 professionals engaged in research and extension activities.

Instruction is offered through the colleges of agriculture, architecture, education, engineering, arts and letters, science, and the schools of business and nursing. Instruction leading to the bachelor's degree is offered in 45 fields, with graduate instruction in 34 fields at the master's level and in 19 fields at the doctoral level. The academic program emphasizes the professions of agriculture, architecture, business, engineering, education and nursing, along with strong support from the arts, humanities, biological, physical and social sciences. The biological, physical and social sciences offer degree programs in their own right and in addition contribute significantly to the professional curricula. The university has a major role in the integration and development of health professional education and research. The professional programs in agriculture, nursing, architecture and medicine are unique in the University System.

The research programs of the university include the Agricultural Experiment Stations at eight locations in the state. The stations are devoted to solving present and future agricultural and home economics problems of local, regional and national concern. The distribution of research centers is such that the peculiarities of local soil, water and climate can be considered. Other specialized facilities include the Engineering Experiment Station, Computing Center, Museum of the Rockies, Institute of Applied Research, Foothills Nature Area, Statistical Center, Montana University Joint Water Resources Research Center, and the Bureau of Educational Research and Field Services. Major research areas include agriculture, engineering, and the biomedical and physical sciences with large programs in land reclamation and magnetohydrodynamics (MHD).

Attached to the university is the Cooperative Extension Service. Financial support

MONTANA STATE UNIVERSITY

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	1,148.45	1,151.75	1,213.41	1,213.41

for its operation comes from county, state and federal governments. County agents and specialists are an integral part of the university and channel information to Montanans to aid in solving home, farm and community problems. The Continuing Education Program extends the educational facilities of the university to the citizens of the state by providing off-campus instruction in the form of courses, institutes and conferences for individuals not regularly enrolled at Montana State University. In addition, an annual summer session and certain specialty oriented, non-credit offerings are also a part of the campus program.

Modification Request

New Area Maintenance - Montana State University will have an expanded physical plant to heat and maintain during the coming biennium. The new or expanded facilities include the Visual Communications Building, the Small Animal Facility, the expanded Student Union and the new Health and Physical Education Complex. The proposal adds five FTE for custodial services and operational budgets for utilities and maintenance items. Cost for these services will total $390,534 in FY84 and $408,227 in FY85.

MONTANA STATE UNIVERSITY

INSTRUCTION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	695.02	703.48	707.97	707.97
Personal Services	17,951,921.76	19,644,236	20,512,011	20,512,013
Operating Expenses	1,600,768.08	1,663,749	2,278,102	2,430,029
Equipment	344,178.29	385,000	515,075	545,979
Capital Outlay	16,676.91	0	0	0
Total Program Costs	$19,913,545.04	$21,692,985	$23,305,188	$23,488,021
Current Unrestricted Fund	19,913,545.04	21,692,985	23,305,188	23,488,021
Total Funding Costs	$19,913,545.04	$21,692,985	$23,305,188	$23,488,021
Current Level Services	19,913,545.04	21,692,985	23,305,188	23,488,021
Total Service Costs	$19,913,545.04	$21,692,985	$23,305,188	$23,488,021

MONTANA STATE UNIVERSITY

ORGANIZED RESEARCH BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	16.09	16.09	16.09	16.09
Personal Services	523,389.90	571,392	566,339	566,888
Operating Expenses	53,224.62	218,909	58,577	62,111
Equipment	57,602.65	8,470	36,000	54,000
Total Program Costs	$634,217.17	$798,771	$660,916	$682,999
Current Unrestricted Fund	634,217.17	798,771	660,916	682,999
Total Funding Costs	$634,217.17	$798,771	$660,916	$682,999
Current Level Services	634,217.17	798,771	660,916	682,999
Total Service Costs	$634,217.17	$798,771	$660,916	$682,999

MONTANA STATE UNIVERSITY

PUBLIC SERVICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.25	.12	.12	.12
Personal Services	4,599.96	9,072	8,048	8,048
Operating Expenses	9,656.56	608	10,851	11,502
Total Program Costs	$14,256.52	$9,680	$18,899	$19,550
Current Unrestricted Fund	14,256.52	9,680	18,899	19,550
Total Funding Costs	$14,256.52	$9,680	$18,899	$19,550
Current Level Services	14,256.52	9,680	18,899	19,550
Total Service Costs	$14,256.52	$9,680	$18,899	$19,550

MONTANA STATE UNIVERSITY

OPERATION & MAINT OF PLANT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	81.54	72.98	77.98	77.98
Personal Services	1,311,384.71	1,422,009	1,595,803	1,598,343
Operating Expenses	2,499,909.57	2,909,059	3,456,044	4,001,433
Equipment	64,994.62	0	50,000	60,000
Capital Outlay	8,924.75	0	0	0
Transfers	15,448.05	0	0	0
Total Program Costs	$3,900,661.70	$4,331,068	$5,101,847	$5,659,776
Current Unrestricted Fund	3,900,661.70	4,331,068	5,101,847	5,659,776
Total Funding Costs	$3,900,661.70	$4,331,068	$5,101,847	$5,659,776
Current Level Services	3,900,661.70	4,331,068	4,711,313	5,251,549
Modified Level Services	0.00	0	390,534	408,227
Total Service Costs	$3,900,661.70	$4,331,068	$5,101,847	$5,659,776

MONTANA STATE UNIVERSITY

SCHOLARSHIPS & FELLOWSHIPS PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	672,713.45	743,904	861,410	919,498
Total Program Costs	$672,713.45	$743,904	$861,410	$919,498
Current Unrestricted Fund	672,713.45	743,904	861,410	919,498
Total Funding Costs	$672,713.45	$743,904	$861,410	$919,498
Current Level Services	672,713.45	743,904	861,410	919,498
Total Service Costs	$672,713.45	$743,904	$861,410	$919,498

MONTANA STATE UNIVERSITY

SUPPORT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	355.55	359.08	411.25	411.25
Personal Services	7,410,934.98	8,240,807	9,441,042	9,441,045
Operating Expenses	2,294,724.71	2,645,970	2,547,375	2,651,237
Equipment	1,101,739.76	1,324,953	1,183,109	1,254,096
Capital Outlay	13,570.54	0	0	0
Total Program Costs	$10,820,969.99	$12,211,730	$13,171,526	$13,346,378
Current Unrestricted Fund	10,820,969.99	12,211,730	13,171,526	13,346,378
Total Funding Costs	$10,820,969.99	$12,211,730	$13,171,526	$13,346,378
Current Level Services	10,820,969.99	12,211,730	13,171,526	13,346,378
Total Service Costs	$10,820,969.99	$12,211,730	$13,171,526	$13,346,378

MONT COLLEGE OF MIN SC & TECH

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	221.59	226.53	281.96	306.48
Personal Services	5,226,122.17	6,038,298	7,585,472	8,266,415
Operating Expenses	1,874,311.22	1,994,741	2,352,463	2,732,390
Equipment	416,572.84	512,679	503,996	548,607
Transfers	145,938.96	239,919	263,910	290,302
Total Agency Costs	$7,662,945.19	$8,785,637	$10,705,841	$11,837,714
Current Unrestricted Fund	7,662,945.19	8,785,637	10,705,841	11,837,714
Total Funding Costs	$7,662,945.19	$8,785,637	$10,705,841	$11,837,714
Current Level Services	7,662,945.19	8,785,637	10,705,841	11,837,714
Total Service Costs	$7,662,945.19	$8,785,637	$10,705,841	$11,837,714

Agency Description

Montana College of Mineral Science and Technology was established in 1893 as the Montana School of Mines. Today the college has over 1,800 students.

From the beginning, special emphasis has been placed upon the four main branches of mineral technology -- exploration, production, processing and refining. The faculty of the college and the Montana Bureau of Mines and Geology, a department of the college, also contribute to basic research and innovative approaches to problem solving in the mineral industry.

In keeping with the increasing sophistication of the mineral and raw materials industries, the original curriculum in mining engineering has evolved into separate, specialized curricula designed to prepare students for professional service in the specialized principal categories of raw material production. This process has resulted in the present bachelor's and master's programs in engineering science and geological, geophysical, metallurgical, mineral processing, mining and petroleum engineering. A bachelor's program is offered in environmental engineering, and a master's degree is offered in geochemistry (in collaboration with the universities), geology metallurgy and mineral processing. Bachelor's degree programs are also offered in chemistry, mathematics, occupational safety and health, and society and technology.

The college provides services to state government and the citizens of the state by developing, gathering, analyzing, cataloging and disseminating information concerning the location and development of the mineral and energy resources and related resources of the state. This mission is the major responsibility of the Montana Bureau of Mines and Geology. In addition to research activities of individual faculty members, the college is a major participant in the state's magnetohydrodynamics (MHD) research and has been designated one of 20 national Mining and Mineral Resource Research Institutes.

MONT COLLEGE OF MIN SC & TECH

INSTRUCTION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	93.83	102.46	128.87	143.13
Personal Services	2,603,681.55	3,017,964	3,960,827	4,403,476
Operating Expenses	372,845.44	412,175	386,937	458,683
Equipment	149,952.38	295,015	155,689	184,450
Total Program Costs	$3,126,479.37	$3,725,154	$4,503,453	$5,046,609
Current Unrestricted Fund	3,126,479.37	3,725,154	4,503,453	5,046,609
Total Funding Costs	$3,126,479.37	$3,725,154	$4,503,453	$5,046,609
Current Level Services	3,126,479.37	3,725,154	4,503,453	5,046,609
Total Service Costs	$3,126,479.37	$3,725,154	$4,503,453	$5,046,609

MONT COLLEGE OF MIN SC & TECH

ORGANIZED RESEARCH BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	1.97	2.64	2.64	2.64
Personal Services	20,763.43	70,110	68,810	68,888
Operating Expenses	17,721.40	19,790	20,282	21,667
Equipment	1,932.86	8,400	9,500	8,400
Total Program Costs	$40,417.69	$98,300	$98,592	$98,955
Current Unrestricted Fund	40,417.69	98,300	98,592	98,955
Total Funding Costs	$40,417.69	$98,300	$98,592	$98,955
Current Level Services	40,417.69	98,300	98,592	98,955
Total Service Costs	$40,417.69	$98,300	$98,592	$98,955

MONT COLLEGE OF MIN SC & TECH

OPERATION & MAINT OF PLANT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	33.29	29.47	29.47	29.47
Personal Services	612,312.43	609,960	617,250	618,073
Operating Expenses	412,086.89	504,551	516,009	600,669
Equipment	8,518.49	12,000	29,000	20,050
Transfers	57,926.11-	0	0	0
Total Program Costs	$974,991.70	$1,126,511	$1,162,259	$1,238,792
Current Unrestricted Fund	974,991.70	1,126,511	1,162,259	1,238,792
Total Funding Costs	$974,991.70	$1,126,511	$1,162,259	$1,238,792
Current Level Services	974,991.70	1,126,511	1,162,259	1,238,792
Total Service Costs	$974,991.70	$1,126,511	$1,162,259	$1,238,792

MONT COLLEGE OF MIN SC & TECH

SCHOLARSHIPS & FELLOWSHIPS PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	195,417.75	215,000	250,290	294,786
Total Program Costs	$195,417.75	$215,000	$250,290	$294,786
Current Unrestricted Fund	195,417.75	215,000	250,290	294,786
Total Funding Costs	$195,417.75	$215,000	$250,290	$294,786
Current Level Services	195,417.75	215,000	250,290	294,786
Total Service Costs	$195,417.75	$215,000	$250,290	$294,786

MONT COLLEGE OF MIN SC & TECH

INDEPENDENT OPERATIONS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	37.05	33.59	33.59	33.59
Personal Services	800,032.47	945,130	932,357	933,635
Operating Expenses	415,613.62	375,100	461,057	493,669
Equipment	122,453.49	69,139	99,547	87,056
Transfers	220,109.00	239,919	263,910	290,302
Total Program Costs	$1,558,208.58	$1,629,288	$1,756,871	$1,804,662
Current Unrestricted Fund	1,558,208.58	1,629,288	1,756,871	1,804,662
Total Funding Costs	$1,558,208.58	$1,629,288	$1,756,871	$1,804,662
Current Level Services	1,558,208.58	1,629,288	1,756,871	1,804,662
Total Service Costs	$1,558,208.58	$1,629,288	$1,756,871	$1,804,662

MONT COLLEGE OF MIN SC & TECH

SUPPORT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	55.45	58.37	87.39	97.65
Personal Services	1,189,332.29	1,395,134	2,006,228	2,242,343
Operating Expenses	460,626.12	468,125	717,888	862,916
Equipment	133,715.62	128,125	210,260	248,651
Transfers	16,243.93-	0	0	0
Total Program Costs	$1,767,430.10	$1,991,384	$2,934,376	$3,353,910
Current Unrestricted Fund	1,767,430.10	1,991,384	2,934,376	3,353,910
Total Funding Costs	$1,767,430.10	$1,991,384	$2,934,376	$3,353,910
Current Level Services	1,767,430.10	1,991,384	2,934,376	3,353,910
Total Service Costs	$1,767,430.10	$1,991,384	$2,934,376	$3,353,910

EASTERN MONTANA COLLEGE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	313.81	325.31	332.95	339.23
Personal Services	6,978,497.34	8,137,134	8,247,666	8,398,405
Operating Expenses	2,819,967.49	2,967,993	4,017,797	4,365,408
Equipment	774,139.48	122,000	197,032	198,652
Total Agency Costs	$10,572,604.31	$11,227,127	$12,462,495	$12,962,465
Current Unrestricted Fund	10,572,604.31	11,227,127	12,462,495	12,962,465
Total Funding Costs	$10,572,604.31	$11,227,127	$12,462,495	$12,962,465
Current Level Services	10,572,604.31	11,227,127	12,406,720	12,881,007
Modified Level Services	0.00	0	55,775	81,458
Total Service Costs	$10,572,604.31	$11,227,127	$12,462,495	$12,962,465

Agency Description

Eastern Montana College was established in 1927 with an initial authorization to prepare teachers for the elementary schools. The establishment of the college was in response to needs expressed by citizens in the eastern part of the state, since all the existing institutions of higher education were in the western half. Eastern Montana College has grown along with the city of Billings into the major education center in eastern Montana.

Eastern Montana College is now a comprehensive state college with programs in the liberal arts, teacher training, business and human services. Graduate programs through the master's level are offered in teacher training, special education and related areas. The programs in special education and rehabilitation are unique in the University System.

The underlying principle of the institution is a commitment to the value of life-long learning. The Continuing Education Program gives the student an opportunity to learn the newest developments in his field of study and to explore newly emerging areas of interest and concern.

Modification Request

New Area Maintenance - Two facilities on campus will require janitorial, maintenance and utility budgets for the coming biennium. An addition to Cisel Hall, expected to be completed in December of 1983, will house the music program. In addition, the college will re-assume operations of the Campus Elementary School which will no longer be used by the local school district. The college will use the facility to ease overcrowding in their education program. Cost of these new services will be $55,775 in FY84 and $81,458 in FY85.

EASTERN MONTANA COLLEGE

INSTRUCTION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	186.03	191.11	204.08	207.67
Personal Services	4,450,871.89	5,137,427	5,457,535	5,553,701
Operating Expenses	545,940.17	531,033	636,815	696,805
Equipment	91,355.04	5,000	70,199	75,675
Total Program Costs	$5,088,167.10	$5,673,460	$6,164,549	$6,326,181
Current Unrestricted Fund	5,088,167.10	5,673,460	6,164,549	6,326,181
Total Funding Costs	$5,088,167.10	$5,673,460	$6,164,549	$6,326,181
Current Level Services	5,088,167.10	5,673,460	6,164,549	6,326,181
Total Service Costs	$5,088,167.10	$5,673,460	$6,164,549	$6,326,181

EASTERN MONTANA COLLEGE

PUBLIC SERVICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.75	.75	.75	.75
Personal Services	18,483.61	20,045	19,571	19,571
Operating Expenses	19,647.72	15,075	21,494	23,231
Equipment	465.03	0	6,200	6,200
Total Program Costs	$38,596.36	$35,120	$47,265	$49,002
Current Unrestricted Fund	38,596.36	35,120	47,265	49,002
Total Funding Costs	$38,596.36	$35,120	$47,265	$49,002
Current Level Services	38,596.36	35,120	47,265	49,002
Total Service Costs	$38,596.36	$35,120	$47,265	$49,002

EASTERN MONTANA COLLEGE

OPERATION & MAINT OF PLANT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	28.31	29.56	31.96	32.96
Personal Services	433,633.80	543,646	563,091	578,772
Operating Expenses	995,243.26	1,141,639	1,211,967	1,375,887
Equipment	29,909.45	3,000	36,085	25,635
Total Program Costs	$1,458,786.51	$1,688,285	$1,811,143	$1,980,294
Current Unrestricted Fund	1,458,786.51	1,688,285	1,811,143	1,980,294
Total Funding Costs	$1,458,786.51	$1,688,285	$1,811,143	$1,980,294
Current Level Services	1,458,786.51	1,688,285	1,755,368	1,898,836
Modified Level Services	0.00	0	55,775	81,458
Total Service Costs	$1,458,786.51	$1,688,285	$1,811,143	$1,980,294

EASTERN MONTANA COLLEGE

SCHOLARSHIPS & FELLOWSHIPS PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	198,808.00	201,292	270,000	294,000
Total Program Costs	$198,808.00	$201,292	$270,000	$294,000
Current Unrestricted Fund	198,808.00	201,292	270,000	294,000
Total Funding Costs	$198,808.00	$201,292	$270,000	$294,000
Current Level Services	198,808.00	201,292	270,000	294,000
Total Service Costs	$198,808.00	$201,292	$270,000	$294,000

EASTERN MONTANA COLLEGE

SUPPORT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	98.72	103.89	96.16	97.85
Personal Services	2,075,508.04	2,436,016	2,207,469	2,246,361
Operating Expenses	1,060,328.34	1,078,954	1,877,521	1,975,485
Equipment	652,409.96	114,000	84,548	91,142
Total Program Costs	$3,788,246.34	$3,628,970	$4,169,538	$4,312,988
Current Unrestricted Fund	3,788,246.34	3,628,970	4,169,538	4,312,988
Total Funding Costs	$3,788,246.34	$3,628,970	$4,169,538	$4,312,988
Current Level Services	3,788,246.34	3,628,970	4,169,538	4,312,988
Total Service Costs	$3,788,246.34	$3,628,970	$4,169,538	$4,312,988

NORTHERN MONTANA COLLEGE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	168.78	170.85	187.20	189.80
Personal Services	3,652,628.77	4,122,461	4,695,994	4,763,865
Operating Expenses	1,158,661.50	1,114,528	1,497,026	1,621,158
Equipment	191,577.17	240,000	238,484	257,490
Total Agency Costs	$5,002,867.44	$5,476,989	$6,431,504	$6,642,513
Current Unrestricted Fund	5,002,867.44	5,476,989	6,431,504	6,642,513
Total Funding Costs	$5,002,867.44	$5,476,989	$6,431,504	$6,642,513
Current Level Services	5,002,867.44	5,476,989	6,417,451	6,627,701
Modified Level Services	0.00	0	14,053	14,812
Total Service Costs	$5,002,867.44	$5,476,989	$6,431,504	$6,642,513

Agency Description

Northern Montana College was authorized by the legislature in 1913, but did not open for instruction until 1929. Northern has been a regional, multi-purpose institution from its inception, offering pre-professional and professional courses of study in the liberal arts and sciences, teacher education, and vocational-technical studies. Originating as a two-year pre-professional institution, Northern has maintained this three-pronged mission throughout most of its 50-year history.

Northern has sole responsibility in the Montana University System for vocational-technical education, primary responsibilities for vocational teacher training, and offers the Bachelor of Technology degree for students who wish to combine a liberal arts background with vocational training. Further, Northern has the sole responsibility for meeting the certification needs of the state through an itinerant vocational-teacher-education program. Northern offers master's degrees in elementary education, vocational-technical education, and industrial arts as well as bachelor's degrees in elementary, secondary and vocational-technical education.

Modification Request

New Area Maintenance - The new Farm Mechanics Building, containing 12,000 square feet, is expected to be operational by July 1, 1983. This structure will require custodial and maintenance services and utilities. A half-time custodial position will be required. Since the building has been designed using radiant heat, the utilities are expected to be considerably lower than the average. These costs will total $14,053 in FY84 and $14,812 in FY85.

NORTHERN MONTANA COLLEGE

INSTRUCTION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	94.41	96.00	113.19	114.97
Personal Services	2,308,211.60	2,570,644	3,089,525	3,137,679
Operating Expenses	211,204.91	230,665	315,737	340,049
Equipment	106,011.71	150,000	150,407	161,988
Total Program Costs	$2,625,428.22	$2,951,309	$3,555,669	$3,639,716
Current Unrestricted Fund	2,625,428.22	2,951,309	3,555,669	3,639,716
Total Funding Costs	$2,625,428.22	$2,951,309	$3,555,669	$3,639,716
Current Level Services	2,625,428.22	2,951,309	3,555,669	3,639,716
Total Service Costs	$2,625,428.22	$2,951,309	$3,555,669	$3,639,716

NORTHERN MONTANA COLLEGE

PUBLIC SERVICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.25	.25	.25	.25
Personal Services	6,889.50	9,539	9,769	9,784
Operating Expenses	2,465.99	1,388	2,727	2,916
Equipment	360.90	0	0	0
Total Program Costs	$9,716.39	$10,927	$12,496	$12,700
Current Unrestricted Fund	9,716.39	10,927	12,496	12,700
Total Funding Costs	$9,716.39	$10,927	$12,496	$12,700
Current Level Services	9,716.39	10,927	12,496	12,700
Total Service Costs	$9,716.39	$10,927	$12,496	$12,700

NORTHERN MONTANA COLLEGE

OPERATION & MAINT OF PLANT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	20.35	20.21	20.71	20.71
Personal Services	319,957.11	349,213	379,021	379,551
Operating Expenses	386,128.62	392,965	490,758	569,380
Equipment	6,540.31	10,000	8,500	9,800
Total Program Costs	$712,626.04	$752,178	$878,279	$958,731
Current Unrestricted Fund	712,626.04	752,178	878,279	958,731
Total Funding Costs	$712,626.04	$752,178	$878,279	$958,731
Current Level Services	712,626.04	752,178	864,226	943,919
Modified Level Services	0.00	0	14,053	14,812
Total Service Costs	$712,626.04	$752,178	$878,279	$958,731

NORTHERN MONTANA COLLEGE

SCHOLARSHIPS & FELLOWSHIPS PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	136,898.62	119,900	151,352	164,267
Total Program Costs	$136,898.62	$119,900	$151,352	$164,267
Current Unrestricted Fund	136,898.62	119,900	151,352	164,267
Total Funding Costs	$136,898.62	$119,900	$151,352	$164,267
Current Level Services	136,898.62	119,900	151,352	164,267
Total Service Costs	$136,898.62	$119,900	$151,352	$164,267

NORTHERN MONTANA COLLEGE

SUPPORT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	53.77	54.39	53.05	53.87
Personal Services	1,017,570.56	1,193,065	1,217,679	1,236,851
Operating Expenses	421,963.36	369,610	536,452	544,546
Equipment	78,664.25	80,000	79,577	85,702
Total Program Costs	$1,518,198.17	$1,642,675	$1,833,708	$1,867,099
Current Unrestricted Fund	1,518,198.17	1,642,675	1,833,708	1,867,099
Total Funding Costs	$1,518,198.17	$1,642,675	$1,833,708	$1,867,099
Current Level Services	1,518,198.17	1,642,675	1,833,708	1,867,099
Total Service Costs	$1,518,198.17	$1,642,675	$1,833,708	$1,867,099

WESTERN MONTANA COLLEGE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	98.54	98.92	100.72	100.72
Personal Services	2,269,928.82	2,555,441	2,552,995	2,553,444
Operating Expenses	573,546.23	610,840	744,899	807,934
Equipment	65,768.96	54,280	67,071	67,015
Total Agency Costs	$2,909,244.01	$3,220,561	$3,364,965	$3,428,393
Current Unrestricted Fund	2,909,244.01	3,220,561	3,364,965	3,428,393
Total Funding Costs	$2,909,244.01	$3,220,561	$3,364,965	$3,428,393
Current Level Services	2,909,244.01	3,220,561	3,351,289	3,413,527
Modified Level Services	0.00	0	13,676	14,866
Total Service Costs	$2,909,244.01	$3,220,561	$3,364,965	$3,428,393

Agency Description

Western Montana College was established in 1893 as the State Normal School. The first session of school opened in September, 1897. Throughout its history, Western Montana College has been a teacher training institution and it has continued this emphasis while broadening its curricular base.

Western offers graduate work leading to the master's degree and fifth-year professional certificate in education. Bachelor's degrees are offered in elementary education, secondary education, and natural heritage. Associate degree and transfer programs are offered in several areas.

Modification Request

New Area Maintenance - Western Montana College has completed remodeling about 7,000 square feet of un-used space for their Industrial Arts Program. This proposal provides one-half FTE for custodial services and operational funds for utilities and maintenance.

Cost: FY84 - $13,676 FY85 - $14,866

WESTERN MONTANA COLLEGE

INSTRUCTION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	48.06	48.48	55.99	55.99
Personal Services	1,143,183.59	1,273,256	1,500,250	1,500,248
Operating Expenses	97,554.39	53,380	160,512	180,971
Equipment	16,249.95	26,450	24,780	26,267
Total Program Costs	$1,256,987.93	$1,353,086	$1,685,542	$1,707,486
Current Unrestricted Fund	1,256,987.93	1,353,086	1,685,542	1,707,486
Total Funding Costs	$1,256,987.93	$1,353,086	$1,685,542	$1,707,486
Current Level Services	1,256,987.93	1,353,086	1,685,542	1,707,486
Total Service Costs	$1,256,987.93	$1,353,086	$1,685,542	$1,707,486

WESTERN MONTANA COLLEGE

OPERATION & MAINT OF PLANT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	11.42	11.45	11.95	11.95
Personal Services	253,000.91	289,119	300,194	300,646
Operating Expenses	239,662.07	252,217	316,227	376,081
Equipment	20,659.16	0	19,830	16,938
Total Program Costs	$513,322.14	$541,336	$636,251	$693,665
Current Unrestricted Fund	513,322.14	541,336	636,251	693,665
Total Funding Costs	$513,322.14	$541,336	$636,251	$693,665
Current Level Services	513,322.14	541,336	622,575	678,799
Modified Level Services	0.00	0	13,676	14,866
Total Service Costs	$513,322.14	$541,336	$636,251	$693,665

WESTERN MONTANA COLLEGE

SCHOLARSHIPS & FELLOWSHIPS PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	45,418.60	49,885	54,139	57,788
Total Program Costs	$45,418.60	$49,885	$54,139	$57,788
Current Unrestricted Fund	45,418.60	49,885	54,139	57,788
Total Funding Costs	$45,418.60	$49,885	$54,139	$57,788
Current Level Services	45,418.60	49,885	54,139	57,788
Total Service Costs	$45,418.60	$49,885	$54,139	$57,788

WESTERN MONTANA COLLEGE

SUPPORT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	39.06	38.99	32.78	32.78
Personal Services	873,744.32	993,066	752,551	752,550
Operating Expenses	190,911.17	255,358	214,021	193,094
Equipment	28,859.85	27,830	22,461	23,810
Total Program Costs	$1,093,515.34	$1,276,254	$989,033	$969,454
Current Unrestricted Fund	1,093,515.34	1,276,254	989,033	969,454
Total Funding Costs	$1,093,515.34	$1,276,254	$989,033	$969,454
Current Level Services	1,093,515.34	1,276,254	989,033	969,454
Total Service Costs	$1,093,515.34	$1,276,254	$989,033	$969,454

AGRICULTURAL EXPER STATION

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	305.92	305.46	298.29	298.29
Personal Services	5,912,530.43	6,569,974	6,713,197	6,720,643
Operating Expenses	1,782,747.35	2,139,018	2,087,998	2,266,879
Equipment	346,886.28	291,437	333,889	353,922
Capital Outlay	15,689.39	0	17,628	18,686
Total Agency Costs	$8,057,853.45	$9,000,429	$9,152,712	$9,360,130
Current Unrestricted Fund	8,057,853.45	9,000,429	9,152,712	9,360,130
Total Funding Costs	$8,057,853.45	$9,000,429	$9,152,712	$9,360,130
Current Level Services	8,057,853.45	9,000,429	9,152,712	9,360,130
Total Service Costs	$8,057,853.45	$9,000,429	$9,152,712	$9,360,130

Agency Description

The Agricultural Experiment Station was established at Montana State University in 1893 by the Montana legislature under authorization provided by the U.S. Congress of 1887 (Hatch Act). The station is composed of fourteen research and service departments and laboratories located at Bozeman, and seven research centers located around the state.

The goal of the Agricultural Experiment Station is to contribute to the welfare of the state, national and international communities through meaningful and relevant research programs on agricultural problems. Research is conducted to improve the competitive position of Montana crop and livestock producers, and at the same time develop agricultural production principles and techniques applicable to semi-arid and intermountain regions throughout the world.

AGRICULTURAL EXPER STATION

AG EXPERIMENT STATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	263.80	263.34	258.16	258.16
Personal Services	5,228,739.94	5,796,200	5,939,423	5,946,869
Operating Expenses	1,544,199.42	1,863,777	1,805,340	1,947,457
Equipment	331,777.08	286,437	333,889	353,922
Capital Outlay	15,689.39	0	17,628	18,686
Total Program Costs	$7,120,405.83	$7,946,414	$8,096,280	$8,266,934
Current Unrestricted Fund	7,120,405.83	7,946,414	8,096,280	8,266,934
Total Funding Costs	$7,120,405.83	$7,946,414	$8,096,280	$8,266,934
Current Level Services	7,120,405.83	7,946,414	8,096,280	8,266,934
Total Service Costs	$7,120,405.83	$7,946,414	$8,096,280	$8,266,934

AGRICULTURAL EXPER STATION

US RANGE STATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	42.12	42.12	40.13	40.13
Personal Services	683,790.49	773,774	773,774	773,774
Operating Expenses	238,547.93	275,241	282,658	319,422
Equipment	15,109.20	5,000	0	0
Total Program Costs	$937,447.62	$1,054,015	$1,056,432	$1,093,196
Current Unrestricted Fund	937,447.62	1,054,015	1,056,432	1,093,196
Total Funding Costs	$937,447.62	$1,054,015	$1,056,432	$1,093,196
Current Level Services	937,447.62	1,054,015	1,056,432	1,093,196
Total Service Costs	$937,447.62	$1,054,015	$1,056,432	$1,093,196

COOPERATIVE EXTENSION SERVICE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	129.37	132.86	132.86	132.86
Personal Services	2,751,919.85	3,097,189	3,363,050	3,363,903
Operating Expenses	658,182.62	739,219	741,086	781,431
Equipment	18,483.31	30,975	42,247	33,539
Capital Outlay	2,889.24	0	3,246	3,441
Total Agency Costs	$3,431,475.02	$3,867,383	$4,149,629	$4,182,314
Current Unrestricted Fund	3,431,475.02	3,867,383	4,149,629	4,182,314
Total Funding Costs	$3,431,475.02	$3,867,383	$4,149,629	$4,182,314
Current Level Services	3,431,475.02	3,867,383	4,149,629	4,182,314
Total Service Costs	$3,431,475.02	$3,867,383	$4,149,629	$4,182,314

Agency Description

The Cooperative Extension Service was created in 1914. The role of the Cooperative Extension Service is educational; the service disseminates and encourages practical use of knowledge gained primarily from research and experimentation performed at Montana State University. The objective of the Extension Service is to conduct a program of education relating to efficient agricultural production, marketing of agricultural products, human resource development, and farm and home safety. The Service also provides special nutrition programs for low-income people and promotes a development program for Montana communities incorporating economic, natural, and human resources.

FORESTRY & CONS EXPER STATION

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	16.83	21.70	21.70	21.70
Personal Services	371,322.88	505,385	510,061	510,758
Operating Expenses	85,606.35	123,927	111,523	121,154
Equipment	50,163.74	60,000	63,388	67,265
Capital Outlay	11,641.84	0	0	0
Transfers	8,566.00	0	0	0
Total Agency Costs	$527,300.81	$689,312	$684,972	$699,177
Current Unrestricted Fund	527,300.81	689,312	684,972	699,177
Total Funding Costs	$527,300.81	$689,312	$684,972	$699,177
Current Level Services	527,300.81	689,312	684,972	699,177
Total Service Costs	$527,300.81	$689,312	$684,972	$699,177

Agency Description

The Forestry and Conservation Experiment Station's purposes include the study of relationships between forests and other dimensions of the environment, the discovery of ways to improve the products of forest lands and the completion and publication of reports about forestry research. Research is carried on at Lubrecht Experimental Forest and at other locations in Montana in cooperation with private, state and federal agencies.

SCHOOL FOR THE DEAF & BLIND

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	94.63	84.66	88.16	88.16
Personal Services	1,605,907.04	1,934,481	1,880,546	1,876,478
Operating Expenses	481,897.47	431,503	538,586	578,370
Equipment	57,772.23	13,550	33,155	9,554
Transfers	15,000.00	0	0	0
Total Agency Costs	$2,160,576.74	$2,379,534	$2,452,287	$2,464,402
General Fund	1,560,519.07	1,856,605	2,046,322	2,085,106
Federal & Private Special Fund	600,057.67	522,929	405,965	379,296
Total Funding Costs	$2,160,576.74	$2,379,534	$2,452,287	$2,464,402
Current Level Services	2,103,855.74	2,379,534	2,354,440	2,357,399
Modified Level Services	56,721.00	0	97,847	107,003
Total Service Costs	$2,160,576.74	$2,379,534	$2,452,287	$2,464,402

The Montana School for the Deaf and Blind is a boarding school for children and adolescents who are deaf or blind, or whose hearing or sight is so defective that they cannot be successfully taught, and for such reason are unable to receive a sufficient or proper education in the public schools of the state. The statutory authority for the school is contained in Title 20, Chpater 8, Part 1, MCA. The purpose of the School is to furnish and provide, by the use of specialized methods and systems, an ordinary public school education and to teach such trades and vocations as will enable children attending such schools to become independent and self-sustaining citizens.

SCHOOL FOR THE DEAF & BLIND

ADMINISTRATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	5.25	5.25	5.25	5.25
Personal Services	118,774.30	185,656	130,992	130,697
Operating Expenses	31,437.37	28,238	46,097	34,241
Equipment	1,590.00	535	2,500	989
Total Program Costs	$151,801.67	$214,429	$179,589	$165,927
General Fund	151,801.67	214,429	179,589	165,927
Total Funding Costs	$151,801.67	$214,429	$179,589	$165,927
Current Level Services	151,801.67	214,429	179,589	165,927
Total Service Costs	$151,801.67	$214,429	$179,589	$165,927

Program Description

The Administration Program provides purchasing, accounting, and personnel functions and management of other business affairs for the school.

SCHOOL FOR THE DEAF & BLIND

GENERAL SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.75	5.75	6.75	6.75
Personal Services	89,110.00	107,210	124,162	123,900
Operating Expenses	146,456.62	129,612	225,068	262,635
Equipment	8,876.44	2,300	14,340	4,650
Total Program Costs	$244,443.06	$239,122	$363,570	$391,185
General Fund	244,443.06	239,122	363,570	391,185
Total Funding Costs	$244,443.06	$239,122	$363,570	$391,185
Current Level Services	244,443.06	239,122	305,019	323,395
Modified Level Services	0.00	0	58,551	67,790
Total Service Costs	$244,443.06	$239,122	$363,570	$391,185

Program Description

The General Services Program is responsible for the repair and maintenance of the school's buildings and 18.5 acre campus.

Modification Requests

Additional Custodian - The program requests one FTE to perform janitorial services for the increased area contained in the recently completed facilities.

Cost: FY84 - $15,585 FY85 - $15,552

Utility Costs for New Area - The program requests additional funds to pay electricity, natural gas, and water bills for the 38,260 square feet of space added by the new facilities.

Cost: FY84 - $42,966 FY85 - $52,238

SCHOOL FOR THE DEAF & BLIND

STUDENT SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	26.77	26.77	29.27	29.27
Personal Services	376,653.79	440,707	516,782	515,690
Operating Expenses	99,986.79	123,579	111,307	116,663
Equipment	1,570.57	715	0	0
Total Program Costs	$478,211.15	$565,001	$628,089	$632,353
General Fund	458,211.15	545,001	608,089	612,353
Federal & Private Special Fund	20,000.00	20,000	20,000	20,000
Total Funding Costs	$478,211.15	$565,001	$628,089	$632,353
Current Level Services	478,211.15	565,001	588,793	593,140
Modified Level Services	0.00	0	39,296	39,213
Total Service Costs	$478,211.15	$565,001	$628,089	$632,353

Program Description

The Student Services Program exists to provide dormitory residential care for children attending the school.

Modification Requests

Additional Staff (2.5 FTE) - This request would add two life attendants and a half-time nurses' aide to the present staff to handle the workload increase caused by the completion of two new cottages, food service, and physical therapy facilities. Current services and supervision can be maintained with the increase of staff.

Cost: FY84 - $39,296 FY85 - $39,213

SCHOOL FOR THE DEAF & BLIND

EDUCATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	56.86	46.89	46.89	46.89
Personal Services	1,021,368.95	1,200,908	1,108,610	1,106,191
Operating Expenses	182,819.66	150,074	156,114	164,831
Equipment	45,244.58	10,000	16,315	3,915
Total Program Costs	$1,249,433.19	$1,360,982	$1,281,039	$1,274,937
General Fund	706,063.19	858,053	895,074	915,641
Federal & Private Special Fund	543,370.00	502,929	385,965	359,296
Total Funding Costs	$1,249,433.19	$1,360,982	$1,281,039	$1,274,937
Current Level Services	1,229,399.86	1,360,982	1,281,039	1,274,937
Modified Level Services	20,033.33	0	0	0
Total Service Costs	$1,249,433.19	$1,360,982	$1,281,039	$1,274,937

Program Description

The Education Program exists to provide an education for children with a hearing and/or sight loss which prevents them from receiving an adequate education in their regular hometown public or private school. The program also provides "mainstream" programs for certain students in a joint effort with Great Falls Public School System.

Funding Change

Chapter I of the Education, Consolidation Improvement Act of 1981, formerly Elementary and Secondary Education Act (ESEA) Title I, funds will decrease to approximately $157,000 per year during the coming biennium. The funds are used to support basic educational services including audiology, psychology, counseling, recreation, braille, and consultant services. General fund is included in the budget to support these basic educational services at current level.

SCHOOL FOR THE DEAF & BLIND

DONATED FUNDS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	21,197.03	0	0	0
Equipment	490.64	0	0	0
Transfers	15,000.00	0	0	0
Total Program Costs	$36,687.67	$0	$0	$0
Federal & Private Special Fund	36,687.67	0	0	0
Total Funding Costs	$36,687.67	$0	$0	$0
Modified Level Services	36,687.67	0	0	0
Total Service Costs	$36,687.67	$0	$0	$0

Program Description

The Donated Funds Program was used to record financial activity for special projects and extra-curricular activities.

The Donated Funds Program was discontinued in FY82.

MONTANA ARTS COUNCIL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Personal Services	91,788.85	103,852	119,524	102,320
Operating Expenses	244,250.46	227,354	272,052	253,851
Equipment	1,042.76	1,390	3,675	2,625
Grants	180,851.93	20,275	42,482	42,482
Transfers	1,450.53-	0	0	0
Total Agency Costs	$516,483.47	$352,871	$437,733	$401,278
General Fund	104,793.00	112,119	159,300	116,767
Earmarked Special Fund	24,512.00	0	33,899	30,537
Federal & Private Special Fund	387,178.47	240,752	244,534	253,974
Total Funding Costs	$516,483.47	$352,871	$437,733	$401,278
Current Level Services	375,327.87	352,871	395,357	401,278
Modified Level Services	141,155.60	0	42,376	0
Total Service Costs	$516,483.47	$352,871	$437,733	$401,278

Agency Description

As authorized by section 22-2-101, MCA, the Montana Arts Council exists to encourage the expansion of opportunities for all Montana citizens to create, participate in, and appreciate the arts, regardless of age, sex, race, income, place of residence, or physical condition. The Montana Arts Council encourages the study and presentation of the arts throughout the state. It stimulates public interest and participation in arts activities and cooperates with public and private institutions engaged in artistic and cultural activities. It also provides grants for technical assistance, distribution of art resources, special project assistance, and pilot project development.

More than three-quarters of the administrative staff's time is spent on application for and distribution of federal funds to arts organizations throughout the state. The remainder of time is spent providing information and technical services to individuals and organizations.

The Council is allocated to the Board of Education for planning and coordination purposes.

Modification Request

Relocation Funds - The Council requests funds to transfer its office from Missoula to Helena. The council feels this would allow closer cooperation and interaction with other state agencies and wider knowledge and use of its role.

Cost: FY84 - $42,376

LIBRARY COMMISSION

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	25.50	25.50	27.50	27.50
Personal Services	451,418.26	526,233	572,879	571,620
Operating Expenses	272,858.55	305,979	355,145	387,008
Equipment	77,635.66	88,000	96,843	97,174
Grants	353,634.23	476,541	353,634	353,634
Total Agency Costs	$1,155,546.70	$1,396,753	$1,378,501	$1,409,436
General Fund	346,027.49	470,308	625,013	655,948
Earmarked Special Fund	430,934.23	550,000	410,928	410,928
Federal & Private Special Fund	378,584.98	376,445	342,560	342,560
Total Funding Costs	$1,155,546.70	$1,396,753	$1,378,501	$1,409,436
Current Level Services	1,155,546.70	1,396,753	1,320,798	1,355,689
Modified Level Services	0.00	0	57,703	53,747
Total Service Costs	$1,155,546.70	$1,396,753	$1,378,501	$1,409,436

As authorized in Title 22, Chapter 1, MCA, the Montana State Library Commission is responsible for maintaining the state library, providing assistance to public libraries, furnishing library informational services to state agencies, developing standards for public libraries, requiring certification of librarians, and distributing state documents to depository libraries.

LIBRARY COMMISSION

GENERAL LIBRARY SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	7.00	8.00	8.00
Personal Services	127,841.66	146,713	166,019	165,651
Operating Expenses	81,363.51	108,877	144,174	165,216
Equipment	62,299.55	50,619	81,980	80,700
Grants	353,634.23	476,541	353,634	353,634
Total Program Costs	$625,138.95	$782,750	$745,807	$765,201
General Fund	120,359.49	218,711	313,654	333,048
Earmarked Special Fund	362,107.23	485,014	353,128	353,128
Federal & Private Special Fund	142,672.23	79,025	79,025	79,025
Total Funding Costs	$625,138.95	$782,750	$745,807	$765,201
Current Level Services	625,138.95	782,750	717,102	744,515
Modified Level Services	0.00	0	28,705	20,686
Total Service Costs	$625,138.95	$782,750	$745,807	$765,201

Program Description

The General Library Services Program provides library services for state agencies and assistance to public libraries and federations in order to coordinate library development throughout the state. This program also administers the library development program funded by a portion of the coal severance tax, as authorized in section 15-35-108, MCA.

Modification Requests

Additional staff - The agency requests an additional librarian and clerk to be shared equally by this program and the Library Networks Program. Based on a recent survey of state agencies, the library expects a 56% increase in use after the library moves to the new Justice Building within the capitol complex. This program's share of salaries and associated costs would be FY84 - $26,955 FY85 - $18,936.

Legal Fees - The agency requests funds to contract with an attorney from the Department of Justice's Agency Legal Services to revise the State Library's administrative rules, interpret statutes pertaining to the library, and provide other legal services as required. The state library's program review committee feels this revision of administrative rules is necessary.

Cost: FY84 - $1,750 FY84 - $1,750

LIBRARY COMMISSION

LIBRARY NETWORKS PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	4.50	4.50	5.50	5.50
Personal Services	83,062.22	94,837	112,322	112,079
Operating Expenses	128,488.96	116,915	140,224	152,468
Equipment	3,274.90	6,900	1,656	1,656
Total Program Costs	$214,826.08	$218,652	$254,202	$266,203
General Fund	80,065.08	79,013	121,749	133,750
Earmarked Special Fund	68,827.00	64,986	57,800	57,800
Federal & Private Special Fund	65,934.00	74,653	74,653	74,653
Total Funding Costs	$214,826.08	$218,652	$254,202	$266,203
Current Level Services	214,826.08	218,652	225,204	233,142
Modified Level Services	0.00	0	28,998	33,061
Total Service Costs	$214,826.08	$218,652	$254,202	$266,203

Program Description

The Library Networks Program provides Montana residents with a computer network that allows access to bibliographic information and materials in libraries throughout the state and nation through interlibrary loan and sharing of resources.

Modification Requests

Additional staff - This program would share the additional librarian and clerk requested in the General Library Services Program. Its share of salaries and associated expenses is: FY84 - $28,998 FY85 - $33,061

LIBRARY COMMISSION

INSTITUTIONAL LIB SER PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Personal Services	79,162.50	90,752	93,139	92,929
Operating Expenses	10,172.71	12,017	11,423	12,105
Equipment	11,771.02	10,597	13,207	14,818
Total Program Costs	$101,106.23	$113,366	$117,769	$119,852
General Fund	45,849.00	39,206	43,609	45,692
Federal & Private Special Fund	55,257.23	74,160	74,160	74,160
Total Funding Costs	$101,106.23	$113,366	$117,769	$119,852
Current Level Services	101,106.23	113,366	117,769	119,852
Total Service Costs	$101,106.23	$113,366	$117,769	$119,852

Program Description

The Institutional Library Services Program provides library services to Boulder River School and Hospital; Mountain View School; Montana State Prison; and Warm Springs/Galen State Hospital.

LIBRARY COMMISSION

LIB SER FOR PHYS HANDI PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	5.00	5.00	5.00	5.00
Personal Services	73,921.34	85,835	90,480	90,289
Operating Expenses	36,710.65	60,944	41,028	46,391
Equipment	290.19	19,884	0	0
Total Program Costs	$110,922.18	$166,663	$131,508	$136,680
General Fund	48,480.66	93,966	69,067	74,239
Federal & Private Special Fund	62,441.52	72,697	62,441	62,441
Total Funding Costs	$110,922.18	$166,663	$131,508	$136,680
Current Level Services	110,922.18	166,663	131,508	136,680
Total Service Costs	$110,922.18	$166,663	$131,508	$136,680

Program Description

The Library Services for Physical Handicapped Program provides blind and physically handicapped readers access - directly or through local public libraries - to special information resources.

LIBRARY COMMISSION

ADMINISTRATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.00	5.00	5.00	5.00
Personal Services	87,430.54	108,096	110,919	110,672
Operating Expenses	16,122.72	7,226	18,296	10,828
Total Program Costs	$103,553.26	$115,322	$129,215	$121,500
General Fund	51,273.26	39,412	76,934	69,219
Federal & Private Special Fund	52,280.00	75,910	52,281	52,281
Total Funding Costs	$103,553.26	$115,322	$129,215	$121,500
Current Level Services	103,553.26	115,322	129,215	121,500
Total Service Costs	$103,553.26	$115,322	$129,215	$121,500

Program Description

The Administration Program provides administration and support services for the State Library Commission programs.

ADVISORY COUNCIL FOR VOC ED

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	2.00	2.00	2.00	2.00
Personal Services	50,448.22	51,998	53,562	53,449
Operating Expenses	38,419.02	40,552	41,659	41,782
Equipment	3,707.82	1,450	0	0
Total Agency Costs	$92,575.06	$94,000	$95,221	$95,231
Federal & Private Special Fund	92,575.06	94,000	95,221	95,231
Total Funding Costs	$92,575.06	$94,000	$95,221	$95,231
Current Level Services	92,575.06	94,000	95,221	95,231
Total Service Costs	$92,575.06	$94,000	$95,221	$95,231

Agency Description

Created in 1969 by executive order to comply with federal legislation, (P.L. 94-482, Section 105), the Montana Advisory Council for Vocational Education advises the Superintendent of Public Instruction on matters dealing with vocational education, evaluates state vocational education programs, and assists local advisory councils.

HISTORICAL SOCIETY

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	46.14	41.75	44.00	44.00
Personal Services	849,279.58	865,186	964,189	960,325
Operating Expenses	602,196.23	564,673	620,524	644,620
Equipment	31,703.99	13,526	27,796	22,628
Capital Outlay	15,082.68	0	0	0
Grants	235,807.83	0	235,807	235,807
Transfers	0.00	20,000	0	0
Total Agency Costs	$1,734,070.31	$1,463,385	$1,848,316	$1,863,380
General Fund	753,505.64	831,266	1,085,440	1,084,565
Earmarked Special Fund	334,380.61	25,711	277,008	277,447
Federal & Private Special Fund	272,319.16	154,075	212,736	217,601
Proprietory Fund	373,864.90	452,333	273,132	283,767
Total Funding Costs	$1,734,070.31	$1,463,385	$1,848,316	$1,863,380
Current Level Services	1,562,990.01	1,463,385	1,579,186	1,584,810
Modified Level Services	171,080.30	0	269,130	278,570
Total Service Costs	$1,734,070.31	$1,463,385	$1,848,316	$1,863,380

The Montana Historical Society exists for the use, learning, culture, and enjoyment of the citizens of the state and for the collection,preservation and interpretation of Montana's material culture, e.g., artifacts, documents and records. The Montana Historical Society was established in 1865.

HISTORICAL SOCIETY

ADMINISTRATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	4.90	4.40	11.00	11.00
Personal Services	99,260.35	114,164	236,459	235,966
Operating Expenses	126,629.03	90,576	197,083	192,672
Equipment	1,298.15	640	4,372	1,000
Grants	235,807.83	0	235,807	235,807
Total Program Costs	$462,995.36	$205,380	$673,721	$665,445
General Fund	180,586.12	205,380	382,730	372,087
Earmarked Special Fund	235,807.83	0	235,807	235,807
Federal & Private Special Fund	46,601.41	0	55,184	57,551
Total Funding Costs	$462,995.36	$205,380	$673,721	$665,445
Current Level Services	415,058.17	205,380	504,264	493,010
Modified Level Services	47,937.19	0	169,457	172,435
Total Service Costs	$462,995.36	$205,380	$673,721	$665,445

Program Description

The Administration Program provides supervision, administration, and coordination to the eight programs in the Historical Society. This program is responsible for the effective management, planning, direction and leadership of the society as a whole. Activities include public relations, payroll/personnel, fund raising, financial reporting, and business management.

Modification Requests

Maintenance - The program's budget contains three modification requests.

The first request is for increased funds to maintain the original Governor's Mansion. The program wants to contract with the Department of Administration to provide maintenance services. There are 11,486 square feet in the building.

Cost: FY84 - $34,716 FY85 - $36,799

Security (4.5 FTE) - The second request is for additional security guards and funds to upgrade the Society's security system. Currently, the Department of Administration provides general security services for the building, but the program feels that in-house staff can better meet its unique security needs.

Cost: FY84 - $79,557 FY85 - $78,085

Private Funds for Special Projects (1.00 FTE) - The third request is for authority to spend private funds donated to the Historical Society to support an organized and systematic effort to tap the potential private support for special projects of the society. This new program would require the employment of a full time staff member to establish a process to identify donors and match them with projects in which they are interested. Authorization is requested to spend $55,184 in FY84 and $57,551 in FY85.

HISTORICAL SOCIETY

LIBRARY PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	6.26	5.00	5.00	5.00
Personal Services	116,498.83	106,392	108,162	107,921
Operating Expenses	24,258.94	19,837	31,177	33,378
Equipment	10,828.10	3,978	14,108	11,600
Total Program Costs	$151,585.87	$130,207	$153,447	$152,899
General Fund	118,701.78	130,207	139,315	138,184
Federal & Private Special Fund	32,884.09	0	14,132	14,715
Total Funding Costs	$151,585.87	$130,207	$153,447	$152,899
Current Level Services	118,701.78	130,207	139,315	138,184
Modified Level Services	32,884.09	0	14,132	14,715
Total Service Costs	$151,585.87	$130,207	$153,447	$152,899

Program Description

The Library Program's purpose is to acquire, organize, preserve and make accessible to the public published materials illustrative of the history of Montana, the surrounding region, and the Trans-Mississippi West and to assist researchers seeking information in these areas. The program is provided for in section 22-3-103, MCA.

Modification Requests

The library program seeks authority to continue expenditures now authorized by budget amendment.

The first request would enable the program to spend funds generated by the Thomas Teakle Endowment for purchasing books, pamphlets, periodicals, and microfilmed materials that are appropriate to the subject areas of the collection and for special costs incurred in processing Teakle Collection materials. Authorization for Teakle funds expenditure is requested in the amounts of $5,074 in FY84 amd $5,114 in FY85.

The second modification request would allow the program to spend fees collected from the public for leasing and maintaining photocopy and microfilm reader/printer equipment and purchasing necessary supplies.

In the present library budget, no general fund money is provided for these services. Authorization is requested to expend $9,058 in FY84 and $9,601 in FY85.

HISTORICAL SOCIETY

MUSEUM PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.25	7.00	7.00	7.00
Personal Services	134,704.08	153,587	154,186	153,849
Operating Expenses	126,288.41	66,061	63,412	68,619
Equipment	12,479.69	1,998	2,691	3,000
Capital Outlay	15,082.68	0	0	0
Total Program Costs	$288,554.86	$221,646	$220,289	$225,468
General Fund	179,122.69	201,646	220,289	225,468
Earmarked Special Fund	62,715.82	20,000	0	0
Federal & Private Special Fund	46,716.35	0	0	0
Total Funding Costs	$288,554.86	$221,646	$220,289	$225,468
Current Level Services	241,838.51	221,646	220,289	225,468
Modified Level Services	46,716.35	0	0	0
Total Service Costs	$288,554.86	$221,646	$220,289	$225,468

Program Description

The Museum Program was established to collect, preserve,and interpret the history of Montana through it's material culture. The museum collects fine arts and historical, archeological, and ethnological artifacts from Montana and the general geographical region. The program interprets its collections through exhibits and educational programs.

HISTORICAL SOCIETY

MAGAZINE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.00	3.00	4.00	4.00
Personal Services	62,815.84	68,077	85,200	85,016
Operating Expenses	83,608.54	110,396	227,162	239,384
Equipment	55.00-	0	0	0
Total Program Costs	$146,369.38	$178,473	$312,362	$324,400
General Fund	35,161.29	39,443	39,230	40,633
Proprietory Fund	111,208.09	139,030	273,132	283,767
Total Funding Costs	$146,369.38	$178,473	$312,362	$324,400
Current Level Services	146,369.38	178,473	271,329	280,874
Modified Level Services	0.00	0	41,033	43,526
Total Service Costs	$146,369.38	$178,473	$312,362	$324,400

Program Description

The Magazine Program exists to fulfill one of the primary roles of the Society: "to promote the study of Montana history by lectures and publications." The program publishes Montana the Magazine of Western History and the Montana Post, the official newsletter of the Society, on a quarterly schedule. It also has responsibility for composing, designing and editing Historical Society publications, including news releases, promotional and educational brochures, educational pamphlets, and printed programs.

The program seeks authority to spend revenue earned from Montana Historical Press projects. In the past, budget amendments have been requested for each project. The Montana Historical Press is a continuation of the society's publication effort that began in 1876. The press fulfills a statutory obligation to provide historical materials in published form to diffuse knowledge of and to promote the study of Montana history.

Authorization is requested to spend $41,033 in FY84 and $43,526 in FY85.

HISTORICAL SOCIETY

MERCHANDISING PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	6.85	6.85	.00	.00
Personal Services	86,676.86	113,973	0	0
Operating Expenses	176,109.96	179,130	0	0
Equipment	130.01-	200	0	0
Transfers	0.00	20,000	0	0
Total Program Costs	$262,656.81	$313,303	$0	$0
Proprietory Fund	262,656.81	313,303	0	0
Total Funding Costs	$262,656.81	$313,303	$0	$0
Current Level Services	261,874.89	313,303	0	0
Modified Level Services	781.92	0	0	0
Total Service Costs	$262,656.81	$313,303	$0	$0

Program Description

The Merchandising Program sells books and related items of educational value that support the Society's collections and goals, thereby offering visitors an opportunity to increase their knowledge of Montana's history and artistic achievements. This program will be terminated at the end of FY83. Its book-selling function will be transferred to the Publications Program.

HISTORICAL SOCIETY

HIST SITES PRESERVATION PROG BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.25	5.00	5.00	5.00
Personal Services	104,744.46	109,073	110,740	110,481
Operating Expenses	26,637.41	29,550	29,652	28,756
Equipment	55.00	700	0	223
Total Program Costs	$131,436.87	$139,323	$140,392	$139,460
General Fund	61,142.85	69,662	70,197	69,730
Federal & Private Special Fund	70,294.02	69,661	70,195	69,730
Total Funding Costs	$131,436.87	$139,323	$140,392	$139,460
Current Level Services	120,326.28	139,323	140,392	139,460
Modified Level Services	11,110.59	0	0	0
Total Service Costs	$131,436.87	$139,323	$140,392	$139,460

Program Description

The Historical Sites Preservation Program administers the federal Historic Preservation Act and the federal grants-in-aid for historic preservation. It also reviews all federally proposed projects within the state to determine their effect on historical properties listed in the National Register of Historic places and those eligible for listing. The office certifies historic structures and rehabilitation projects for the federal tax credit offered in the Tax Reform Act of 1976. The program is authorized by the State Antiquities Act.

HISTORICAL SOCIETY

ARCHIVES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	10.25	9.50	9.50	9.50
Personal Services	207,878.48	178,057	219,420	218,926
Operating Expenses	23,640.84	13,872	26,822	28,769
Equipment	6,284.71	4,510	5,575	6,805
Total Program Costs	$237,804.03	$196,439	$251,817	$254,500
General Fund	178,790.91	184,928	203,951	206,124
Earmarked Special Fund	35,856.96	5,711	41,201	41,640
Federal & Private Special Fund	23,156.16	5,800	6,665	6,736
Total Funding Costs	$237,804.03	$196,439	$251,817	$254,500
Current Level Services	214,647.87	196,439	251,817	254,500
Modified Level Services	23,156.16	0	0	0
Total Service Costs	$237,804.03	$196,439	$251,817	$254,500

Program Description

The Archives Program was created as a separate program of the society on July 1, 1977. Its major functions are to acquire, preserve, and assure public access to historically valuable private manuscripts, state records and photographs. Authority for its activities is provided for in section 22-3-202, MCA.

HISTORICAL SOCIETY

EDUCATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	1.38	1.00	2.50	2.50
Personal Services	36,700.68	21,863	50,022	48,166
Operating Expenses	15,023.10	55,251	45,216	53,042
Equipment	943.35	1,500	1,050	0
Total Program Costs	$52,667.13	$78,614	$96,288	$101,208
General Fund	0.00	0	29,728	32,339
Federal & Private Special Fund	52,667.13	78,614	66,560	68,869
Total Funding Costs	$52,667.13	$78,614	$96,288	$101,208
Current Level Services	44,173.13	78,614	51,780	53,314
Modified Level Services	8,494.00	0	44,508	47,894
Total Service Costs	$52,667.13	$78,614	$96,288	$101,208

Program Description

The Education Program provides the interested public with access to Historical Society resources through thematic presentations using reproductions or facsimiles of its collections. The program's activities include interpretation of exhibits within the building or on historical sites, coordination of volunteer programs, and the provision of professional assistance to other cultural organizations in Montana.

Modification Requests

Tour Services - The program request funds and staff (1.50 FTE in FY84 and 2.0 FTE in FY85) to provide tour services in the capitol building. The Department of Administration was appropriated for this activity but contracted with the Historical Society in 1982 to provide this service. The Department of Administration has reduced its staff in anticipation of the transfer.

Cost: FY84 - $29,728 FY85 - $32,339

History Conference - The program also requests authority to spend funds for the annual Montana History Conference. The conference which has been held since 1975 and financed by budget-amended grants from the Montana Committee for the Humanities and registration fees. Authorization is requested to expend $14,780 in FY84 and $15,555 in FY85.

BOARD OF REGENTS

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Personal Services	4,350.00	3,400	4,350	4,350
Operating Expenses	18,678.39	21,704	20,644	21,740
Total Agency Costs	$23,028.39	$25,104	$24,994	$26,090
General Fund	23,028.39	25,104	24,994	26,090
Total Funding Costs	$23,028.39	$25,104	$24,994	$26,090
Current Level Services	23,028.39	25,104	24,994	26,090
Total Service Costs	$23,028.39	$25,104	$24,994	$26,090

Agency Description

The Montana Constitution gives the Board of Regents the authority to supervise, coordinate, manage, and control the Montana University System. The Regents also supervise and coordinate the three community colleges (Flathead Valley, Miles City, and Dawson). To carry out these duties, the regents review existing programs, explore new program needs, establish new programs, and relocate or terminate programs. The regents also evaluate university presidents, make system-wide budget recommendations to the executive and legislature, supervise federal higher education programs, and operate a guaranteed student loan program.

FIRE SERVICES TRAINING SCHOOL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	6.00	6.00	7.00	7.00
Personal Services	140,538.85	158,788	181,476	181,065
Operating Expenses	48,755.23	37,175	86,725	86,581
Equipment	13,873.17	3,517	14,898	5,000
Total Agency Costs	$203,167.25	$199,480	$283,099	$272,646
General Fund	189,678.42	199,480	283,099	272,646
Federal & Private Special Fund	13,488.83	0	0	0
Total Funding Costs	$203,167.25	$199,480	$283,099	$272,646
Current Level Services	189,678.42	199,480	236,080	223,583
Modified Level Services	13,488.83	0	47,019	49,063
Total Service Costs	$203,167.25	$199,480	$283,099	$272,646

Agency Description

As authorized in section 20-31-102, MCA, the Fire Services Training School exists to organize, supervise, and coordinate training and education for fire service personnel in the state in accordance with local needs and the standards established by the State Board of Public Education. The board provides general supervision of the school, which is located in Great Falls at the Vocational-Technical Center.

Modification Request

Replacement Funds - The school requests general funds to replace money formerly received from the federal Public Education Assistance Program, which terminated in September 1982. Replacement funds will support .50 FTE to assist in public fire safety education and develop and implement fire prevention programs.

Cost: FY84 - $14,651 FY85 - $15,173

Additional Staff - This modification would add a 0.5 FTE in the materials resource center to assist in producing audio-visual programs, updating current materials use, and converting data to computer operations. The school expects a 20% increase in the center's use in the coming biennium.

Cost: FY84 - $11,950 FY85 - $12,481

Training Funds - The school request funds to provide training for unsalaried field instructors, continuing education services for Fire Services Training school staff, and money for contracting with instructors in local communities. This request will enable the school to honor additional requests for training currently being denied.

Cost: FY84 - $20,418 FY85 - $21,409

DEPT OF FISH, WILDLIFE & PARKS

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	480.93	443.85	466.92	466.92
Personal Services	10,200,744.32	10,617,024	11,780,105	11,799,491
Operating Expenses	6,179,700.88	5,446,722	7,033,289	7,460,827
Equipment	809,576.29	178,812	1,161,371	905,881
Capital Outlay	864,345.66	4,000	0	0
Grants	1,215,386.44	20,000	1,207,523	1,207,523
Transfers	181,715.53	1,683,417	920,000	920,000
Total Agency Costs	$19,451,469.12	$17,949,975	$22,102,288	$22,293,722
General Fund	627,830.00	713,565	801,749	839,209
Earmarked Special Fund	10,811,146.76	11,311,950	14,872,873	15,112,501
Federal & Private Special Fund	6,303,769.22	4,525,325	4,504,937	4,529,696
Proprietory Fund	1,708,723.14	1,399,135	1,922,729	1,812,316
Total Funding Costs	$19,451,469.12	$17,949,975	$22,102,288	$22,293,722
Current Level Services	17,840,848.42	17,949,975	20,677,849	21,113,397
Modified Level Services	1,610,620.70	0	1,424,439	1,180,325
Total Service Costs	$19,451,469.12	$17,949,975	$22,102,288	$22,293,722

Agency Description

The Department of Fish, Wildlife and Park's purpose is to preserve, protect, enhance, maintain and make available to present and future generations all forms of Montana's wildlife, their habitat and the natural and cultural resources of aesthetic, scenic, historic, scientific and archaeological significance. The department's statewide responsibility in service to wildlife and habitat preservation reaches back over 75 years to the establishment in 1901 of a state game warden and early departmental structure. Since 1965, the department has also been responsible for the administration of the State Parks System in Montana. The Nongame and Endangered Species Conservation Act charges the department with the management of nongame wildlife for human enjoyment, for scientific purposes, and to ensure their perpetuation as members of ecosystems. The department is provided for in section 2-15-3401, MCA.

During the current biennium, the department has reassigned duties among three divisions. The regional coordinators were transferred from the Centralized Services Division to the Administration Division. The print shop/mailroom activities were transferred from the Conservation Education Division to Centralized Services.

Funding Change

The department receives a significant amount of federal funding from the federal Pittman-Robertson and Dingell-Johnson programs. The source of these funds is an excise tax placed on sporting goods at the point of manufacture. Based on notice of a preliminary allocation of these funds, the department estimates that FY84 and FY85 revenues will be significantly less than the previous biennium. The department attributes the decline to poor economic conditions that have caused a general reduction in the manufacturing of sporting goods. Traditionally, the department

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	480.93	443.85	466.92	466.92

receives final notice of this revenue allocation in the early spring. As these funds are used to support an integral part of fish and wildlife management, the shortfall has been funded with earmarked revenues. The divisions affected are Ecological Services, Fisheries and Wildlife.

The department also receives funds from the Federal Land and Water Conservation Fund for outdoor recreation area acquisition and development. During FY82, Congress did not appropriate the states any money. However, the current Congress is considering reappropriating funds for the program. To ensure the department has the proper legislative approval, the FY84 and FY85 Parks Division budget includes a request for $1,030,000 in spending authority each year. If the federal funds do not materialize, the department will not use this appropriation.

Policy Issues

The department receives significant revenue from the sale of hunting and fishing licenses. Since these license fees are fixed, the department does not have sufficient revenue to fund inflationary increases in expenditures. To fund the proposed budget, various fee increases are necessary. The department will present a fee increase proposal to fund current level, modified level, and the capital construction and acquisition budgets.

CENTRALIZED SERVICES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	62.16	61.16	43.66	43.66
Personal Services	1,215,750.91	1,242,145	950,735	954,596
Operating Expenses	1,824,376.12	784,112	1,741,837	1,826,472
Equipment	375,113.01	0	688,109	535,109
Transfers	160,000.00	1,683,417	920,000	920,000
Total Program Costs	$3,575,240.04	$3,709,674	$4,300,681	$4,236,177
Earmarked Special Fund	1,779,505.20	1,626,257	1,616,367	1,642,372
Federal & Private Special Fund	288,601.00	900,000	873,092	875,931
Proprietory Fund	1,507,133.84	1,183,417	1,811,222	1,717,874
Total Funding Costs	$3,575,240.04	$3,709,674	$4,300,681	$4,236,177
Current Level Services	3,475,090.44	3,709,674	4,047,936	4,181,525
Modified Level Services	100,149.60	0	252,745	54,652
Total Service Costs	$3,575,240.04	$3,709,674	$4,300,681	$4,236,177

Program Description

The Centralized Services Division is an administrative and support unit that has two bureaus:

The Accounting and Finance Bureau supervises budgeting, property accounting, deposit of funds, personnel, and payment of vendor invoices and payroll. In addition, the bureau oversees the finances of the department's vehicle fleet and warehouse operations.

The License Bureau conducts the drawings for licenses and permits for moose, sheep, goat, antelope, elk and deer. It also administers the sale of hunting and fishing licenses through license dealers.

During the current biennium, the department reassigned duties within this division. The seven regional coordinators, who supervise field operations, and their staff transferred to the Administration Division since the Director's Office is responsible for supervision of the regional coordinators. This transfer reduced 22.5 FTE in this division.

The print shop/mailroom activities and 3.0 FTE were transferred to Centralized Services from the Conservation Education Division. These functions are more in line with the objectives of the Centralized Services Division.

The division is again requesting an appropriation from federal and private revenue funds to provide a pool of expenditure authority to be used to finance one-time studies and projects. The 1981 Legislature established such appropriation, reducing the need for individual budget amendments when federal funds are received for studies and projects.

CENTRALIZED SERVICES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	62.16	61.16	43.66	43.66

Modification Requests

Purchase Aircraft - The department seeks funds to buy a new aircraft adequate for both field operations and transportation of department personnel. It will trade in a 20 year-old aircraft to help finance the purchase.

Cost: FY84 - $200,000

Purchasing Coordinator - The department requests a purchasing coordinator to analyze requests for purchasing, researching proper quantities to purchase, and reviewing the cost effectiveness of equipment acquisitions. During FY82, the department spent $2.6 million on supplies, materials, repair, maintenance, and equipment.

Cost: FY84 - $23,324 FY85 - $25,298

Programmer Analyst - In the past the department contracted with the Department of Administration for program analyst support at a cost of $48,600 per year. The department could hire an analyst for approximately $30,000 per year. The current level budget has been reduced based on this modification. If the FTE is not approved, then $48,600 must be restored to the budget to provide adequate funds to contract with the Department of Administration.

Cost: FY84 - $29,421 FY85 - $29,354

ECOLOGICAL SERVICES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	29.19	21.17	26.09	26.09
Personal Services	622,626.27	546,383	700,711	701,103
Operating Expenses	283,068.63	289,257	223,409	237,157
Equipment	24,281.74	12,466	15,757	16,430
Grants	4,132.00	0	0	0
Total Program Costs	$934,108.64	$848,106	$939,877	$954,690
Earmarked Special Fund	340,924.45	509,163	704,443	719,256
Federal & Private Special Fund	593,184.19	338,943	235,434	235,434
Total Funding Costs	$934,108.64	$848,106	$939,877	$954,690
Current Level Services	675,944.20	848,106	811,150	826,247
Modified Level Services	258,164.44	0	128,727	128,443
Total Service Costs	$934,108.64	$848,106	$939,877	$954,690

Program Description

The Ecological Services Division provides technical data on the habitat needs of fish and wildlife. The purpose of this service is to ensure that the fish and wildlife resources can be protected, preserved and propagated.

Modification Requests

Core Staff Financing - The division seeks earmarked funds to support key professional biologists. These positions are now funded by grants received from contract studies. The uncertainties of receiving grant funds makes retention of qualified professionals difficult. The division will revert earmarked funds for these positions as grant funds become available. (3.92 FTE)

Cost: FY84 - $100,683 FY85 - $100,461

Elkhorn Wildlife Coordinator - The division seeks authority to continue a position established through budget amendment. The coordinator supervises development and management of wildlife monitoring studies being done by the U.S. Forest Service and the department in the Elkhorn Mountains.

Cost: FY84 - $28,044 FY85 - $27,982

Funding Change

Ecological Services is partially funded with federal money from the Pittman-Robertson and Dingell-Johnson Act. As discussed in the department narrative, there is an anticipated decline in these revenues. The shortfall has been funded with earmarked revenues.

FISHERIES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	108.03	81.15	86.91	86.91
Personal Services	2,024,433.18	1,863,266	2,102,551	2,105,281
Operating Expenses	747,380.48	632,873	785,613	844,578
Equipment	145,236.62	19,140	142,385	86,170
Capital Outlay	0.00	4,000	0	0
Grants	10,000.00	0	16,000	16,000
Total Program Costs	$2,927,050.28	$2,519,279	$3,046,549	$3,052,029
Earmarked Special Fund	1,456,431.06	1,921,321	2,525,275	2,510,825
Federal & Private Special Fund	1,470,619.22	597,958	521,274	541,204
Total Funding Costs	$2,927,050.28	$2,519,279	$3,046,549	$3,052,029
Current Level Services	2,352,161.90	2,519,279	2,769,269	2,821,082
Modified Level Services	574,888.38	0	277,280	230,947
Total Service Costs	$2,927,050.28	$2,519,279	$3,046,549	$3,052,029

Program Description

The Fisheries Division manages Montana's fisheries resources to provide optimum sport fishing for Montana's resident and nonresident anglers. It also regulates commercial use of nongame fish and fishing areas where commercial operations are compatible with sport fishing.

Modification Requests

Bighorn River - The division is requesting 2.41 additional FTE to manage the fishery on the Bighorn River. Management responsibilities were added when the state assumed jurisdiction over the river.

Cost: FY84 - $58,394 FY85 $58,882

Hydrologist - The Division is requesting 1.00 FTE to provide expertise on projects to improve conditions for fish, game, and landowners and to continue work on the Streambed Preservation Project. Reduced federal funding in the Soil Conservation Service will greatly reduce engineering assistance to landowners.

Cost: FY84 - $41,551 FY85 - $42,537

Miles City Fish Hatchery - This request is for 2.35 FTE's and operating funds to continue operation of the federal fish hatchery. The Fish and Wildlife Service plans to close the hatchery, which would deplete the sole source of warm water fish production for eastern Montana.

Cost: FY84 - $177,335 FY85 - $129,528

FISHERIES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	108.03	81.15	86.91	86.91

Funding Change

The Fisheries Division is partially funded with federal money from the Dingell-Johnson Act. As discussed in the department narrative, there is an anticipated decline in these revenues. The shortfall has been funded with earmarked revenues.

DEPT OF FISH, WILDLIFE & PARKS

LAW ENFORCEMENT DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	89.00	89.00	91.33	91.33
Personal Services	2,304,817.23	2,458,270	2,724,017	2,727,792
Operating Expenses	808,263.04	833,766	1,093,915	1,161,468
Equipment	92,449.42	76,197	94,788	81,870
Total Program Costs	$3,205,529.69	$3,368,233	$3,912,720	$3,971,130
Earmarked Special Fund	3,145,003.13	3,316,458	3,846,102	3,903,686
Federal & Private Special Fund	60,526.56	51,775	66,618	67,444
Total Funding Costs	$3,205,529.69	$3,368,233	$3,912,720	$3,971,130
Current Level Services	3,194,186.02	3,368,233	3,726,758	3,800,625
Modified Level Services	11,343.67	0	185,962	170,505
Total Service Costs	$3,205,529.69	$3,368,233	$3,912,720	$3,971,130

Program Description

The Enforcement Division is responsible for protecting fish and wildlife and their habitat and for protecting recreation, historical, and archaeological sites from willful or negligent destruction. The division coordinates training in the areas of hunter, boat, and snowmobile safety. It also maintains field administration of license agents and administers the provisions of special purpose licenses and permits.

The 1981 Legislature established the Conservation Officer Program to increase enforcement of game laws by using non-enforcement personnel. The program appears to be successful. Increased law enforcement is available during peak periods at minimal cost. Of the $25,000 per year appropriated, approximately $3,000 was allocated to each of the seven administrative regions for increased field travel. The remaining $4,000 was used to sponsor an introductory Law Enforcement Training Program. The division seeks continued funding for the program.

Modification Requests

Bighorn River Effort - The division is requesting increased travel costs associated with the management responsibilities added with the state's jurisdiction over the Bighorn River.

Cost: FY84 - $8,544 FY85 - $8,841

Forensic Lab - This request is for .33 FTE and operating support to help fund the work done by the lab for the Enforcement Division. The division has increasing need for the use of this facility to fulfill the enforcement functions in the identification of meat, blood, carcass parts and hair.

Cost: FY84 - $13,413 FY85 - $13,627

LAW ENFORCEMENT DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	89.00	89.00	91.33	91.33

Colstrip Warden - This request will provide one warden at Colstrip. A workload increase has been created by the increased population in this energy development area.

Cost: FY84 - $37,893 FY85 - $38,562

Game Depredation - This request is for increased funding for the Game Depredation Program. The expanded program of landowner relations dictates the need for increased funding to help relieve game damage on private lands as a result of population growth of some big game animals.

Cost: FY84 - $39,122 FY85 - $41,671

Mobile Check Station - An aggregate position and travel costs are requested to provide a means of curtailing illegal hunting activities. The aggregate position would be used to hire a mobile crew to travel throughout the state for a six week period. Since the limit was established on out-of-state hunters, illegal activities have increased.

Cost: FY84 - $38,961 FY85 - $39,292

Reward System - This request would implement a program proven effective in other states in which concerned citizens report violations and receive a reward. A wardens' district is such that many serious violations can go undetected without public participation. Reward monies would be established through public contributions and administered by a civic board of directors. The department is requesting funding for administrative costs only. A department employee will act as an advisor to the board.

Cost: FY84 - $10,862 FY85 - $11,439

Grizzly Relocation - This request is for increased funding to allow the division to properly relocate problem bears. Lack of funds for this function in the past has made it difficult for the department to handle these situations, which have high visibility and an effect on public safety.

Cost FY84 - $37,167 FY85 - $17,073

Policy Issues

Recently, Game Wardens won a class action appeal that resulted in upgrades retroactive to 1979. Because of timing in finishing this budget we were not able to include the upgrades.

Retroactive pay, considered as a separate issue, is roughly estimated at $600,000.

WILDLIFE DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	84.19	82.08	82.58	82.58
Personal Services	1,920,102.90	2,080,470	2,196,115	2,199,272
Operating Expenses	1,278,122.50	1,326,675	1,644,429	1,746,740
Equipment	88,863.49	40,000	86,083	79,430
Grants	64,642.31	20,000	80,988	80,988
Total Program Costs	$3,351,731.20	$3,467,145	$4,007,615	$4,106,430
Earmarked Special Fund	998,645.07	1,223,044	2,407,615	2,506,430
Federal & Private Special Fund	2,353,086.13	2,244,101	1,600,000	1,600,000
Total Funding Costs	$3,351,731.20	$3,467,145	$4,007,615	$4,106,430
Current Level Services	3,132,286.11	3,467,145	3,653,728	3,734,196
Modified Level Services	219,445.09	0	353,887	372,234
Total Service Costs	$3,351,731.20	$3,467,145	$4,007,615	$4,106,430

Program Description

The goal of the Wildlife Division is to protect, perpetuate, enhance, and regulate the wise use of the wildlife resource for public benefit now and in the future.

This program is responsible for the department's survey, inventory, and research of the state's wildlife resource and its habitat. This work provides a biological basis for game and fur season recommendations to the commission each year. The division maintains cooperation with federal and state agencies, organizations, landowners, and sportsmen in programs affecting wildlife in the state. The division also operates and maintains the department's wildlife managment areas in the state, which total 270,000 acres.

Modification Requests

Student Stipend Program - Due to a reduction of state and federal funds for the University System, the department must provide financial support for graduate student studies of department-sponsored wildlife projects.

Cost: FY84 - $19,000 FY85 - $19,000

Increased Field Surveys (.50 FTE) - This request will fund additional travel and aerial surveys for a study designed to allow maximum hunter utilization of high deer and antelope populations through permits and increased hunting quotas. The study would also help minimize agricultural damage caused by big game animals on private lands.

Cost: FY84 - $138,257 FY85 - $144,806

Economic Study - The department proposes to determine the current economic values of various wildlife species and groups of species through a defensible, economic evaluation system that can be utilized repeatedly as economic conditions change. The evaluation system will allow comparison with values established by private

WILDLIFE DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	84.19	82.08	82.58	82.58

enterprises using accepted business management techniques.

Cost: FY84 - $196,630 FY85 - $208,428

Funding Change

The Wildlife Division is partially funded with federal money from the Pittman-Robertson Act. As discussed in the department narrative, this funding is expected to decline. The shortfall has been funded with earmarked revenues.

RECREATION & PARKS DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	80.36	81.29	88.35	88.35
Personal Services	1,326,932.09	1,537,200	1,754,329	1,757,575
Operating Expenses	711,837.41	846,426	879,469	926,118
Equipment	54,277.01	25,000	112,912	93,752
Grants	1,031,612.13	0	1,030,535	1,030,535
Total Program Costs	$3,124,658.64	$2,408,626	$3,777,245	$3,807,980
General Fund	627,830.00	713,565	801,749	839,209
Earmarked Special Fund	1,351,493.73	1,602,523	1,833,454	1,843,794
Federal & Private Special Fund	1,145,334.91	92,538	1,030,535	1,030,535
Proprietory Fund	0.00	0	111,507	94,442
Total Funding Costs	$3,124,658.64	$2,408,626	$3,777,245	$3,807,980
Current Level Services	3,106,863.35	2,408,626	3,644,448	3,683,768
Modified Level Services	17,795.29	0	132,797	124,212
Total Service Costs	$3,124,658.64	$2,408,626	$3,777,245	$3,807,980

Program Description

The Recreation and Parks Division is responsible for the operation and maintenance of the State Parks System, including state parks, recreation areas, monuments, recreational waterways, recreational roads and trails, and fishing access sites. It is also responsible for the conservation of the scenic, historic, archaeological, scientific and recreational resources of the state, the administration of the Federal Land and Water Conservation Fund in Montana, and the administration of snowmobile recreation in Montana by providing for maintenance and installation of snowmobile facilities.

Modification Requests

Disposal of Surplus Lands - The department is requesting 1.00 FTE to provide the manpower to implement an effective disposal program. Lands administered by the department that no longer provide justifiable public benefit would be traded for areas with high public recreation potential.

Cost: FY84 - $24,288 FY 85 - $24,233

Solicit Gifts to Parks - This funding would implement an intensive program to solicit gifts of land and money to the state park system.

Cost: FY84 - $35,833 FY85 - $24,948

Improved Site Maintenance - This modification would replace 1.09 FTE now under a personal service contract and add 1.97 new FTE to provide proper maintenance required due to the expanded use of a growing park system.

Cost: FY84 $59,193 FY85 - $60,739

RECREATION & PARKS DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	80.36	81.29	88.35	88.35

Bighorn River Recreational Effort - This modification would fund contracted consultant services to develop the recreational and maintenance program on the Bighorn River which is now under the state's jurisdiction.

Cost: FY84 - $13,483 FY85 - $14,292

Funding Change

The future of the Federal Land and Water Conservation Fund is unknown at this time. To ensure the division has the proper legislative approval, the FY84 and FY85 budget includes a request for $1,030,000 each year. If the federal funds do not materialize, the department will not use this appropriation.

Policy Issues

The proposed budget for equipment is increased from the previous biennium. In the past ten years, the department has doubled the number of fishing access sites and has added ten new parks acquired with coal tax funds. According to division personnel, the number of visitors to the Parks System increases by 5-10% each year.More equipment is necessary to expand or replace the worn equipment fleet to meet these increased needs.

As recommended by the Governor's Council on Management, (GCOM #60) the responsibility for maintaining grounds and landscaping within the Capitol Complex has been transferred from the Department of Administration to this division. Three FTE were also transferred.

CAPITAL OUTLAY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Capital Outlay	864,345.66	0	0	0
Transfers	21,715.53	0	0	0
Total Program Costs	$886,061.19	$0	$0	$0
Earmarked Special Fund	693,663.98	0	0	0
Federal & Private Special Fund	192,397.21	0	0	0
Total Funding Costs	$886,061.19	$0	$0	$0
Current Level Services	472,571.57	0	0	0
Modified Level Services	413,489.62	0	0	0
Total Service Costs	$886,061.19	$0	$0	$0

Program Description

This program supports the Department in its land acquisition and development activities. Costs attributable to the purchase of parks and big game habitat are budgeted in this program.

CONSERVATION EDUCATION DIV BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	21.00	21.00	18.50	18.50
Personal Services	537,001.59	601,843	540,864	541,887
Operating Expenses	422,031.81	501,137	382,500	409,636
Equipment	29,355.00	5,000	9,882	1,665
Total Program Costs	$988,388.40	$1,107,980	$933,246	$953,188
Earmarked Special Fund	686,779.10	692,261	857,339	877,341
Federal & Private Special Fund	100,020.00	200,001	75,907	75,847
Proprietory Fund	201,589.30	215,718	0	0
Total Funding Costs	$988,388.40	$1,107,980	$933,246	$953,188
Current Level Services	981,783.40	1,107,980	879,531	895,541
Modified Level Services	6,605.00	0	53,715	57,647
Total Service Costs	$988,388.40	$1,107,980	$933,246	$953,188

Program Description

The Conservation Education Division exists to assist the department in reaching its overall goals through well-designed public information and education programs. The program informs the public about fish and wildlife laws, administrative rules and policies that are designed to regulate outdoor recreation activities; creates a public awareness of the responsibilities of the Department of Fish, Wildlife and Parks in state government and the management of fish, wildlife and parks; educates the public about the needs of fish and wildlife and the importance of other natural and cultural resources associated with outdoor recreation, informs citizens of issues that may affect fish, wildlife, parks and various forms of outdoor recreation; fosters good will and support for the department and its programs; and encourages communication and cooperation among sportsmen, landowners, and the department.

The print shop-mailroom activities were transferred to Centralized Services. These functions are more in line with the mission of the Centralized Services Division.

Modification Requests

Youth Educator - The division requests .25 FTE to provide educational programs and field trips to an additional 15 to 20 summer youth camps per year. So many summer camps request this service that the current youth educator cannot attend more than 50% of the camps, even with the help of the regional information officers.

Cost: FY84 - $6,498 FY85 - $6,577

Increased Promotional Effort - Studies indicate that the MONTANA OUTDOORS magazine needs increased promotional efforts to increase circulation and make the magazine more self-sufficient. The Governor's Council on Management agreed.

Cost: FY84 - $43,024 FY85 - $46,849

CONSERVATION EDUCATION DIV BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	21.00	21.00	18.50	18.50

Orphaned Animal Care- This request will allow the division to reinstate the Orphaned Animal Program, which was funded from the early 1950's through 1980. Due to budget constraints the program was not funded in FY82-83. Each year, the public brings a number of young and injured wild animals and birds to the department. With the addition of a .25 FTE and operating costs, division staff could once again help orphaned and injured animals.

Cost: FY84 - $4,193 FY85 - $4,221

DEPT OF FISH, WILDLIFE & PARKS

ADMINISTRATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	7.00	29.50	29.50
Personal Services	249,080.15	287,447	810,783	811,985
Operating Expenses	104,620.89	232,476	282,117	308,658
Equipment	0.00	1,009	11,455	11,455
Grants	105,000.00	0	80,000	80,000
Total Program Costs	$458,701.04	$520,932	$1,184,355	$1,212,098
Earmarked Special Fund	358,701.04	420,923	1,082,278	1,108,797
Federal & Private Special Fund	100,000.00	100,009	102,077	103,301
Total Funding Costs	$458,701.04	$520,932	$1,184,355	$1,212,098
Current Level Services	449,961.43	520,932	1,145,029	1,170,413
Modified Level Services	8,739.61	0	39,326	41,685
Total Service Costs	$458,701.04	$520,932	$1,184,355	$1,212,098

Program Description

The Administration Program provides the executive leadership functions of the Fish and Game Commission, the Director's Office, and associated staff services. The commission sets department policies and priorities and regulates the harvest of fish, game and furbearers through regulations establishing seasons and bag limits. The Director's Office provides executive direction for the department's overall program and implements policies established by the legislature, Governor, and the Fish and Game Commission.

Since the Director's Office provides supervision for the seven regional coordinators, these employees and their budgets have been transferred from the Centralized Services Division to this division.

Modification Requests

Water Allocation Sources - A water adjudication lawyer is needed to analyze and protect the department's water rights and responsibilities. The division seeks funds to contract with a lawyer as needed. (No FTE)

Cost: FY84 - $39,326 FY85 - $41,685

Policy Issues

The 1981 Legislature appropriated $24,000 per year for uniforms. The uniform consists of a coat, shirt, coveralls, hat and name tag. Only field personnel are issued a uniform. For the upcoming biennium, this policy will continue with funds being allocated to the various divisions for use as a clothing allowance and to issue uniforms to new employees.

DEPT HEALTH & ENVIRON SCIENCES

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	277.15	263.20	220.85	220.85
Personal Services	5,844,624.87	6,683,182	5,754,818	5,750,782
Operating Expenses	7,140,195.37	8,763,942	6,487,964	6,824,355
Equipment	209,885.79	70,734	17,914	27,541
Grants	5,652,814.62	6,554,093	5,729,839	5,764,616
Transfers	34,987.40-	84,000-	0	0
Total Agency Costs	$18,812,533.25	$21,987,951	$17,990,535	$18,367,294
General Fund	3,149,803.68	3,644,590	4,356,974	4,530,331
Earmarked Special Fund	1,047,535.00	1,454,979	1,372,741	1,416,160
Federal & Private Special Fund	14,339,919.66	16,470,098	11,978,663	12,137,931
Proprietory Fund	275,274.91	418,284	282,157	282,872
Total Funding Costs	$18,812,533.25	$21,987,951	$17,990,535	$18,367,294
Current Level Services	17,988,655.25	21,987,951	17,772,254	18,155,352
Modified Level Services	823,878.00	0	218,281	211,942
Total Service Costs	$18,812,533.25	$21,987,951	$17,990,535	$18,367,294

The Department of Health and Environmental Sciences was created to protect and promote the health of the people of Montana through the implementation of beneficial public health programs and the enforcement of public health laws and regulations. It is the responsibility of the department to assess health care needs and problems in cooperation with local and private sources, to develop and implement programs designed to meet health needs and alleviate problems, and to continually evaluate current public health programs.

The department administers the Maternal and Child Health (MCH) Block Grant and the Preventive Health (PHB) Block Grant.

The department is provided for in section 2-15-2101, MCA.

Primarily due to the loss of federal funds, the department budget request for the FY85 biennium includes 42.35 fewer employees than the 1983 biennium authorization.

DEPT HEALTH & ENVIRON SCIENCES

HEALTH PLNING & RESOURCE DEV BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	42.25	42.25	36.10	36.10
Personal Services	787,845.75	1,057,641	928,498	926,095
Operating Expenses	770,239.90	689,031	463,888	510,974
Equipment	31,466.07	3,200	5,966	6,043
Grants	252,320.38	0	0	0
Transfers	1,757.50-	0	0	0
Total Program Costs	$1,840,114.60	$1,749,872	$1,398,352	$1,444,012
General Fund	457,256.88	546,516	775,563	822,480
Federal & Private Special Fund	1,382,857.72	1,203,356	622,789	621,532
Total Funding Costs	$1,840,114.60	$1,749,872	$1,398,352	$1,444,012
Current Level Services	1,840,114.60	1,749,872	1,398,352	1,444,012
Total Service Costs	$1,840,114.60	$1,749,872	$1,398,352	$1,444,012

Program Description

The Health Planning and Resource Development Division is composed of three bureaus: Hospital Licensing and Certification Bureau, Emergency Medical Services Bureau, and Health Planning and Certificate-of-Need Bureau.

The three bureaus are responsible for the licensing and Medicare/Medicaid certification of medical facilities, nursing homes and related medical and health care providers. They conduct health planning activities within the state and administer the certificate-of-need law.

Funding Change

Federal funding of the health planning and certificate-of-need activities has ended. This budget recommends an additional $286,000 per year of state general funds to support this important activity.

This request assumes that federal funds under Medicaid Title XIX and Medicare Title XVIII have been capped at FY83 levels. Inflationary increases are budgeted from state general fund. Federal funds for Emergency Medical Services are from the Preventive Health Block grant.

The program's budget request includes 6.15 employees fewer than the FY83 level.

Policy Issues

If federal funds in excess of those budgeted become available, the department will revert general funds to the maximum extent possible.

MANAGEMENT SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	27.90	28.50	28.50	28.50
Personal Services	513,251.03	637,143	619,482	618,735
Operating Expenses	148,692.26	192,574	218,172	182,358
Equipment	24,798.47	6,720	730	879
Transfers	28,978.60-	0	0	0
Total Program Costs	$657,763.16	$836,437	$838,384	$801,972
General Fund	314,038.54	292,316	287,565	251,153
Earmarked Special Fund	11,794.04	17,500	85,000	85,000
Federal & Private Special Fund	331,930.58	526,621	465,819	465,819
Total Funding Costs	$657,763.16	$836,437	$838,384	$801,972
Current Level Services	657,763.16	836,437	838,384	801,972
Total Service Costs	$657,763.16	$836,437	$838,384	$801,972

Program Description

The Management Services Division includes the Central Services Division, Management Services Bureau, and the Records and Statistics Bureau.

The Central Services Division is responsible for the supervision of the fiscal management and vital records for the department.

The Management Services Bureau is responsible for the maintenance of the accounting records, budget preparation, support services, purchasing function and maintenance services.

The Records and Statistics Bureau administers the vital statistics system of the state. This includes dividing the state into registration districts and changing districts as necessary; preparing rules for adoption by the department and enforcing these rules for gathering, recording, using, and preserving vital statistics; and giving instructions and prescribing forms for vital events, including births, deaths, fetal deaths, marriages, divorces, induced abortions, and delayed births.

Funding Change

The department is required to supervise local registrars under section 50-15-104(2), MCA. This budget request includes $10,450 general fund per year to conduct a two-day training workshop for county registrars on filing birth, death, fetal death, marriage divorce and invalid marriage certificates.

In accordance with the Governor's Council on Management (GCOM) recommendation #182 the department will request legislation to raise the birth certificate fee from the present $3.00 to $5.00. The budget request includes this increase. If the statute is not changed, $67,000 per year in general funds must be added to this program.

LABORATORY SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	19.00	19.00	19.00	19.00
Personal Services	404,262.64	436,796	451,456	450,883
Operating Expenses	164,831.91	163,576	199,729	212,194
Equipment	52,363.01	36,950	0	0
Total Program Costs	$621,457.56	$637,322	$651,185	$663,077
General Fund	350,180.60	378,834	490,331	502,223
Earmarked Special Fund	79,763.33	61,101	61,000	61,000
Federal & Private Special Fund	163,292.36	34,000	0	0
Proprietory Fund	28,221.27	163,387	99,854	99,854
Total Funding Costs	$621,457.56	$637,322	$651,185	$663,077
Current Level Services	621,457.56	637,322	651,185	663,077
Total Service Costs	$621,457.56	$637,322	$651,185	$663,077

Program Description

The Laboratory Services Program includes the Microbiology Laboratory and the Chemistry Laboratory.

The Microbiology Laboratory Bureau has four functions. It provides laboratory testing services in support of communicable disease control and environmental sciences programs, provides training and consultation for local laboratory personnel in support of the hospital and medical facilities and manpower program, approves laboratories for performance of microbiology and premarital/prenatal serology, as required by state law; and certifies laboratories engaged in microbiological analysis of drinking water, as required by the Safe Drinking Water Act.

The Chemistry Laboratory Bureau provides laboratory services and consultation to programs of the Environmental Sciences Division of the department, serves as a state reference laboratory for difficult and unusual procedures, and analyzes private drinking water samples for potability.

Policy Issues

The Governors Council on Managment (#188) recommended that the Microbiology Laboratory charge fees for its services. The budget implements this recommendation. A bill will be presented to amend section 50-1-202(18), MCA, so that fees collected can be placed in a proprietory fund account rather than the general fund.

DEPT HEALTH & ENVIRON SCIENCES

LEGAL SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.00	8.00	4.00	4.00
Personal Services	153,715.88	235,010	125,977	125,691
Operating Expenses	16,434.49	19,887	14,466	15,483
Total Program Costs	$170,150.37	$254,897	$140,443	$141,174
General Fund	0.00	0	46,168	45,720
Proprietory Fund	170,150.37	254,897	94,275	95,454
Total Funding Costs	$170,150.37	$254,897	$140,443	$141,174
Current Level Services	170,150.37	254,897	140,443	141,174
Total Service Costs	$170,150.37	$254,897	$140,443	$141,174

Program Description

The Legal Services Program's primary responsibility is to provide legal representation for the department. The program also enforces several federal statutes such as the Federal Clean Air Act, the Resource and Recovery Act, and the Clean Water Act and their implementing regulations.

Funding Change

This program is currently funded from fees charged to the various department programs. The budget recommendation reduces the legal staff from 8 FTE authorized in FY83 to 4 FTE for FY84-85. Funding for the program includes $92,000 general fund for 1.50 FTE as certain administrative activities necessary to the program may not be charged to other programs. The remaining staff and operational costs are funded from fees charged to the various programs.

HEALTH SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	63.50	60.00	38.00	38.00
Personal Services	1,373,386.74	1,340,780	977,355	977,706
Operating Expenses	4,841,356.41	6,465,308	4,543,951	4,813,825
Equipment	10,334.46	2,000	378	378
Grants	4,021,263.25	5,003,200	4,468,396	4,472,378
Total Program Costs	$10,246,340.86	$12,811,288	$9,990,080	$10,264,287
General Fund	780,538.95	859,233	1,130,401	1,238,577
Federal & Private Special Fund	9,465,801.91	11,952,055	8,859,679	9,025,710
Total Funding Costs	$10,246,340.86	$12,811,288	$9,990,080	$10,264,287
Current Level Services	10,142,900.86	12,811,288	9,990,080	10,264,287
Modified Level Services	103,440.00	0	0	0
Total Service Costs	$10,246,340.86	$12,811,288	$9,990,080	$10,264,287

Program Description

The Health Services Division provides preventive, therapeutic and consultative services to mothers, infants, children, the chronically ill, and the aging. The program's goal is to protect and improve the health of all the people of Montana through positively influencing the provision of community health services.

The Dental Bureau protects and improves the dental health of all people in Montana through programs of prevention, education, services, and research.

The Maternal and Child Health Bureau administers various programs designed to improve the health of mothers and children in Montana in the following areas:

The Nutrition Program provides counseling and food to mothers, children, daycare centers, and Head Start programs.

The Handicapped Children Program pays for medical services to children with various handicaps including heart problems, cleft palates, and cystic fibrosis.

The Family Planning Program provides counseling and information, physical examinations, immunization for rubella, gonorrhea screening and treatment, pregnancy testing, and other services to women.

The Inborn Errors Program provides metabolic screening of infants for deficiencies which can cause severe handicaps if undetected.

The Well-Child Clinics provide preventive check-ups, immunizations, and follow-up.

The Communicable Disease Control Program is responsible for: surveillance of communicable diseases throughout Montana; prompt, accurate investigation of threats to the public health; implementation of appropriate control measures; provision of advice and information to health professionals and the public to further the understanding and prevention of communicable diseases; and provision of vaccines and

HEALTH SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	63.50	60.00	38.00	38.00

medications to local agencies and individuals for the prevention of certain diseases.

Funding Change

Federal funds for the Communicable Disease Project, Newborn Testing and Transport Programs, Cleft Palate and Heart Projects has ended. In FY83 these funds totalled $379,000. This request eliminates 4 FTE and related operational costs in order to provide $366,000 general fund for the biennium to fund these programs.

The Governor's Council on Management recommendation #190 suggests reorganization of the Health Services Division. This budget request recognizes the recommendation and reduces administrative staff at the division administrator level by 4 FTE . No reduction in services will occur.

The Family Planning project was previously funded with $206,550 of Title XX funds as a mandated service. While the new Social Services Block Grant that replaces Title XX does not mandate these services, this budget recommends funding Family Planning Services with Title X and $229,500 per year of state general fund. All Social Service Block Grant funds are placed in the Department of Social and Rehabilitation Services, eliminating the need for inter-department contracts and related accounting costs. No reduction of funding for grants to local agencies is recommended.

Policy Issues

Funding for the Maternal Child Health Block grant (MCH) is estimated to be $1,379,481 per year. Should the state's allocation exceed this amount, the additional funds may be used for the cleft palate, heart, or inborn errors programs.

DEPT HEALTH & ENVIRON SCIENCES

DIRECTOR'S OFFICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	12.50	12.50	12.50	12.50
Personal Services	325,332.69	501,854	376,105	375,822
Operating Expenses	62,385.48	92,209	81,082	86,238
Equipment	6,002.86	1,500	1,134	879
Grants	90,601.50	304,948	131,102	131,102
Transfers	4,251.30-	84,000-	0	0
Total Program Costs	$480,071.23	$816,511	$589,423	$594,041
General Fund	106,820.71	207,709	176,116	181,198
Federal & Private Special Fund	296,347.25	608,802	325,279	325,279
Proprietory Fund	76,903.27	0	88,028	87,564
Total Funding Costs	$480,071.23	$816,511	$589,423	$594,041
Current Level Services	470,443.68	816,511	589,423	594,041
Modified Level Services	9,627.55	0	0	0
Total Service Costs	$480,071.23	$816,511	$589,423	$594,041

Program Description

The Director's Office provides for the overall management and policy development of the department. Included in this program are the deputy director, personnel, public information, data processing, film library and planning functions.

DEPT HEALTH & ENVIRON SCIENCES

FOOD & CONSUMER SAFETY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	10.00	10.00	10.00	10.00
Personal Services	238,319.23	284,738	286,731	286,469
Operating Expenses	82,814.02	68,000	65,348	67,670
Equipment	563.96	600	300	300
Grants	119,418.00	119,425	119,418	119,418
Total Program Costs	$441,115.21	$472,763	$471,797	$473,857
General Fund	399,895.59	472,763	471,797	473,857
Federal & Private Special Fund	41,219.62	0	0	0
Total Funding Costs	$441,115.21	$472,763	$471,797	$473,857
Current Level Services	434,231.15	472,763	471,797	473,857
Modified Level Services	6,884.06	0	0	0
Total Service Costs	$441,115.21	$472,763	$471,797	$473,857

Program Description

As required by the Food, Drug and Cosmetic Act, the Food and Consumer Safety Bureau protects public health through the administration of programs covering food purveyors, public housing, institutions and vector control, and product safety.

Funding Change

Federal funds for this program ended in FY82. This budget request includes 100% general fund for all program activities.

SOLID WASTE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	11.00	5.95	11.00	11.00
Personal Services	237,635.94	149,740	280,681	280,226
Operating Expenses	86,408.22	136,281	241,021	244,965
Equipment	15,012.20	1,767	500	0
Grants	782,838.49	722,095	742,055	762,015
Total Program Costs	$1,121,894.85	$1,009,883	$1,264,257	$1,287,206
General Fund	53,270.91	68,327	125,948	124,157
Earmarked Special Fund	700,311.50	941,556	974,599	1,004,092
Federal & Private Special Fund	368,312.44	0	163,710	158,957
Total Funding Costs	$1,121,894.85	$1,009,883	$1,264,257	$1,287,206
Current Level Services	766,199.43	1,009,883	1,045,976	1,075,264
Modified Level Services	355,695.42	0	218,281	211,942
Total Service Costs	$1,121,894.85	$1,009,883	$1,264,257	$1,287,206

Program Description

The Solid Waste Management Program controls solid waste management systems throughout the state through its planning and licensing services. The Hazardous Waste Program provides for the regulated disposal of hazardous waste. The Junk Vehicle Program provides for the recycling of abandoned vehicles.

Modification Requests

Program Continuation - This modification requests continuation of the Hazardous Waste Control Program established by budget amendment in the 1983 biennium. The intent of the program is to control hazardous wastes from the point of generation through treatment, storage and disposal. The state is responsible for a 25% general fund match. Five FTE are requested per year.

Cost: FY84 - $218,281 FY85 - $211,942

AIR QUALITY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	23.50	23.50	17.50	17.50
Personal Services	475,140.48	587,676	474,486	473,994
Operating Expenses	550,704.17	455,808	262,400	281,979
Equipment	0.00	5,100	6,958	6,000
Grants	100,404.25	94,425	95,000	95,000
Total Program Costs	$1,126,248.90	$1,143,009	$838,844	$856,973
General Fund	266,274.21	276,693	294,835	313,034
Earmarked Special Fund	730.03	125,000	0	0
Federal & Private Special Fund	859,244.66	741,316	544,009	543,939
Total Funding Costs	$1,126,248.90	$1,143,009	$838,844	$856,973
Current Level Services	927,799.42	1,143,009	838,844	856,973
Modified Level Services	198,449.48	0	0	0
Total Service Costs	$1,126,248.90	$1,143,009	$838,844	$856,973

Program Description

The purpose of the Air Quality Bureau is to achieve and maintain levels of air quality that protect life and safety. The program administers the Montana Clean Air Act.

Funding Change

Federal Environmental Protection Act funds for this program are expected to remain at $555,000 per year. A reduction of 6 FTE is recommended from the FY83 authorized level.

OCCUPATIONAL HEALTH BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.00	4.00	4.00	4.00
Personal Services	160,814.00	125,041	125,342	125,395
Operating Expenses	100,497.40	35,055	58,054	45,368
Equipment	61,543.21	0	0	9,500
Total Program Costs	$322,854.61	$160,096	$183,396	$180,263
General Fund	101,921.22	160,096	183,396	180,263
Federal & Private Special Fund	220,933.39	0	0	0
Total Funding Costs	$322,854.61	$160,096	$183,396	$180,263
Current Level Services	195,522.19	160,096	183,396	180,263
Modified Level Services	127,332.42	0	0	0
Total Service Costs	$322,854.61	$160,096	$183,396	$180,263

Program Description

The Occupational Health Bureau administers two programs: the Occupational Health Program and the Radiological Health Program. The purpose of the Occupational Health Program is to achieve and maintain work-place conditions that protect human health and safety. The purpose of the Radiological Health Program is to research, regulate and control sources of ionizing radiation which may result in somatic or genetic injury to people. The Butte radiation study funded by the federal government ends in June 1983.

Funding Change

This program is funded with state general funds. The federal funds available in the 1983 biennium will end as the Butte radiation study is completed.

Policy Issues

Section 75-3-202, MCA, mandates the department to license all persons who receive, possess or transfer radioactive material in the state. Since funds have never been appropriated for this activity, the laws requiring this activity should be repealed.

WATER QUALITY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	42.50	42.50	33.25	33.25
Personal Services	926,279.48	1,124,515	897,479	897,930
Operating Expenses	261,575.20	390,673	287,664	307,292
Equipment	7,679.05	12,897	1,504	3,118
Grants	242,507.75	210,000	112,868	112,703
Total Program Costs	$1,438,041.48	$1,738,085	$1,299,515	$1,321,043
General Fund	233,998.10	288,841	282,886	305,127
Earmarked Special Fund	22,252.30	45,296	19,251	19,221
Federal & Private Special Fund	1,181,791.08	1,403,948	997,378	996,695
Total Funding Costs	$1,438,041.48	$1,738,085	$1,299,515	$1,321,043
Current Level Services	1,415,592.41	1,738,085	1,299,515	1,321,043
Modified Level Services	22,449.07	0	0	0
Total Service Costs	$1,438,041.48	$1,738,085	$1,299,515	$1,321,043

Program Description

The Water Quality Bureau administers the Montana Safe Drinking Water Act, the Municipal Construction Grants Program, and the Water and Waste-Water Operators Training Program and performs water quality monitoring activities.

Funding Change

Federal Environmental Protection Act (EPA) funding for this program continues at 1983 biennium levels. Should EPA funds increase, the department will make every effort to revert general funds.

Because of the anticipated reduction in federal funds during the 1985 biennium, the budget includes 9.25 fewer FTE at the department's request.

SUBDIVISIONS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.00	4.00	4.00	4.00
Personal Services	132,174.99	108,859	111,544	111,451
Operating Expenses	40,165.93	36,277	40,777	43,826
Equipment	122.50	0	444	444
Grants	43,461.00	100,000	61,000	72,000
Total Program Costs	$215,924.42	$245,136	$213,765	$227,721
Earmarked Special Fund	215,924.42	245,136	213,765	227,721
Total Funding Costs	$215,924.42	$245,136	$213,765	$227,721
Current Level Services	215,924.42	245,136	213,765	227,721
Total Service Costs	$215,924.42	$245,136	$213,765	$227,721

Program Description

The Subdivisions Bureau reviews the sanitary and environmental aspects of proposed subdivisions.

Funding Change

This budget request continues to fund this activity with fees generated from subdivision activity. However, during FY83, the Subdivision Program was forced to cease operation due to lack of funds.

Policy Issues

If this activity is to continue, increased fees must be enacted or general funds be used to support operational costs. The department will prepare legislation for this funding increase.

ENVIRONMENTAL ADMINISTRATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	4.00	3.00	3.00	3.00
Personal Services	116,466.02	93,389	99,682	99,485
Operating Expenses	14,089.98	19,263	11,412	12,183
Total Program Costs	$130,556.00	$112,652	$111,094	$111,668
General Fund	85,607.97	93,262	91,968	92,542
Earmarked Special Fund	16,759.38	19,390	19,126	19,126
Federal & Private Special Fund	28,188.65	0	0	0
Total Funding Costs	$130,556.00	$112,652	$111,094	$111,668
Current Level Services	130,556.00	112,652	111,094	111,668
Total Service Costs	$130,556.00	$112,652	$111,094	$111,668

Program Description

The Environmental Administration program provides for the management and coordination of the Environmental Health programs.

DEPARTMENT OF HIGHWAYS

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	1,956.63	1,819.85	1,835.85	1,873.35
Personal Services	42,440,890.11	50,941,918	47,570,330	48,198,455
Operating Expenses	111,288,984.72	157,836,430	155,343,402	173,916,065
Equipment	4,878,799.87	4,757,573	5,908,588	5,593,890
Capital Outlay	3,596,596.68	4,158,606	4,179,876	1,889,362
Grants	196,617.97	200,000	215,000	161,000
Transfers	22,214,868.28	0	342,427	349,464
Debt Service	0.00	571,153	0	0
Total Agency Costs	$184,616,757.63	$218,465,680	$213,559,623	$230,108,236
General Fund	22,000,000.00	2,000,000	0	0
Earmarked Special Fund	74,321,327.88	92,984,898	109,683,519	137,855,378
Federal & Private Special Fund	76,309,895.75	109,348,689	90,293,441	78,163,875
Proprietory Fund	11,985,534.00	14,132,093	13,582,663	14,088,983
Total Funding Costs	$184,616,757.63	$218,465,680	$213,559,623	$230,108,236
Current Level Services	162,284,924.71	218,465,680	194,983,695	181,875,860
Modified Level Services	22,331,832.92	0	18,575,928	48,232,376
Total Service Costs	$184,616,757.63	$218,465,680	$213,559,623	$230,108,236

Agency Description

The Department of Highways is responsible for the planning, designing,constructing, repairing, reconstructing and maintaining of the state's highways. It is also responsible for assessing and mitigating the social and environmental impacts resulting from these activities. The department additionally enforces the gross vehicle weight statutes and regulations. The statutory authority is derived from section 2-15-2501, MCA.

Policy Issues

The 47th Legislature required the Department of Highways to develop and implement by July 1, 1985, a series of management systems relating to the following program areas: construction, preconstruction, project priority, pavement management, maintenance, equipment, and cash forecasting. All of these systems are now being developed and will be ready for full-scale implementation by the 1985 deadline. The development and implementation costs related to these systems have totaled $1,700,373 during the 1983 biennium. The department anticipates that operating costs for the systems will be $1,035,074 in the 1985 biennium.

The department's budget request reflects its increased emphasis on pavement preservation projects, rather than on new construction or full reconstruction projects. While some of these projects will still be undertaken, the department plans to devote an increasing portion of its resources to better preventative maintenance of existing roadway. In the long-term, this will save the state substantial sums by protecting Montana's multi-million dollar highway investment.

The department's 1985 current level biennium budget request is $51,097,824 less than

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	1,956.63	1,819.85	1,835.85	1,873.35

its 1983 biennium appropriation for three reasons:

FTE Reductions. The 47th Legislature authorized an FTE level of 2153.60 for the 1983 biennium. After reviewing the workload, the department reduced 333.75 positions in FY82 and plans to eliminate a further 57.85 in FY83. The FY85 current level budget request reflects the new FTE level of 1762. The budget tables include the department's modified request budget, which contains 73.5 FTE in FY84 and 111 in FY85.

Management Improvements and Cost Savings. The department has implemented a series of improvements designed to maximize its funds, including a value engineering program, better project selection, employee performance appraisals, and better employee training. It has also reduced the level of federal-aid non-agreement and over-runs, accelerated project close-outs, and implemented maintenance program efficiencies.

Reduced federal funds. Since federal funding has decreased, the department anticipates spending 20% less federal revenue in the coming biennium than in the 1983 biennium.

DEPARTMENT OF HIGHWAYS

GENERAL OPERATIONS PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	231.47	220.17	230.17	230.17
Personal Services	4,500,091.27	5,444,736	5,288,163	5,266,936
Operating Expenses	2,554,399.89	2,936,284	3,139,457	3,191,921
Equipment	142,467.80	128,000	828,352	600,322
Capital Outlay	199.60	0	0	0
Grants	195,451.39	200,000	215,000	161,000
Total Program Costs	$7,392,609.95	$8,709,020	$9,470,972	$9,220,179
Earmarked Special Fund	5,750,655.71	6,988,581	8,094,245	7,850,779
Federal & Private Special Fund	1,641,954.24	1,720,439	1,376,727	1,369,400
Total Funding Costs	$7,392,609.95	$8,709,020	$9,470,972	$9,220,179
Current Level Services	7,392,609.95	8,709,020	8,514,023	8,492,452
Modified Level Services	0.00	0	956,949	727,727
Total Service Costs	$7,392,609.95	$8,709,020	$9,470,972	$9,220,179

Program Description

The General Operations Program provides the overall administrative and support services essential to the operations of the department through the Director's Office, Centralized Services, Program Development, and Personnel Division. The program also includes the Gross Vehicle Weight (GVW) Division, which enforces the statutes and regulations relating to vehicle weights on the state's highways.

Modification Requests

SBAS Conversion - The Department of Highway is the only major state agency that does not enter all financial transactions into the Statewide Budgeting and Accounting System (SBAS). The Office of the Legislative Auditor has requested the department convert to SBAS to make presentation of the department's and state's financial condition easier and more comprehensive. This request for three data processing positions and computer costs will allow the design of the conversion and convert approximately 25% of the department's accounting system to SBAS by the end of the 1985 biennium.

Cost: FY84 $81,694 FY85 - $82,109

Additional GVW Officers - As discussed below, the department plans to increase gross vehicle weight enforcement in the 1985 biennium. As part of this plan, it seeks eight additional officers and operating costs. Once trained, each officer will generate approximately $40,000 per year in additional revenue. The new officers will be assigned to roving scales throughout the state.

Cost: FY84 - $211,382 FY85 - $183,842

Highband Radio Conversion - Under appropriations established by the 47th Legislature, the department converted one field division to highband radios this biennium as a pilot project. The project was successful, providing a system with

GENERAL OPERATIONS PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	231.47	220.17	230.17	230.17

less interference and more capability for inter-agency communication. The department would like to convert all its field offices to highband radio within the next four years. It is requesting one FTE and equipment costs to complete one-half of the conversion during the coming biennium. If this request is funded, $135,847 per year can be removed from the current level budget.

Cost : FY84 - $399,337 FY85 - $399,266

Computer Hardware - The division seeks funds to upgrade computer hardware in the five new district highway offices. This equipment is necessary to provide adequate support of existing computerized systems under the reorganized field operations structure. The new equipment will also be necessary to process the field data for the maintenance management and equipment management systems once they begin operating. As a result of reorganization and in anticipation of the upgraded computer hardware, the department has reduced its field office staff by 11 FTE in FY84 and FY85.

Cost: FY84 - $264,536 FY85 - $62,510

Policy Issues

In order to improve enforcement of the gross vehicle weight (GVW) statutes, the department plans to make more use of roving scales and concentrated enforcement projects. These efforts will reduce the damage caused to Montana's highways by overweight vehicles and generate increased revenue. The department's current level budget also includes approximately $95,000 per year to begin an improved maintenance and repair program for stationary GVW scales and weigh stations.

DEPARTMENT OF HIGHWAYS

CONSTRUCTION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	599.81	515.75	534.25	571.75
Personal Services	11,972,930.26	16,243,787	13,730,296	14,375,559
Operating Expenses	72,345,878.86	107,303,181	108,077,189	123,277,453
Equipment	46,622.78	128,385	35,508	40,630
Capital Outlay	43.76	45,228	0	0
Grants	1,166.58	0	0	0
Transfers	22,000,000.00	0	0	0
Total Program Costs	$106,366,642.24	$123,720,581	$121,842,993	$137,693,642
General Fund	22,000,000.00	2,000,000	0	0
Earmarked Special Fund	16,936,294.05	24,409,077	40,423,006	66,956,227
Federal & Private Special Fund	67,430,348.19	97,311,504	81,419,987	70,737,415
Total Funding Costs	$106,366,642.24	$123,720,581	$121,842,993	$137,693,642
Current Level Services	84,349,809.32	123,720,581	104,724,014	90,688,993
Modified Level Services	22,016,832.92	0	17,118,979	47,004,649
Total Service Costs	$106,366,642.24	$123,720,581	$121,842,993	$137,693,642

Program Description

The Construction Program is responsible for insuring that roads and bridges are constructed or reconstructed to appropriate design standards to accommodate the needs of state motorists. This program supervises highway construction from project award through completion and approval of the project.

In its recent reorganization, the department reduced the number of construction divisions from eleven to five. This reorganization and other efficiencies allowed the reduction of 206.68 FTE's in FY82. The department is currently developing a construction management system to analyze future manpower needs based on established standards and staffing patterns for each construction project.

The construction program's largest expenditure is payments made to private contractors. In FY82, the program spent $66,452,034 for contractor payments. The recommended budget contains $84,836,974 in FY84 and $70,258,800 in FY85 for this purpose. The program's engineers prepared the budget request by analyzing completion rates for all existing projects and all projects that will be let in the coming biennium and forecasting when payments would be due for each phase of each project.

Since the matching ratio of federal and state funds is different for interstate, primary, secondary, and urban projects, program staff had to analyze the "mix" of projects on which payments will be due or construction engineering expense incurred during the upcoming biennium. The ratio of state funds for this program was 19.2% in FY81 and 20.1% in FY82. The current level budget request includes a 22.2% ratio in FY84 and a 22.0% ratio in FY85.

DEPARTMENT OF HIGHWAYS

CONSTRUCTION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	599.81	515.75	534.25	571.75

Modification Requests

As detailed below, Montana's highway system is sadly deteriorated and requires a substantial investment of funds in the next decade. The department proposes two programs to address these needs.

Reconstruction Trust Fund - The department proposes to expand the Reconstruction Trust Fund (RTF), established by the 47th Legislature, to $40 million per year. These funds would allow $8 million per year to be spent on pavement preservation, $2 million for engineering, and $30 million for reconstruction projects. The RTF program would continue to operate outside the financial district law, allowing the most critical highway needs to be addressed first. The department will present a report to the legislature showing each project that would be funded from the RTF in the coming biennium.

The department's recently completed needs study indicates that investment of $87 million per year for the next 10 years is necessary to bring Montana's highways to an acceptable standard. It realizes, however, that this amount is more than Montana taxpayers can afford at this time. Based on the recommendations of the Governor's Transportation Advisory Council and the Joint Subcommittee on Highways, the department proposes a $40 million a year program funded from several sources.

The department requests 48.5 FTE in FY84 and 55.0 FTE in FY85 to design and inspect the projects. Because the bulk of contractor payments are not due until the second year of a project, the department requests the following spending authority from the $40 million per year RTF in the coming biennium:

Cost: FY84 - $15,154,733 FY85 - $30,850,416

Accelerated Interstate Construction (ACI) - In order to accelerate the completion of the interstate system, the department proposes to sell $50 million in short-term general obligation bonds. Federal interstate funds obligated to Montana will be used to retire the bonds during the next five to seven years.

The proceeds from the bond would allow the department to accelerate the letting schedule for some interstate projects by four years, close the gaps in the system, and create construction jobs needed in today's economy.

The department requests 13.0 FTE in FY84 and 44.0 FTE in FY85 to implement this program. Because most contractor payments are not due until the second year of a project, the department requests the following appropriation from the ACI funds for the coming biennium:

Cost: FY84 - $1,964,246 FY85 - $16,154,233

Policy Issues

The current condition of Montana's highways is distressing. Fifty percent or 2,660 miles of Montana's primary highways need reconstruction or repair. About 50% or 1,162 bridges are substandard. Over 2,000 miles of the secondary system are not paved and the remainder of the system is in need of repair or major maintenance.

CONSTRUCTION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	599.81	515.75	534.25	571.75

The interstate system has four major gaps that need to be closed.

The prime emphasis in the past 20 years for both the state and federal government has been to complete the interstate system. The other systems have deteriorated since funds were not available to keep them in good operating condition.

The state cannot expect sufficient federal funding to address these needs. Federal funding dropped sharply in FY82 and FY83 and is expected to return only to FY77 levels during the coming biennium. State-funded programs, such as the Reconstruction Trust Fund discussed above, are vitally needed to protect Montana's multi-million dollar highway investment.

DEPARTMENT OF HIGHWAYS

MAINTENANCE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	673.83	673.83	662.83	662.83
Personal Services	15,843,455.12	17,431,457	17,641,304	17,658,025
Operating Expenses	19,159,231.59	23,346,204	22,626,385	24,171,735
Equipment	146,912.32	35,000	44,398	26,854
Capital Outlay	1,013.00	47,737	0	0
Transfers	237,780.47-	0	237,781-	237,781-
Total Program Costs	$34,912,831.56	$40,860,398	$40,074,306	$41,618,833
Earmarked Special Fund	34,912,831.56	40,860,398	40,074,306	41,618,833
Total Funding Costs	$34,912,831.56	$40,860,398	$40,074,306	$41,618,833
Current Level Services	34,912,831.56	40,860,398	39,574,306	41,118,833
Modified Level Services	0.00	0	500,000	500,000
Total Service Costs	$34,912,831.56	$40,860,398	$40,074,306	$41,618,833

Program Description

The Maintenance Program is responsible for preserving and repairing all highways and their appurtenances within the right-of-way of interstate, primary, and state-maintained secondary highway systems in Montana. The program attempts to maximize the safety of persons traveling on state highways, enhance the convenience of the public while moving about the state, and preserve the rideability of the highway system within the expected useful life of the road surfaces.

The budget contains spending authority of $566,097 in FY84 and $587,663 in FY85 for insurance payments collected from motorists damaging highway property. These amounts were based on actual collections in FY82. If additional payments are collected, the program will require a budget amendment to spend the funds for necessary repairs.

Modification Requests

Bridge Painting - As recommended by the Governor's Council on Management (#283), the program requests $500,000 per year for a three-year preventative maintenance painting program for the state's bridges. None of the highway bridges have been painted for twelve years and some are deteriorating rapidly. In recognition of this critical need, the program plans to reduce FY83 expenditures in other areas to allow scraping and painting of 30 bridges. The requested modification would fund painting of an additional 30 bridges per year. Once painted, the 90 bridges would not require repainting for five to ten years.

Policy Issues

The maintenance management system now under development will be completed by March, 1983. The system will aid planning and use of resources by identifying roads in need of reconstruction or special maintenance efforts; providing information necessary to establish statewide standards for maintenance and reports to monitor implementation of the standards; and making performance budgeting possible.

DEPARTMENT OF HIGHWAYS

PRECONSTRUCTION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	252.42	216.00	214.00	214.00
Personal Services	5,654,124.08	6,872,875	5,903,414	5,897,927
Operating Expenses	1,275,068.70	2,454,134	1,441,895	1,521,882
Equipment	2,030.81	9,402	2,920	5,084
Capital Outlay	3,594,955.32	4,044,825	4,179,876	1,889,362
Total Program Costs	$10,526,178.91	$13,381,236	$11,528,105	$9,314,255
Earmarked Special Fund	3,603,585.59	3,064,490	4,031,378	3,257,195
Federal & Private Special Fund	6,922,593.32	10,316,746	7,496,727	6,057,060
Total Funding Costs	$10,526,178.91	$13,381,236	$11,528,105	$9,314,255
Current Level Services	10,526,178.91	13,381,236	11,528,105	9,314,255
Total Service Costs	$10,526,178.91	$13,381,236	$11,528,105	$9,314,255

Program Description

The Preconstruction Program is responsible for the planning stages of highway development, including determining location and design, conducting any necessary public hearings, acquiring needed rights-of-way, and processing highway projects for contract award.

The Preconstruction Program has been reorganized during the current biennium to improve project selection, speed design, and better manage financial resources. Each of the five new districts has a three-person design crew that will do routine designs for secondary and primary projects. The remaining interstate and the more complex primary and urban projects will be designed in Helena. Design responsibility assignments in Helena have been aligned with the new district boundaries so that every project has a manager to guide the design through the maze of permits, approvals, and clearances required. A new Program Development Division has been created to manage the project selection process and schedule use of federal aid. The project selection process will apply objective guidelines based on sufficiency ratings, traffic volumes, and cost-benefit ratios to rank projects.

Right-of-way activities and acquisition have surged and will continue at a high level through FY84. Several projects near contract-letting are in areas of intensive land use. One project will require acquisition of over 200 parcels, most of which are suburban land or small-plot, irrigated farmland. Further, to meet the HB500 directive to maintain a surplus of completed construction plans in order to obligate any federal funds that become available, the department must acquire additional right-of-way.

The department estimates that approximately 800 parcels of right-of-way will be purchased in FY84, compared to average annual acquisitions of 425 parcels. This workload will decrease as the major reconstruction projects are completed and more minor widening and overlay projects are let.

The department will centralize state right-of-way functions in Helena during the coming biennium. It will review staff levels at that time, as recommended by the

PRECONSTRUCTION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	252.42	216.00	214.00	214.00

Governor's Council on Management, and reduce staff as workload allows.

The preconstruction manpower and scheduling system is nearing completion and should be operating by the spring of 1983. This system will enable the department to establish its manpower needs according to workload and will ensure more timely contract lettings in the future.

DEPARTMENT OF HIGHWAYS

HIGHWAY SERVICE REVOLVING BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	73.25	68.25	68.25	68.25
Personal Services	1,551,235.75	1,788,405	1,719,635	1,716,700
Operating Expenses	676,107.68	976,557	899,199	950,650
Equipment	63,342.57	97,840	13,310	15,300
Capital Outlay	135.00	0	0	0
Total Program Costs	$2,290,821.00	$2,862,802	$2,632,144	$2,682,650
Earmarked Special Fund	0.00	60,147	0	0
Proprietory Fund	2,290,821.00	2,802,655	2,632,144	2,682,650
Total Funding Costs	$2,290,821.00	$2,862,802	$2,632,144	$2,682,650
Current Level Services	2,290,821.00	2,862,802	2,632,144	2,682,650
Total Service Costs	$2,290,821.00	$2,862,802	$2,632,144	$2,682,650

Program Description

The Highway Service Revolving Program provides certain support services (such as data processing, printing, photography, airplane use and material testing) common to all divisions within the department.

The budget contains $107,000 per year for increased computer charges to run current programs. In 1978, the department sold its computer to the Department of Administration in return for credit on computer changes. These credits have now been exhausted, so the program will have to pay the total cost for using the state central computer.

The budget for operating the van pool is included in this program's budget. The van pool is entirely financed through passenger fees.

DEPARTMENT OF HIGHWAYS

STATE MOTOR POOL BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	6.00	6.00	6.00	6.00
Personal Services	128,494.21	142,603	138,147	137,975
Operating Expenses	309,742.14	641,367	300,782	328,988
Equipment	336,493.65	381,946	280,100	203,700
Capital Outlay	0.00	20,816	0	0
Total Program Costs	$774,730.00	$1,186,732	$719,029	$670,663
Proprietory Fund	774,730.00	1,186,732	719,029	670,663
Total Funding Costs	$774,730.00	$1,186,732	$719,029	$670,663
Current Level Services	774,730.00	1,186,732	719,029	670,663
Total Service Costs	$774,730.00	$1,186,732	$719,029	$670,663

Program Description

The State Motor Pool Program operates and maintains a fleet of rental vehicles available to all state officials and employees in the Helena area to facilitate the conduct of official business.

Policy Issues

During the past year, the Office of the Legislative Auditor and the Governor's Council on Management (#280) recommended that the number of vehicles in the fleet be reduced. The department agrees and after thorough analysis has reduced the fleet by 42 vehicles. These vehicles will be transferred in FY83 to other state agencies. This transfer saved over $250,000 in general fund in the FY85 biennium, since these agencies had requested vehicles in their current level budgets.

Program staff estimate that the reduced fleet will be sufficient to meet 90% of users' requests. It plans to monitor vehicle use and further reduce the fleet if vehicles are under-utilized.

The program budget reflects decreased operating costs resulting from a smaller fleet.

DEPARTMENT OF HIGHWAYS

EQUIPMENT PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	119.85	119.85	120.35	120.35
Personal Services	2,798,218.60	3,018,055	3,149,371	3,145,333
Operating Expenses	4,796,686.68	5,660,651	5,395,419	5,905,637
Equipment	4,140,929.94	3,977,000	4,704,000	4,702,000
Capital Outlay	140.00	0	0	0
Total Program Costs	$11,735,975.22	$12,655,706	$13,248,790	$13,752,970
Earmarked Special Fund	2,500,992.22	2,513,000	3,017,300	3,017,300
Federal & Private Special Fund	315,000.00	0	0	0
Proprietory Fund	8,919,983.00	10,142,706	10,231,490	10,735,670
Total Funding Costs	$11,735,975.22	$12,655,706	$13,248,790	$13,752,970
Current Level Services	11,420,975.22	12,655,706	13,248,790	13,752,970
Modified Level Services	315,000.00	0	0	0
Total Service Costs	$11,735,975.22	$12,655,706	$13,248,790	$13,752,970

Program Description

The Equipment Program is responsible for the purchase and maintenance of a fleet of equipment and vehicles for use within the Department of Highways. Its primary goal is to provide replacement equipment and maintain and repair existing equipment in a cost effective manner.

Policy Issues

In accordance with the requirements of HB500, the department is conducting a thorough assessment of its equipment needs. It has hired a nationally recognized equipment management consulting firm to evaluate these needs and report to the department by mid-December. The department will consider this report in conjunction with the recommendations of the Governor's Council on Management and adjust fleet size accordingly.

The recommended budget is based on a normal replacement schedule to maintain current fleet size. The department will present a revised budget request to the 1983 Legislature to reflect any change in fleet size resulting from the needs assessment.

DEPARTMENT OF HIGHWAYS

CAPITAL OUTLAY PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Transfers	452,648.75	0	580,208	587,245
Debt Service	0.00	571,153	0	0
Total Program Costs	$452,648.75	$571,153	$580,208	$587,245
Earmarked Special Fund	452,648.75	571,153	580,208	587,245
Total Funding Costs	$452,648.75	$571,153	$580,208	$587,245
Current Level Services	452,648.75	571,153	580,208	587,245
Total Service Costs	$452,648.75	$571,153	$580,208	$587,245

Program Description

The Capital Outlay Program constitutes the sinking fund for retirement of the department's Headquarters Building bonds.

DEPARTMENT OF HIGHWAYS

STORES INVENTORY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Personal Services	7,659.18-	0	0	0
Operating Expenses	10,171,869.18	14,518,052	13,463,076	14,567,799
Capital Outlay	110.00	0	0	0
Total Program Costs	$10,164,320.00	$14,518,052	$13,463,076	$14,567,799
Earmarked Special Fund	10,164,320.00	14,518,052	13,463,076	14,567,799
Total Funding Costs	$10,164,320.00	$14,518,052	$13,463,076	$14,567,799
Current Level Services	10,164,320.00	14,518,052	13,463,076	14,567,799
Total Service Costs	$10,164,320.00	$14,518,052	$13,463,076	$14,567,799

Program Description

The Store's Inventory Program purchases and stores materials (such as sand, road oil and gasoline) needed by other programs within the department.

Policy Issues

The Governor's Council on Management concluded (#271 and #282) that the program had excess inventory of some stock items. The department agrees and plans to reduce inventory levels by approximately 10% within the next two years. The program's budget reflects these planned reductions.

DEPARTMENT OF STATE LANDS

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	256.60	252.71	257.71	257.71
Personal Services	5,117,514.57	5,369,266	5,869,313	5,865,430
Operating Expenses	6,193,658.10	9,105,433	10,013,980	10,219,491
Equipment	572,164.12	517,417	927,210	648,872
Capital Outlay	269,839.91	221,696	501,750	498,750
Grants	235,000.00	235,000	255,000	255,000
Total Agency Costs	$12,388,176.70	$15,448,812	$17,567,253	$17,487,543
General Fund	4,961,976.55	3,685,870	5,268,372	5,462,247
Earmarked Special Fund	4,933,963.47	3,037,380	3,277,359	3,315,402
Federal & Private Special Fund	2,492,236.68	8,725,562	8,933,572	8,619,834
Proprietory Fund	0.00	0	87,950	90,060
Total Funding Costs	$12,388,176.70	$15,448,812	$17,567,253	$17,487,543
Current Level Services	8,900,588.69	15,448,812	16,985,143	17,220,053
Modified Level Services	3,487,588.01	0	582,110	267,490
Total Service Costs	$12,388,176.70	$15,448,812	$17,567,253	$17,487,543

The Department of State Lands exists to administer the lands granted to the state for the support and benefit of the various state educational institutions and to administer Montana's reclamation laws. The department is provided for in section 2-15-3201, MCA.

DEPARTMENT OF STATE LANDS

CENTRAL MANAGEMENT PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	29.00	28.50	19.00	19.00
Personal Services	423,973.29	626,486	493,654	492,571
Operating Expenses	156,130.71	194,712	403,142	388,304
Equipment	1,981.24	4,953	12,314	1,374
Grants	235,000.00	235,000	255,000	255,000
Total Program Costs	$817,085.24	$1,061,151	$1,164,110	$1,137,249
General Fund	817,085.24	808,116	956,309	926,271
Earmarked Special Fund	0.00	253,035	0	0
Federal & Private Special Fund	0.00	0	119,851	120,918
Proprietory Fund	0.00	0	87,950	90,060
Total Funding Costs	$817,085.24	$1,061,151	$1,164,110	$1,137,249
Current Level Services	817,085.24	1,061,151	1,036,749	1,004,420
Modified Level Services	0.00	0	127,361	132,829
Total Service Costs	$817,085.24	$1,061,151	$1,164,110	$1,137,249

Program Description

The Central Management Program provides necessary administrative services for the department. The program is responsible for more than $50 million per year in distributable and non-distributable trust income. It also provides accounting, training, personnel and aviation services to all programs in the department.

Four changes have taken place in the Central Management Program during the current biennium. The Environmental Impact Team (7.5 FTE) responsible for the preparation of environmental impact studies in accordance with the Environmental Policy Act has been moved to the Reclamation Program. Under a reorganization plan, 5.0 FTE have been assigned to the Land Administration Program to provide better management. The Air Operations Bureau (one FTE) has been moved from the Forestry Division to this program to provide aviation service for all divisions of the department. In addition, the Training Bureau (one FTE) has been moved from the Forestry Division to this program to provide training for all divisions of the department .

Modification Requests

Data Processing Development - This modification will provide funding to continue the services of a systems analyst to develop and implement a department-wide integrated, automated information processing system. During FY82, approximately $64,000,000 in revenue was generated from trust lands, yet all revenue receipting and distribution processes must be done manually. The new system will allow the department to summarize information relating to lessees and furnish accurate financial information for estimating revenue generated for the School Foundation Program and other interest and income accounts that provide support for the University System and other institutions.

Cost: FY84 - $127,361 FY85 - $132,829

DEPARTMENT OF STATE LANDS

CENTRAL MANAGEMENT PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	29.00	28.50	19.00	19.00

Funding Changes

In the proposed budget, the Central Management Program uses $95,000 of federal indirect cost funds each year, as allowed under the Federal Reclamation Grant and federal grants in the Forestry Division.

DEPARTMENT OF STATE LANDS

RECLAMATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	29.00	29.50	43.00	43.00
Personal Services	775,790.32	673,748	1,084,698	1,082,014
Operating Expenses	3,332,858.51	7,317,851	7,071,081	7,134,130
Equipment	41,113.86	22,658	344,260	9,405
Capital Outlay	180,272.96	0	0	0
Total Program Costs	$4,330,035.65	$8,014,257	$8,500,039	$8,225,549
Earmarked Special Fund	3,303,415.56	588,967	945,318	965,733
Federal & Private Special Fund	1,026,620.09	7,425,290	7,554,721	7,259,816
Total Funding Costs	$4,330,035.65	$8,014,257	$8,500,039	$8,225,549
Current Level Services	1,748,209.77	8,014,257	8,045,290	8,090,888
Modified Level Services	2,581,825.88	0	454,749	134,661
Total Service Costs	$4,330,035.65	$8,014,257	$8,500,039	$8,225,549

Program Description

The Reclamation Division is responsible for regulating all mining-related disturbances in the state. Specifically, the program administers the Montana Strip and Underground Mine Reclamation Act, the Montana Open-Cut Mining Act, the Montana Strip and Underground Mine Siting Act, the Montana Coal Conservation Act, and statutes regulating hard rock mining. The Reclamation Division administers the regulatory program of the Federal Surface Mining Control and Reclamation Act.

This budget reflects the transfer of the State Lands Environmental Impact (EIS) Team (7.5 FTE) from the Central Management Program to this division.

Modification Requests

Helicopter Purchase - Reorganization approved by the 47th Legislature brought the management of all trust lands under the Department of State Lands. The department finds that more efficient and intensive management of the trust land estate can be accomplished with the use of a general purpose helicopter. For the past two years, the Reclamation Division has leased helicopters and found many potential uses including increased inspections, appraisal of limited access leases, aerial photographic record-keeping and supplementary fire suppression. The hourly savings of employees time is significant. By using a helicopter, more tasks can be accomplished with fewer hours expended and a cost savings realized. Funding for the helicopter would be from the Federal Reclamation Grant.

Cost: FY84 - $300,000

Attorney (1.0 FTE) - The department currently has two attorneys on its legal staff. Responsibilities and workload have increased substantially due to new procedures under the Strip and Underground Mine Reclamation Act, the addition of the Forestry Division to the department, development of a more active role in land management, and increased litigation concerning reclamation and mining activities. Legal responsibilities under the Strip and Underground Mine Reclamation Act require a

RECLAMATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	29.00	29.50	43.00	43.00

full-time attorney to do an adequate job and prevent future lawsuits. The division's attorney would be funded by the Federal Reclamation Grant.

Cost: FY84 - $28,182 FY85 - $27,353

Abandoned Mine FTE Increase (4.0 FTE) - During the first five years of the Abandoned Mine Bureau's existence, operations were focused on program development, establishing rules and procedures, inventories and site studies. The bureau is now moving into the construction phase. During the next biennium, the bureau will receive approximately $10 million in federal funds to reclaim abandoned mine sites in Montana. The bureau is requesting the addition of two inspectors to supervise reclamation projects in eastern Montana and two clerical positions to assist with construction project budgets, administrative grant requirements, and reports to the Office of Surface Mining.

The Legislative Auditor and the Governor's Council on Management have both recommended increased staff in this area.

Cost: FY84 - $104,391 FY85 - $85,182

Biologist Position (1.0 FTE) - The division's biologist is currently a full-time contracted position on the EIS Team. Workload dictates this will remain a full-time position and should be accounted for under personal services. Funding will remain 100% industry EIS monies. If this position is approved, contracted services will be reduced by this amount.

Cost: FY84 - $22,176 FY85 - $22,126

LAND ADMINISTRATION PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	9.62	9.62	14.62	14.62
Personal Services	189,346.88	199,557	306,811	306,106
Operating Expenses	47,256.98	58,263	89,175	87,970
Equipment	17,091.04	1,200	8,312	13,750
Total Program Costs	$253,694.90	$259,020	$404,298	$407,826
General Fund	193,435.90	211,029	317,789	320,388
Earmarked Special Fund	60,259.00	47,991	86,509	87,438
Total Funding Costs	$253,694.90	$259,020	$404,298	$407,826
Current Level Services	253,694.90	259,020	404,298	407,826
Total Service Costs	$253,694.90	$259,020	$404,298	$407,826

Program Description

The Land Administration Program is responsible for the leasing of surface and mineral resources for the benefit of common school and other endowment funds. This program is also responsible for the appraisal and reclassification of all state lands to obtain the greatest revenue for the trust funds commensurate with the preservation of the resource.

The budget reflects the moving of 5.0 FTE's to this program from the Central Management Program. The recording and issuing of surface and mineral leases on 6.1 million acres of trust lands has become the responsibility of the Land Administration Program.

DEPARTMENT OF STATE LANDS

RESOURCE DEVELOPMENT PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.00	7.00	7.00	7.00
Personal Services	152,994.08	150,537	156,902	156,560
Operating Expenses	167,070.35	123,131	92,350	98,191
Equipment	1,143.88	0	1,055	0
Capital Outlay	79,566.95	221,696	458,750	458,750
Total Program Costs	$400,775.26	$495,364	$709,057	$713,501
Earmarked Special Fund	400,775.26	495,364	709,057	713,501
Total Funding Costs	$400,775.26	$495,364	$709,057	$713,501
Current Level Services	400,775.26	495,364	709,057	713,501
Total Service Costs	$400,775.26	$495,364	$709,057	$713,501

Program Description

The Resource Development Program is responsible for developing and improving state lands to increase revenue for the trust funds and for restoring and preserving state land resources.

DEPARTMENT OF STATE LANDS

FORESTRY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	180.98	178.09	174.09	174.09
Personal Services	3,575,410.00	3,718,938	3,827,248	3,828,179
Operating Expenses	2,490,341.55	1,411,476	2,358,232	2,510,896
Equipment	510,834.10	488,606	561,269	624,343
Capital Outlay	10,000.00	0	43,000	40,000
Total Program Costs	$6,586,585.65	$5,619,020	$6,789,749	$7,003,418
General Fund	3,951,455.41	2,666,725	3,994,274	4,215,588
Earmarked Special Fund	1,169,513.65	1,652,023	1,536,475	1,548,730
Federal & Private Special Fund	1,465,616.59	1,300,272	1,259,000	1,239,100
Total Funding Costs	$6,586,585.65	$5,619,020	$6,789,749	$7,003,418
Current Level Services	5,680,823.52	5,619,020	6,789,749	7,003,418
Modified Level Services	905,762.13	0	0	0
Total Service Costs	$6,586,585.65	$5,619,020	$6,789,749	$7,003,418

Program Description

The Forestry Program is concerned with the management and protection of Montana forests, especially those owned by the state or held in trust for the support of education.

The fire management phase provides direct fire control services within forest fire districts and by contract to private landowners. It also assists counties in meeting their fire protection responsibilities through cooperative fire control agreements. The program shares costs in the organization, equipping, and training of rural fire protection forces.

The multiple-use concept is used on state-owned forest lands to secure income to school trust funds and increase timber productivity. All forest-resource values are considered in management decisions. The program's activities include active protection of watershed and young stands of timber, continuing inventory for planning guidance to improve forest land capability, and proposed consolidation of state-owned forest land into units that can be more easily managed on a sustained yield basis.

Technical skills, demonstrations, and educational guidance are provided to private forest land operations. Utilization and marketing assistance is available to reduce waste, increase efficiency of logging operations and forest product businesses, and increase benefits to local communities.

The forest tree nursery produces and distributes seedling trees and shrubs at a price that encourages such conservation practices as shelterbelts, windbreaks, forest plantings, wildlife cover, and reclamation plantings on state and private lands.

Administration of the Fire Hazard Reduction or Management Law assures that the fire hazard created by logging and other forest management operations is reduced by

FORESTRY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	180.98	178.09	174.09	174.09

treatment or that additional protection is provided until the fire hazard is reduced to an acceptable level.

An insect and disease protection project is carried out in cooperation with the federal government and private landowners. Studies are conducted and measures adopted to prevent and suppress outbreaks of forest insect pests and tree diseases.

An institutional forestry program is carried out in cooperation with the Department of Institutions at the Swan River Youth Forest Camp. Needed forest work is performed and the work potential and skills of young men at the camp are developed through training in the areas of forestry, carpentry, and automotive mechanics.

Policy Issues

The Governor's Council on Management has recommended the consolidation of some parallel central services functions in the General Services Bureau of the Forestry Division in Missoula and the Central Management Division in Helena. The department agrees that some consolidation may be possible and some savings may be realized. Two clerical positions have been eliminated in the Forestry Division. However, the department is studying the issue to insure that consolidation can be implemented and, if so, that it is carried out in the most efficient and effective manner.

DEPARTMENT OF LIVESTOCK

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	130.12	121.61	122.61	122.61
Personal Services	2,533,280.68	3,016,031	2,930,954	2,930,830
Operating Expenses	981,022.71	1,186,028	1,530,637	1,628,780
Equipment	119,834.31	101,831	106,296	115,800
Benefits and Claims	7,075.00	14,400	2,000	2,000
Total Agency Costs	$3,641,212.70	$4,318,290	$4,569,887	$4,677,410
General Fund	585,164.20	717,190	677,298	695,927
Earmarked Special Fund	2,970,835.95	3,528,368	3,369,359	3,427,513
Federal & Private Special Fund	85,212.55	72,732	523,230	553,970
Total Funding Costs	$3,641,212.70	$4,318,290	$4,569,887	$4,677,410
Current Level Services	3,621,937.89	4,318,290	4,543,548	4,651,131
Modified Level Services	19,274.81	0	26,339	26,279
Total Service Costs	$3,641,212.70	$4,318,290	$4,569,887	$4,677,410

The Department of Livestock is responsible for the control and eradication of animal diseases, the prevention of the transmission of animal disease to humans, and for the protection of the livestock industry from theft and predatory animals.

The Department of Livestock is provided for in section 2-15-3101, MCA. The department is organized into three major divisions: Animal Health Division, Centralized Services Division, and Brands Enforcement Division.

The department eliminated 5.51 vacant positions in FY83. However, full dollar savings may not be realized because of department reorganization and associated upgrades.

DEPARTMENT OF LIVESTOCK

CENTRALIZED SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	9.50	9.50	9.50	9.50
Personal Services	166,099.43	200,775	199,908	199,487
Operating Expenses	101,012.93	107,649	134,555	134,717
Equipment	4,131.39	250	0	0
Total Program Costs	$271,243.75	$308,674	$334,463	$334,204
General Fund	57,471.75	84,852	66,893	66,840
Earmarked Special Fund	213,772.00	223,822	267,570	267,364
Total Funding Costs	$271,243.75	$308,674	$334,463	$334,204
Current Level Services	271,243.75	308,674	334,463	334,204
Total Service Costs	$271,243.75	$308,674	$334,463	$334,204

Program Description

The Centralized Services Division is responsible for the accounting, budgeting, payroll, personnel, legal services, purchasing, and general services functions for the Department of Livestock.

DEPARTMENT OF LIVESTOCK

DIAGNOSTIC LABORATORY PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	20.80	19.80	19.80	19.80
Personal Services	428,854.04	514,220	497,668	496,506
Operating Expenses	151,199.15	192,836	178,800	197,239
Equipment	20,253.09	5,129	5,800	10,915
Total Program Costs	$600,306.28	$712,185	$682,268	$704,660
General Fund	271,514.28	349,212	329,281	340,201
Earmarked Special Fund	328,792.00	362,973	352,987	364,459
Total Funding Costs	$600,306.28	$712,185	$682,268	$704,660
Current Level Services	600,306.28	712,185	682,268	704,660
Total Service Costs	$600,306.28	$712,185	$682,268	$704,660

Program Description

The Diagnostic Laboratory Program's functions are to provide laboratory support for the Disease Control and Milk and Egg Bureaus; provide laboratory diagnostic support to veterinarians and livestock producers; protect the public health by testing dairy products and performing diagnostic tests on suspected rabies cases and other zoonotic diseases; and provide test services to enhance the marketability of livestock. Testing on wildlife and small animals is performed upon request. The program is operated by the Animal Health Division.

One vacant laboratory technician position was eliminated in FY83.

DEPARTMENT OF LIVESTOCK

DISEASE CONTROL PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	17.50	12.50	12.50	12.50
Personal Services	348,605.97	486,740	387,313	386,407
Operating Expenses	93,396.31	194,998	101,884	109,052
Equipment	22,590.81	22,600	16,644	17,810
Benefits and Claims	7,075.00	14,400	2,000	2,000
Total Program Costs	$471,668.09	$718,738	$507,841	$515,269
Earmarked Special Fund	471,668.09	718,738	507,841	515,269
Total Funding Costs	$471,668.09	$718,738	$507,841	$515,269
Current Level Services	471,668.09	718,738	507,841	515,269
Total Service Costs	$471,668.09	$718,738	$507,841	$515,269

Program Description

The Disease Control Program's functions are to provide for the diagnosis, prevention, control, and eradication of animal diseases and disorders; maintain a disease surveillance system; provide education and information on animal diseases and disorders to the livestock industry, the veterinary profession, and the public at large; conduct applied research into the causes, transmissibility and control of animal disease and disorders; enforce sanitary standards and inspect animals at livestock auction markets; monitor and enforce import-export requirements applied to livestock; and assist the Department of Health and Environmental Sciences in the control of animal diseases transmissible to man. The program is part of the Animal Health Division.

Five vacant positions were eliminated in FY83.

DEPARTMENT OF LIVESTOCK

MILK & EGG PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.20	7.20	7.20	7.20
Personal Services	152,879.87	163,268	164,921	164,549
Operating Expenses	29,658.28	50,415	31,592	33,512
Equipment	15,451.67	10,425	14,980	16,040
Total Program Costs	$197,989.82	$224,108	$211,493	$214,101
General Fund	186,489.82	212,108	199,179	201,702
Federal & Private Special Fund	11,500.00	12,000	12,314	12,399
Total Funding Costs	$197,989.82	$224,108	$211,493	$214,101
Current Level Services	197,989.82	224,108	211,493	214,101
Total Service Costs	$197,989.82	$224,108	$211,493	$214,101

Program Description

The Milk and Egg Program's function is to insure the eggs, milk and milk products sold or manufactured in Montana are fit for human consumption. This function is accomplished through licensing, sampling, laboratory testing, and product and site inspecting, done in cooperation with other state and federal agencies. The program supervises the enforcement of state and federal law. It is operated by the Animal Health Division.

INSPECTION & CONTROL PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	69.95	68.11	69.11	69.11
Personal Services	1,316,018.54	1,516,865	1,565,015	1,568,016
Operating Expenses	264,002.70	311,651	290,279	311,348
Equipment	54,782.35	60,500	66,272	71,035
Total Program Costs	$1,634,803.59	$1,889,016	$1,921,566	$1,950,399
Earmarked Special Fund	1,634,803.59	1,889,016	1,921,566	1,950,399
Total Funding Costs	$1,634,803.59	$1,889,016	$1,921,566	$1,950,399
Current Level Services	1,634,803.59	1,889,016	1,895,227	1,924,120
Modified Level Services	0.00	0	26,339	26,279
Total Service Costs	$1,634,803.59	$1,889,016	$1,921,566	$1,950,399

Program Description

The Inspection and Control Program is part of the Brands Enforcement Division and is responsible for theft investigations, stray livestock investigations, brand inspections, recording of livestock brands, filing of livestock security interests, dealer licensing, and hide and beef inspection.

The program completed its brand re-record cycle at the end of FY82 and reduced its staff by 2.00 FTE.

A .51 vacant position was deleted in FY83.

Modification Requests

Enforcement Personnel - Because of increased caseloads and travel associated with investigations, the department is requesting one FTE to work as an assistant to the chief investigator. The new employee would assist with supervision of investigations and market and district inspectors. In addition the employee will provide support to the administrator as needed. The cost of the request is $26,339 in FY84 and $26,279 in FY85.

DEPARTMENT OF LIVESTOCK

BEEF & PORK RSRCH & MRKTG BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	73,712.55	60,732	510,916	541,571
Total Program Costs	$73,712.55	$60,732	$510,916	$541,571
Federal & Private Special Fund	73,712.55	60,732	510,916	541,571
Total Funding Costs	$73,712.55	$60,732	$510,916	$541,571
Current Level Services	73,712.55	60,732	510,916	541,571
Total Service Costs	$73,712.55	$60,732	$510,916	$541,571

Program Description

The Beef and Pork Research and Marketing Program's functions are to promote effective research into the production and marketing of beef and pork through collection and distribution of funds. Funds derived from a per-head assessment on swine sold are distributed to the Pork Research and Marketing Committee and the National Pork Council. Funds derived from a per-head tax on cattle owned is allocated to the Montana Beef Council for distribution to state and national organizations.

PREDATORY ANIMAL CONTROL PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.17	4.50	4.50	4.50
Personal Services	120,772.82	134,163	116,129	115,865
Operating Expenses	183,402.45	184,158	185,666	199,157
Equipment	2,625.00	498	2,600	0
Total Program Costs	$306,800.27	$318,819	$304,395	$315,022
Earmarked Special Fund	306,800.27	318,819	304,395	315,022
Total Funding Costs	$306,800.27	$318,819	$304,395	$315,022
Current Level Services	287,525.46	318,819	304,395	315,022
Modified Level Services	19,274.81	0	0	0
Total Service Costs	$306,800.27	$318,819	$304,395	$315,022

Program Description

The Predator Control Program offers protection to livestock producers by controlling certain types of predators that kill or injure domestic livestock. The program is also designed to alleviate problems caused by species that may endanger human health or safety, particularly the coyote, which can carry bubonic plague. The program is operated by the Brands Enforcement Division.

RABIES & RODENT CONTROL BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Personal Services	50.01	0	0	0
Operating Expenses	84,638.34	83,589	96,945	102,184
Equipment	0.00	2,429	0	0
Total Program Costs	$84,688.35	$86,018	$96,945	$102,184
General Fund	69,688.35	71,018	81,945	87,184
Earmarked Special Fund	15,000.00	15,000	15,000	15,000
Total Funding Costs	$84,688.35	$86,018	$96,945	$102,184
Current Level Services	84,688.35	86,018	96,945	102,184
Total Service Costs	$84,688.35	$86,018	$96,945	$102,184

Program Description

The Rabies and Rodent Control Program exists to prevent exposure of domestic animals and humans from rabid skunks and to develop and coordinate a state program for the control of field rodent pests which are destroying food, fiber, and natural resources. The program is part of the Brands Enforcement Division. The department contracts with the Department of Agriculture's Environmental Management Program for field work in the control of rodent pests.

DEPT OF NAT RESOURCES & CONSER

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	312.47	242.05	257.80	259.30
Personal Services	5,561,609.72	5,780,417	6,092,935	6,109,435
Operating Expenses	3,275,782.92	4,309,666	4,083,269	3,983,351
Equipment	188,210.68	80,861	132,514	79,395
Capital Outlay	1,246,450.74	225,000	500,000	300,000
Local Assistance	0.00	0	100,000	100,000
Grants	2,788,229.71	2,361,000	2,861,320	3,253,940
Transfers	115,220.00	0	0	0
Total Agency Costs	$13,175,503.77	$12,756,944	$13,770,038	$13,826,121
General Fund	3,327,695.68	3,965,383	3,387,796	2,354,605
Earmarked Special Fund	7,310,920.81	7,165,523	9,557,189	10,665,066
Federal & Private Special Fund	2,536,887.28	1,626,038	825,053	806,450
Total Funding Costs	$13,175,503.77	$12,756,944	$13,770,038	$13,826,121
Current Level Services	12,712,363.24	12,756,944	13,381,174	13,394,854
Modified Level Services	463,140.53	0	388,864	431,267
Total Service Costs	$13,175,503.77	$12,756,944	$13,770,038	$13,826,121

Through execution of its statutory responsibilities concerning Montana's land, water, and energy resources, the Department of Natural Resources and Conservation (DNRC) assists in maintaining and enhancing the quality of life in the state. Resources are managed and their development assisted to answer human needs and achieve economic well-being. Safeguards are provided so that development activities do not impose undue impacts upon the human or natural environment, unavoidable impacts are mitigated, and the resource needs of future generations can be met. The department is provided for in section 2-15-3301, MCA.

CENTRALIZED SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	47.35	46.85	44.00	44.00
Personal Services	1,043,166.25	1,213,316	1,102,164	1,101,706
Operating Expenses	543,489.61	528,980	396,520	377,393
Equipment	7,799.40	4,448	2,713	5,624
Total Program Costs	$1,594,455.26	$1,746,744	$1,501,397	$1,484,723
General Fund	1,115,206.47	1,227,699	1,124,385	1,083,990
Earmarked Special Fund	220,331.98	317,129	347,615	371,047
Federal & Private Special Fund	258,916.81	201,916	29,397	29,686
Total Funding Costs	$1,594,455.26	$1,746,744	$1,501,397	$1,484,723
Current Level Services	1,590,501.26	1,746,744	1,480,841	1,464,213
Modified Level Services	3,954.00	0	20,556	20,510
Total Service Costs	$1,594,455.26	$1,746,744	$1,501,397	$1,484,723

Program Description

The Centralized Services Program performs managerial and administrative support services essential to the effective operation of all DNRC divisions. Areas of responsibility include budgeting and accounting, payroll preparation, purchasing, systems analysis and data processing, inventory, legal counsel, personnel, research center, public information and involvement, and technical writing, editing and cartography.

In FY83, one position was transferred to the Conservation Districts Division.

Modification Requests

Editor - The department seeks to transfer an editor/technical writer from the Facility Siting Bureau to this program. The position is funded by facility siting application fees and was established by budget amendment in the 1983 biennium. Consolidating all editor/technical writer positions in the Centralized Services program will allow better coordination and more timely preparation of DNRC publications. Cost: FY84 - $20,556, FY85 - $20,510.

Policy Issues

To comply with recommendations of the Governor's Council on Management, three FTE have been eliminated: the assistant administrator position in Centralized Services and the special staff to the director.

OIL & GAS REGULATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	21.01	21.01	25.01	27.01
Personal Services	391,710.88	532,669	573,608	608,561
Operating Expenses	176,323.98	254,343	367,693	378,769
Equipment	68,371.55	12,000	62,804	37,054
Total Program Costs	$636,406.41	$799,012	$1,004,105	$1,024,384
Earmarked Special Fund	636,406.41	799,012	1,004,105	1,024,384
Total Funding Costs	$636,406.41	$799,012	$1,004,105	$1,024,384
Current Level Services	636,406.41	799,012	848,591	817,478
Modified Level Services	0.00	0	155,514	206,906
Total Service Costs	$636,406.41	$799,012	$1,004,105	$1,024,384

Program Description

The Oil and Gas Conservation Division administers Montana oil and gas laws to prevent wasteful practices in the recovery of these resources. It regulates exploration and drilling by issuing permits and provides well classifications, inspections and investigations. It also establishes well spacing units, secondary recovery programs and pooling orders, and conducts engineering and geologic studies.

The division is funded by a license tax imposed on all oil and natural gas produced in the state.

Modification Requests

Additional Staff - Additional field inspectors are needed to clear up a backlog of necessary oil and gas well inspections, to provide more spot check inspections of seismic exploration, and to place inspectors in the western portion of the state if oil and gas exploration activities increase substantially in the area. Additional field personnel will benefit mineral and land owners as well as the industry by providing more timely inspections of reclaimed abandoned well sites, thus returning the land for agriculture or other surface use and releasing the mineral developer of further obligation. This request will allow the board to give higher priority to seismic inspections and routine oil and gas field inspections. A clerical position is also needed to process and maintain the inspection documentation system developed as a result of a Legislative Auditor recommendation.

FY84 - 3.0 FTE's and $85,782 are requested

FY85 - 5.0 FTE's and $133,616 are requested

Oil and Gas Record System - The 47th Legislature appropriated funds to the division to develop an automated statistical reporting system. As originally proposed, the system allowed compilation, retrieval, and manipulation of oil and gas production records. During initial development, the division decided to include in the system individual oil and gas well records and other information it collects. This enhancement to the system will allow the division to readily provide more

OIL & GAS REGULATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	21.01	21.01	25.01	27.01

comprehensive data to state agencies, the oil and gas industry, and the public. The division requests an additional FTE and operating costs to continue development of the system. Cost : FY84 - $69,732 FY85 - $73,290.

CONSERVATION DISTRICTS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	4.20	4.20	5.20	5.20
Personal Services	69,574.40	102,218	123,957	123,672
Operating Expenses	153,561.62	113,977	120,895	130,714
Equipment	1,831.10	73	297	717
Local Assistance	0.00	0	100,000	100,000
Grants	113,950.00	275,000	240,000	240,000
Total Program Costs	$338,917.12	$491,268	$585,149	$595,103
Earmarked Special Fund	293,503.88	491,268	580,909	590,711
Federal & Private Special Fund	45,413.24	0	4,240	4,392
Total Funding Costs	$338,917.12	$491,268	$585,149	$595,103
Current Level Services	293,503.88	491,268	580,909	590,711
Modified Level Services	45,413.24	0	4,240	4,392
Total Service Costs	$338,917.12	$491,268	$585,149	$595,103

Program Description

The Conservation Districts Division supervises the administration of soil and water conservation districts. The division performs eight major functions.

The Conservation Districts Supervision function provides supervision, assistance, and coordination to local conservation districts in their efforts toward proper development and management of land, water and other resources.

The 208 Sediment Control Project assists districts in complying with federal water-quality objectives, emphasizing a district level water-quality program.

The Rangeland Resource Project, established under the Montana Rangeland Resource Act by the 1977 Legislature, improves rangeland management and coordinates federal, state, and local range-management efforts. Representatives from DNRC have assisted county range leaders in preparing rangeland inventories and organizing county range councils.

Assisted and partially funded by the Soil Conservation Service of the U.S. Department of Agriculture under Public Law 566, the Watershed Planning Project reviews small watershed projects.

The Cooperative State Grazing Districts function assists and advises the state grazing districts regarding the conservation, protection, and restoration of grass, forage, and range resources.

Resources Conservation Planning provides an appraisal of soil, water, and related resources every five years and corresponding plans at conservation district, state, and national levels.

The Loan Program provides low interest loans to individuals for range improvement projects.

CONSERVATION DISTRICTS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	4.20	4.20	5.20	5.20

The Grant Program provides grants to conservation districts for projects and activities within their boundaries.

The division's budget includes one position transferred from the Centralized Services Division.

Modification Requests

Administrative Fees - The division is requesting authority to spend fees collected for the administration of the Rangeland Improvement Loan Program. Each loan recipient is charged an administrative fee. Most of the funds will be used to reimburse members of the Montana Rangeland Resource Executive Committee for travel expenses incurred in attending quarterly meetings and the travel expenses of division personnel who inspect the loan program's projects. The Executive Committee is an advisory group appointed by the Governor to advise in the selection of rangeland improvement loan projects. The request is for $4,240 in FY84 and $4,392 in FY85.

Funding Change

The division is requesting $100,000 per year of Resource Indemnity Trust interest for local conservation districts' administrative and other expenses, as provided under section 76-15-502, MCA. The 1981 Legislature appropriated coal tax funds for this purpose. However, the division must also use the coal tax funds to award grants to districts. Requests for administrative moneys for districts do not always rank well in competition with project requests. The requested funds will allow the department to pay the administrative expenses of the districts outside the grant process.

WATER RESOURCES & PLANNING BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	167.51	126.99	142.59	142.59
Personal Services	2,910,622.97	2,840,843	3,253,912	3,247,033
Operating Expenses	1,602,286.11	1,100,257	1,486,087	1,440,061
Equipment	91,505.10	59,340	63,200	36,000
Capital Outlay	1,246,450.74	225,000	500,000	300,000
Grants	2,205,717.79	186,000	0	0
Transfers	115,220.00	0	0	0
Total Program Costs	$8,171,802.71	$4,411,440	$5,303,199	$5,023,094
General Fund	1,748,899.97	2,067,116	1,581,489	627,958
Earmarked Special Fund	4,820,283.87	2,289,424	3,669,496	4,342,310
Federal & Private Special Fund	1,602,618.87	54,900	52,214	52,826
Total Funding Costs	$8,171,802.71	$4,411,440	$5,303,199	$5,023,094
Current Level Services	7,888,017.30	4,411,440	5,176,879	4,906,707
Modified Level Services	283,785.41	0	126,320	116,387
Total Service Costs	$8,171,802.71	$4,411,440	$5,303,199	$5,023,094

Program Description

The Water Resources Division is responsible for many programs associated with the uses, development and protection of Montana's water. These programs include the following.

Water Planning - (Title 85, Chapter 1, MCA.) The Water Resources Program administers Montana's water planning responsibilities, which include ensuring that Montana's interests are represented in national water policy and federal water resources programs and projects conducted in Montana. The program projects future water requirements, formulates plans and alternatives, administers the water reservation statutes, identifies water storage needs and projects, evaluates effects of varying levels of water use, recommends implementation methods for water resource programs and projects, and develops state water policy.

Water Rights - The Water Resources Program implements Article IX, Section 3 of the Montana Constitution, which provides that waters in the state are the property of the state, for the use of the people, and are subject to appropriation for beneficial use. It administers a permit system for new appropriations and is centralizing all existing water rights records. The Water Resources Program is also responsible for the administration of the Water Rights Adjudication Act. This new act established a water court system to adjudicate existing water rights claimed prior to July 1, 1973. While the administrative responsibility for the court system has been transferred to the Judiciary, the division is still responsible for administering the water claims program.

Water Projects - (Title 85, Chapter 1, MCA). The Water Resources Program provides water to Montana citizens by developing, operating and maintaining a system of 40 state-owned water conservation projects.

WATER RESOURCES & PLANNING BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	167.51	126.99	142.59	142.59

Floodplain Management - (Title 76, Chapter 3, MCA). The primary responsibility of the Floodplain Management Program is to determine 100-year frequency floodway and floodplain boundaries for all streams in Montana and to manage and regulate floodprone lands and waters to prevent or alleviate flood threats to life and property. As the state's coordinating agent for the Department of Housing and Urban Development Federal Flood Insurance Program, the Floodplain Management Program assists local political subdivisions in meeting flood insurance eligibility requirements.

Dam Safety - (Title 83, Chapter 15, MCA). The Water Resources Program administers state programs for the safety, inspection and inventory of federal, state and private dams.

Renewable Resources and Technical Assistance - (Title 90, Chapter 2, MCA). The Water Resources Program provides technical assistance to sponsors of proposed water development and renewable resources projects and implements the Renewable Resource Development (RRD) Act. Technical assistance is provided to local groups through the preparation of preliminary feasibility reports. The RRD program invests coal severance funds in Montana's renewable resources, either through direct grants, loans or as security for the issuance of state revenue bonds. The Water Resources Program reviews all applications for Renewable Resource loans and grants and makes recommendations to the Governor. When RRD grants are awarded by the legislature, the Water Resources Program administers the grants to insure proper execution of legislative intent.

Water Development - (Title 85, Chapter 1, MCA.) The Water Resources Program is responsible for the administration of Montana's Water Development Program. This program provides for grants and loans to public and private entities. In addition, bonds backed by the coal severance tax can be sold for the development of water resource projects.

Water Allocation Negotiations - (Title 85, Chapters 1 and 2, MCA.) The Water Resources Program is responsible for ensuring that Montana's interests are represented in negotiations with other states and Canada regarding water allocation. The program also provides staff assistance to the Reserved Water Rights Compact Commission, which negotiates with federal agencies and Indian tribes concerning reserved water rights.

Sixteen positions have been added in FY84 and FY85 as authorized by the 47th Legislature in HB617 (Reserved Water Rights Compact Commission) and SB409 (Water Development Program). Closure of the Daly Ditch and the Hiplex project allowed the deletion of 4.40 FTE.

Modification Requests

Hearings Officer and Secretary - The Water Resources Division is requesting two positions in order to reduce processing time for statutorily required hearings on certain water right permits, changes, and sever and sells applications. Currently there is a backlog of approximately 75 hearings and some applicants have waited two years before their applications could be acted upon, even though statutes require that a hearing be held within 60 days. This delay increases the likelihood of

WATER RESOURCES & PLANNING BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	167.51	126.99	142.59	142.59

possible mandamus action against the department. Addition of the requested staff would allow the division to hold 40 to 60 additional hearings per year.

Cost: FY84 - $74,106 FY85 - $63,561

State Floodplain Assistance Program - The division seeks spending authority for this federally-funded program, which now exists through a budget amendment. Its two employees provide technical assistance to communities concerning floodplain management and the National Flood Insurance Program. They distribute information and speak to groups statewide to further public awareness of floodplain management, respond daily to inquiries regarding floodplain matters, and promote flood hazard mitigation concepts.

Cost: FY84 - $52,214 FY85 - $52,826.

Funding Changes

The Executive Budget reflects three major changes in funding from the 1983 biennium.

The 1981 Legislature placed water rights filing and application fees into an earmarked account but did not appropriate the funds. A portion of the balance in this account has been used to offset general fund in FY84 and FY85.

Resource Indemnity Trust interest has been used to replace general fund in FY85 to utilize the fund balance.

Resource Indemnity Trust interest received under the provisions of section 85-1-604, MCA, for water development projects and administrative expenses have been utilized to fund a portion of the Water Engineering Bureau. General fund still supports approximately 35% of the bureau's funding.

Policy Issues

The revenue source provided for the SB76 water adjudication program,established by the 46th Legislature, is exhausted. Because of the constraints on the general fund, there will be an administration proposal to continue funding of the program with user fees. The Reserved Water Rights Compact Commission has been funded with general fund.

ENERGY PLANNING BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	72.40	43.00	41.00	40.50
Personal Services	1,146,535.22	1,091,371	1,039,294	1,028,463
Operating Expenses	800,121.60	2,312,109	1,712,074	1,656,414
Equipment	18,703.53	5,000	3,500	0
Grants	468,561.92	1,900,000	2,621,320	3,013,940
Total Program Costs	$2,433,922.27	$5,308,480	$5,376,188	$5,698,817
General Fund	463,589.24	670,568	681,922	642,657
Earmarked Special Fund	1,340,394.67	3,268,690	3,955,064	4,336,614
Federal & Private Special Fund	629,938.36	1,369,222	739,202	719,546
Total Funding Costs	$2,433,922.27	$5,308,480	$5,376,188	$5,698,817
Current Level Services	2,303,934.39	5,308,480	5,293,954	5,615,745
Modified Level Services	129,987.88	0	82,234	83,072
Total Service Costs	$2,433,922.27	$5,308,480	$5,376,188	$5,698,817

Program Description

The Energy Division administers the Montana Major Facility Siting Act (MFSA), the Alternative Energy Grant and Loan Program, the Energy Emergency Powers Act, and federally sponsored energy conservation programs. These responsibilities are carried out by three bureaus.

The Conservation and Renewable Energy Bureau's purpose is to reduce Montana's dependence on fossil fuels by encouraging energy conservation and the use of renewable resources. It administers the Alternative Renewable Energy Grant and Loan Program and federally-funded conservation and geothermal programs. It awards grants and loans to individuals and organizations for projects that research, develop, demonstrate, or commercialize the use of renewable energy sources such as solar, wind, geothermal, water, and biomass. The bureau is also responsible for development and implementation of Montana's energy conservation programs, assessment and planning for commercial development of Montana's geothermal resources, and the Bonneville Power Administration's conservation programs .

The Facility Siting Bureau administers the MFSA and conducts analyses under the Montana Environmental Policy Act (MEPA). As required by MFSA, bureau staff prepare environmental evaluations of proposed power and energy conversion facilities and related structures to ensure that the location, construction, and operation of such facilities do not adversely affect the physical environment and the citizens of the state. At the completion of each evaluation, an environmental impact statement is issued and a recommendation made to the Board of Natural Resources and Conservation whether to grant, deny, or modify the proposal. The bureau also monitors previously approved projects for compliance with conditions set forth in the approval certificate.

The Planning and Analysis Bureau is responsible for the need and alternative analysis required by MFSA. Its other duties include energy policy development and issue evaluation, administration of the Energy Emergency Powers Act, and fuel

ENERGY PLANNING BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	72.40	43.00	41.00	40.50

situation monitoring.

In the recommended budget, one bureau chief has been eliminated by consolidation of the Renewable Energy and Conservation bureaus and four vacant positions deleted.

Modification Request

Additional Facility Siting Personnel - A recent district court decision held that federal power marketing agencies must comply with the substantive standards of the Major Facility Siting Act (MFSA). Since the decision also states that the federal agencies do not have to meet the procedural requirements of the Act, the federal agencies are not required to pay a siting fee for the department's analysis. Because of this decision, the department is requesting three positions supported by general fund to conduct analysis of proposed siting applications as required by MFSA and MEPA. Approval of this request will allow the department to conduct the required analysis so the board can make timely decisions on the proposed projects. Construction of the proposed projects cannot proceed without board approval.

The department is attempting to negotiate payment for the analysis by the federal agencies. The general fund would be reimbursed the cost of the analysis to the extent of federal payment. The request is for $82,234 in FY84 and $83,072 in FY85.

Policy Issues

In accordance with the Governor's Council on Management recommendations, a half-time librarian position has been eliminated in FY85.

DEPARTMENT OF REVENUE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	1,010.00	995.50	1,042.55	1,038.05
Personal Services	16,258,382.86	14,120,471	15,607,942	15,520,608
Operating Expenses	36,234,163.07	3,120,854	4,673,689	4,392,905
Equipment	724,915.73	106,919	645,333	386,359
Local Assistance	21,546,856.43	14,958,685	120,000	120,000
Benefits and Claims	3,629.28	0	0	0
Transfers	19,540,055.54	7,401	0	0
Total Agency Costs	$94,308,002.91	$32,314,330	$21,046,964	$20,419,872
General Fund	28,731,240.04	30,016,204	18,537,643	17,984,070
Earmarked Special Fund	8,514,936.23	707,286	766,396	732,742
Federal & Private Special Fund	949,871.94	941,977	1,165,633	1,147,151
Proprietory Fund	56,111,954.70	648,863	577,292	555,909
Total Funding Costs	$94,308,002.91	$32,314,330	$21,046,964	$20,419,872
Current Level Services	94,280,400.20	32,314,330	19,444,119	19,225,640
Modified Level Services	27,602.71	0	1,602,845	1,194,232
Total Service Costs	$94,308,002.91	$32,314,330	$21,046,964	$20,419,872

The Department of Revenue administers state tax law. It enforces compliance, collects and accounts for tax revenue, and provides the Governor and Legislature with information about the state's tax structure. The department administers the property assessment program to assure statewide uniformity in the valuation of property for tax purposes. Finally, the department administers the state liquor enterprise. (Title 15, Chapter 1, Part 2, MCA; section 2-15-1301, MCA; and Title 16, Chapter 1, Part 3, MCA).

DEPARTMENT OF REVENUE

DIRECTORS OFFICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.00	5.00	4.50	4.50
Personal Services	140,338.47	177,727	178,868	178,985
Operating Expenses	117,411.44	83,854	197,349	93,448
Equipment	8,625.39	300	5,969	0
Benefits and Claims	3,629.28	0	0	0
Transfers	0.00	7,401	0	0
Total Program Costs	$270,004.58	$269,282	$382,186	$272,433
General Fund	147,696.30	170,944	263,839	197,873
Earmarked Special Fund	106,308.28	75,937	102,597	74,560
Federal & Private Special Fund	1,000.00	0	0	0
Proprietory Fund	15,000.00	22,401	15,750	0
Total Funding Costs	$270,004.58	$269,282	$382,186	$272,433
Current Level Services	270,004.58	269,282	382,186	272,433
Total Service Costs	$270,004.58	$269,282	$382,186	$272,433

Program Description

The Director's Office provides overall management and policy direction for department programs.

Included in this budget is $35,000 per year to pay for additional legal counsel and related expenses needed throughout the department that will not be handled by the in-house legal staff.

Audit costs of $105,000 for the department are included in FY1984, causing requested expenditures to be significantly higher than FY1985.

The Director's budget also includes all insurance costs for the department with the exception of liquor inventory insurance premiums.

The office has decreased its clerical staff by 0.5 FTE. This 0.5 position was transferred to the Legal Division.

Funding Change

The FY82 benefits and claims expenditures of $3,629 in FY1982 shown above are the public campaign funds which were distributed to all eligible candidates in accordance with section 13-37-304, MCA.

Policy Issues

The director wishes to pursue a more comprehensive training program for agency personnel. Each division's budget contains $90 per person per year for training. The Property Valuation Division's budget contains additional training money as appraiser certification schools cost $200 per appraiser.

DEPARTMENT OF REVENUE

CENTRALIZED SERVICES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	41.52	40.52	40.27	40.27
Personal Services	708,488.84	808,519	819,734	818,608
Operating Expenses	91,273.81	93,728	104,306	113,080
Equipment	24,167.48	11,700	9,965	2,400
Local Assistance	1,344,043.22	0	0	0
Transfers	2,979,979.42	0	0	0
Total Program Costs	$5,147,952.77	$913,947	$934,005	$934,088
General Fund	817,687.23	904,947	929,005	929,088
Earmarked Special Fund	4,209,863.31	0	0	0
Federal & Private Special Fund	6,242.90	9,000	5,000	5,000
Proprietory Fund	114,159.33	0	0	0
Total Funding Costs	$5,147,952.77	$913,947	$934,005	$934,088
Current Level Services	5,147,952.77	913,947	934,005	934,088
Total Service Costs	$5,147,952.77	$913,947	$934,005	$934,088

Program Description

The Centralized Services Division provides centralized processing of incoming mail, cashiering, accounting, personnel, payroll, internal management review, and audit services for all department programs. It also administers the state effort to collect bad debts as required by Title 17, Chapter 4, MCA.

The budget for the division is maintained at current level with the exception of a 1.25 FTE reduction. One duplicating machine operator position was eliminated as the division plans to contract with the Publication and Graphics Division in the future. The division further reduced a .25 FTE as a cost savings measure.

Funding Change

The local assistance expenditures shown above for FY82 represents the distribution of $1,344,043 in beer and wine taxes to local governments. These funds will be administratively appropriated during FY83. The FY82 transfers of $2,979,979 shown above are the distribution of the resource indemnity trust fund interest to various agencies to whom these funds were appropriated.

Since the beer and wine tax distributions are appropriated by statute, no budget request is submitted.

RESEARCH & INFORMATION DIV BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	49.50	49.50	55.50	55.50
Personal Services	898,366.46	1,017,941	1,167,058	1,164,552
Operating Expenses	207,689.70	290,996	250,028	254,319
Equipment	157,465.09	3,000	84,498	65,889
Total Program Costs	$1,263,521.25	$1,311,937	$1,501,584	$1,484,760
General Fund	942,134.25	932,432	1,178,847	1,167,150
Proprietory Fund	321,387.00	379,505	322,737	317,610
Total Funding Costs	$1,263,521.25	$1,311,937	$1,501,584	$1,484,760
Current Level Services	1,263,521.25	1,311,937	1,290,950	1,270,443
Modified Level Services	0.00	0	210,634	214,317
Total Service Costs	$1,263,521.25	$1,311,937	$1,501,584	$1,484,760

Program Description

The Research and Information Program provides data processing and word processing services to other department programs. It is also responsible for compiling and analyzing statistical data, providing research services for other divisions, forecasting revenue from tax sources, producing department publications, and providing information to taxpayers.

The division's FTE count includes two word processing employees transferred from the Operations Division, which was disbanded at the beginning of the 1983 biennium.

Modification Requests

The division is requesting five budget modifications, discussed individually below. The modifications would increase the division by 6.5 FTE and add general funds of $210,634 in FY84 and $214,317 in FY85.

Data Entry Operators - The division requests four additional data entry operators to enter the property tax data on Montana residences collected during the current reappraisal cycle. Automating this information will allow the department to verify its records, quickly calculate the value of each home based on its characteristics as reported by assessors, and provide a solid information base for the next cycle. These positions are necessary to handle the influx of data that will be collected in FY84 and FY85 and allow the completion of reappraisal by the statutory January 1, 1986, deadline.

Cost: FY84 - $55,600 FY85 - $54,709

DEPARTMENT OF REVENUE

RESEARCH & INFORMATION DIV BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	49.50	49.50	55.50	55.50

Upgrade Computer - General funds are requested to upgrade the division's present mini-computer's capability. Part of the department's plans to complete the reappraisal effort as efficiently as possible require this upgrade to allow the division to perform extensive in-house preprocessing of the residential data before submitting it to the state's central computer. The division estimates the preprocessing will save $75,000 per year.

Cost: FY84 - $50,000 FY85 - $52,500

Software Charges - During the 1983 biennium the department's word processing capabilities were expanded, allowing more efficient preparation of correspondence and faster response to taxpayers. This request reflects the actual amount necessary to pay the on-going charges for the software which is the heart of the word processing system.

Cost: FY84 - $29,746 FY85 - $31,531

Additional Systems Development Staff - The division requests two additional systems analysts to help develop automated systems for several divisions including income tax and natural resources and corporation tax. The department must rely on automated systems in order to process, audit, and store the thousands of tax returns it receives. At present, over 60% of staff time is spent maintaining and making minor modifications to existing systems. In order to develop new systems, the division needs more analysts. The new systems should help generate more tax revenue by freeing staff time for auditing and collection.

Cost: FY854 - $64,077 FY85 - $64,331

Second Shift Computer Operator - The division requests an additional half-time operator in the Operations Bureau. This position is necessary to support word processing and the upgraded computer input. Increasing activity in these areas cannot be handled within a single shift.

Cost: FY84 - $11,211 FY85 - $11,246

DEPARTMENT OF REVENUE

LEGAL DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	64.00	67.00	70.50	69.50
Personal Services	1,208,587.72	1,421,616	1,548,624	1,533,818
Operating Expenses	298,646.58	333,404	417,057	410,394
Equipment	52,078.13	17,085	22,450	14,020
Local Assistance	106,716.36	0	120,000	120,000
Total Program Costs	$1,666,028.79	$1,772,105	$2,108,131	$2,078,232
General Fund	539,451.75	592,171	708,693	697,782
Federal & Private Special Fund	942,629.04	932,977	1,160,633	1,142,151
Proprietory Fund	183,948.00	246,957	238,805	238,299
Total Funding Costs	$1,666,028.79	$1,772,105	$2,108,131	$2,078,232
Current Level Services	1,666,028.79	1,772,105	1,984,478	2,003,271
Modified Level Services	0.00	0	123,653	74,961
Total Service Costs	$1,666,028.79	$1,772,105	$2,108,131	$2,078,232

Program Description

The Legal Division provides legal services for all department programs. It also administers laws relating to the enforcement of the alcoholic beverage code (Title 16, Chapter 1, Part 3, MCA.), investigates welfare and Medicaid fraud (Title 53, Chapter 3, MCA.) and enforces child support obligations (Title 40, Chapter 5, MCA.).

During the current biennium, the division reduced one clerical position in FY83, as directed by the last legislature. The division plans to eliminate another clerical position in FY85 as the new word-processing system increases productivity.

The total number of employees in the division will increase in the coming biennium for three reasons. First, 3.5 FTE were transferred from the Director's Office. Second, the division is requesting 3.0 FTE in its modifications. Finally, 4.0 additional child support enforcement investigators are added. The 1981 legislature funded these four additional investigators for FY83 if the program returned $1.05 for every $1 spent in FY82. The program met this goal but did not have sufficient general fund to hire this additional staff since the matching ratio of federal funds for child support enforcement decreased from 75% to 70% in October 1982. These four positions are included in the current level budget request for FY84 and FY85.

Modification Requests

Additional Investigators - In accordance with the Governor's Council on Management recommendation #296, the division seeks three additional investigators. At present, the department has ten investigators working in the area of liquor control and welfare fraud. Approximately 70% of their time is consumed by liquor matters. The additional investigators will increase the division's capability to perform welfare fraud investigations, while also providing better coverage of the state in liquor control matters. The division estimates that each investigator will be able to recover about one and one-half times his annual salary cost in repayments of fraudulently obtained welfare money.

LEGAL DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	64.00	67.00	70.50	69.50

Funding of this modification is 50% general fund and 50% federal welfare fraud funds.

Cost: FY84 - $83,653 FY85 - $74,961

New Accounts Receivable System for Child Support Enforcement Bureau - The division seeks $40,000 in FY84 to develop and operate a new, streamlined accounts receivable system specifically designed for the needs of the Child Support Enforcement Bureau. The bureau has been using an automated system (Bradford System) for case management for about five years. However, the system was originally developed in the early 1970's for use in Massachusetts and efforts to adapt it to Montana's needs have not been fruitful. It is cumbersome and does not produce useful and timely information. Its shortcomings have, thus far, been partially overcome by diligent efforts on the part of program personnel, but implementation of a new system would free staff time for more lucrative collection efforts.

Funding for this modification is 70% federal funds and 30% general fund.

Cost: FY84 - $40,000

Funding Change

The federal fund matching ratio for the enforcement of child support obligations decreased from 75% to 70% in October 1982, increasing general fund match from 25% to 30%. The budget request reflects this new ratio of 70% federal funds and 30% general funds.

The local assistance payments shown in the budget are reimbursements to county attorneys for their assistance in child support enforcement activities. This reimbursement represents the federal share of costs incurred. These funds were administratively appropriated during the 1983 biennium but will have to be appropriated during the 1985 biennium as dictated by the new fund structure.

LIQUOR DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	270.08	252.58	252.58	252.58
Personal Services	4,096,464.70	0	0	0
Operating Expenses	33,370,390.44	0	0	0
Equipment	34,927.01	0	0	0
Local Assistance	1,415,602.10	0	0	0
Transfers	16,560,076.12	0	0	0
Total Program Costs	$55,477,460.37	$0	$0	$0
Proprietory Fund	55,477,460.37	0	0	0
Total Funding Costs	$55,477,460.37	$0	$0	$0
Current Level Services	55,477,460.37	0	0	0
Total Service Costs	$55,477,460.37	$0	$0	$0

Program Description

The Liquor Division administers laws governing the sale, taxation, and consumption of distilled spirits, wine, and beer as well as the licensing of those who sell alcoholic beverages. It also operates the state retail liquor enterprise (Title 16, Chapters 1 through 6 , MCA.).

During the last two bienniums, the liquor division has been allowed to operate as a private enterprise with a performance-based budget, rather than under an established appropriation. The 47th Legislature set the following requirements for the division: to return profits of not less than 15% of net liquor sales and not less than $13 million for the 1983 biennium; and to limit operating expenditures to an amount no greater than 15% of net liquor sales.

As a result of Montana's depressed economy, the division will not be able to meet the required profit goal for 1983 biennium. However, the use of a performance budget during the last two bienniums has greatly enhanced the management and efficiency of the Liquor Division. To continue these efficiencies, the division requests that it again be allowed to operate under a performance budget for the 1985 biennium. It recommends however, that rather than setting a profit goal, the legislature limit the division's expenditures to 15% of net liquor sales.

Over the past 10 years, the Liquor Division has distributed $199 million of revenue. Of that amount $28 million has gone to cities and counties while $156 million has been deposited to the general fund. The chart following this program narrative illustrates in detail the collection and distribution of this revenue.

During the past five fiscal years, the costs and collections of the state liquor division have fluctuated. The bar chart following this program narrative offers a detailed comparison.

DEPARTMENT OF REVENUE

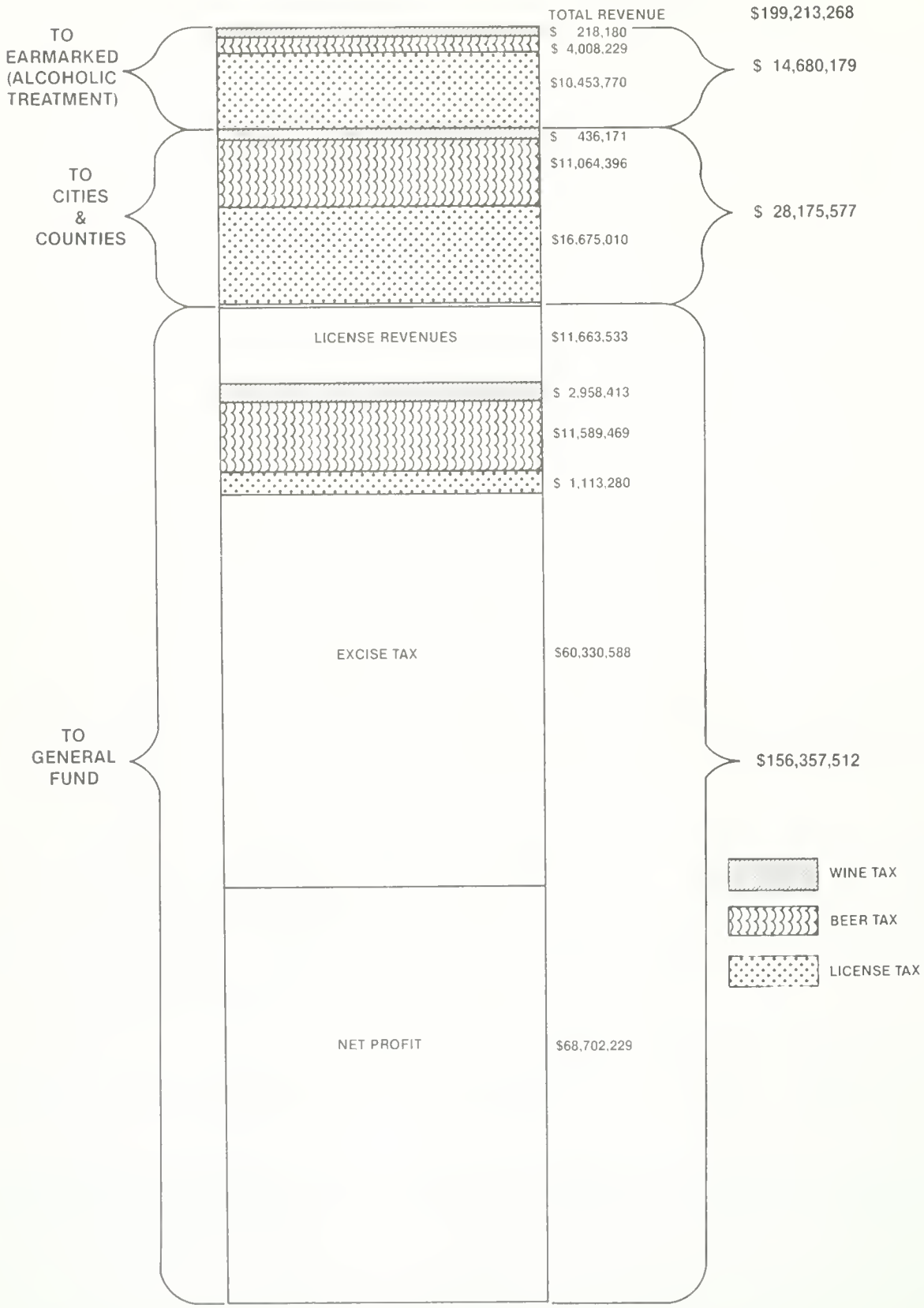
LIQUOR DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	270.08	252.58	252.58	252.58

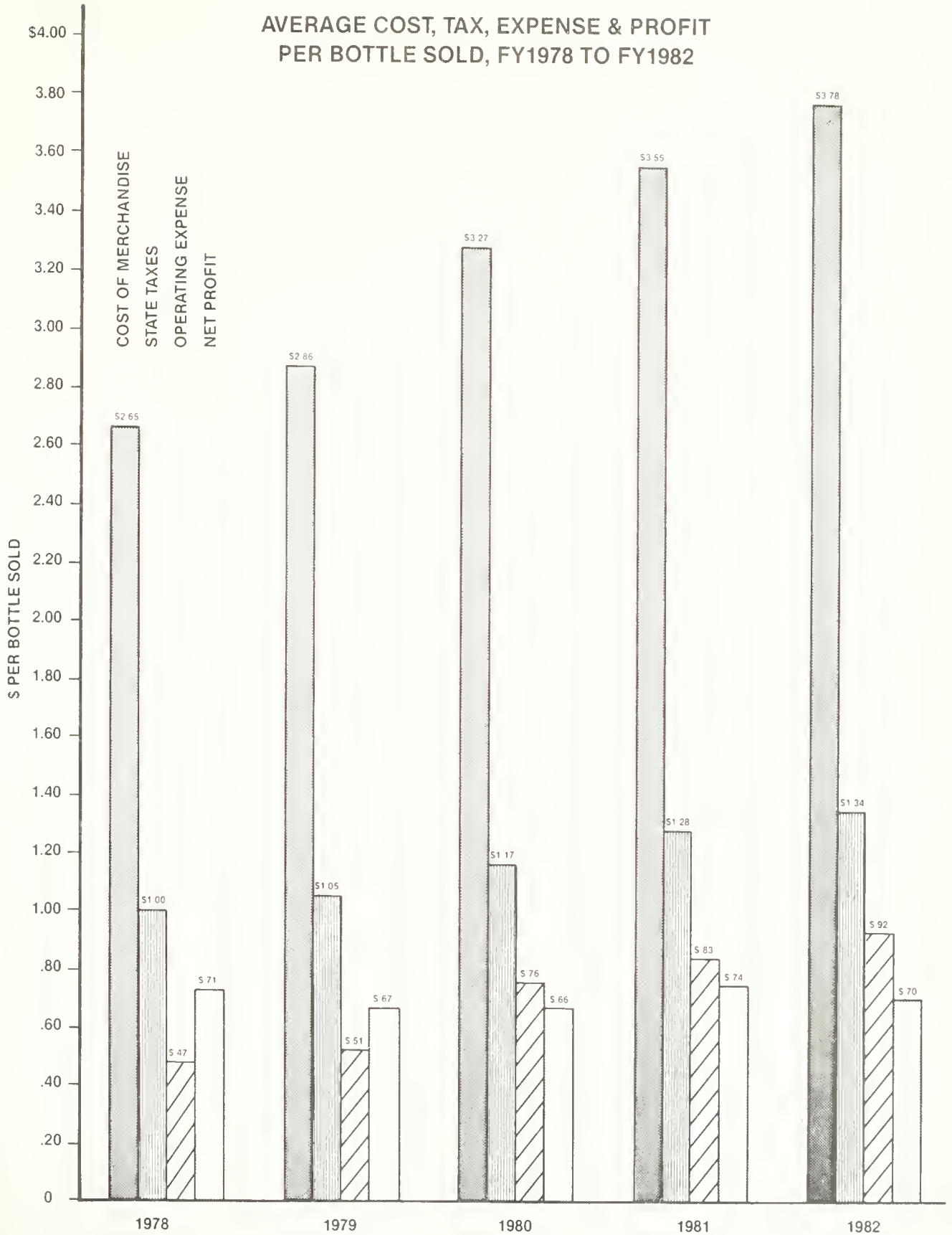
Funding Change

Local assistance expenditures shown above in FY82 represents the portion of the 10% liquor license tax that is distributed to counties as required by section 16-1-404 MCA.

Transfers of $16.5 million in FY82 shown above represents all liquor-related taxes and profits that are deposited in the general fund.

DISTRIBUTION OF REVENUE FROM ALCOHOLIC BEVERAGE SALES
10 YEAR PERIOD FY1972 TO FY 1982




AVERAGE COST, TAX, EXPENSE & PROFIT
PER BOTTLE SOLD, FY1978 TO FY1982
$ PER BOTTLE SOLD
$4.00
3.80
3.60
3.40
3.20
3.00
2.80
2.60
2.40
2.20
2.00
1.80
1.60
1.40
1.20
1.00
.80
.60
.40
.20
0
COST OF MERCHANDISE
STATE TAXES
OPERATING EXPENSE
NET PROFIT
$2.65
$1.00
$.47
$.71
$2.86
$1.05
$.51
$.67
$3.27
$1.17
$.76
$.66
$3.55
$1.28
$.83
$.74
$3.78
$1.34
$.92
$.70
1978
1979
1980
1981
1982

DEPARTMENT OF REVENUE

INCOME TAX BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	69.15	69.15	80.65	78.15
Personal Services	1,156,947.50	1,294,668	1,560,908	1,514,275
Operating Expenses	494,715.41	579,281	690,693	745,204
Equipment	54,827.74	10,350	64,206	5,520
Total Program Costs	$1,706,490.65	$1,884,299	$2,315,807	$2,264,999
General Fund	1,706,490.65	1,884,299	2,315,807	2,264,999
Total Funding Costs	$1,706,490.65	$1,884,299	$2,315,807	$2,264,999
Current Level Services	1,706,490.65	1,884,299	2,034,699	2,004,736
Modified Level Services	0.00	0	281,108	260,263
Total Service Costs	$1,706,490.65	$1,884,299	$2,315,807	$2,264,999

Program Description

The Income Tax Division administers the state individual income tax law (Title 15, Chapters 30, 32, and 33). The program selectively audits returns, enforces compliance with state law, collects tax due, and operates the withholding system.

A recent change in federal law requires the Income Tax Division to furnish tax payers a statement showing the amount of refund received in the previous year. This service will begin January of 1984 and requires approximately 215,000 statements to be printed and mailed. Increased printing and postage costs of $70,835 in FY84 and $77,742 in FY85 are included in the current level expenditure base.

The Governor's Council on Management recommended the elimination of the Withholding Bureau and transfer of those activities to the Administrative Services Bureau. The division agrees with the recommendation and will implement it by January, 1984. The bureau chief position is eliminated from the budget for the last 6 months of FY85 as reflected in the above FTE numbers. The remaining 2 FTE reduction in FY85 are two clerical positions that will not be needed as a result of increased word processing use.

The volume of work handled by the income tax division has been increasing over the past years as shown below.

	1980	1981	1982 (9 months)
	Individual Income Tax Returns		
Refunds	196,540	170,351	209,097
Without Refunds	170,464	179,908	137,331
Total	367,004	350,259	346,428

DEPARTMENT OF REVENUE

INCOME TAX BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	69.15	69.15	80.65	78.15

	1980	1981	1982 (9 months)
Employer Withholding Processed Reports			
Quarterly Reports	60,115	33,285	98,100
Annual Reports	0	20,953	29,930
Total	60,115	54,238	128,030
Special Returns			
Partnerships	7,450	7,929	7,848
Estimated Tax	8,299	7,137	7,684
Extension Requests	20,842	23,794	20,127
Totals	36,591	38,860	36,659

Audit assessments have also increased over the past years from $4.3 million in FY80 to $7.1 million in FY82.

	FY80	FY81	FY82
Audit Assessments			
Income Tax	$3,844,356	$4,897,516	$4,945,718
Withholding	489,382	968,741	2,188,986
Total	$4,333,738	$5,866,257	$7,134,704
Audit & Examining Staff			
Income Tax	17 FTE	16 FTE	16 FTE
Withholding	3	3	6
Total	20 FTE	19 FTE	22 FTE
Assessment per Dollar Spent	$12	$14	$13

Modification Requests

The majority of the division's six modification requests were recommended by the Governor's Council on Management(GCOM). The six modifications would add 11.5 FTE per year and increase the budget by $281,108 in FY84 and $260,263 in FY85. Each modification is described below.

Improved Collection of Delinquent Income Taxes - The GCOM recommended increasing the tax compliance staff by 6.5 FTE. The increased staff would improve tax compliance by identifying persons who are not filing income tax returns. Benefits of the proposal are anticipated additional revenues of at least $1.3 million annually, reduced long-term tax burdens for honest taxpayers, and increased assurance to

INCOME TAX BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	69.15	69.15	80.65	78.15

taxpayers that the tax system is fairly administered. 4.5 FTE would be assigned to withholding tax work and 2.0 FTE would concentrate on income tax compliance.

Cost: FY84 - $119,398 FY85 - $109,593

Improved Collection of Delinquent Income Taxes - An increase of 2.0 FTE for the collection function was recommended by the GCOM to increase the collection of delinquent income and withholding taxes. Together, the positions are expected to collect an additional $1 million in delinquent taxes. At the end of September, 1982, there were 19,182 outstanding income tax accounts valued at $7.9 million.

Cost: FY84 - $42,973 FY85 - $42,171

Improved Withholding Tax System - The division requests funds to redesign the present withholding tax system. Currently, the reports produced are always out of date, the error rate exceeds 15%, and error correction takes up to six working days. By replacing the current inefficient withholding computer system, tax collection work will be improved and employers will receive accurate, timely answers to questions about their accounts. An estimated $200,000 per year in additional revenue will be produced if this modification is approved.

Cost: FY84 - $30,707 FY85 - $28,000

Increased Field Audits for Withholding Tax - Presently one auditor is responsible for field audits. This is not sufficient to audit the large number of oil and gas drilling companies and other businesses that move across state lines. As recommended by GCOM, the division requests an additional 1.5 FTE per year to strengthen the field audit effort. Increased audits of employer withholding records and employee W-4 forms will improve the fairness of the tax system and will increase collections by approximately $200,000 annually.

Cost: FY84 - $32,202 FY85 - $31,366

New Departmental Accounts Receivable System - The division requests funds to redesign the present accounts receivable computer system. The current system prevents effective management of delinquent tax accounts, hampers staff productivity, and imposes unnecessary costs and frustration on both the department and taxpayers in the case of errors. A new accounts receivable system will enable the department to increase delinquent tax collections for the various taxes, prepare accurate reports on the amounts due for all taxes, print tax statements directly for all accounts, alert auditors to other taxes owed by companies they are auditing, and eliminate erroneous billings. Because the Income Tax Division is the major user of the system, the costs of the new system are included here.

Cost: FY84 - $17,000 FY85 - $16,000

Improved Taxpayer Assistance - This modification would add 1.5 FTE to provide a basic taxpayer assistance program across the state during the three-month income tax season. Six part-time positions would be hired. Four individuals would be stationed in the larger cities of the state while the remaining two positions would

INCOME TAX BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	69.15	69.15	80.65	78.15

be "circuit-riders" in the more sparsely populated areas. In addition, two toll-free lines would be operated from Helena and special phone equipment would be installed to handle the most commonly asked questions. Taxpayer assistance improves voluntary compliance with tax laws and avoids unnecessary tax administrative costs by improving the accuracy of tax returns.

Cost: FY84 - $38,828 FY85 - $33,133

DEPARTMENT OF REVENUE

CORPORATION TAX BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	26.00	26.00	29.00	29.00
Personal Services	542,625.35	620,093	733,575	733,810
Operating Expenses	215,737.21	224,763	323,492	360,106
Equipment	32,359.50	4,422	1,750	1,000
Local Assistance	3,639,179.33	0	0	0
Total Program Costs	$4,429,901.39	$849,278	$1,058,817	$1,094,916
General Fund	790,722.06	849,278	1,058,817	1,094,916
Earmarked Special Fund	3,639,179.33	0	0	0
Total Funding Costs	$4,429,901.39	$849,278	$1,058,817	$1,094,916
Current Level Services	4,429,901.39	849,278	965,639	982,519
Modified Level Services	0.00	0	93,178	112,397
Total Service Costs	$4,429,901.39	$849,278	$1,058,817	$1,094,916

Program Description

The Natural Resource and Corporation Tax Division administers the corporation license and income tax law (Title 15, Chapters 31, 32, and 33 MCA.), the assessment of net and gross proceeds for property tax purposes (Title 15, Chapter 23, Parts 5 through 8 inclusive), and severance taxes on extraction of natural resources (Title 15, Chapters 35, 36, 37 and 38). The program audits all taxpayer returns to assure compliance with state law.

During reorganization of the department in FY82, the responsibilities for the collection of natural resource taxes were combined with the Corporation Tax Division. This merger was made to update and increase the audit effort for natural resource taxes. In recognition of this increased audit effort and the ever-increasing costs of out-of-state travel, a 37% increase over FY83 travel costs is included in the current level base.

Over the last three years, the audit program within the Corporation License Tax Division has collected over $22 million, or more than $20 for each $1 spent. During this period (FY80 through FY82) the division had ten auditors which collected an average of $2.2 million each. It should be noted that these figures represent collections directly related to the audit program. They do not include collections from increased voluntary compliance which may indirectly be the result of the audit program.

	FY80	FY81	FY82
Number of Audit Assessments			
Office	1,805	2,111	2,122
Field	37	38	43
Audit Collections			
Office	$670,029	$1,323,261	$1,274,459
Field	11,383,679	3,680,840	4,008,797
Total	$12,053,708	$5,004,101	$5,283,256

CORPORATION TAX BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	26.00	26.00	29.00	29.00
Number of Auditors	10FTE	10FTE		10FTE
Return Per Dollar Spent	$34.43	$14.50		$12.95
Return Per Auditor	$1,205,371	$500,410		$528,326

Modification Requests

Improved Collection of Taxes and Royalties - Since natural resource taxes and royalties account for an increasing portion of state and local revenues, more administrative attention must be given to these important revenue sources. This proposal will enable the department to maintain mineral royalty auditing activities, improve natural resource and corporation tax auditing, and improve taxpayer service through efficient methods of handling returns and refunds. The proposal includes two auditors to audit mineral royalty payments from public lands and related natural resource taxes, one clerical support person to enable auditors to concentrate on audit work, and a computer system to cover and allow cross-checking among all taxes administered by this division. The proposal will produce an estimated $1.2 million annually in increased revenue collections and reduce the time required to give taxpayers refunds. The computer system will also improve the revenue forecasting abilities of state government. The Governor's Council on Management recommended increased audit staff for this division.

Cost: FY84 - $93,178 FY85 - $112,397

Funding Change

The FY82 local assistance payments of $3.6 million shown in the budget table are corporation license taxes distributed to the various local taxing jurisdictions as required in section 15-31-702, MCA. Since these funds are statutorily appropriated, they are not requested in the FY84 and FY85 budget.

This division also distributes oil and gas severance taxes to counties as required by section 15-36-112, MCA. These funds are also statutorily appropriated and are not included in the budget amounts for the 1985 biennium.

DEPARTMENT OF REVENUE

PROPERTY VALUATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	439.40	440.40	464.40	464.40
Personal Services	6,783,555.77	7,900,302	8,710,340	8,700,853
Operating Expenses	1,315,656.24	1,357,966	2,516,259	2,228,170
Equipment	326,780.92	58,012	429,642	292,367
Local Assistance	15,041,315.42	14,958,685	0	0
Total Program Costs	$23,467,308.35	$24,274,965	$11,656,241	$11,221,390
General Fund	23,467,308.35	24,274,965	11,656,241	11,221,390
Total Funding Costs	$23,467,308.35	$24,274,965	$11,656,241	$11,221,390
Current Level Services	23,439,705.64	24,274,965	10,761,969	10,689,096
Modified Level Services	27,602.71	0	894,272	532,294
Total Service Costs	$23,467,308.35	$24,274,965	$11,656,241	$11,221,390

Program Description

The Property Valuation Program administers state law relating to the valuation of property for tax purposes (Article VIII, Section 3, 1972 Constitution of Montana). The program is charged with assuring uniformity of application and equality of result in setting taxable values among the various counties and for determining and apportioning value of properties which transcend county borders.

During the 1983 biennium, the program's 444.4 FTE level was reduced by four employees. Five FTE were transferred to the Natural Resource and Corporation Tax Division, while one lawyer was transferred from the Legal Division to this division.

The program's current level budget is increased during the 1985 biennium for three reasons.

The FY82 base expenditures do not reflect a normal year of reappraisal effort and associated costs. Most of FY82 was spent evaluating and changing the direction of the reappraisal process and policies. Program staff spent several months reviewing reappraisal forms, training and certifying appraisers, determining automation needs, establishing performance goals and progress reporting systems, and reevaluating staffing patterns. Once these tasks were accomplished, the program administrator established the direction and procedures for the reappraisal effort and the actual field work began again. To complete the reappraisal cycle by the statutory deadline, the program will need increased funds for travel, printing of assessment documents and field forms, communications and supplies.

Even though the state took over appraisal responsibilities from the counties in 1972, assessors' offices have continued to be subsidized by county funds. Various counties pay a portion of the travel, communications or supplies costs for the assessor's office. Since the state is totally responsible for property valuation, the division feels the state should also be totally responsible for the related costs. Approximately $200,000 per year is included in the current level budget request to allow the division to pay all expenses incurred by the assessors' offices.

DEPARTMENT OF REVENUE

PROPERTY VALUATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	439.40	440.40	464.40	464.40

In recent years, many counties have automated the records in the offices of the county clerk and recorder, treasurer, and assessor. Counties have requested the division to share the costs of installing and implementing automated systems, since the assessor's office clearly benefits from automation. During FY82, the division spent $104,067 to assist counties in one-time computer costs. The budget request includes $208,134 in FY84 to pay the state's share of automation in 13 counties. The state's share of on-going costs for county automated systems is also included within the base request.

The Property Valuation Division generates a considerable amount of revenue, as shown by the statistics below.

	1981	1982
Total Property Taxes Levied*	$445,584,323	$493,601,828**
Field Appraisal & Assessing Operating Costs	7,171,767	7,659,887
$ of Revenue Generated Per $1 of Budget Expended	$ 62.13	$ 64.44

*Excludes special improvement districts
**Property taxes levied were estimated for 16 counties

For presentation to the appropriation subcommittees, this budget will be divided into three separate budget areas to allow more detailed discussions. The three budget areas will be property assessor and appraiser offices, Helena-based appraisal offices, and administration.

Modification Requests

The Property Valuation Division requests five modifications. If approved, an additional 24 FTE would be added and the budget would increase by $894,272 in FY84 and $532,294 in FY85. These modifications are discussed below.

New Vehicle Acquisition - The division requests funds to purchase 16 small pickups in FY84. Appraisers must physically inspect property in order to accurately appraise it. Currently, the division does not have enough vehicles for its appraisal staff and some of the vehicles it does have are unreliable. In order to meet the statutory reappraisal deadline, the staff must have reliable transportation. Small pickups will be more useful than cars in the rural areas in which many appraisals must be conducted.

Cost: FY84 - $145,600

Additional Appraisal Staff - The division requests 20.0 additional appraisal staff. The Property Assessment Division has the statutory duty to complete a reappraisal of real property by January 1, 1986. Workload analysis indicates that the task can be completed if 20 positions are added to the appraisal staff. Reappraisal of real property will produce a more equitable distribution of the tax burden.

PROPERTY VALUATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	439.40	440.40	464.40	464.40

Cost: FY84 - $356,839 FY85 - $348,732

Additional Agricultural and Industrial Appraisal Staff - This modification would fund an agricultural appraiser, one industrial appraiser, and two audit technicians.

A defensible appraisal of a complex industrial property may take weeks to complete. The additional positions proposed in this request will allow staff to travel in teams and complete the appraisals more quickly. The division would also have sufficient staff to adequately appraise oil and gas companies, appraise new construction, and meet statutory requirements for certifying new industry property tax reductions, as provided in section 15-6-152, MCA.

During the last reappraisal cycle, inexperienced staff placed an unknown, but probably large, number of the state's 56.9 million acres of agricultural land in the wrong appraisal grade. The additional agricultural appraiser will provide better supervision of the current reappraisal and insure that all agricultural land appraisals will be reviewed by the statutory deadline.

Defensible work on both industrial and agricultural properties is an essential part of the reappraisal program. Uniform appraisals provide an equitable distribution of the tax burden among property owners.

Cost: FY84 - $90,132 FY85 - $88,281

County Automation - As discussed above, many counties have implemented some form of automated processing for property tax statements. While tax billing is a county responsibility, the process requires automating records from both treasurers' and assessors' offices. Automation does benefit the state since it eliminates the need for manual upkeep of several systems in the assessors' offices and has led to reduced staffing.

The division requests funds to participate in the automation of assessors' records in some of the counties that have not automated. State funding would, in all cases, be contingent upon showing that: (1) automation would lead to a reduction in staff in the local assessor's office, and (2) the degree of automation is appropriate for the particular local authority involved.

Cost: FY84 - $211,813

Computer Processing Costs - The division requests funds for computer processing of the residential appraisal data collected in the current cycle. Manual processing of the data would require many manhours. These funds are necessary in order to complete reappraisal and processing within the statutory deadline.

Cost: FY84 - $89,888 FY 85- $95,281

Funding Change

The $15,041,315 in FY82 local assistance payments shown above is the state reimbursement to local government for revenue loss caused by enactment of the new

PROPERTY VALUATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	439.40	440.40	464.40	464.40

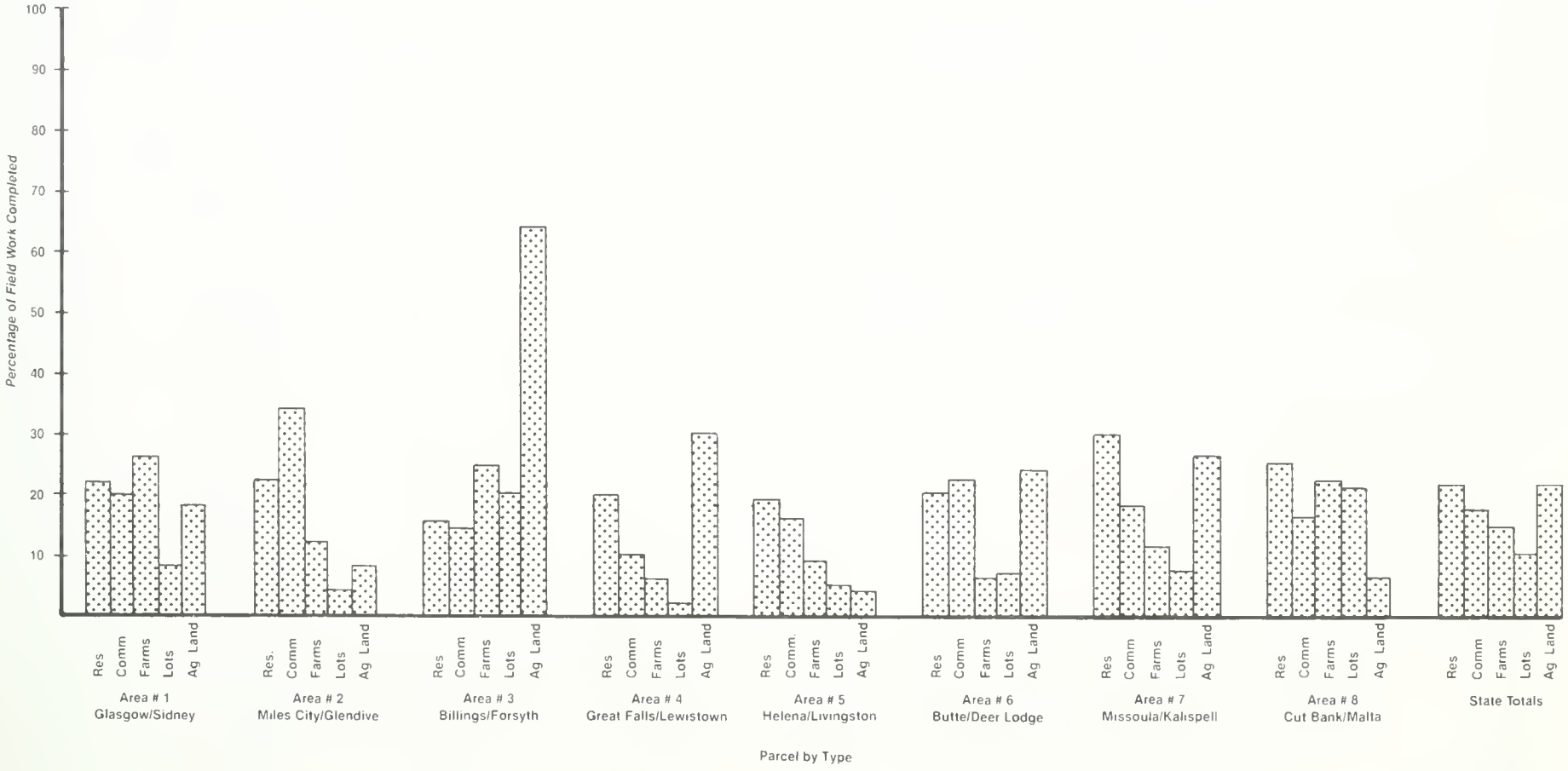
fee system for automobiles and light trucks. Approximately $15,000,000 will be distributed in FY83 for the same purpose. The reimbursement funds for the FY85 biennium are included in the Local Government Block Grant Program requested in the Department of Commerce budget.

Policy Issues

During the 47th Legislature, it became apparent that the January 1, 1984 deadline for completion of the present reappraisal cycle could not be met. The legislature authorized a two-year extension , making the statutory deadline January 1, 1986.

During the past eighteen months, the division has established a clear direction for it reappraisal efforts, specific goals that must be met each month to complete the cycle within the statutory deadline, and a method for measuring progress toward those goals. As the chart on the following page shows, the division has made good progress in recent months. However, the division must have adequate funding in order to complete the reappraisal effort in a professional manner by this deadline.

PROPERTY REAPPRAISAL PROGRESS GRAPH
PERCENTAGE OF FIELD WORK COMPLETED BY SEPTEMBER 30, 1982



DEPARTMENT OF REVENUE

MISCELLANEOUS TAXES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	18.85	18.85	18.65	18.65
Personal Services	314,131.07	394,095	389,692	389,671
Operating Expenses	58,018.56	72,739	75,851	82,351
Equipment	4,963.82	1,250	26,353	5,163
Total Program Costs	$377,113.45	$468,084	$491,896	$477,185
General Fund	319,749.45	407,168	426,394	410,872
Earmarked Special Fund	57,364.00	60,916	65,502	66,313
Total Funding Costs	$377,113.45	$468,084	$491,896	$477,185
Current Level Services	377,113.45	468,084	491,896	477,185
Total Service Costs	$377,113.45	$468,084	$491,896	$477,185

Program Description

The Miscellaneous Tax Division is responsible for the administration of twenty separate areas of tax law including the state inheritance tax (Title 72, Chapter 16, MCA.), tobacco taxes (Title 16, Chapters 10 and 11, MCA.), and contractor's gross receipts tax (Title 15, Chapter 50, MCA.). It is also responsible for escheated estates (Title 72, Chapter 14, MCA.) and abandoned property (Title 70, Chapter 9, MCA.).

The Miscellaneous Tax Division contained 13.85 FTE at the beginning of the current biennium. During the department's reorganization in FY82 the Inheritance Tax Division's responsibilities were merged with Miscellaneous Tax Division, adding 9.0 FTE. The division's natural resource tax responsibilities and 4.0 FTE were transferred to the Corporation Tax Division. After reorganization and a reduction of a part-time position by .2 FTE, the division's current FTE level is 18.65.

Expenditures for this division are budgeted at current level with a slight increase for travel costs. The requested $4,000 per year in additional travel money will allow field audits of unclaimed property to be conducted. A report prepared for the Legislative Finance Committee showed large audit adjustments that could be assessed if field audits were conducted.

MOTOR FUEL TAX BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	26.50	26.50	26.50	25.50
Personal Services	408,876.98	485,510	499,143	486,036
Operating Expenses	64,623.68	84,123	98,654	105,833
Equipment	28,720.65	800	500	0
Total Program Costs	$502,221.31	$570,433	$598,297	$591,869
Earmarked Special Fund	502,221.31	570,433	598,297	591,869
Total Funding Costs	$502,221.31	$570,433	$598,297	$591,869
Current Level Services	502,221.31	570,433	598,297	591,869
Total Service Costs	$502,221.31	$570,433	$598,297	$591,869

Program Description

The Motor Fuel Tax Division administers the law imposing taxes on gasoline, diesel fuel, gasohol, and aviation fuel (Title 15, Chapter 70, MCA).

The budget request for this division reflects a current level base with two exceptions. First, one clerical position is eliminated in FY85 since the division anticipates that the new word-processing system will increase productivity. Second, the out-of-state travel budget is increased by about $14,000 per year to pay the travel costs associated with auditing licensed gasoline distributers, special fuel users and dealers not maintaining records in state. Currently, section 15-70-324, MCA requires these licensees to reimburse the state for per diem and travel costs associated with the audit. This requirement has caused ill will toward the state. Legislation will be introduced to repeal this law. If the legislation is unsuccessful the $14,000 per year can be eliminated from the budget.

DEPARTMENT OF ADMINISTRATION

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	495.29	487.09	469.09	473.84
Personal Services	9,309,234.47	11,205,903	11,102,799	11,149,553
Operating Expenses	12,450,538.92	13,421,439	15,138,183	16,034,729
Equipment	563,887.54	737,816	1,169,394	947,796
Capital Outlay	1,038.40	0	0	0
Local Assistance	68,750.00	75,000	0	0
Grants	8,198,772.22	375,000	1,725,000	1,925,000
Benefits and Claims	10,601,001.22	0	0	0
Transfers	2,658,568.00	118,769	111,507	94,442
Debt Service	3,826,089.44	0	0	0
Total Agency Costs	$47,677,880.21	$25,933,927	$29,246,883	$30,151,520
General Fund	9,121,622.29	5,600,521	6,425,150	6,419,202
Earmarked Special Fund	9,458,161.45	1,837,679	1,825,309	1,771,092
Federal & Private Special Fund	102,478.93	30,578	0	0
Debt Service Fund	0.00	196,204	19,132	19,132
Capital Projects Fund	2,086,187.46	50,000	50,000	50,000
Proprietory Fund	26,244,296.94	17,494,952	20,121,052	21,113,000
Non-expendable Trust Fund	665,133.14	723,993	806,240	779,094
Total Funding Costs	$47,677,880.21	$25,933,927	$29,246,883	$30,151,520
Current Level Services	35,609,975.24	25,933,927	28,759,967	29,551,716
Modified Level Services	12,067,904.97	0	486,916	599,804
Total Service Costs	$47,677,880.21	$25,933,927	$29,246,883	$30,151,520

The Department of Administration was established under the Executive Reorganization Act of 1971. The department's major responsibilities include providing centralized services for state agencies in the following areas: accounting, financial reporting, insurance, capitol complex buildings and grounds maintenance; capitol security; telephone and telecommunications; data processing; personnel management and labor relations; purchasing; duplicating, mail and messenger services; and records management. The department also administers the state Long-range Building Program, state employee group benefits program, and the various state retirement systems. Building codes regulation is also a function of the department.

In addition, the Board of Examiners, Joint Merit System Council, State Tax Appeal Board, Workers' Compensation Judge, Board of Investments, Public Employees' Retirement Board, and Teachers' Retirement Board are attached to the department for administrative purposes only.

During this biennium the department has reorganized several divisions to increase efficiency and make better use of resources.

DEPARTMENT OF ADMINISTRATION

CENTRAL ADMINISTRATION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	6.50	6.50	9.00	9.00
Personal Services	191,880.54	221,561	283,258	282,998
Operating Expenses	162,480.46	16,617	100,996	26,747
Equipment	3,730.56	0	0	0
Grants	375,000.00	375,000	0	0
Transfers	56,013.00-	20,500	0	0
Debt Service	3,826,089.44	0	0	0
Total Program Costs	$4,503,168.00	$633,678	$384,254	$309,745
General Fund	4,425,641.52	613,178	343,254	309,745
Capital Projects Fund	77,459.48	0	0	0
Proprietory Fund	67.00	20,500	41,000	0
Total Funding Costs	$4,503,168.00	$633,678	$384,254	$309,745
Current Level Services	677,078.56	633,678	384,254	309,745
Modified Level Services	3,826,089.44	0	0	0
Total Service Costs	$4,503,168.00	$633,678	$384,254	$309,745

Program Description

The Central Administration Program is currently responsible for overall supervision and coordination of the department's twelve divisions and the eleven administratively attached boards and agencies. The program also provides legal services, internal management reviews, and assistance in special projects to the divisions and bonding expertise for the Board of Examiners.

The program's staff will increase during the FY85 biennium. A 0.5 FTE was transferred from the Treasury-Centralized Services Division and 2.0 FTE from the Consulting Services Bureau, which was disbanded. These two employees will provide services to other state agencies.

Funding for district courts, which was administered by this division in FY82, has been transferred to the Local Government Services Program.

DEPARTMENT OF ADMINISTRATION

GOVERNOR ELECT PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	0.00	0	0	30,000
Total Program Costs	$0.00	$0	$0	$30,000
General Fund	0.00	0	0	30,000
Total Funding Costs	$0.00	$0	$0	$30,000
Current Level Services	0.00	0	0	30,000
Total Service Costs	$0.00	$0	$0	$30,000

Program Description

As required by section 2-15-221(5), MCA, the Governor-Elect program contains the budget request to provide transitional funding in the event that a governor who is not the incumbent is elected.

DEPARTMENT OF ADMINISTRATION

ACCOUNTING PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	13.00	13.00	12.50	12.50
Personal Services	269,775.04	317,342	311,464	311,119
Operating Expenses	533,600.80	635,543	601,490	655,822
Equipment	2,336.89	0	0	0
Total Program Costs	$805,712.73	$952,885	$912,954	$966,941
General Fund	805,712.73	952,885	912,954	966,941
Total Funding Costs	$805,712.73	$952,885	$912,954	$966,941
Current Level Services	805,712.73	952,885	912,954	966,941
Total Service Costs	$805,712.73	$952,885	$912,954	$966,941

Program Description

The Accounting Division operates and maintains the Statewide Budgeting and Accounting System. This system is used by all state agencies (including the University System and Vo-Techs) to satisfy their accounting needs while at the same time allowing control of appropriation authority and cash balances in accordance with legal mandates. The division provides technical assistance to user agencies and generates daily and monthly financial reports for their use. They are actively involved in setting statewide accounting policy in accordance with Generally Accepted Accounting Principles and prepare the State's Annual Financial Report in accordance with these standards.

The division assists in the sale of the State's Long Range Building Bonds and Tax Anticipation Notes. It has been instrumental in implementing the new treasury fund structure.

ARCH & ENGINEERING PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	15.25	15.25	14.50	14.50
Personal Services	327,036.78	398,972	401,316	400,657
Operating Expenses	47,843.89	52,152	72,016	71,975
Equipment	1,278.80	2,490	600	1,279
Transfers	1,964,581.00	0	0	0
Total Program Costs	$2,340,740.47	$453,614	$473,932	$473,911
Earmarked Special Fund	376,159.47	453,614	473,932	473,911
Capital Projects Fund	1,964,581.00	0	0	0
Total Funding Costs	$2,340,740.47	$453,614	$473,932	$473,911
Current Level Services	2,340,740.47	453,614	473,932	473,911
Total Service Costs	$2,340,740.47	$453,614	$473,932	$473,911

Program Description

As authorized in Title 18, Chapters 1 and 2, MCA, the Architecture and Engineering Division provides functional and aesthetically planned buildings and grounds that satisfy the needs of state government at an affordable cost.

The division advises the Board of Examiners and is responsible for contract administration, bid letting, and inspection of construction projects for the state. The Long Range Building Program is prepared by the division.

To better perform its duties of inspecting construction projects and preparing an effective Long Range Building Program, the division requests approximately $5,000 per year in additional travel money.

The budget also contains $15,000 for microfilming of state building plans. The division frequently needs to refer to these plans but has no convenient, secure place to store them.

DEPARTMENT OF ADMINISTRATION

"PUBLICATIONS AND GRAPHICS" BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	27.00	31.75	26.00	30.75
Personal Services	474,003.29	627,280	542,525	611,906
Operating Expenses	937,028.20	678,603	1,109,841	1,252,417
Equipment	93,733.42	61,500	204,361	161,463
Total Program Costs	$1,504,764.91	$1,367.383	$1,856,727	$2,025,786
General Fund	44,436.21	37,871	38,148	38,971
Proprietory Fund	1,460,328.70	1,329,512	1,818,579	1,986,815
Total Funding Costs	$1,504,764.91	$1,367,383	$1,856,727	$2,025,786
Current Level Services	1,407,231.21	1,367,383	1,856,727	1,884,581
Modified Level Services	97,533.70	0	0	141,205
Total Service Costs	$1,504,764.91	$1,367,383	$1,856,727	$2,025,786

Program Description

The Publications and Graphics Division offers services in printing, duplicating, computerized typography, layout and design, graphic and illustrative art, forms design and supply, photo-reprographics, binding and quick copy. The division is responsible for all printing and printing related purchasing for state government and offers printing coordination and specification writing to user agencies. The division also operates the central photocopier pool, maintaining 60 copiers located throughout state agencies. The division's workload has increased steadily during the past few years as shown by the following comparison of number of pages printed:

Actual	Anticipated
1981 - 26,000,000	1983 - 42,000,000
1982 - 32,000,000	1984 - 50,000,000
	1985 - 50,000,000

The division also provides printing for the legislature when in session.

In accordance with the Governor's Council on Management recommendation #16, the division has eliminated one position.

In FY82, the division lowered its rates to comply with the 1981 legislature's directive to reduce the division's fund balance. With these lower rates, the division collected $22,500 less than it expended and substantially lowered the previous year's cash balance. The program's cash balance,rather than its fund balance, should be considered in making future appropriations, since the fund balance contains non-liquid assets such as the program's fixed assets.

"PUBLICATIONS AND GRAPHICS" BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	27.00	31.75	26.00	30.75

Modification Requests

Legislative Printing - The division will do all the printing for the legislative session. This was previously provided by the Legislative Council. The division requests spending authority of $141,205 for supplies and 4.75 FTE's in FY85 to handle the additional workload.

DEPARTMENT OF ADMINISTRATION

INFORMATION SYSTEMS DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	9.00	.00	.00
Personal Services	139,739.64	247,515	0	0
Operating Expenses	48,151.47	60,244	0	0
Equipment	12,193.92	0	0	0
Total Program Costs	$200,085.03	$307,759	$0	$0
General Fund	200,085.03	277,181	0	0
Federal & Private Special Fund	0.00	30,578	0	0
Total Funding Costs	$200,085.03	$307,759	$0	$0
Current Level Services	200,085.03	307,759	0	0
Total Service Costs	$200,085.03	$307,759	$0	$0

Program Description

The Consulting Services Bureau provides management and consulting services to state agencies. It is now supported by general funds.

The Governor's Council on Management recommended (#46) that the bureau be entirely funded by fees collected from agencies. Since the department felt the bureau could not operate at adequate levels on a revolving fund basis, it reduced the operation to two employees, who will be transferred to the Director's Office. Therefore, no budget is requested for this bureau.

COMPUTER SERVICES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	128.95	128.45	124.45	124.45
Personal Services	2,313,954.04	2,997,915	2,943,411	2,940,253
Operating Expenses	2,332,085.12	1,838,166	2,224,737	2,435,268
Equipment	238,982.11	624,572	809,787	764,329
Capital Outlay	1,038.40	0	0	0
Total Program Costs	$4,886,059.67	$5,460,653	$5,977,935	$6,139,850
General Fund	0.00	81,278	0	0
Proprietory Fund	4,886,059.67	5,379,375	5,977,935	6,139,850
Total Funding Costs	$4,886,059.67	$5,460,653	$5,977,935	$6,139,850
Current Level Services	4,886,059.67	5,460,653	5,735,335	5,871,250
Modified Level Services	0.00	0	242,600	268,600
Total Service Costs	$4,886,059.67	$5,460,653	$5,977,935	$6,139,850

Program Description

The Computer Services Division provides the following services to all state agencies: computer processing; data communications; development, maintenance, or application of systems; data management services; microfilming, computer output microfilm and record storage services.

The division is funded by service fees paid by the agencies. One of the division's objectives is to provide these agencies expanded services at the lowest possible cost.

The division operates 24 hours a day, 7 days a week. Its computer workload has increased significantly over the past several years. During FY82, 320,421 jobs were processed and 12,644,000 on-line transactions were processed. More than 400 terminals are currently connected to the system. It is anticipated that the workload will increase approximately 10-14% during the current fiscal year.

The Computer Services Division was reorganized in FY83, in accordance with recommendation #39 of the Governor's Council on Management. The previous structure had three separate programs - Computer Services, Information Systems and Records Management. The new structure combined the three into one division. This resulted in fewer employees and a more efficient operation.

The recommended budget anticipates microfilming projects being approved for the Supreme Court, Secretary of State, Department of Highways, and Boulder River School and Hospital.

COMPUTER SERVICES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	128.95	128.45	124.45	124.45

Modification Requests

Data Network Expansion - The Department of Justice plans to integrate its teletype network lines and equipment with the division's current data network to increase on-line processing. This integration requires expansion of the data network and message processing capabilities. Additional spending authority of $242,600 in FY84 and $268,600 in FY85 is requested.

DEPARTMENT OF ADMINISTRATION

GENERAL SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	52.09	55.05	49.00	49.00
Personal Services	762,886.19	1,008,731	941,639	942,483
Operating Expenses	1,590,294.15	1,965,063	2,011,743	2,291,036
Equipment	26,362.17	37,261	0	1,500
Transfers	0.00	0	111,507	94,442
Total Program Costs	$2,379,542.51	$3,011,055	$3,064,889	$3,329,461
General Fund	588,086.00	585,065	602,978	655,892
Capital Projects Fund	44,146.98	50,000	50,000	50,000
Proprietory Fund	1,747,309.53	2,375,990	2,411,911	2,623,569
Total Funding Costs	$2,379,542.51	$3,011,055	$3,064,889	$3,329,461
Current Level Services	2,379,542.51	3,011,055	3,064,889	3,329,461
Total Service Costs	$2,379,542.51	$3,011,055	$3,064,889	$3,329,461

Program Description

The General Services Division provides the following services in the capitol complex: repair and maintenance, snow removal, and security. It also manages contracts providing additional services for the complex, including mechanical maintenance, pest control, elevator repair, garbage collection, and grounds maintenance. Custodial work is done with both division staff and contracted workers. Under current contracts, division staff maintain 441,000 square feet and contracted workers maintain 444,633 square feet.

In accordance with the Governor's Council on Management recommendation #60, responsibility for maintaining the capitol complex grounds will be transferred to the Department of Fish, Wildlife, and Parks and performed by its staff in FY84 and FY85. The General Services Division will still provide snow removal services.

The division's staff is reduced by 6.05 FTE in the coming biennium. An administrative officer for grounds maintenance was eliminated because the service was transferred. The Historical Society is requesting staff to provide security for its own building and conduct the capitol tours, so the division deleted 3.5 positions. Lastly, the division transferred 0.55 FTE to the Treasury-Centralized Services Division and deleted an accounting clerk position, whose duties will be handled by existing staff.

The division is funded with approximately 20% general fund and 80% revolving funds. The general fund is appropriated to maintain common areas such as the House and Senate chambers and capitol rotunda. The revolving funds are collected by charging "rent" to agencies within the complex. The "rent" charge covers utilities, custodial work, repair and maintenance, and services provided by the contracts the division manages.

To allow agencies to include this cost in their biennium budget request, the division has established the "rent" charges for agencies receiving full services from the division at $3.28 per square foot in FY84 and $3.63 per square foot in

GENERAL SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	52.09	55.05	49.00	49.00

FY85. These charges were calculated using a formula that takes into account total division costs, billable square feet, and rent received from warehouse charges and common areas. To insure full funding, a salary increase for division staff was included when determining the rent charges.

CENTRAL STORES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	11.00	11.00	12.00	12.00
Personal Services	185,898.62	224,199	241,249	240,739
Operating Expenses	971,311.24	865,488	1,789,217	1,947,029
Equipment	12,260.79	0	19,773	0
Total Program Costs	$1,169,470.65	$1,089,687	$2,050,239	$2,187,768
Proprietory Fund	1,169,470.65	1,089,687	2,050,239	2,187,768
Total Funding Costs	$1,169,470.65	$1,089,687	$2,050,239	$2,187,768
Current Level Services	1,169,470.65	1,089,687	2,036,370	2,173,948
Modified Level Services	0.00	0	13,869	13,820
Total Service Costs	$1,169,470.65	$1,089,687	$2,050,239	$2,187,768

Program Description

The Central Stores Program provides centralized storage, purchasing, and distribution of office supplies, fine paper and computer paper to all state agencies. This centralized buying insures advantageous volume price discounts, and provides quicker delivery of needed items to state offices.

The program will expand its inventory to include janitorial supplies and other paper products. It has also taken responsibility for storing and distributing forms needed by state agencies. This responsibility was transferred from the Publications and Graphic Division.

This program also includes the State Surplus Property Program, which distributes state and federal surplus property to eligible non-profit organizations.

Modification Requests

Warehouse Worker (1.0 FTE) - To meet increased demand for office supplies and paper products, the program needs another warehouse worker. The Governor's Council on Management recommends (#77) additional resources for the program.

Cost: FY84 - $13,869 FY85 - $13,820

DEPARTMENT OF ADMINISTRATION

PURCHASING PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	18.00	17.00	17.00	17.00
Personal Services	309,774.77	336,327	363,690	363,521
Operating Expenses	192,766.14	148,358	134,598	142,765
Equipment	763.15	0	0	0
Total Program Costs	$503,304.06	$484,685	$498,288	$506,286
General Fund	503,304.06	484,685	498,288	506,286
Total Funding Costs	$503,304.06	$484,685	$498,288	$506,286
Current Level Services	503,304.06	484,685	498,288	506,286
Total Service Costs	$503,304.06	$484,685	$498,288	$506,286

Program Description

The Central Purchasing Division supervises "the making of all purchases of goods and services for the legislature, the supreme court and each state agency, institution and official", as required by section 18-4-101, MCA.

The 1981 legislature appropriated $175,500 to the division for an automated purchasing system. The development of the system is now complete, and the division expects to have it fully operational in FY83. This allowed elimination of one position in FY83.

The Governor's Council on Management recommended (#69 and #70) decentralizing the purchasing function of the state and restructuring the Purchasing Division. The department is currently studying these recommendations and will present its findings to the legislature.

BUILDING STANDARDS PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	32.50	32.50	28.00	28.00
Personal Services	590,196.78	812,782	713,787	714,452
Operating Expenses	195,215.31	266,215	187,073	199,874
Equipment	87,652.00	0	65,640	10,000
Total Program Costs	$873,064.09	$1,078,997	$966,500	$924,326
Earmarked Special Fund	858,064.09	1,078,997	966,500	924,326
Federal & Private Special Fund	15,000.00	0	0	0
Total Funding Costs	$873,064.09	$1,078,997	$966,500	$924,326
Current Level Services	873,064.09	1,078,997	940,308	898,191
Modified Level Services	0.00	0	26,192	26,135
Total Service Costs	$873,064.09	$1,078,997	$966,500	$924,326

Program Description

The Building Standards Division establishes minimum standards to safeguard the public in design and construction of public buildings, and addresses energy conservation in building design.

The division purchased 12 vehicles in FY82 and proposes to purchase seven more in FY84. It projects cost savings of $18,000 per year by using its own vehicles instead of leasing them from the state motor pool. 5.5 vacant positions were deleted.

Modification Request

Attorney - The program requests an attorney to allow effective and timely enforcement of building code regulations. Presently, the Insurance and Legal Division handles the program's cases, but due to that division's workload, the assigned attorney took only five building violation cases to court last year. The Building Standards Division has over 200 cases a year that need legal attention. A staff attorney will allow the program to enforce correction of deficiencies in commercial buildings before the buildings are completed, thus ensuring public safety.

Cost: FY84 - $26,192 FY85 - $26,135

DEPARTMENT OF ADMINISTRATION

MAIL & DISTRIBUTION BUREAU BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.50	8.50	8.50	8.50
Personal Services	118,339.70	134,279	136,520	136,535
Operating Expenses	535,985.82	391,415	654,951	731,565
Equipment	3,981.00	3,000	8,447	7,000
Total Program Costs	$658,306.52	$528,694	$799,918	$875,100
Proprietory Fund	658,306.52	528,694	799,918	875,100
Total Funding Costs	$658,306.52	$528,694	$799,918	$875,100
Current Level Services	658,306.52	528,694	799,918	875,100
Total Service Costs	$658,306.52	$528,694	$799,918	$875,100

Program Description

The Mail Services Bureau provides mail service in the capitol complex. It bills users for this service.

Currently, the bureau handles more than 2,100,000 pieces of mail per year for its 65 user agencies. By using the service, agencies save approximately $.01 on each 1st class letter and reduce staff time spent processing mail. The bureau also allows each agency to establish multiple billing accounts, which allows accurate records to be maintained of the mail costs for each program or responsibility center within an agency.

RESEARCH & INFORMATION SYSTEMS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.00	.00	.00	.00
Personal Services	185,421.83	0	0	0
Operating Expenses	67,664.93	0	0	0
Total Program Costs	$253,086.76	$0	$0	$0
General Fund	133,444.96	0	0	0
Federal & Private Special Fund	27,113.58	0	0	0
Proprietory Fund	92,528.22	0	0	0
Total Funding Costs	$253,086.76	$0	$0	$0
Current Level Services	253,086.76	0	0	0
Total Service Costs	$253,086.76	$0	$0	$0

Program Description

The Research and Information Program was eliminated at the beginning of FY83. Its employees were transferred to Computer Services Division, Consulting Service Bureau, and Publications and Graphics Divisions.

The program was responsible for providing information and analysis of diverse data such as economic, demographic and geodata to local and state agencies to the general public. These responsibilities were transferred to Computer Services Division and the Consulting Service Bureau.

ACCOUNTING & MANAGEMENT SYSTEM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	9.30	9.30	9.30	9.30
Personal Services	201,578.51	239,045	218,643	215,945
Operating Expenses	63,193.33	76,360	83,573	87,624
Equipment	7,350.00	0	0	0
Total Program Costs	$272,121.84	$315,405	$302,216	$303,569
General Fund	272,121.84	315,405	302,216	0
Proprietory Fund	0.00	0	0	303,569
Total Funding Costs	$272,121.84	$315,405	$302,216	$303,569
Current Level Services	272,121.84	315,405	302,216	303,569
Total Service Costs	$272,121.84	$315,405	$302,216	$303,569

Program Description

The Accounting and Management System exists to develop, implement and maintain uniform budgetary, accounting and reporting systems for Montana cities, towns, counties, school districts, and single purpose districts. In addition, the program provides special accounting assistance to local government officials and on-going training for local government finance personnel.

The Budgetary Accounting and Reporting System (BARS) is scheduled for completion by June 30, 1984. To meet this deadline, 43 systems will have to be installed in cities and counties. To date, 60 systems have been implemented. General fund expenditures to develop and install BARS have amounted to $1,566,202 over the past six years.

Funding Change

The Executive Budget recommends that this program be supported by revolving funds after FY84, when BARS is scheduled for completion. Local governments, school districts, and single-purpose districts would pay for installation or enhancements to the system.

LOCAL GOVERNMENT SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	28.70	28.70	28.70	28.70
Personal Services	575,665.34	715,333	754,899	753,275
Operating Expenses	144,587.11	178,872	181,400	190,364
Equipment	22,500.00	6,097	1,000	1,000
Grants	0.00	0	1,650,000	1,850,000
Total Program Costs	$742,752.45	$900,302	$2,587,299	$2,794,639
General Fund	335,961.68	200,260	1,730,000	1,930,360
Proprietory Fund	406,790.77	700,042	857,299	864,279
Total Funding Costs	$742,752.45	$900,302	$2,587,299	$2,794,639
Current Level Services	585,252.45	900,302	2,587,299	2,794,639
Modified Level Services	157,500.00	0	0	0
Total Service Costs	$742,752.45	$900,302	$2,587,299	$2,794,639

Program Description

The Local Government Services Division performs post-audits of local government entities to determine whether their financial statements are fairly presented. These audits are designed to protect taxpayers interests by verifying that the financial condition and operations of the entities are responsibly reported and conducted. Further, these audits ensure that all appropriate state statutes and regulations are followed. The program also provides liaison and consultant services to local governments.

Funding for district court costs is included in this budget for the coming biennium. In the 1983 biennium, $375,000 was appropriated for each year. The Executive Budget recommends that this appropriation be increased to $1,650,000 in FY84 and $1,850,000 in FY85.

Funding Change

Currently, general fund money is appropriated for 6.7 FTE who provide consulting services to local governments. The Executive Budget recommends that this number be reduced to 3.0 FTE, with the costs of the remaining 3.7 FTE funded by charging local governments for the services provided. This funding change will reduce the general fund expenditure from $178,461 in FY82 to $80,000 in FY84 and $85,360 in FY85.

DEPARTMENT OF ADMINISTRATION

TREASURY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	14.41	14.45	15.00	15.00
Personal Services	267,067.31	329,873	351,223	350,869
Operating Expenses	41,732.37	49,127	34,205	37,177
Equipment	2,127.86	846	6,900	0
Local Assistance	68,750.00	75,000	0	0
Grants	7,804,348.21	0	75,000	75,000
Total Program Costs	$8,184,025.75	$454,846	$467,328	$463,046
General Fund	310,927.54	379,846	392,328	388,046
Earmarked Special Fund	7,873,098.21	75,000	75,000	75,000
Total Funding Costs	$8,184,025.75	$454,846	$467,328	$463,046
Current Level Services	310,927.54	454,846	467,328	463,046
Modified Level Services	7,873,098.21	0	0	0
Total Service Costs	$8,184,025.75	$454,846	$467,328	$463,046

Program Description

The Treasury-Centralized Services Division performs two major functions.

As treasurer for the state of Montana, the division receives and accounts for all money deposited by state agencies and redeeming all state warrants presented for payment. The division also is the custodian for securities and certain deposits held in trust. Overall responsibility for the state's cash management program is vested in this division, together with collateral and bond redemption activities.

As a centralized service function, the division provides accounting and budgeting services for all divisions and programs of the Department of Administration. These services include preparation of the department's biennium budget, annual financial statements, cost studies of program efficiencies, and capital asset accounting. As an adjunct to basic financial services, this unit oversees the finances of the Disaster and Emergency funds, the general obligation bonding program, and supervises the department's personnel operation.

This consolidated division was created in FY82, when the state treasurer retired. The centralized service function was transferred to the division from the director's program, and its administrator took on the additional duties of state treasurer. The state treasurer position has been down graded and will be eliminated for FY84 and FY85.

The budget contains a .55 budget analyst position transferred from the General Services Division and a personnel officer, an existing position reclassified.

The budget request includes $75,000 per year from highway earmarked funds for distribution to counties for road maintenance as required in section 7-14-102 MCA. This amount has been appropriated during the last two bienniums. Legislation is being presented by the department to transfer this responsiblity to the Department of Highways.

DEPARTMENT OF ADMINISTRATION

INVESTMENT PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	19.00	19.00	19.00	19.00
Personal Services	403,132.83	483,686	522,499	521,280
Operating Expenses	212,772.04	190,168	178,581	183,399
Equipment	2,881.05	1,456	14,410	0
Total Program Costs	$618,785.92	$675,310	$715,490	$704,679
Proprietory Fund	618,785.92	675,310	715,490	704,679
Total Funding Costs	$618,785.92	$675,310	$715,490	$704,679
Current Level Services	618,785.92	675,310	701,080	704,679
Modified Level Services	0.00	0	14,410	0
Total Service Costs	$618,785.92	$675,310	$715,490	$704,679

Program Description

The Board of Investments has the sole authority to invest state funds. It directs the investment of state funds in accordance with the constitution and laws of the state. Under the board's administration, the state's investment program has become more efficient and accountable. The Investment Division provides the staff to advise the board and implement its decisions. The division's operations and the board's activities are funded by interest earned on the funds it invests.

Modification Requests

Word processor - The division seeks a word processor to replace its current memory typewriter. The division prepares extensive market analyses, correspondence, and reports and the word processor would allow more efficient processing.

Cost: FY84 - $14,410

DEPARTMENT OF ADMINISTRATION

COMMUNICATIONS PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	10.84	9.39	14.39	14.39
Personal Services	229,511.10	216,423	361,500	360,716
Operating Expenses	2,916,684.91	2,911,358	3,453,498	4,031,706
Equipment	8,470.00	0	3,539	0
Transfers	0.00	98,269	0	0
Total Program Costs	$3,154,666.01	$3,226,050	$3,818,537	$4,392,422
General Fund	65,881.21	98,269	0	0
Federal & Private Special Fund	22,589.56	0	0	0
Proprietory Fund	3,066,195.24	3,127,781	3,818,537	4,392,422
Total Funding Costs	$3,154,666.01	$3,226,050	$3,818,537	$4,392,422
Current Level Services	3,088,784.80	3,226,050	3,818,537	4,392,422
Modified Level Services	65,881.21	0	0	0
Total Service Costs	$3,154,666.01	$3,226,050	$3,818,537	$4,392,422

Program Description

The Communication Division provides required communications services to all agencies of state government.

In FY83, the division accepted a bid for a new telephone system for the Capitol Complex, University of Montana, Montana State Univesity, and Eastern Montana College. The system will provide more efficient communication at a lower cost to state agencies. Agency budgets for FY84 and FY85 reflect these lower costs.

To maintain the new telephone system, the department has transferred three positions to this division. One position will be used to hire an installer and repair person to perform minor maintenance of the system and move telephones. Another position is for a communication officer to monitor the system and coordinate changes. The third position will be filled by an accountant, who will bill users and maintain an inventory of all equipment in the system.

With funding provided in HB827 of the 47th Legislature, the division has completed a state planning effort in the areas of telephony, data transmission, and land-mobile radio systems. The division will present the results of this study to the 48th Legislature. The division also coordinated the purchase of high-band radios for pilot projects in the Departments of Justice and Highways, under the provisions of HB827.

To continue the planning effort established under HB827, the division is requesting 2 FTE be funded. These are existing positions within their current level base.

DEPARTMENT OF ADMINISTRATION

SRS BLDG AMORT & MAJ MTN BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	0.00	196,204	19,132	19,132
Total Program Costs	$0.00	$196,204	$19,132	$19,132
Debt Service Fund	0.00	196,204	19,132	19,132
Total Funding Costs	$0.00	$196,204	$19,132	$19,132
Current Level Services	0.00	196,204	19,132	19,132
Total Service Costs	$0.00	$196,204	$19,132	$19,132

Program Description

The Social and Rehabilitation Service (SRS) Building Amortization and Major Maintenance Program pays the monthly mortgage payment on the SRS building and establishes cash to make major maintenance repairs on the building.

SRS transfers funds to this program for two purposes. The first is to make payments to the Teachers' Retirement System (TRS) which financed the building. The second is to establish a reserve to be used for repair and maintenance of the building. In FY82, $177,072 was paid to TRS and $19,476 was deposited into the renovations and repair account.

If there are no expenditures from the renovations and repair account during a year, the funds accumulate. In FY82, $47,000 was spent for major repairs and maintenance on the building.

The monthly payments to TRS require no appropriation and are not shown above. However, the expenditures for major maintenance repairs are included in the budget.

DEPARTMENT OF ADMINISTRATION

PERSONNEL PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	42.50	35.50	38.00	38.00
Personal Services	840,141.33	850,312	935,821	933,810
Operating Expenses	382,138.58	382,318	303,346	315,550
Equipment	25,375.86	401	0	0
Grants	19,424.01	0	0	0
Benefits and Claims	10,021,230.22	0	0	0
Total Program Costs	$11,288,310.00	$1,233,031	$1,239,167	$1,249,360
General Fund	994,378.85	1,073,955	1,023,251	1,021,607
Earmarked Special Fund	106,373.76	3,042	4,172	4,194
Federal & Private Special Fund	37,775.79	0	0	0
Proprietory Fund	10,149,781.60	156,034	211,744	223,559
Total Funding Costs	$11,288,310.00	$1,233,031	$1,239,167	$1,249,360
Current Level Services	11,240,507.59	1,233,031	1,180,733	1,191,044
Modified Level Services	47,802.41	0	58,434	58,316
Total Service Costs	$11,288,310.00	$1,233,031	$1,239,167	$1,249,360

Program Description

The Personnel Division provides state agencies with a comprehensive program of personnel administration including position classification, position control, labor relations, employee relations, pay and benefit administration, training, employee incentive awards, and health promotion. It publishes state rules and policies dealing with recruitment, selection, affirmative action and other personnel related matters and provides administrative assistance to the Merit System Council and the Governor's Committee on the Employment of the Handicapped.

Modification Requests

Training Program - The Division requests 2 FTE to develop and provide training programs specific to state government needs. Their efforts will result in a core of inexpensive management courses which are available for all supervisors and managers in state government. They would assist agencies in identifying training needs and using training funds to generate the maximum improvement in agency productivity.

Cost: FY84 - $58,434 FY85 - $58,316

Policy Issues

The Personnel Division and Central Payroll Division in the Office of State Auditor are jointly responsible for the state's automated Payroll/Personnel/Position Control System. In past years, each division has budgeted for a portion of the system's cost. The Executive Budget recommends that the total cost of the system be budgeted in one place for administrative simplicity. Central Payroll Division's budget contains these funds for FY84 and FY85.

STATE INSURANCE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	7.00	7.00	7.00
Personal Services	179,722.53	193,782	202,865	202,412
Operating Expenses	653,794.59	2,110,745	1,431,135	837,514
Equipment	385.00	0	0	0
Benefits and Claims	579,771.00	0	0	0
Transfers	750,000.00	0	0	0
Total Program Costs	$2,163,673.12	$2,304,527	$1,634,000	$1,039,926
General Fund	175,000.00	192,500	215,600	228,536
Proprietory Fund	1,988,673.12	2,112,027	1,418,400	811,390
Total Funding Costs	$2,163,673.12	$2,304,527	$1,634,000	$1,039,926
Current Level Services	2,163,673.12	2,304,527	1,634,000	1,039,926
Total Service Costs	$2,163,673.12	$2,304,527	$1,634,000	$1,039,926

Program Description

The Insurance and Legal Division administers a comprehensive and adequate plan of insurance and self-insurance for all state agencies. It also provides legal counsel for all state agencies in the investigation, settlement, or defense of tort claims.

The division is funded from two sources. First, it receives a general fund appropriation to pay insurance premiums for state buildings. Secondly, the division uses agency fees for its operational expenses, insurance premium payments to private carriers, and to build a reserve in the state's self-insurance trust fund.

Policy Issues

The balance in the state's self-insurance fund at the end of FY82 was $7.6 million. A recent actuarial report recommended that the balance be maintained at $8.8 million.

Several factors will significantly reduce the fund's balance. Over $3.5 million in claims are due in FY84. In addition, there is a judgement outstanding against the state for approximately $1.4 million (Jacques v. State of Montana). The actual cost to the state is currently under negotiation. When the cost is determined, it is recommended that this be paid from the self-insurance fund.

Estimating the balance in the fund during the next biennium is difficult since it is impossible to predict which claims will be submitted for payment. Following is an estimate based on information currently available.

DEPARTMENT OF ADMINISTRATION

STATE INSURANCE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	7.00	7.00	7.00

	FY84	FY85
Estimated beginning fund balance	$8.7m	$4.3m
Claims to be paid	-3.5m	unknown
Jacques v Montana	-1.4m	
Interest earned and premium balance	+0.5m	+1.1m
Year end fund balance	4.3m	5.4m

DEPARTMENT OF ADMINISTRATION

PASSENGER TRAMWAY SAFETY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	10,681.02	15,497	11,849	12,488
Total Program Costs	$10,681.02	$15,497	$11,849	$12,488
General Fund	10,681.02	15,497	11,849	12,488
Total Funding Costs	$10,681.02	$15,497	$11,849	$12,488
Current Level Services	10,681.02	15,497	11,849	12,488
Total Service Costs	$10,681.02	$15,497	$11,849	$12,488

Program Description

The Passenger Tramway Program regulates the design, construction, and operation of all passenger tramways within Montana to insure safety. Administrative details of this program are handled by the Architecture and Engineering Division. The statutes establishing this program are sections 23-2-701 through 23-2-734, MCA.

WORKERS COMPENSATION JUDGE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.00	7.00	9.00	9.00
Personal Services	186,550.97	182,711	235,165	235,480
Operating Expenses	56,483.50	44,315	55,295	57,456
Equipment	1,431.45	0	15,245	725
Total Program Costs	$244,465.92	$227,026	$305,705	$293,661
Earmarked Special Fund	244,465.92	227,026	305,705	293,661
Total Funding Costs	$244,465.92	$227,026	$305,705	$293,661
Current Level Services	244,465.92	227,026	244,868	246,933
Modified Level Services	0.00	0	60,837	46,728
Total Service Costs	$244,465.92	$227,026	$305,705	$293,661

Program Description

The Worker's Compensation Court Program safeguards the interests of parties involved in workers' compensation cases.

Modification Requests

Additional Attorney and Legal Secretary (2.0 FTE) - The court requests an additional attorney to assist the judge in preparing cases, so that the court can render decisions in a timely manner. The addition of a legal secretary and a word processor will allow the court to handle the growing volume of correspondence, preliminary motions, and pre-trial conference records.

Cost: FY84 - $60,837 FY85 - $46,728

PERS DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	23.25	23.25	22.25	22.25
Personal Services	396,601.58	496,609	458,607	457,626
Operating Expenses	258,542.05	227,384	333,141	320,968
Equipment	9,989.51	0	14,492	500
Total Program Costs	$665,133.14	$723,993	$806,240	$779,094
Non-expendable Trust Fund	665,133.14	723,993	806,240	779,094
Total Funding Costs	$665,133.14	$723,993	$806,240	$779,094
Current Level Services	665,133.14	723,993	806,240	779,094
Total Service Costs	$665,133.14	$723,993	$806,240	$779,094

Program Description

The Public Employees Retirement System (PERS) Program provides retirement, disability, refund and death benefits to the members and their beneficiaries of the Game Wardens, Highway Patrol, Judges', Public Employees, Sheriffs', Statewide Police, Unified Firefighters' and Volunteer Firefighters' Retirement system. This program is also responsible for the collection and disbursement of social security contributions from the state and various local government entities. The program is regulated by Title 19, Chapters 1,3,5,6,7,8,9, 12, and 13 MCA, and Title II Section 218, of the Social Security Act. House Bill 500 added an accountant position in FY82 and FY83 only. This position is eliminated in FY84 and FY85.

STATE TAX APPEAL BOARD BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.50	5.50	5.50	5.50
Personal Services	160,355.75	171,226	182,718	173,477
Operating Expenses	95,501.89	121,227	166,366	156,853
Equipment	102.00	193	5,200	0
Total Program Costs	$255,959.64	$292,646	$354,284	$330,330
General Fund	255,959.64	292,646	354,284	330,330
Total Funding Costs	$255,959.64	$292,646	$354,284	$330,330
Current Level Services	255,959.64	292,646	283,710	285,330
Modified Level Services	0.00	0	70,574	45,000
Total Service Costs	$255,959.64	$292,646	$354,284	$330,330

Program Description

The State Tax Appeal Board provides a tax appeal system for all actions of the Department of Revenue. It hears appeals from county tax appeal board decisions and takes original jurisdiction in matters involving liquor, income and corporate tax, and severance taxes. The board travels throughout the state to hear appeals.

Modification Requests

Additional operating expenses - The board anticipates that its caseload of property tax cases will increase substantially in the next two years, causing the costs for travel, transcripts, and hearings officers to increase.

Cost: FY84 - $70,574 FY85 - $45,000

TEACHERS RETIREMENT BOARD

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	10.58	10.58	10.58	10.58
Personal Services	183,867.33	210,061	211,452	211,315
Operating Expenses	246,609.03	122,453	129,501	114,739
Equipment	2,766.45	0	2,288	10,000
Total Agency Costs	$433,242.81	$332,514	$343,241	$336,054
Non-expendable Trust Fund	433,242.81	332,514	343,241	336,054
Total Funding Costs	$433,242.81	$332,514	$343,241	$336,054
Current Level Services	433,242.81	332,514	343,241	336,054
Total Service Costs	$433,242.81	$332,514	$343,241	$336,054

The Teachers Retirement Board provides retirement, disability, and survivor benefits for the state's teachers. The program is regulated by sections 19-4-101 through 19-4-1001, MCA.

LONG RANGE BUILDING PLAN

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Capital Outlay	17,869,985.29	1,002,100	0	0
Grants	380,000.00	0	0	0
Transfers	482,382.98	0	0	0
Total Agency Costs	$18,732,368.27	$1,002,100	$0	$0
General Fund	0.00	1,002,100	0	0
Earmarked Special Fund	357,037.28	0	0	0
Federal & Private Special Fund	211,847.60	0	0	0
Capital Projects Fund	18,163,483.39	0	0	0
Total Funding Costs	$18,732,368.27	$1,002,100	$0	$0
Current Level Services	18,732,368.27	1,002,100	0	0
Total Service Costs	$18,732,368.27	$1,002,100	$0	$0

Recommendations for the FY84 and FY85 Long Range Building Program will be presented by the Department of Administration under separate cover.

DEPARTMENT OF AGRICULTURE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	93.00	93.74	101.24	101.24
Personal Services	1,748,243.05	2,108,406	2,280,230	2,278,388
Operating Expenses	733,383.52	1,083,937	1,003,621	968,541
Equipment	112,755.99	18,449	148,770	27,119
Grants	425,356.13	425,000	619,600	649,600
Benefits and Claims	1,990,831.00	800,000	0	0
Total Agency Costs	$5,010,569.69	$4,435,792	$4,052,221	$3,923,648
General Fund	905,465.42	1,098,268	1,684,765	1,588,704
Earmarked Special Fund	540,794.75	723,686	991,327	990,610
Federal & Private Special Fund	1,382,679.46	1,574,389	1,128,298	1,091,972
Proprietory Fund	14,960.25	40,000	42,777	43,879
Expendable Trust Fund	2,166,669.81	999,449	205,054	208,483
Total Funding Costs	$5,010,569.69	$4,435,792	$4,052,221	$3,923,648
Current Level Services	3,745,231.30	4,435,792	3,486,925	3,502,799
Modified Level Services	1,265,338.39	0	565,296	420,849
Total Service Costs	$5,010,569.69	$4,435,792	$4,052,221	$3,923,648

Agency Description

The Department of Agriculture was established to encourage and promote the interests of all agricultural and allied industries in Montana; collect and publish statistics relating to the production and marketing of agricultural products; assist, encourage and promote the organization of farmers; gather and distribute marketing information; and administer regulations pertaining to production and marketing of food and fiber products.

Policy Issues

The Governor's Council on Management has recommended a reorganization of functions and consolidation of services. By reducing staff to part-time, one FTE has been eliminated. The department will continue to restructure internal operations so that the projected FTE savings can be realized.

DEPARTMENT OF AGRICULTURE

CENTRALIZED SERVICES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.42	8.50	8.50	8.50
Personal Services	221,517.28	246,298	245,855	245,549
Operating Expenses	149,495.55	459,057	59,897	46,781
Equipment	12,668.23	700	2,634	1,043
Grants	52,407.99	50,000	0	0
Total Program Costs	$436,089.05	$756,055	$308,386	$293,373
General Fund	128,786.73	149,209	220,928	207,273
Earmarked Special Fund	70,074.00	74,391	28,421	31,485
Federal & Private Special Fund	237,228.32	528,310	37,850	33,448
Proprietory Fund	0.00	0	3,885	3,885
Expendable Trust Fund	0.00	4,145	17,302	17,282
Total Funding Costs	$436,089.05	$756,055	$308,386	$293,373
Current Level Services	422,541.08	756,055	308,386	293,373
Modified Level Services	13,547.97	0	0	0
Total Service Costs	$436,089.05	$756,055	$308,386	$293,373

Program Description

The Centralized Services Division provides support to all other programs in the department, performing administrative responsibilities including accounting, fiscal management, payroll, purchasing, property control, personnel and Equal Employment Opportunity administration.

Funding Change

In the past, centralized services functions provided for the administration of the federal Environmental Protection Agency grant have been absorbed within the current level operation of the division. Indirect cost monies allowed under the grant have been utilized to supplant general fund. The EPA grant has been significantly reduced in FY84-85. To allow Centralized Services Division to operate at current level, this budget reflects general fund replacement of approximately $22,567 in FY84 and $27,694 in FY85.

NOTE: The general fund figures shown between bienniums are comparable. Other funds may not be comparable because of the changes in the fund structure.

DEPARTMENT OF AGRICULTURE

RURAL DEVELOPMENT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	1.25	1.25	1.25	1.25
Personal Services	28,951.92	32,344	32,335	32,376
Operating Expenses	6,706.81	9,591	9,345	10,235
Equipment	0.00	109	600	0
Grants	0.00	0	10,600	10,600
Total Program Costs	$35,658.73	$42,044	$52,880	$53,211
Expendable Trust Fund	35,658.73	42,044	52,880	53,211
Total Funding Costs	$35,658.73	$42,044	$52,880	$53,211
Current Level Services	35,658.73	42,044	52,880	53,211
Total Service Costs	$35,658.73	$42,044	$52,880	$53,211

Program Description

The Rural Development Program is totally funded from federal rural rehabilitation funds. Funds are provided to substandard income rural Montanans for farm-ranch real estate, livestock, operating, student education, youth livestock and agribusiness loans.

The program is responsible for administering 214 loans. The number of Junior Agricultural loans has increased 56% over 1981.

HAIL INSURANCE UNIT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	6.05	6.05	5.05	5.05
Personal Services	94,649.84	101,070	85,620	85,607
Operating Expenses	45,373.24	57,218	50,835	53,991
Equipment	1,807.00	0	0	0
Benefits and Claims	1,990,831.00	800,000	0	0
Total Program Costs	$2,132,661.08	$958,288	$136,455	$139,598
General Fund	1,650.00	1,660	1,583	1,608
Federal & Private Special Fund	0.00	3,368	0	0
Expendable Trust Fund	2,131,011.08	953,260	134,872	137,990
Total Funding Costs	$2,132,661.08	$958,288	$136,455	$139,598
Current Level Services	938,830.08	958,288	136,455	139,598
Modified Level Services	1,193,831.00	0	0	0
Total Service Costs	$2,132,661.08	$958,288	$136,455	$139,598

Program Description

The Hail Insurance Unit, totally funded by participating farmers and ranchers, is responsible for administration of Montana's hail insurance laws and for offering grain growers insurance and protection against crop loss due to hail. One percent of the gross annual levies collected from the participants goes to the counties and two percent to the state for administration. This unit is attached to the department for administrative purposes only. By statute, the director is a member and secretary of the Board of Hail Insurance.

Policy Issues

This budget reflects the reduction of one FTE in accordance with Governor's Council on Management (GCOM) recommendation to consolidate services within the department.

The GCOM recommendation to abolish the Hail Insurance Program is not accepted by the administration.

DEPARTMENT OF AGRICULTURE

CROP & LIVESTOCK UNIT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	4.00	4.00	4.00	4.00
Personal Services	63,621.43	72,463	74,467	74,387
Operating Expenses	4,525.52	11,681	16,562	17,648
Total Program Costs	$68,146.95	$84,144	$91,029	$92,035
General Fund	51,146.96	70,244	81,029	82,035
Federal & Private Special Fund	16,999.99	13,900	10,000	10,000
Total Funding Costs	$68,146.95	$84,144	$91,029	$92,035
Current Level Services	65,046.95	84,144	86,029	92,035
Modified Level Services	3,100.00	0	5,000	0
Total Service Costs	$68,146.95	$84,144	$91,029	$92,035

Program Description

In cooperation with the United States Department of Agriculture, the Crop and Livestock Reporting Unit serves the agricultural industry of Montana, allied interests and the general public by collecting and publishing statistics on a state and county basis relating to the production and marketing of crops, livestock, and other agricultural products.

Modification Requests

Statistical Bulletin - The Crop and Livestock Reporting Unit is requesting authority to publish their statistical bulletin every year rather than every other year. By format revision and other economies, a yearly bulletin can be provided at approximately the same cost - (FY84 - $5,000).

TRANSPORTATION UNIT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	1.00	1.00	1.00	1.00
Personal Services	22,463.62	25,205	25,290	25,315
Operating Expenses	16,859.00	17,687	5,763	6,453
Total Program Costs	$39,322.62	$42,892	$31,053	$31,768
General Fund	28,127.51	29,892	31,053	31,768
Federal & Private Special Fund	11,195.11	13,000	0	0
Total Funding Costs	$39,322.62	$42,892	$31,053	$31,768
Current Level Services	28,127.51	42,892	31,053	31,768
Modified Level Services	11,195.11	0	0	0
Total Service Costs	$39,322.62	$42,892	$31,053	$31,768

Program Description

This program assists both producers and industries in finding more efficient means to market their products by providing direct assistance to Montana firms and producers on transportation issues, developing foreign markets, coordinating marketing from the initial producer to the consumer, and providing marketing and statistical information.

Funding Change

This unit has previously received funding from the Wheat Research and Marketing Committee. Those funds have not been requested for FY84-85.

WHEAT RESEARCH & MARK UNIT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.12	3.12	3.12	3.12
Personal Services	97,104.57	94,402	86,318	86,160
Operating Expenses	96,398.86	122,714	116,971	128,289
Equipment	587.00	0	5,000	0
Grants	372,948.14	375,000	609,000	639,000
Total Program Costs	$567,038.57	$592,116	$817,289	$853,449
Federal & Private Special Fund	567,038.57	592,116	817,289	853,449
Total Funding Costs	$567,038.57	$592,116	$817,289	$853,449
Current Level Services	555,338.57	592,116	817,289	853,449
Modified Level Services	11,700.00	0	0	0
Total Service Costs	$567,038.57	$592,116	$817,289	$853,449

Program Description

The Wheat Research and Marketing Unit, totally funded by participating grain producers, is responsible for encouraging and promoting the development of markets for Montana wheat and barley and encouraging and promoting intensive scientific and practical research into all phases of wheat and barley culture, production and use. The Wheat Research and Marketing Unit is attached to the department for administrative purposes only. The director is an ex-officio member of the Wheat Research and Marketing Committee.

ENVIRONMENTAL MANAGEMENT DIV BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	30.60	30.26	37.76	37.76
Personal Services	612,868.80	693,253	838,609	837,104
Operating Expenses	276,032.81	253,152	398,368	468,935
Equipment	38,738.49	11,840	113,376	18,900
Total Program Costs	$927,640.10	$958,245	$1,350,353	$1,324,939
General Fund	279,634.34	423,216	691,505	711,743
Earmarked Special Fund	100,724.26	111,334	396,689	419,121
Federal & Private Special Fund	547,281.50	423,695	262,159	194,075
Total Funding Costs	$927,640.10	$958,245	$1,350,353	$1,324,939
Current Level Services	898,611.76	958,245	1,044,993	1,019,833
Modified Level Services	29,028.34	0	305,360	305,106
Total Service Costs	$927,640.10	$958,245	$1,350,353	$1,324,939

Program Description

The Environmental Management Division is responsible for administering the Montana Pesticides Act, the Insect Surveillance and Detention Act, the Noxious Plant Management Assistance Act, and the department's Chemical Analytical Laboratory. It is also responsible for providing protection, technical and consultant services to consumers and agricultural producers in the environmental and pest management program areas.

The Field Services Bureau, Technical Services Bureau and Laboratory Bureau are responsible for the enforcement, technical services and the analytical laboratory portions of the program, respectively.

The Chemical Analytical Laboratory's responsibilities include analysis of feeds, fertilizers, pesticides and toxic substances for proper and correct ingredients in formulated products and analysis of residues in agricultural commodities and in environmental samples.

Modification Requests

Increased Pesticide Program - The division is requesting 6.5 FTE and support costs to increase its pesticide program in order to improve protection of agriculture and the environment from misuse and negligent handling of pesticides. The request addresses needs in two areas:

A. Enforcement - The additional staff will be able to:

1) inspect an additional 800 applicators and dealers per year; 2) more thoroughly investigate misuse incidents; 3) perform more sampling, inspection, tracking and evaluation of the use and sale of restricted pesticides, 200 to 1,000 sites per year; and 4) provide better training for applicators and dealers on the proper use of pesticides.

ENVIRONMENTAL MANAGEMENT DIV BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	30.60	30.26	37.76	37.76

B. Technical Services - The additional staff will also:

1) improve surveillance and monitoring of pest problems for rapid and useful response to producers; 2) develop improved Integrated Pest Management programs requested by producers; 3) meet demands from growers and other groups on more indepth monitoring and evaluation of pesticides for agricultural, environmental, and health reasons; 4) provide direct assistance to producers concerned with illegal residues in crops; and 5) meet the demands of new federal regulations concerning pesticides.

The requested FTE include an entomologist, pesticide specialists, biological aides, and an environmental specialist.

The cost of the modification (FY84 - $255,569, FY85 - $268,507) would be paid by raising pesticide licenses and fees.

Chemical Analytical Laboratory - The laboratory is requesting two modifications to allow it to meet increasing demands for monitoring and sampling of chemical products, agricultural commodities, and environmental samples:

A. A chemist to assist with the toxics program for feed, fertilizer, and other agricultural samples.

Cost: FY84 - $19,129 FY85 - $19,086.

B. Additional operating and equipment funds to allow purchase of vitally needed equipment and to keep the laboratory operating efficiently.

Cost: FY84 - $30,662 FY85 - $17,513

Funding Change

The Environmental Management Division is operated mainly from a federal Environmental Protection Agency grant which supplies pesticide enforcement and certification monies. This grant has been reduced by $275,417 in FY84 and $341,146 in FY85 from the FY82 level of funding. This budget reflects general fund replacement for the declining grant funds so that the program can continue to operate at current level to carry out the requirements of the Environmental Policy Act. Recent situations such as PCB and Endrin contamination make it essential to maintain an adequate level of funding.

DEPARTMENT OF AGRICULTURE

PLANT INDUSTRY DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	38.56	39.56	40.56	40.56
Personal Services	607,065.59	843,371	891,736	891,890
Operating Expenses	137,991.73	152,837	345,880	236,209
Equipment	58,955.27	5,800	27,160	7,176
Total Program Costs	$804,012.59	$1,002,008	$1,264,776	$1,135,275
General Fund	416,119.88	424,047	658,667	554,277
Earmarked Special Fund	369,996.49	537,961	566,217	540,004
Federal & Private Special Fund	2,935.97	0	1,000	1,000
Proprietory Fund	14,960.25	40,000	38,892	39,994
Total Funding Costs	$804,012.59	$1,002,008	$1,264,776	$1,135,275
Current Level Services	801,076.62	1,002,008	1,009,840	1,019,532
Modified Level Services	2,935.97	0	254,936	115,743
Total Service Costs	$804,012.59	$1,002,008	$1,264,776	$1,135,275

Program Description

The Plant Industry Division consists of three bureaus: Commodity Services, Grain Standards, and Specialized Services. These bureaus work cooperatively to provide professional services to agricultural industries. The Plant Industry Division provides administration and enforcement of regulatory laws controlling marketing, production, and manufacturing of agricultural commodities grown within the state. It also provides vegetable, fruit, and nursery stock inspection as a service to all Montana consumers.

One FTE was added in FY83 to implement the provisions of House Bill 467 - Alfalfa Seed, passed by the 47th Legislature.

Modification Requests

Data Processing System Development - The division is requesting a systems coordinator and development costs for an automated information system. The proposed system will provide more efficient processing of new applications and renewals of licenses and registrations, commercial feed and fertilizer reports, grain inspections, and standardization of applications and licenses. The Governor's Council on Management recommended an automated system, as did a needs study recently performed by the Department of Administration.

Cost: FY84 - $177,269 FY85 - $43,651

Medicated Feed - The division is requesting the use of earmarked feed and fertilizer funds to replace federal Food and Drug Administration funding used for inspection of medicated feeds. Funding has been reduced 30% in FY83 and no funding is expected in FY84-85. These funds have previously been expended through budget amendment.

Cost - FY84 $10,965 FY85 - $12,077

PLANT INDUSTRY DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	38.56	39.56	40.56	40.56

Auditors - The division is requesting the addition of two FTE so they will be able to effectively monitor the 413 licensed grain merchandisers and warehousemen who handle approximately $160 million worth of Montana grain. The Federal Warehouse Act places responsibility on the department to provide protection to consumers and producers. Recent elevator bankruptcy issues have forced the department to re-evaluate its position on bonding requirements for grain merchandisers and warehousemen and warehouse receipts issued to producers. It is generally recognized that the slow agricultural economy, high interest rates, and the move to sub-terminals could provoke financial problems for rural elevators. Problems anticipated are economically uncompetitive rural elevators, inadequate record-keeping, possible diversion of funds, future market speculation and delayed price contracts which all contribute to the bankruptcy of grain merchandisers. The department needs to implement an inspection and examination program on all public warehouses that will enable them to detect and predict financial problems and review surety bond levels to insure coverage is adequate to protect producers holding warehouse receipts for stored grain or sales tickets for grain sold.

Two vacant positions have been eliminated in the division's current level budget to offset the requested FTE.

Cost: FY84 - $66,702 FY85 - $60,015

Funding Change

See medicated feed modification.

DEPARTMENT OF INSTITUTIONS

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	182.28	187.10	176.95	176.95
Personal Services	3,666,439.69	4,479,036	4,056,715	4,056,820
Operating Expenses	1,803,353.07	2,654,615	3,787,615	4,016,784
Equipment	84,043.96	46,750	60,351	5,323
Capital Outlay	93,564.00	0	0	0
Grants	5,246,999.61	5,766,257	7,219,634	7,572,398
Benefits and Claims	9,422.55	25,899	0	0
Transfers	1,548,319.92	0	0	0
Total Agency Costs	$12,452,142.80	$12,972,557	$15,124,315	$15,651,325
General Fund	8,731,720.64	10,824,851	12,241,100	12,676,087
Earmarked Special Fund	2,221,328.11	736,498	787,536	842,112
Federal & Private Special Fund	1,470,045.64	1,374,488	2,062,611	2,098,981
Proprietory Fund	29,048.41	36,720	33,068	34,145
Total Funding Costs	$12,452,142.80	$12,972,557	$15,124,315	$15,651,325
Current Level Services	10,814,189.56	12,972,557	14,831,852	15,336,986
Modified Level Services	1,637,953.24	0	292,463	314,339
Total Service Costs	$12,452,142.80	$12,972,557	$15,124,315	$15,651,325

The Department of Institutions is provided for in section 2-15-2301, MCA. Section 53-1-201 defines its purpose:

"The department of institutions shall utilize at maximum efficiency the resources of state government in a coordinated effort to restore the physically or mentally disabled, to rehabilitate the violators of laws, to sustain the vigor and dignity of the aged, to provide for children in need of temporary protection or correctional counseling, to train children of limited mental capacity to their best potential, to rededicate the resources of the state to the productive independence of its now dependent citizens, and to coordinate and apply the principles of modern institutional administration to the institutions of the state."

In carrying out these purposes, the department seeks to provide care and treatment services of a quality that will guarantee the rights of residents, comply with state and federal standards, and when possible, return residents of the institutions to a normal life in the community. Its objectives are to improve the coordination of services provided by institutions through the development of new management techniques and to make management information readily available to the institutions.

The following institutions are in the department: Boulder River School and Hospital, Center for the Aged, Eastmont Training Center, Mountain View School, Pine Hills School, Montana State Prison, Swan River Youth Forest Camp, Veterans' Home, Warm Springs/Galen State Hospital, The Women's Correctional Facility, and the new Montana Children's Treatment Center.

DEPARTMENT OF INSTITUTIONS

DIRECTOR BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.00	7.00	10.00	10.00
Personal Services	235,315.39	294,370	331,206	330,441
Operating Expenses	42,800.28	78,762	51,110	46,376
Equipment	1,029.28	0	795	1,043
Total Program Costs	$279,144.95	$373,132	$383,111	$377,860
General Fund	250,096.54	336,412	350,043	343,715
Proprietory Fund	29,048.41	36,720	33,068	34,145
Total Funding Costs	$279,144.95	$373,132	$383,111	$377,860
Current Level Services	279,144.95	373,132	383,111	377,860
Total Service Costs	$279,144.95	$373,132	$383,111	$377,860

Program Description

The Director's Program is responsible for the effective management and planning of the programs of the department's four divisions (Alcohol and Drug Abuse Division, Corrections Division, Management Services Division, and Mental Health and Residential Services Division), their respective institutions, and the Institutional Industries Program. It also provides administrative support for the Board of Pardons.

The Director's Program's current level budget includes a personnel officer and administrative assistant transferred from the Management Services Division and an additional lawyer, a reclassified position transferred from within the department.

DEPARTMENT OF INSTITUTIONS

MANAGEMENT SERVICES DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	39.00	36.00	31.00	31.00
Personal Services	727,109.37	809,071	682,822	681,322
Operating Expenses	175,190.45	210,630	303,325	309,911
Equipment	1,296.45	2,567	3,567	0
Total Program Costs	$903,596.27	$1,022,268	$989,714	$991,233
General Fund	774,174.27	949,231	989,714	991,233
Federal & Private Special Fund	129,422.00	73,037	0	0
Total Funding Costs	$903,596.27	$1,022,268	$989,714	$991,233
Current Level Services	903,596.27	1,022,268	907,974	882,900
Modified Level Services	0.00	0	81,740	108,333
Total Service Costs	$903,596.27	$1,022,268	$989,714	$991,233

Program Description

The Management Services Division is responsible for the department's budgeting and accounting services. It also provides technical assistance to all institutions in budgeting, accounting and other management areas. Its' Reimbursement Control Section is responsible for billing and collecting for the state's reimbursement program. Its Information and Systems Bureau is responsible for coordinating all data processing projects within the department.

The division's current level budget includes five fewer FTE than the current biennium. Two were transferred to the Director's Program and three eliminated in accordance with the Governor's Council on Management (GCOM) recommendation #149.

Modification Requests

Data Processing Plan - Funds are requested to prepare and implement a comprehensive data processing plan for the department. Systems will be developed for Warm Springs State Hospital, the Prison, and the Helena Central Offices. The division will use current level staff to conduct and implement the plan.

The GCOM (#148) recommended the department develop an integrated patient accounting and billing system. This recommendation is incorporated into the modification request above.

Cost: FY84 - $81,740 FY85 - $108,333

Funding Change

Due to the conversion from categorical grants to block grants, the division has lost indirect funding. No additional funds are requested, since the division has reduced its current level budget to offset this loss of funding.

DEPARTMENT OF INSTITUTIONS

ALCOHOL & DRUG ABUSE DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	25.50	23.00	10.00	10.00
Personal Services	543,299.45	610,739	282,316	281,680
Operating Expenses	176,635.47	187,453	100,218	107,706
Equipment	532.50	0	3,000	3,000
Grants	967,656.59	1,054,524	1,504,663	1,692,777
Transfers	1,545,332.00	0	0	0
Total Program Costs	$3,233,456.01	$1,852,716	$1,890,197	$2,085,163
General Fund	180,769.43	204,235	219,606	230,925
Earmarked Special Fund	2,218,583.11	736,498	787,536	842,112
Federal & Private Special Fund	834,103.47	911,983	883,055	1,012,126
Total Funding Costs	$3,233,456.01	$1,852,716	$1,890,197	$2,085,163
Current Level Services	1,684,727.21	1,852,716	1,890,197	2,085,163
Modified Level Services	1,548,728.80	0	0	0
Total Service Costs	$3,233,456.01	$1,852,716	$1,890,197	$2,085,163

Program Description

Under authority delegated from the director, the Alcohol and Drug Abuse Division allocates state resources for the control and treatment of alcohol and drug dependence to programs for their effective use. Its duties include: approving annual alcoholism treatment programs; preparing an annual state plan for the delivery of treatment services; conducting statewide service system evaluations; distributing state and federal funds in accordance with section 53-24-206, MCA; establishing standards for the certification of drug and alcohol dependence counselors; in conjunction with approved programs, planning for and providing training of personnel; delivering services to alcoholics; establishing criteria for the development of new alcohol and drug dependency program; encouraging the best use of funds by discouraging duplication of services; encouraging efficiency in existing programs; and multi-county districts; and cooperating with the Board of Pardons in establishing and conducting programs to provide treatment for alcoholics and intoxicated persons in or on parole from penal institutions.

The Alcohol and Drug Abuse Division's current level request reflects a reorganization of the Drug Program and Alcohol Program into one, the deletion of 13 FTE, and the elimination of state operated centers.

Funding Change

Federal funds have been converted from categorical to block grants, with a slight decrease in federal funds. The FY82 expenditures include non-appropriated funds transferred to counties under the provisions of section 53-24-206, MCA.

CORRECTIONS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	96.00	91.50	97.50	97.50
Personal Services	1,831,319.99	2,006,883	2,137,044	2,140,269
Operating Expenses	1,143,107.91	1,675,934	2,174,640	2,323,107
Equipment	49,093.75	43,972	47,319	0
Grants	407,818.85	442,642	295,939	313,696
Benefits and Claims	9,422.55	25,899	0	0
Transfers	2,987.92	0	0	0
Total Program Costs	$3,443,750.97	$4,195,330	$4,654,942	$4,777,072
General Fund	3,349,083.53	4,195,330	4,651,961	4,773,998
Earmarked Special Fund	2,745.00	0	0	0
Federal & Private Special Fund	91,922.44	0	2,981	3,074
Total Funding Costs	$3,443,750.97	$4,195,330	$4,654,942	$4,777,072
Current Level Services	3,354,526.53	4,195,330	4,484,435	4,611,255
Modified Level Services	89,224.44	0	170,507	165,817
Total Service Costs	$3,443,750.97	$4,195,330	$4,654,942	$4,777,072

Program Description

The Corrections Division exists to develop and administer an integrated corrections program for adults and youths. Special emphasis is placed upon community supervision whenever possible and providing individualized treatment for each offender requiring institutionalization. For those incarcerated, adequate security must be maintained to protect the offender and prevent further transgressions against the public. The program provides leadership, direction and support for both line and staff operations. It assists in developing a continuum of correctional programs which place the individual in the least restrictive setting consistent with good judgment.

Specific programs within the Corrections Division include the following.

Life Skills Center - Facilities in Billings and Missoula provide alternatives to prison for male and female offenders. These centers provide educational and work opportunities while also providing close supervision of the offenders. The Billings program houses up to 12 female offenders while the Missoula program can accommodate 24 male offenders.

Women's Correctional Facilities - The Warm Springs facility provides for 30 female offenders.

Half-Way Houses - The Corrections Division contracts with Half-Way Houses for pre-release services and administers the Work Furlough Program to aid offenders returning to society.

Probation and Parole - This program supervises adult felons upon leaving prison and adults sentenced to probation to reduce criminal activities by directly and regularly supervising and counseling adult felons.

DEPARTMENT OF INSTITUTIONS

CORRECTIONS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	96.00	91.50	97.50	97.50

Aftercare is the community supervision of youths who are released from correctional programs or committed by the courts. The mission of Aftercare is to assist youths adjudicated as juvenile delinquents or youth in need of supervision to become well-adjusted productive members of society. Nine District Youth Guidance Homes and four Aftercare Group Homes are operated to provide less restrictive alternatives to institutional placement of youthful offenders.

The Corrections Division's current level budget reflects funding as approved by the Special Session #2 for two additional pre-release centers.

Modification Requests

Additional staff - Based on a management study utilizing National Institute of Corrections funds, the division requests six FTE and operating funds. The study demonstrates the need for five additional parole and probation officers and two additional .5 FTE clerical for field offices.

Cost: FY84 - $170,507 FY85 - $165,817

Policy Issues

Legislation will be proposed by the Human Services Subcommittee studying residential and group care services to the 1983 Legislature to transfer shelter care, foster and District Youth Guidance Homes from the Department of Institutions to the Department of Social and Rehabilitation Services. The purpose of the proposal is to reduce existing fragmentation of residential and group care services by establishing these various activities within one controlling and administering agency.

DEPARTMENT OF INSTITUTIONS

WOMEN'S CORRECTIONAL PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.28	21.10	23.45	23.45
Personal Services	47,515.90	407,281	455,175	455,333
Operating Expenses	39,841.88	346,076	293,188	316,151
Equipment	31,634.15	0	5,670	1,280
Capital Outlay	93,564.00	0	0	0
Total Program Costs	$212,555.93	$753,357	$754,033	$772,764
General Fund	212,555.93	753,357	754,033	772,764
Total Funding Costs	$212,555.93	$753,357	$754,033	$772,764
Current Level Services	212,555.93	753,357	713,817	732,575
Modified Level Services	0.00	0	40,216	40,189
Total Service Costs	$212,555.93	$753,357	$754,033	$772,764

Program Description

The Women's Correctional Program contains the various elements for housing and treating female offenders in the state of Montana. The major component of the program is the corrections facility located at Warm Springs State Hospital. This facility began operations in FY82, and houses 30 female offenders. It provides work, education, and recreational services to the inmates. Also included in this program are services at the Billings' Life Skills Center, and out-of-state and in-state jail commitments.

The Women's Correction Program's current level budget reflects the funding approved by the Special Session #2 and provides for 42 women inmates, 30 at the Womens' Correctional Facility and 12 at the Billings Life Skill Center.

Modification Requests

Correctional Officers - The current budget for this program underestimated the security requirements at the facility. An additional 2.35 FTE security staff are requested to adequately cover existing posts at the Women's Correctional Facility, including relief.

Cost: FY84 - $40,216 FY85 - $40,189

DEPARTMENT OF INSTITUTIONS

CORRECTION'S MEDICAL BUDGET BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	0.00	0	752,081	797,207
Total Program Costs	$0.00	$0	$752,081	$797,207
General Fund	0.00	0	752,081	797,207
Total Funding Costs	$0.00	$0	$752,081	$797,207
Current Level Services	0.00	0	752,081	797,207
Total Service Costs	$0.00	$0	$752,081	$797,207

Program Description

The Correctional Medical Program reflects the centralization of medical, optometry, dental, lab and security costs previously budgeted in other correctional programs. Due to the constant movement of individuals through the corrections system, a flexible method to address health needs is required. This budget structure provides the flexibility needed to cover these costs for the Montana State Prison, Swan River Youth Forest Camp, Women's Correction Program, the juvenile programs, and the five adult pre-release centers.

DEPARTMENT OF INSTITUTIONS

MH & RES. SERVICES ADMIN. BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	10.50	8.50	5.00	5.00
Personal Services	281,879.59	350,692	168,152	167,775
Operating Expenses	225,777.08	155,760	113,053	116,326
Equipment	457.83	211	0	0
Grants	3,871,524.17	4,269,091	5,419,032	5,565,925
Total Program Costs	$4,379,638.67	$4,775,754	$5,700,237	$5,850,026
General Fund	3,965,040.94	4,386,286	4,523,662	4,766,245
Federal & Private Special Fund	414,597.73	389,468	1,176,575	1,083,781
Total Funding Costs	$4,379,638.67	$4,775,754	$5,700,237	$5,850,026
Current Level Services	4,379,638.67	4,775,754	5,700,237	5,850,026
Total Service Costs	$4,379,638.67	$4,775,754	$5,700,237	$5,850,026

Program Description

The Mental Health and Residential Services Division provides administrative leadership and coordination for a wide range of human service programs. These include the institutional and community programs for the mentally ill, institutional programs for the developmentally disabled, residential programs for the alcoholic, and programs for veterans and geriatrics with emotional problems.

In accordance with section 53-21-203, MCA, the Department of Institutions assures that appropriate and accessible community based mental health services are available. Such services are provided through contracts between the Department of Institutions and the five private, non-profit regional community mental health centers (CMHCs). The CMHCs provide inpatient, emergency, transitional, outpatient, consultation services and education to approximately 13,500 Montanans each year.

The Mental Health and Residential Services Division's current level budget request reflects a decrease of 3.5 positions. The FY83 figures shown above do not include approximately $890,000 of block grant funds added by budget amendment, per HB2 of Special Session #1. Narrative authority was added to House Bill 2 due to the uncertainty of the level of block grant funding at that time.

Funding Change

This program budget reflects a decrease in FY84 and total loss of federal manpower grant funds by FY85 due to the loss of categorical grants.

BOULDER RIVR SCHOOL & HOSPITAL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	486.40	485.40	447.60	447.60
Personal Services	8,298,761.01	9,404,908	9,316,569	9,311,970
Operating Expenses	1,564,846.67	1,723,538	1,913,415	2,116,855
Equipment	192,823.16	75,488	63,965	43,595
Capital Outlay	407,379.56	0	0	0
Transfers	185,362.53-	0	0	0
Total Agency Costs	$10,278,447.87	$11,203,934	$11,293,949	$11,472,420
General Fund	9,960,573.91	11,134,384	11,244,409	11,425,221
Earmarked Special Fund	9,275.26	10,567	12,206	12,427
Federal & Private Special Fund	308,598.70	58,983	37,334	34,772
Total Funding Costs	$10,278,447.87	$11,203,934	$11,293,949	$11,472,420
Current Level Services	10,055,966.29	11,203,934	11,293,949	11,472,420
Modified Level Services	222,481.58	0	0	0
Total Service Costs	$10,278,447.87	$11,203,934	$11,293,949	$11,472,420

Agency Description

Boulder River School and Hospital provides for a full range of care, treatment and training for mentally retarded persons. The purpose of the institution is to secure the treatment and habilitation suited to the needs of the individual, and to assure that such treatment and habilitation are skillfully and humanely administered with full respect for the person's dignity and personal integrity in the least restrictive environment possible. Admission procedures and basic guidelines for care, treatment, and training of the residents are found in section 53-20-164, MCA. Compliance with state and federal regulations is a continuing goal.

Boulder River School and Hospital's current level budget reflects a decrease of 37.8 FTE for the biennium. Included in the FTE decrease are eight FTE which were added previously due to the Office of Civil Rights suit. It is anticipated that by the end of FY85 approximately half of the population affected by the Office of Civil Rights suit will no longer be eligible for the education program. An additional 25.8 FTE are eliminated due to a proposed reduction in population from 225 to 200. Of the 25 population decrease, approximately 10 will be transferred to the Eastmont Training Center and 15 will be placed in community group homes by the Department of Social and Rehabilitation Services.

Funding Change

Annually, $20,000 is provided from the general fund to replace lost federal Title I funds for teachers.

CENTER FOR THE AGED

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	104.93	104.93	101.93	101.93
Personal Services	1,594,360.93	1,883,208	1,909,769	1,910,157
Operating Expenses	468,887.37	478,768	635,640	684,399
Equipment	11,331.17	5,186	44,067	3,770
Total Agency Costs	$2,074,579.47	$2,367,162	$2,589,476	$2,598,326
General Fund	2,064,650.52	2,357,433	2,578,231	2,586,823
Earmarked Special Fund	9,291.15	9,729	11,245	11,503
Federal & Private Special Fund	637.80	0	0	0
Total Funding Costs	$2,074,579.47	$2,367,162	$2,589,476	$2,598,326
Current Level Services	2,072,473.67	2,367,162	2,589,476	2,598,326
Modified Level Services	2,105.80	0	0	0
Total Service Costs	$2,074,579.47	$2,367,162	$2,589,476	$2,598,326

Agency Description

The Center for the Aged offers long-term care to mentally ill geriatric residents that are 60 years old or older, transfers from Warm Springs State Hospital or referrals from one of the Montana Mental Health Centers. The Center for the Aged provides care and treatment for the mentally ill with full respect for dignity, integrity, personal liberty, and care for residents in the least restrictive, yet appropriate, environment. This facility is provided for by sections 53-1-202; 53-21-101 through 53-21-190 and 53-21-411 through 53-21-413, MCA.

The Center for the Aged's current level budget request reflects a small increase due to increasing laundry costs, a new bus in FY84 and an improved nutritional program for the residents. The budget is based on an anticipated population of 190 residents.

EASTMONT TRAINING CENTER

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	92.50	92.50	96.52	96.52
Personal Services	1,368,287.63	1,650,028	1,753,298	1,752,066
Operating Expenses	234,534.58	265,195	344,164	375,507
Equipment	23,592.73	15,740	9,497	9,222
Total Agency Costs	$1,626,414.94	$1,930,963	$2,106,959	$2,136,795
General Fund	1,581,512.79	1,882,451	2,101,975	2,131,811
Federal & Private Special Fund	44,902.15	48,512	4,984	4,984
Total Funding Costs	$1,626,414.94	$1,930,963	$2,106,959	$2,136,795
Current Level Services	1,617,160.25	1,930,963	1,970,316	1,996,471
Modified Level Services	9,254.69	0	136,643	140,324
Total Service Costs	$1,626,414.94	$1,930,963	$2,106,959	$2,136,795

Agency Description

Eastmont Training Center is responsible for providing a five-day and a seven-day residential and day-training program for profoundly/severely mentally-handicapped children between the ages of four and seventeen years. The center offers instruction in academics, home living, recreation and physical education, speech therapy, pre-vocational training, self-help, and socialization. The Center's goal is to allow these children to remain in their homes and communities as functioning members of society. To achieve this goal, Eastmont Training Center emphasizes cooperation with community groups and agencies and education of the public about developmental disabilities, specifically mental retardation. This facility is provided for in section 53-20-502, MCA.

The Eastmont Training Center current level budget request reflects an increase in laundry costs and is based on an anticipated population of 55 residents.

Modification Requests

Additional Staff - Funding and seven FTE are requested to convert the present 5-day program to a 7-day program. This conversion would allow for the transfer of 10 residents from Boulder River School and Hospital, and more efficiently utilize the existing facilities at Glendive. Of the eight residents presently utilizing the 5-day facility, five are anticipated to remain in the 7-day program.

Cost: FY84 - $136,643 FY85 - $140,324

Funding Change

Annually, $40,000 is provided from the general fund to replace lost federal Title I funds for teachers.

MOUNTAIN VIEW SCHOOL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	68.38	67.71	65.13	65.13
Personal Services	1,209,384.87	1,350,759	1,374,590	1,373,775
Operating Expenses	226,616.86	248,198	270,861	288,504
Equipment	14,462.10	6,975	3,795	2,932
Total Agency Costs	$1,450,463.83	$1,605,932	$1,649,246	$1,665,211
General Fund	1,357,726.04	1,537,671	1,592,308	1,607,800
Earmarked Special Fund	1,406.50	0	0	0
Federal & Private Special Fund	91,331.29	68,261	56,938	57,411
Total Funding Costs	$1,450,463.83	$1,605,932	$1,649,246	$1,665,211
Current Level Services	1,448,702.33	1,605,932	1,649,246	1,665,211
Modified Level Services	1,761.50	0	0	0
Total Service Costs	$1,450,463.83	$1,605,932	$1,649,246	$1,665,211

Agency Description

Mountain View School has the responsibility to properly diagnose, care for, train, educate, and rehabilitate female youth committed by the courts. The institution provides a 45 day evaluation program. Mountain View provides each child with an individualized education program as well as diagnostic and treatment services. The facility is provided for in section 53-30-202, MCA.

The Mountain View School current level budget is based on an anticipated population of 36 residents.

Funding Change

Annually, $30,000 is provided from the general fund to replace lost federal Title I funds for teachers.

PINE HILLS SCHOOL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	127.12	119.34	117.75	117.75
Personal Services	2,162,994.42	2,427,930	2,445,277	2,443,669
Operating Expenses	537,759.21	521,244	677,837	746,614
Equipment	21,354.59	9,270	11,352	3,834
Total Agency Costs	$2,722,108.22	$2,958,444	$3,134,466	$3,194,117
General Fund	2,127,997.58	2,471,768	2,730,473	2,790,175
Earmarked Special Fund	24,881.67	20,367	24,928	24,877
Federal & Private Special Fund	569,228.97	466,309	379,065	379,065
Total Funding Costs	$2,722,108.22	$2,958,444	$3,134,466	$3,194,117
Current Level Services	2,680,849.20	2,958,444	3,134,466	3,194,117
Modified Level Services	41,259.02	0	0	0
Total Service Costs	$2,722,108.22	$2,958,444	$3,134,466	$3,194,117

Agency Description

Pine Hills School provides residential services for those youth between the ages of 10 and 21 years who have demonstrated a need for intensive correctional attention. As its intended purpose, the institution's programs address statutory demands "to properly diagnose, care for, train, educate, and rehabilitate children in need of these services."

Pine Hills provides evaluations for boys adjudicated by the juvenile courts as delinquents or youth in need of supervision. The evaluation period may not exceed 45 days.

The Pine Hills School treats each referred student as an individual with unique needs. The primary mission is to address these needs in the most effective and expeditious manner in an effort to return the student to a non-institutional environment. This facility is provided for in section 53-30-202, MCA.

The Pine Hills School's current level budget is based on an anticipated population of 92 residents.

Funding Change

Annually, $80,000 is provided from the general fund to replace lost federal Title I funds for teachers.

MONTANA STATE PRISON

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	278.79	326.57	324.05	324.05
Personal Services	5,616,194.44	7,157,051	7,422,233	7,417,995
Operating Expenses	3,609,673.86	4,422,514	4,475,199	4,836,390
Equipment	348,057.10	299,530	544,715	549,347
Capital Outlay	0.00	130,000	0	0
Total Agency Costs	$9,573,925.40	$12,009,095	$12,442,147	$12,803,732
General Fund	7,430,472.81	9,385,930	9,228,206	9,355,878
Earmarked Special Fund	706,560.17	810,530	924,031	1,002,524
Federal & Private Special Fund	141,811.49	52,343	78,235	78,063
Proprietory Fund	1,295,080.93	1,760,292	2,211,675	2,367,267
Total Funding Costs	$9,573,925.40	$12,009,095	$12,442,147	$12,803,732
Current Level Services	9,509,108.93	12,009,095	12,442,147	12,803,732
Modified Level Services	64,816.47	0	0	0
Total Service Costs	$9,573,925.40	$12,009,095	$12,442,147	$12,803,732

The mission of Montana State Prison is to provide adequate food, clothing, shelter, medical services and treatment programs in a supervised security setting. State law provides "The institution at Deer Lodge is the 'State Prison' and as its primary function provides facilities for the custody, treatment, training and rehabilitation of adult criminal offenders." The Prison provides treatment programs to aid rehabilitation including: a two-year college program vocational education, on the job training, work experience, sports and hobby programs, music programs, self-help groups and alcohol and drug abuse programs. The Prison Ranch and Dairy provides beef and dairy products to state institutions and other state agencies. The Prison also operates a plant that produces Montana's license plates. In addition, the Prison Industries Program provides vocational training for inmates. Currently, the program provides such things as furniture repair and refinishing to other state agencies at minimal cost.

MONTANA STATE PRISON

CARE & CUSTODY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	256.79	304.57	299.45	299.45
Personal Services	5,097,912.68	6,607,776	6,753,248	6,751,110
Operating Expenses	2,323,504.86	2,572,564	2,399,343	2,592,300
Equipment	65,078.32	71,570	179,215	115,847
Capital Outlay	0.00	130,000	0	0
Total Program Costs	$7,486,495.86	$9,381,910	$9,331,806	$9,459,257
General Fund	7,371,565.59	9,307,930	9,228,206	9,355,878
Earmarked Special Fund	32,875.02	21,637	25,365	25,316
Federal & Private Special Fund	82,055.25	52,343	78,235	78,063
Total Funding Costs	$7,486,495.86	$9,381,910	$9,331,806	$9,459,257
Current Level Services	7,481,435.63	9,381,910	9,331,806	9,459,257
Modified Level Services	5,060.23	0	0	0
Total Service Costs	$7,486,495.86	$9,381,910	$9,331,806	$9,459,257

Program Description

The Care and Custody Program utilizes the personnel, procedures, and material available to provide maximum control, retainment, and protection of prisoners. The prison's administrative, treatment and educational services are budgeted in this program.

The Montana State Prison's current level budget request reflects the increased funding and FTE provided by the legislature during Special Session #2. This budget provides for 725 inmates anticipated to be housed at the prison. The Governor's Council on Management recommendation #157, eliminating the prison auto shop, is implemented.

Modification Requests

None recommended at present - If the department is not successful in establishing two pre-release centers provided for within the Corrections Division, a modified request based on an increased prison population may be requested at a later date.

Policy Issues

The Legislative Task Force on Corrections will present recommendations regarding new prison construction and other program elements to the 1983 Legislature.

MONTANA STATE PRISON

RANCH & DAIRY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	15.00	15.00	17.60	17.60
Personal Services	384,427.93	403,314	489,414	487,724
Operating Expenses	570,694.44	833,347	1,008,172	1,083,980
Equipment	264,712.74	227,960	365,500	433,500
Total Program Costs	$1,219,835.11	$1,464,621	$1,863,086	$2,005,204
Federal & Private Special Fund	24,857.24	0	0	0
Proprietory Fund	1,194,977.87	1,464,621	1,863,086	2,005,204
Total Funding Costs	$1,219,835.11	$1,464,621	$1,863,086	$2,005,204
Current Level Services	1,194,977.87	1,464,621	1,863,086	2,005,204
Modified Level Services	24,857.24	0	0	0
Total Service Costs	$1,219,835.11	$1,464,621	$1,863,086	$2,005,204

Program Description

The Ranch and Dairy Program is a self-sustaining program that provides beef, milk, and other products to the prison and other institutions. The program provides work experience for inmates.

The Prison's Ranch and Dairy's current level budget requests reflects a substantial increase in enterprise funds, consistent with the department's efforts to modernize the ranch and make it more efficient.

Policy Issues

As required by the Special Session #2, the department will conduct a study of further use of the program for inmate training and employment.

MONTANA STATE PRISON

LICENSE PLATE FACTORY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	2.00	2.00	2.00	2.00
Personal Services	45,389.98	51,461	53,107	52,989
Operating Expenses	393,127.14	486,911	445,046	473,780
Equipment	520.00	0	0	0
Total Program Costs	$439,037.12	$538,372	$498,153	$526,769
Earmarked Special Fund	439,037.12	538,372	498,153	526,769
Total Funding Costs	$439,037.12	$538,372	$498,153	$526,769
Current Level Services	439,037.12	538,372	498,153	526,769
Total Service Costs	$439,037.12	$538,372	$498,153	$526,769

Program Description

The License Plate Factory Program is responsible for manufacturing all license plates for the state of Montana. The program provides work experience for inmates at the prison.

The Prison's License Plate Factory Program's current level budget request reflects reductions in utilities costs based on actual metered experience. Meters were installed providing more detailed cost information.

Policy Issues

As required by the Special Session #2, the department will conduct a study of further use of the program for inmate training and employment.

MONTANA STATE PRISON

PRISON INDUSTRIES REVOLVING BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.00	5.00	5.00	5.00
Personal Services	88,463.85	94,500	126,464	126,172
Operating Expenses	89,179.89	279,171	222,125	235,891
Equipment	16,265.54	0	0	0
Total Program Costs	$193,909.28	$373,671	$348,589	$362,063
General Fund	58,907.22	78,000	0	0
Federal & Private Special Fund	34,899.00	0	0	0
Proprietory Fund	100,103.06	295,671	348,589	362,063
Total Funding Costs	$193,909.28	$373,671	$348,589	$362,063
Current Level Services	159,010.28	373,671	348,589	362,063
Modified Level Services	34,899.00	0	0	0
Total Service Costs	$193,909.28	$373,671	$348,589	$362,063

Program Description

The Prison Industries Program provides work experience in the following areas: furniture construction and repair, upholstery, drafting, printing and post-pole manufacturing. Products from the program can be sold to other governmental entities.

The Prison Industries Program's current level budget request reflects reductions in utilities costs based on actual metered experience. Meters were installed which provide more detailed cost information.

Funding Change

The department anticipates that this program will be self-sufficient, so no general fund is requested for the biennium.

Policy Issues

As required by the Special Session #2, the department will conduct a study of further use of the program for inmate training and employment.

MONTANA STATE PRISON

PRISON CANTEEN BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Operating Expenses	233,167.53	250,521	400,513	450,439
Equipment	1,480.50	0	0	0
Total Program Costs	$234,648.03	$250,521	$400,513	$450,439
Earmarked Special Fund	234,648.03	250,521	400,513	450,439
Total Funding Costs	$234,648.03	$250,521	$400,513	$450,439
Current Level Services	234,648.03	250,521	400,513	450,439
Total Service Costs	$234,648.03	$250,521	$400,513	$450,439

Program Description

The Prison Canteen Program provides small store services and merchandise for inmates at the Montana State Prison.

The Prison Canteen's current level budget request reflects increased revolving fund spending authority in anticipation of growth in the prison population.

SWAN RIVER YOUTH FOREST CAMP

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	27.33	26.33	25.33	25.33
Personal Services	543,448.48	589,359	587,146	586,825
Operating Expenses	237,700.36	256,623	289,479	304,956
Equipment	9,067.50	2,260	17,755	1,733
Total Agency Costs	$790,216.34	$848,242	$894,380	$893,514
General Fund	676,570.40	752,162	799,588	797,893
Earmarked Special Fund	38,329.61	43,379	50,428	50,373
Federal & Private Special Fund	75,316.33	52,701	44,364	45,248
Total Funding Costs	$790,216.34	$848,242	$894,380	$893,514
Current Level Services	770,322.36	848,242	894,380	893,514
Modified Level Services	19,893.98	0	0	0
Total Service Costs	$790,216.34	$848,242	$894,380	$893,514

Agency Description

The Swan River Youth Forest Camp is responsible for developing and maintaining a rehabilitation-oriented program for youthful offenders (ages 16 through 26) committed to its care and custody. The youth camp works cooperatively with the Division of Forestry, Department of State Lands. The program for these youth includes fair and humane treatment in a minimally restrictive setting. The youth camp provides professional recognition of individual differences, educational opportunities, psychological services, living skills, and realistic planning for each youth's return to the community.

The Swan River Youth Forest Camp current level budget is based on an anticipated population of 54 residents.

Funding Change

Annually, $8,000 is provided from the general fund to replace lost federal Title I funds for teachers.

VETERANS HOME

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	61.08	61.08	69.88	75.00
Personal Services	972,662.70	1,108,509	1,286,531	1,368,625
Operating Expenses	278,583.77	304,683	414,002	488,245
Equipment	35,800.72	10,312	30,232	1,431
Total Agency Costs	$1,287,047.19	$1,423,504	$1,730,765	$1,858,301
General Fund	364,787.56	696,004	589,585	567,192
Federal & Private Special Fund	922,259.63	727,500	1,141,180	1,291,109
Total Funding Costs	$1,287,047.19	$1,423,504	$1,730,765	$1,858,301
Current Level Services	1,287,047.19	1,423,504	1,508,016	1,519,479
Modified Level Services	0.00	0	222,749	338,822
Total Service Costs	$1,287,047.19	$1,423,504	$1,730,765	$1,858,301

Agency Description

The Veterans' Home provides a home for qualified veterans, and in some instances, spouses of eligible veterans.

In addition to the domiciliary, there is an extended care facility for those requiring nursing care. This facility is provided for in sections 10-2-401 through 10-2-404, MCA.

The Veterans' Home's current level budget request is based on an anticipated population of 115 residents, not including the new wing. A decrease of 1.5 FTE is due to implementing the Governor's Council on Management recommendations, (#173 and #174).

Modification Requests

Staff for New Wing - The modified request provides funding and staff (10.3 FTE in FY84 and 15.42 FTE in FY85) to operate the new wing authorized by the 1981 Legislature.

The addition, which is scheduled for occupancy in November 1983, provides for 50 new beds and the deletion of 14 existing beds in an old wing, for a net gain of 36 new beds. A total of 151 residents will be served after the completion of the new facility.

Funding Change

Due to the increased reimbursements and allowances from the Veterans Administration, approximately $100,000 per year less general fund will be required for this institution.

WARM SPRINGS STATE HOSPITAL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	759.22	758.97	746.62	704.37
Personal Services	15,238,713.69	16,777,165	16,988,406	16,068,430
Operating Expenses	2,897,075.82	3,284,510	3,724,893	3,982,993
Equipment	99,040.08	67,251	192,976	26,479
Total Agency Costs	$18,234,829.59	$20,128,926	$20,906,275	$20,077,902
General Fund	16,781,935.68	18,578,269	19,238,106	18,375,570
Earmarked Special Fund	1,396,312.10	1,506,107	1,633,531	1,684,435
Federal & Private Special Fund	56,581.81	44,550	34,638	17,897
Total Funding Costs	$18,234,829.59	$20,128,926	$20,906,275	$20,077,902
Current Level Services	18,234,601.59	20,128,926	20,503,065	19,671,271
Modified Level Services	228.00	0	403,210	406,631
Total Service Costs	$18,234,829.59	$20,128,926	$20,906,275	$20,077,902

Agency Description

The Treatment Services Program provides basic care and treatment to the patients at Warm Springs/Galen State Hospital. Included in this program are consolidated administrative, medical treatment, education, housekeeping and food services. Care and rehabilitative services to persons admitted for alcoholism and drug abuse are provided at Galen.

The consolidated Warm Springs/Galen's current level budget request reflects several major adjustments: 14.7 FTE decrease due to continuing savings resulting from the administration consolidation of Warm Springs and Galen; a net of 17.79 FTE decrease due to implementing the Governor's Council on Management (GCOM) recommendation #166; and 42.25 FTE decrease in FY85 due only to the closing of the 30-bed childrens unit.

The budget is based on an anticipated population of 496 in FY84 and 466 in FY85, including 181 at Galen in both years. The budget includes funds for relocation of staff to the new Billings Youth Treatment Center and termination pay for those who do not transfer.

Modification Requests

Direct Care Staff and Funds - This request provides 19.24 FTE to provide direct care and funds for an additional 25 residents anticipated during the biennium.

Cost: FY84 - $388,059 FY85 - $390,743

Travel Costs - This request provides funds to reimburse sheriffs for travel to and from Warm Springs State Hospital, as required by the 1981 Legislature

Cost: FY84 - $15,151 FY85 - $15,888

BOARD OF PARDONS

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	3.50	4.00	4.00	4.00
Personal Services	88,017.40	102,639	104,497	104,281
Operating Expenses	21,822.00	23,739	37,090	37,412
Equipment	120.00	6,800	535	0
Total Agency Costs	$109,959.40	$133,178	$142,122	$141,693
General Fund	109,959.40	133,178	142,122	141,693
Total Funding Costs	$109,959.40	$133,178	$142,122	$141,693
Current Level Services	109,959.40	133,178	142,122	141,693
Total Service Costs	$109,959.40	$133,178	$142,122	$141,693

Agency Description

The Board of Pardons consists of three regular members and an auxiliary member appointed by the Governor with the advice and consent of the Senate. The board is responsible for the release of Corrections Division inmates on parole and furlough, and reviews and makes recommendations to the Governor on all cases of executive clemency. The board endeavors to secure the effective application and improvement of the Parole and Probation System and the laws upon which it is based. The board is allocated to the Department of Institutions for administrative purposes.

The Board of Pardons current level budget request reflects the additional funding and clerical staff provided by Special Session #2.

MONTANA YOUTH TREATMENT CENTER

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	.00	.00	2.82	108.43
Personal Services	0.00	0	55,484	1,995,504
Operating Expenses	0.00	0	24,439	419,973
Equipment	0.00	0	69,190	0
Total Agency Costs	$0.00	$0	$149,113	$2,415,477
General Fund	0.00	0	149,113	2,398,712
Federal & Private Special Fund	0.00	0	0	16,765
Total Funding Costs	$0.00	$0	$149,113	$2,415,477
Modified Level Services	0.00	0	149,113	2,415,477
Total Service Costs	$0.00	$0	$149,113	$2,415,477

Agency Description

The 47th Legislative Session authorized construction in Billings of a 60-bed residential facility for seriously and emotionally disturbed youth. The intent of the legislature was that the new Montana Youth Treatment Center serve as the state's single institutional program for this population and that the current childrens' program located at Warm Springs State Hospital be discontinued when the new institution becomes operational.

Modification Requests

Staff and Operating Costs - The Montana Youth Treatment Center modified budget request provides 2.82 FTE and operational funds for FY84 and 108.43 FTE and operational funds for FY85 to staff and operate the new 60-bed facility. It is anticipated that the new facility will begin operations in June 1984.

DEPARTMENT OF COMMERCE

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	172.26	172.46	179.88	179.38
Personal Services	3,497,594.54	4,301,632	4,590,888	4,588,637
Operating Expenses	2,953,557.93	5,601,045	4,165,653	4,409,971
Equipment	105,841.81	104,814	153,424	79,516
Capital Outlay	116,828.39	0	0	0
Local Assistance	66,000.00	237,000	225,000	225,000
Grants	5,890,517.04	11,192,808	49,951,650	51,967,511
Transfers	195,645.00	257,794	224,703	241,961
Total Agency Costs	$12,825,984.71	$21,695,093	$59,311,318	$61,512,596
General Fund	2,489,507.83	3,025,776	6,025,329	6,109,969
Earmarked Special Fund	4,686,269.17	14,363,874	35,922,780	38,022,164
Federal & Private Special Fund	4,720,968.00	3,215,675	15,811,851	15,817,720
Proprietory Fund	929,239.71	1,089,768	1,551,358	1,562,743
Total Funding Costs	$12,825,984.71	$21,695,093	$59,311,318	$61,512,596
Current Level Services	12,509,256.35	21,695,093	59,087,299	61,292,049
Modified Level Services	316,728.36	0	224,019	220,547
Total Service Costs	$12,825,984.71	$21,695,093	$59,311,318	$61,512,596

Agency Description

The Department of Commerce was established to encourage and promote commerce-related activities in Montana through a wide spectrum of programs. Some of the programs are designed to foster stable, diversified economic development by providing various types of assistance to businesses wishing to develop or expand within the state. An integral part of the department's mission is the maintenance and development of transportation systems that will provide a cost-effective means of bringing commercial products to local, national, and international markets.

Other programs within the department exist to provide financial and technical assistance to counties and communities in which the local tax base is inadequate or where rapid development has affected the ability of those entities to provide essential services to their citizens.

The department is responsible for licensing certain professional and occupational business men and women to insure a high standard of service to the citizens of Montana.

In addition, other programs are designed to provide assurance to consumers regarding the price, quantity and quality of various retail and wholesale commodities.

Policy Issues

The 1981 legislature combined the Department of Community Affairs, the Department of Business Regulation, and the Department of Professional and Occupational Licensing to form the Department of Commerce. Functions for transportation, travel promotion, and housing have also been incorporated within the department. The legislature anticipated that the department would evaluate the organizational structure proposed during the 1981 Session and reorganize as necessary during the 1983 biennium to

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	172.26	172.46	179.88	179.38

become a cohesive, integrated agency. Because of this reorganization, budget figures and FTE levels shown for each program in FY82 and FY83 may be different than the FY84 and FY85 levels.

BUS LIC & REG-PROGRAM SUPPORT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.00	2.30	2.30	2.30
Personal Services	84,858.74	102,085	66,329	79,097
Operating Expenses	197,618.02	234,211	23,321	24,958
Equipment	4,038.94	2,239	89	89
Total Program Costs	$286,515.70	$338,535	$89,739	$104,144
General Fund	144,588.18	171,327	20,187	30,448
Earmarked Special Fund	141,927.52	167,208	69,552	73,696
Total Funding Costs	$286,515.70	$338,535	$89,739	$104,144
Current Level Services	286,515.70	338,535	89,739	104,144
Total Service Costs	$286,515.70	$338,535	$89,739	$104,144

Program Description

The Business Licensing and Regulation Program Support Program provides supervisory direction to the regulatory and licensing functions performed by the Milk Control Bureau, the Professional and Occupational Licensing Bureau, and the Weights and Measures Bureau.

WEIGHT & MEASURES BUREAU BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	12.00	12.00	12.00	12.00
Personal Services	246,916.21	275,510	283,384	282,788
Operating Expenses	89,827.80	110,744	151,987	157,985
Equipment	38,555.07	9,800	21,382	13,410
Total Program Costs	$375,299.08	$396,054	$456,753	$454,183
General Fund	375,299.08	396,054	456,753	454,183
Total Funding Costs	$375,299.08	$396,054	$456,753	$454,183
Current Level Services	375,299.08	396,054	456,753	454,183
Total Service Costs	$375,299.08	$396,054	$456,753	$454,183

Program Description

The Weights and Measures Bureau is responsible for testing and inspecting all weighing and measuring devices and calibrating all weights and measures. The bureau is also responsible for quality control of petroleum products. It investigates complaints concerning violations of weights and measures laws and regulations; regulates labeling, advertising, and quantity control of prepackaged products; licenses all state petroleum dealers; and collects license and scale test fees.

DEPARTMENT OF COMMERCE

FINANCIAL DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	19.00	19.00	19.00	19.00
Personal Services	427,473.28	486,382	496,886	495,782
Operating Expenses	120,635.72	148,448	210,849	219,512
Equipment	1,370.10	1,200	2,010	910
Total Program Costs	$549,479.10	$636,030	$709,745	$716,204
General Fund	549,479.10	636,030	0	0
Earmarked Special Fund	0.00	0	709,745	716,204
Total Funding Costs	$549,479.10	$636,030	$709,745	$716,204
Current Level Services	549,479.10	636,030	709,745	716,204
Total Service Costs	$549,479.10	$636,030	$709,745	$716,204

Program Description

The Financial Division is responsible for chartering, licensing, supervising, and examining state banks, savings and loan associations, credit unions, consumer loan licensees, and sales finance companies. It acts as guardian of the public's interests in Montana's financial institutions and seeks to prevent loss resulting from mismanagement or insolvency of state financial organizations.

Funding Change

Presently, the financial institutions are supporting approximately sixty percent of the program. The Executive Budget recommends this program be fully funded by the financial institutions through license and examination fees. The administration is proposing legislation to implement this change.

MILK CONTROL BUREAU BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.00	8.00	8.00	8.00
Personal Services	152,780.78	178,893	179,687	179,294
Operating Expenses	51,400.71	85,386	86,163	91,011
Equipment	0.00	1,169	1,608	1,608
Total Program Costs	$204,181.49	$265,448	$267,458	$271,913
Earmarked Special Fund	204,181.49	265,448	267,458	271,913
Total Funding Costs	$204,181.49	$265,448	$267,458	$271,913
Current Level Services	204,181.49	265,448	267,458	271,913
Total Service Costs	$204,181.49	$265,448	$267,458	$271,913

Program Description

The Milk Control Bureau is responsible for regulating the production, transportation, processing, storage, distribution and sale of milk. It encourages intelligent production and orderly marketing of milk and cream products to guarantee an adequate supply of healthful milk to the consuming public at the least possible cost.

DEPARTMENT OF COMMERCE

POL BUREAU BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	34.92	33.82	34.74	34.74
Personal Services	619,899.84	781,955	769,961	768,359
Operating Expenses	524,168.60	690,474	774,518	820,134
Equipment	20,688.05	2,736	4,660	2,660
Grants	600.00	2,500	3,500	3,500
Transfers	195,645.00	257,794	224,703	241,961
Total Program Costs	$1,361,001.49	$1,735,459	$1,777,342	$1,836,614
Earmarked Special Fund	1,361,001.49	1,735,459	1,777,342	1,836,614
Total Funding Costs	$1,361,001.49	$1,735,459	$1,777,342	$1,836,614
Current Level Services	1,353,393.73	1,735,459	1,737,385	1,795,310
Modified Level Services	7,607.76	0	39,957	41,304
Total Service Costs	$1,361,001.49	$1,735,459	$1,777,342	$1,836,614

Program Description

The Professional and Occupational Licensing Bureau provides the administrative and clerical services required by the twenty-seven professional licensing boards. Services provided by the bureau include correspondence, application processing, issuing licenses, renewing licenses, monitoring continuing education, investigating complaints, administering and grading examinations, taking minutes of board meetings and maintaining board records. Services are provided to the following twenty-seven boards:

Board of Architects
Board of Barbers
Board of Chiropractors
Board of Cosmetologists
Board of Dentistry
State Electrical Board
Board of Hearing Aid Dispensers
Board of Horse Racing
Board of Landscape Architects
Board of Medical Examiners
Board of Morticians
Board of Nursing
Board of Nursing Home Administrators
Board of Optometrists
Board of Pharmacists
Board of Physical Therapy Examiners
Board of Plumbers
Private Investigators
Board of Professional Engineers and Land Surveyors
Board of Psychologists
Board of Public Accountants
Board of Radiologic Technologists
Board of Realty Regulation
Board of Sanitarians
Board of Speech Pathologists and Audiologists
Board of Veterinarians
Board of Water Well Contractors

Modification Requests

Board of Architects - The board is requesting .08 FTE to implement an essay examination for licensure and continuing education requirements for renewals.

Cost: FY84 - $1,783 FY85 - $1,796

POL BUREAU BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	34.92	33.82	34.74	34.74

Board of Dentistry - The board is requesting .15 FTE to monitor continuing education hours.

Cost: FY84 - $3,362 FY85 - $3,385

Board of Hearing Aid Dispensers - The board is requesting .06 FTE to handle increased workload in the area of enforcement.

Cost: FY84 - $1,248 FY85 - $1,256

Board of Morticians - The board is requesting .08 FTE to implement mandatory continuing education for renewal.

Cost: FY84 - $1,921 FY85 - $1,935

Board of Physical Therapy Examiners - The board is requesting .05 FTE to monitor continuing education hours.

Cost FY84 - $1,114 FY85 - $1,122.

Board of Public Accountants - The board is requesting increased funding in contracted services to audit Certified Public Accountants firms.

Cost FY84 - $20,225 FY85 - $21,439

Board of Water Well Contractors - The board is requesting a half-time inspector (.50 FTE) to handle increased workload.

Cost: FY84 - $10,304 FY85 -$10,371

Policy Issues

Historically, the boards have operated with inadequate budgets to cover inflated operating costs and legislation mandating additional board members and increased services. In order to bring the boards' operating expenses to realistic levels, the Executive Budget recommends additional funds for current level budgets. However, due to reorganization incorporating the boards into one program, some of these adjustments were omitted from the boards' budget requests. The boards are requesting an additional $85,482 in FY84 and $92,469 in FY85.

DIVISION OF AERONAUTICS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	13.34	13.34	12.84	12.84
Personal Services	277,134.60	336,046	331,537	330,808
Operating Expenses	293,372.28	247,329	319,180	342,873
Equipment	22,236.91	62,200	84,366	45,400
Capital Outlay	116,828.39	0	0	0
Local Assistance	66,000.00	237,000	225,000	225,000
Grants	35,118.75	37,000	50,000	50,000
Total Program Costs	$810,690.93	$919,575	$1,010,083	$994,081
Earmarked Special Fund	624,790.26	839,016	924,690	903,565
Federal & Private Special Fund	105,145.55	0	0	0
Proprietory Fund	80,755.12	80,559	85,393	90,516
Total Funding Costs	$810,690.93	$919,575	$1,010,083	$994,081
Current Level Services	693,862.54	919,575	1,010,083	994,081
Modified Level Services	116,828.39	0	0	0
Total Service Costs	$810,690.93	$919,575	$1,010,083	$994,081

Program Description

The Division of Aeronautics consists of the Aeronautics Board and two bureaus with the following duties and responsibilities. The Aeronautics Board, allocated to the department for administrative purposes, advises it on matters pertaining to aeronautics.

The Airport/Airways Bureau provides technical and financial assistance to communities in airport development, navigational aid development, communications, aviation safety and airport planning. This program plans, establishes, operates and maintains the state-owned system of airports, navigational aids and communications facilities.

The Safety and Education Bureau enforces state law on pilot and aircraft registration, provides search and rescue for lost aircraft, aids the aviation community and education systems in upgrading aviation qualifications, furnishes aviation information and education materials to high school and college level students who wish to study aviation for a career, provides eight college accredited summer workshops, and inspects and approves Veterans' Administration flight schools for training veterans in Montana.

Policy Issues

A half-time (.50 FTE) clerical position has been eliminated in compliance with a recommendation from the Governor's Council on Management to equalize responsibilities for clerical staff.

DEPARTMENT OF COMMERCE

TRANSPORTATION DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	15.00	15.00	15.00	15.00
Personal Services	336,941.23	421,595	452,839	451,849
Operating Expenses	226,920.48	2,077,050	262,148	278,142
Equipment	2,684.83	15,100	9,422	489
Grants	654,426.54	0	3,056,000	3,056,000
Total Program Costs	$1,220,973.08	$2,513,745	$3,780,409	$3,786,480
General Fund	237,370.34	326,269	422,409	428,480
Earmarked Special Fund	75,000.00	0	75,000	75,000
Federal & Private Special Fund	908,602.74	2,187,476	3,283,000	3,283,000
Total Funding Costs	$1,220,973.08	$2,513,745	$3,780,409	$3,786,480
Current Level Services	1,220,973.08	2,513,745	3,780,409	3,786,480
Total Service Costs	$1,220,973.08	$2,513,745	$3,780,409	$3,786,480

Program Description

The Transportation Division's purpose is to maintain and develop effective transportation systems in Montana.

The division provides technical, legal, planning, and financial assistance to transportation users, providers and local governments. It is responsible for rate analysis and development of cost models to assess changes in transportation rates and systems.

This division is also responsible for development recommendations to Montana's transportation system. This is accomplished through various state and federal programs of technical and financial assistance designed to assist shippers, agriculture, the rail and trucking industries, inter-city passenger carriers, urban public transportation, and other transportation providers and users. The division is also charged with administering the State Rail Plan and maintaining Montana's eligibility for general railroad assistance funding.

DEPARTMENT OF COMMERCE

BUSINESS ASSISTANCE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.50	4.33	4.33	4.33
Personal Services	117,371.83	146,847	126,742	126,465
Operating Expenses	76,261.50	178,022	180,889	192,478
Equipment	144.47	450	114	114
Total Program Costs	$193,777.80	$325,319	$307,745	$319,057
General Fund	100,985.57	185,876	307,745	319,057
Federal & Private Special Fund	92,792.23	139,443	0	0
Total Funding Costs	$193,777.80	$325,319	$307,745	$319,057
Current Level Services	188,797.16	325,319	307,745	319,057
Modified Level Services	4,980.64	0	0	0
Total Service Costs	$193,777.80	$325,319	$307,745	$319,057

Program Description

The Business Assistance Program provides technical assistance to new and existing Montana businesses and provides information to facilitate the movement of new businesses to Montana through the following programs.

The Licensing Coordination Center assists businesses in understanding and completing all licensing requirements necessary to open or remain in business. The Export Trade Assistance program aids businesses in marketing their products outside the United States. The Business Development Assistance program gives management and technical assistance to new or expanding businesses on request. The Local Development Corporation Development Program assists communities in setting up local development corporations to provide financial assistance to new or expanding businesses and to promote their communities for business development.

This program also provides business research and statistics.

Funding Change

This program's budget includes $115,000 of general fund each year to replace lost federal Economic Development Administration (EDA) funds. These funds provide assistance to businesses through direct technical assistance, business services, and grants to local development corporations.

DEPARTMENT OF COMMERCE

MONTANA PROMOTION BUREAU BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	7.50	9.00	9.00	9.00
Personal Services	178,035.99	163,010	216,419	215,980
Operating Expenses	611,633.06	764,757	686,896	731,759
Equipment	759.76	0	129	129
Total Program Costs	$790,428.81	$927,767	$903,444	$947,868
General Fund	659,033.64	727,767	892,773	936,557
Federal & Private Special Fund	131,395.17	200,000	10,671	11,311
Total Funding Costs	$790,428.81	$927,767	$903,444	$947,868
Current Level Services	765,428.81	927,767	903,444	947,868
Modified Level Services	25,000.00	0	0	0
Total Service Costs	$790,428.81	$927,767	$903,444	$947,868

Program Description

The Montana Promotion Bureau consists of two programs.

The Business Promotion Program is responsible for marketing the state of Montana as a location for new businesses.

The Travel Promotion Program is responsible for marketing the state as a vacation destination and motion picture and T.V. commercial location site.

DEPARTMENT OF COMMERCE

HOUSING DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	9.00	15.00	14.00	14.00
Personal Services	346,789.45	233,111	361,545	360,734
Operating Expenses	360,296.33	319,902	520,376	551,681
Equipment	3,002.22	5,520	2,930	12,415
Grants	2,955,619.09	0	6,096,585	6,083,446
Total Program Costs	$3,665,707.09	$558,533	$6,981,436	$7,008,276
General Fund	7,421.95-	0	0	0
Federal & Private Special Fund	3,211,045.34	0	6,359,180	6,364,409
Proprietory Fund	462,083.70	558,533	622,256	643,867
Total Funding Costs	$3,665,707.09	$558,533	$6,981,436	$7,008,276
Current Level Services	3,665,707.09	558,533	6,981,436	7,008,276
Total Service Costs	$3,665,707.09	$558,533	$6,981,436	$7,008,276

Program Description

The Housing Division administers the state Housing Act of 1975, the Federal Section 8 Housing Program, and the Federal Housing Block Grant. Its' purposes are to provide rental assistance to low-income families who are unable to afford adequate, safe housing; promote the rehabilitation of substandard housing to assure a supply of adequate, safe housing for low-income families; and provide interest rate subsidies that enable low and moderate-income families to purchase homes.

Policy Issues

To comply with a recommendation of the Governor's Council on Management to consolidate clerical staff, one FTE was eliminated in this division.

COMMUNITY ASSISTANCE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	22.00	10.67	10.67	10.67
Personal Services	230,607.32	595,262	311,287	312,022
Operating Expenses	256,236.90	511,290	503,367	536,083
Equipment	7,936.46	800	2,306	1,184
Grants	2,099,164.00	11,153,308	40,745,565	42,774,565
Total Program Costs	$2,593,944.68	$12,260,660	$41,562,525	$43,623,854
General Fund	263,293.42	339,536	3,330,969	3,346,530
Earmarked Special Fund	2,267,968.41	11,319,860	32,072,556	34,118,324
Federal & Private Special Fund	62,682.85	601,264	6,159,000	6,159,000
Total Funding Costs	$2,593,944.68	$12,260,660	$41,562,525	$43,623,854
Current Level Services	2,593,944.68	12,260,660	41,562,525	43,623,854
Total Service Costs	$2,593,944.68	$12,260,660	$41,562,525	$43,623,854

Program Description

The Community Assistance Program provides assistance to communities through comprehensive analysis of the impact of mining, business development, and business closures. These analyses help communities in determining changing needs for public works, local government services and a potential means of financing those needs. The program includes the following boards and programs.

The Coal Board provides grants to local communities where adverse impacts have occurred as a result of coal mining. The Hard Rock Mining Board provides analysis and mediation between communities and hard-rock mining companies so that adverse impacts resulting from the mining can be addressed and positively corrected. The Community Development Block Grant Program provides grants to communities and counties for public facilities, economic development, and housing in order to sustain healthy, viable communities in the state. The Community Assistance Program also provides technical assistance to local governments.

Funding Change

This budget includes $86,056 in general fund each year to replace lost federal Farm Home Special Project funds for eastern Montana and coal impact areas. These funds provide technical assistance for economic and community development to rural communities that do not have adequate staff to plan for future community development.

Policy Issues

Included in this budget is $47.6 million to fund the Local Government Block Grant Program, which will provide much-needed assistance to Montana's cities, towns, and counties. Revenue from the oil severance tax and the state general fund will be distributed to local governments to assist them in providing services and facilities to residents.

COMMUNITY ASSISTANCE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	22.00	10.67	10.67	10.67

The Local Government Block Grant Program has been prepared in cooperation with representatives of cities, towns, and counties. The funds would be distributed under formulas to be proposed by these representatives.

Included in the Block Grant Program are the funds to reimburse local governments for revenue loss experienced when the fee system for cars and light trucks was enacted. These funds were distributed by the Department of Revenue during the current biennium.

DEPARTMENT OF COMMERCE

ECONOMIC & COM DIV SUP PROG BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	2.00	6.00	9.00	9.00
Personal Services	48,656.92	65,588	254,151	253,590
Operating Expenses	24,110.55	51,669	136,909	137,570
Equipment	1,570.18	600	3,608	108
Total Program Costs	$74,337.65	$117,857	$394,668	$391,268
General Fund	14,357.99	40,544	368,231	364,420
Earmarked Special Fund	11,400.00	12,244	26,437	26,848
Federal & Private Special Fund	48,579.66	65,069	0	0
Total Funding Costs	$74,337.65	$117,857	$394,668	$391,268
Current Level Services	74,337.65	117,857	377,644	381,676
Modified Level Services	0.00	0	17,024	9,592
Total Service Costs	$74,337.65	$117,857	$394,668	$391,268

Program Description

The Economic and Community Assistance Division Support Program provides administrative direction and statistical support to the business assistance, business promotion, community impact, and travel promotion functions.

Three FTE have been transferred from the Department of Administration to this program. These people provide research and reference services on economic, demographic, and geodata information for the state, political subdivisions and the public. These services can be more fully utilized in the Department of Commerce with the inclusion of the Local Government Block Grant and other economic activities.

Modification Request

Business Analyst - This request provides support costs for a current level FTE to provide the capacity to do sophisticated analysis of a business-oriented nature.

Cost: FY84 - $17,024 FY85 - $9,592

INDIAN AFFAIRS COORDINATOR BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.00	3.00	3.00	3.00
Personal Services	42,383.60	59,971	61,613	61,490
Operating Expenses	31,557.01	32,615	44,504	47,551
Equipment	449.76	0	0	0
Total Program Costs	$74,390.37	$92,586	$106,117	$109,041
General Fund	74,390.37	92,586	106,117	109,041
Total Funding Costs	$74,390.37	$92,586	$106,117	$109,041
Current Level Services	74,390.37	92,586	100,164	102,558
Modified Level Services	0.00	0	5,953	6,483
Total Service Costs	$74,390.37	$92,586	$106,117	$109,041

Program Description

The Coordinator of Indian Affairs identifies problems confronting the Indians of Montana, advises the legislative and executive branches of those problems, and makes recommendations for their alleviation. The coordinator also serves the Montana congressional delegation as an advisor and intermediary in the field of Indian affairs and acts as spokesman for representative Indian organizations and groups, both public and private, whenever that support is solicited.

Modification Requests

Newsletter - The coordinator requests funds to publish a quarterly newsletter concerning inter-tribal issues and important state matters related to Indian issues. The newsletter would be sent to the eight Indian tribes of Montana, the congressional delegation, and state and national Indian organizations. This newsletter will be a vital link among the urban and reservation Indians and state government.

Cost: FY84 - $5,953 FY85 - $6,483

DEPARTMENT OF COMMERCE

DIRECTOR'S OFFICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.00	3.00	3.00	3.00
Personal Services	92,553.95	101,495	108,083	107,836
Operating Expenses	24,261.41	35,821	33,908	36,433
Equipment	1,036.10	0	492	492
Total Program Costs	$117,851.46	$137,316	$142,483	$144,761
General Fund	68.00-	11,067	0	0
Proprietory Fund	117,919.46	126,249	142,483	144,761
Total Funding Costs	$117,851.46	$137,316	$142,483	$144,761
Current Level Services	117,851.46	137,316	142,483	144,761
Total Service Costs	$117,851.46	$137,316	$142,483	$144,761

Program Description

The Director's Office provides the department with executive and administrative guidance. This program acts as a liaison among private business, administratively attached boards and the Governor's Office in the effort to improve the economic climate in Montana.

DEPARTMENT OF COMMERCE

CENTRALIZED SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	12.00	12.00	15.00	14.50
Personal Services	224,987.05	276,557	341,609	334,243
Operating Expenses	42,275.18	95,782	110,147	115,976
Equipment	1,219.20	3,000	16,264	264
Total Program Costs	$268,481.43	$375,339	$468,020	$450,483
General Fund	0.00	3,850	0	0
Earmarked Special Fund	0.00	24,639	0	0
Federal & Private Special Fund	0.00	22,423	0	0
Proprietory Fund	268,481.43	324,427	468,020	450,483
Total Funding Costs	$268,481.43	$375,339	$468,020	$450,483
Current Level Services	266,894.32	375,339	369,171	350,245
Modified Level Services	1,587.11	0	98,849	100,238
Total Service Costs	$268,481.43	$375,339	$468,020	$450,483

Program Description

The Centralized Services Division provides support to all programs in the department in the areas of budgeting, accounting, purchasing, personnel, management assistance, overall department procedures, and development and maintenance of data processing systems.

Modification Requests

Data Processing - The division requests 3.0 FTE and support money to maintain the department's 17 data processing systems, develop 12 proposed systems, and study the feasibility of automating other manual operations. Due to reorganization, the Department of Administration can no longer meet the needs of the department and have recommended that it hire in-house staff to provide these services. This request would be funded by charges to the department programs using the service.

Cost: FY84 - $98,849 FY85 - $100,238

Policy Issues

To comply with the Governor's Council on Management recommendation to consolidate clerical functions, a .50 FTE was eliminated in this division in FY85.

DEPARTMENT OF COMMERCE

LEGAL SERVICES BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.00	6.00	8.00	8.00
Personal Services	68,579.70	77,325	228,816	228,300
Operating Expenses	9,470.63	17,545	120,491	125,825
Equipment	149.76	0	4,044	244
Total Program Costs	$78,200.09	$94,870	$353,351	$354,369
General Fund	78,200.09	94,870	120,145	121,253
Proprietory Fund	0.00	0	233,206	233,116
Total Funding Costs	$78,200.09	$94,870	$353,351	$354,369
Current Level Services	78,200.09	94,870	291,115	291,439
Modified Level Services	0.00	0	62,236	62,930
Total Service Costs	$78,200.09	$94,870	$353,351	$354,369

Program Description

The Legal Services Program provides legal support for the department and its administratively attached boards. The Consumer Affairs Bureau, which enforces the consumer protection laws and Unfair Practices Act has been incorporated in this program. In addition, this program establishes minimum criteria for the licensing of proprietary post-secondary schools.

Modification Requests

Legal Staff - The department is requesting an attorney and a legal secretary. The staff's caseload has increased significantly due to a larger number of contested license revocations and suspension cases. The Governor's Council on Management also recommends increased legal staff for this program.

Cost: FY84 - $62,236 FY85 - $62,930

DEPARTMENT OF COMMERCE

DISASTER RELIEF BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Personal Services	1,624.05	0	0	0
Operating Expenses	13,511.75	0	0	0
Grants	145,588.66	0	0	0
Total Program Costs	$160,724.46	$0	$0	$0
Federal & Private Special Fund	160,724.46	0	0	0
Total Funding Costs	$160,724.46	$0	$0	$0
Modified Level Services	160,724.46	0	0	0
Total Service Costs	$160,724.46	$0	$0	$0

Program Description

The Disaster Relief Program was established to administer and distribute federal Disaster Relief Funds made available to individuals and families suffering serious needs as the result of a disaster.

DEPARTMENT OF LABOR AND INDUSTRY

The Department of Labor and Industry is provided for in section 2-15-1701, MCA. The head of the department is the Commissioner of Labor and Industry, who is appointed by the Governor and subject to confirmation by the Senate.

The Department is concerned with employment, training, labor management relations, conditions for workers, and employee-employer rights. Its functions include providing services to those seeking employment and to employers seeking employees, working to eliminate discriminatory practices and artificial barriers to employment, supervising and enforcing labor laws and worker health and safety standards, and administering state collective bargaining, workers compensation, and unemployment insurance laws.

The Department consists of the Commissioner's Office, the Job Service Division, the Unemployment Insurance Division, the Centralized Services Division, the Workers' Compensation Division, and the Labor Standards Division. The Board of Personnel Appeals and the Human Rights Division are attached for administrative purposes.

LABOR AND INDUSTRY

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	35.09	36.25	37.25	36.50
Personal Services	819,427.70	934,198	989,642	971,862
Operating Expenses	144,063.36	177,238	265,072	272,970
Equipment	1,122.80	1,800	10,024	2,543
Transfers	171,989.83	151,197	138,691	146,984
Total Agency Costs	$1,136,603.69	$1,264,433	$1,403,429	$1,394,359
General Fund	836,566.04	962,203	1,056,846	1,058,270
Earmarked Special Fund	13,256.76	15,300	2,800	2,800
Federal & Private Special Fund	286,780.89	286,930	343,783	333,289
Total Funding Costs	$1,136,603.69	$1,264,433	$1,403,429	$1,394,359
Current Level Services	992,459.93	1,264,433	1,351,152	1,360,215
Modified Level Services	144,143.76	0	52,277	34,144
Total Service Costs	$1,136,603.69	$1,264,433	$1,403,429	$1,394,359

This agency consists of the Commissioner's Office and the Labor Standards Division. It also includes the Board of Personnel Appeals and the Human Rights divisions which are attached to the Department of Labor and Industry for administrative purposes. The agency was affected by departmental reorganization. The Comprehensive Employment Training Act (CETA) Subgrants were transferred to Labor and Industry-Employment Services. The Central Services and Employment Training divisions of this agency were also transferred to Labor and Industry-Employment Services.

COMMISSIONER OF LABOR & IND BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	3.34	4.00	4.00	4.00
Personal Services	113,747.49	130,319	147,929	147,377
Operating Expenses	5,680.05	5,712	9,631	10,285
Transfers	24,716.22	28,200	18,751	19,876
Total Program Costs	$144,143.76	$164,231	$176,311	$177,538
Federal & Private Special Fund	144,143.76	164,231	176,311	177,538
Total Funding Costs	$144,143.76	$164,231	$176,311	$177,538
Current Level Services	0.00	164,231	176,311	177,538
Modified Level Services	144,143.76	0	0	0
Total Service Costs	$144,143.76	$164,231	$176,311	$177,538

Program Description

The Commissioner's Office is responsible for the overall administration of the Department of Labor and Industry. This includes assuring that departmental objectives are met by providing program direction, managing human and financial resources, and representing the department on legislative matters.

LABOR STANDARDS DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	14.75	14.75	14.75	14.75
Personal Services	314,322.62	357,239	361,688	360,875
Operating Expenses	54,049.89	69,856	95,159	101,128
Equipment	1,122.80	1,800	750	1,500
Transfers	70,514.74	56,036	60,746	64,378
Total Program Costs	$440,010.05	$484,931	$518,343	$527,881
General Fund	367,303.31	446,869	498,543	507,081
Earmarked Special Fund	13,256.76	15,300	2,800	2,800
Federal & Private Special Fund	59,449.98	22,762	17,000	18,000
Total Funding Costs	$440,010.05	$484,931	$518,343	$527,881
Current Level Services	440,010.05	484,931	518,343	527,881
Total Service Costs	$440,010.05	$484,931	$518,343	$527,881

Program Description

The Labor Standards Program includes the Apprenticeship Bureau and the Labor Standards Bureau. The Apprenticeship Bureau administers all registered apprenticeship programs and serves as the state approval agency for on-the-job training (OJT) and apprenticeship programs. This bureau also is the registration agency over apprenticeship and OJT services for qualified veterans. The bureau works primarily in the private sector to develop employment opportunities and quality training.

The Labor Standards Bureau administers and enforces the state's laws on wages, hours, working conditions, child labor, contractors' bonds, restaurant and tavern bonds, maternity leave, and private employment agency licensure.

PERSONNEL APPEALS DIVISION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	9.00	9.50	9.50	9.50
Personal Services	241,566.52	270,432	279,701	279,096
Operating Expenses	47,322.38	51,200	68,795	66,759
Transfers	55,158.30	59,356	42,310	44,839
Total Program Costs	$344,047.20	$380,988	$390,806	$390,694
General Fund	339,309.29	366,507	382,806	382,694
Federal & Private Special Fund	4,737.91	14,481	8,000	8,000
Total Funding Costs	$344,047.20	$380,988	$390,806	$390,694
Current Level Services	344,047.20	380,988	390,806	390,694
Total Service Costs	$344,047.20	$380,988	$390,806	$390,694

Program Description

The Board of Personnel Appeals is provided for in section 2-15-1705, MCA, and is allocated to the Department of Labor and Industry for administrative purposes.

The board, through the Personnel Appeals Division, administers the Montana Collective Bargaining Act for public employees and the Nurses' Employment Practices Act. It also hears classification appeals for state government employees and hears grievances for employees in the Departments of Highways and Fish, Wildlife and Parks.

Policy Issues

The Personnel and Labor Relations Study Commission, appointed by the Governor, has completed a year-long study of the state's personnel and labor relations systems. Recommendations concerning amendments to the Collective Bargaining Act and employee grievances will be presented to the legislature.

HUMAN RIGHTS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	8.00	8.00	9.00	8.25
Personal Services	149,791.07	176,208	200,324	184,514
Operating Expenses	37,011.04	50,470	91,487	94,798
Equipment	0.00	0	9,274	1,043
Transfers	21,600.57	7,605	16,884	17,891
Total Program Costs	$208,402.68	$234,283	$317,969	$298,246
General Fund	129,953.44	148,827	175,497	168,495
Federal & Private Special Fund	78,449.24	85,456	142,472	129,751
Total Funding Costs	$208,402.68	$234,283	$317,969	$298,246
Current Level Services	208,402.68	234,283	265,692	264,102
Modified Level Services	0.00	0	52,277	34,144
Total Service Costs	$208,402.68	$234,283	$317,969	$298,246

Program Description

The Human Rights Commission is provided for in section 2-15-1706, MCA and is allocated to the Department of Labor and Industry for administrative purposes. The commission is charged with eliminating discriminatory practices through investigation, conference, conciliation, and as necessary, hearings.

The commission, through the Human Rights Division, is responsible for programs initiated to broaden the base of job recruitment, promote equal opportunities, and augment educational programs designed to eliminate discrimination.

Modification Requests

Housing Discrimination Investigator (1.0 FTE) - The division seeks authority to use federal funds to employ a person to investigate housing discrimination cases.

Cost: FY84 - $27,687 FY85 - $28,008

Elimination of Case Backlog - The division requests authority to spend federal funds to eliminate its backlog of Title VII Equal Employment Opportunity (EEO) cases. The funds would be used to hire 1.0 FTE in FY84 and 0.25 FTE in FY85.

Cost: FY84 - $24,590 FY85 - $6,136

Policy Issues

The Governor's Council on Management recommends (#92) eliminating the attorney's position in the Human Rights Division and providing $15,000 for contracting legal services from the Attorney General's office. This budget reflects this recommendation.

LABOR & IND-EMPLOYMENT SERVS

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	626.94	614.40	497.65	433.15
Personal Services	11,211,637.98	13,291,543	11,038,913	9,582,600
Operating Expenses	2,711,808.83	3,814,783	2,826,790	2,812,233
Equipment	235,837.16	295,242	486,772	489,451
Capital Outlay	6,960.10	0	0	0
Grants	15,381,397.07	0	15,468,451	15,673,451
Benefits and Claims	665.00-	0	0	0
Transfers	287,777.00	254,954	199,951	211,560
Debt Service	55,384.20	104,138	0	0
Total Agency Costs	$29,890,137.34	$17,760,660	$30,020,877	$28,769,295
Federal & Private Special Fund	29,890,137.34	17,760,660	30,020,877	28,769,295
Total Funding Costs	$29,890,137.34	$17,760,660	$30,020,877	$28,769,295
Current Level Services	29,888,331.71	17,760,660	30,020,877	28,769,295
Modified Level Services	1,805.63	0	0	0
Total Service Costs	$29,890,137.34	$17,760,660	$30,020,877	$28,769,295

Labor and Industry-Employment Services is provided for in section 39-51-307 MCA, and the federal Wagner Peyser Act of 1934. It consists of the Job Service, Unemployment Insurance and Centralized Services programs. These programs provide employment training and unemployment insurance services for the general welfare of all Montana citizens. This agency also administers the Comprehensive Employment and Training Act (CETA), through the Governor's Employment and Training Council.

When the department reorganized, this agency became responsible for the functions formerly provided by the Centralized Services and Employment and Training divisions. Also, the CETA subgrant functions were transferred to this agency.

JOB SERVICE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	602.56	403.50	293.00	236.75
Personal Services	11,074,535.99	9,068,118	6,595,433	5,313,610
Operating Expenses	2,567,764.48	2,035,910	1,454,917	1,325,446
Equipment	235,837.16	240,188	0	0
Capital Outlay	6,960.10	0	0	0
Grants	4,007,945.38	0	4,095,000	4,300,000
Benefits and Claims	665.00-	0	0	0
Transfers	287,777.00	142,193	74,215	78,647
Debt Service	55,384.20	0	0	0
Total Program Costs	$18,235,539.31	$11,486,409	$12,219,565	$11,017,703
Federal & Private Special Fund	18,235,539.31	11,486,409	12,219,565	11,017,703
Total Funding Costs	$18,235,539.31	$11,486,409	$12,219,565	$11,017,703
Current Level Services	18,233,733.68	11,486,409	12,219,565	11,017,703
Modified Level Services	1,805.63	0	0	0
Total Service Costs	$18,235,539.31	$11,486,409	$12,219,565	$11,017,703

Program Description

The Job Service Program is provided for in section 39-51-307 MCA, and the Wagner Peyser Act of 1934. The purpose of Job Service is to act as a labor exchange between employers and job applicants and to take unemployment insurance claims. The CETA grants administered through this program are pass-through federal funds, which go to local units and governments utilizing CETA money. The purpose of CETA is to provide employment and training for unemployed, underemployed and economically disadvantaged persons in the state.

The Employment and Training Division was consolidated into the Job Service program as a result of departmental reorganization.

Policy Issues

Continued federal funding for this program is very uncertain. As proposed, the president's budget would eliminate funds for several programs and drastically reduce funds for Job Service offices. The Executive Budget reflects these proposed reductions in federal funds. If the reductions occur, Montana will be forced to close 17 Job Service offices during a period of high unemployment.

The Governor's Council on Management recommends (#116 and #117) eliminating eight positions within this program. Because of the severe reductions in federal funding, these recommended reductions have been exceeded in the Executive Budget.

Due to the change in the treasury fund structure, grants will be appropriated in FY84 and FY85, but not in FY83.

UNEMPLOYMENT INSURANCE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	91.90	90.90	90.90
Personal Services	0.00	2,203,168	1,816,451	1,812,608
Operating Expenses	0.00	350,236	463,871	499,959
Equipment	0.00	6,138	5,728	32,100
Total Program Costs	$0.00	$2,559,542	$2,286,050	$2,344,667
Federal & Private Special Fund	0.00	2,559,542	2,286,050	2,344,667
Total Funding Costs	$0.00	$2,559,542	$2,286,050	$2,344,667
Current Level Services	0.00	2,559,542	2,286,050	2,344,667
Total Service Costs	$0.00	$2,559,542	$2,286,050	$2,344,667

Program Description

The Unemployment Insurance Program is provided for in section 39-51-307, MCA and section 903 of the Social Security Act. This program provides unemployment insurance benefits to unemployed persons in accordance with state and federal laws.

Due to departmental reorganization, this program was established in FY83. The FY82 expenditures for this program are included in the job service budget shown previously.

CENTRALIZED SERVICE ADMIN BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	24.38	119.00	113.75	105.50
Personal Services	137,101.99	2,020,257	2,627,029	2,456,382
Operating Expenses	144,044.35	1,428,637	908,002	986,828
Equipment	0.00	48,916	481,044	457,351
Transfers	0.00	112,761	125,736	132,913
Debt Service	0.00	104,138	0	0
Total Program Costs	$281,146.34	$3,714,709	$4,141,811	$4,033,474
Federal & Private Special Fund	281,146.34	3,714,709	4,141,811	4,033,474
Total Funding Costs	$281,146.34	$3,714,709	$4,141,811	$4,033,474
Current Level Services	281,146.34	3,714,709	4,141,811	4,033,474
Total Service Costs	$281,146.34	$3,714,709	$4,141,811	$4,033,474

Program Description

The Centralized Services Program is established by section 39-51-307 MCA. It provides accounting,auditing, budgeting, data processing, personnel, and clerical support services for the various functions of the Department of Labor and Industry.

Recent department reorganization has consolidated several central services functions. This budget reflects positions and operational costs transferred from other programs within the department to this program.

LABOR & IND-EMPLOYMENT SERVS

CETA SUB GRANT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Grants	11,373,451.69	0	11,373,451	11,373,451
Total Program Costs	$11,373,451.69	$0	$11,373,451	$11,373,451
Federal & Private Special Fund	11,373,451.69	0	11,373,451	11,373,451
Total Funding Costs	$11,373,451.69	$0	$11,373,451	$11,373,451
Current Level Services	11,373,451.69	0	11,373,451	11,373,451
Total Service Costs	$11,373,451.69	$0	$11,373,451	$11,373,451

Program Description

The Comprehensive Employment and Training Act (CETA) Subgrant program is administered by Labor and Industry - Employment Services through the Governor's Employment and Training Council. These CETA grants are federal funds that are passed through to local units and governments using these training programs.

Due to the change in the treasury fund structure grants will be appropriated in FY84 and FY85 but not in FY83.

LABOR & IND-WORKERS' COMP

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	179.67	188.83	169.50	170.00
Personal Services	2,878,131.90	3,599,983	3,423,469	3,426,317
Operating Expenses	1,380,295.28	1,878,340	2,421,672	2,210,455
Equipment	156,548.50	162,193	264,828	60,580
Benefits and Claims	850,950.80	850,432	795,381	722,671
Transfers	1,186,362.30	460,417	608,027	575,884
Total Agency Costs	$6,452,288.78	$6,951,365	$7,513,377	$6,995,907
General Fund	860,710.97	861,886	806,841	733,979
Earmarked Special Fund	5,524,927.25	5,999,330	6,611,778	6,165,393
Federal & Private Special Fund	66,650.56	90,149	94,758	96,535
Total Funding Costs	$6,452,288.78	$6,951,365	$7,513,377	$6,995,907
Current Level Services	5,265,926.48	6,951,365	7,513,377	6,995,907
Modified Level Services	1,186,362.30	0	0	0
Total Service Costs	$6,452,288.78	$6,951,365	$7,513,377	$6,995,907

The Workers' Compensation Division is provided for in section 2-15-1702, MCA. It administers the Workers' Compensation Act of Montana along with several related statutes. The division's responsibilities include the administration of the State Compensation Insurance Fund, the monitoring of claims handled by private insurance carriers and self-insurers, the administration of state industrial safety and health laws, and the provision of rehabilitation services to disabled workers.

ADMINISTRATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	66.34	55.00	52.00	52.00
Personal Services	1,132,593.18	1,107,972	1,131,634	1,129,225
Operating Expenses	471,377.46	607,040	858,040	467,367
Equipment	46,455.95	24,850	148,420	1,803
Benefits and Claims	91,438.30	93,000	101,781	110,671
Transfers	1,186,362.30	460,417	608,027	575,884
Total Program Costs	$2,928,227.19	$2,293,279	$2,847,902	$2,284,950
General Fund	91,438.30	93,000	101,781	110,671
Earmarked Special Fund	2,802,347.28	2,144,989	2,689,910	2,116,345
Federal & Private Special Fund	34,441.61	55,290	56,211	57,934
Total Funding Costs	$2,928,227.19	$2,293,279	$2,847,902	$2,284,950
Current Level Services	1,741,864.89	2,293,279	2,847,902	2,284,950
Modified Level Services	1,186,362.30	0	0	0
Total Service Costs	$2,928,227.19	$2,293,279	$2,847,902	$2,284,950

Program Description

The Administration Program is responsible for providing management and support services to the division. In addition, the program is responsible for providing rehabilitation services to injured workers, audit reviews, and investigations relating to compliance with provisions of the Workers' Compensation Act. The program also administers the Crime Victims Compensation Act and the Uninsured Employers Fund.

STATE INSURANCE FUND BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	63.33	83.83	67.50	68.00
Personal Services	893,035.14	1,523,272	1,264,185	1,271,737
Operating Expenses	613,389.80	859,964	1,179,727	1,373,432
Equipment	66,542.32	79,843	61,622	26,118
Total Program Costs	$1,572,967.26	$2,463,079	$2,505,534	$2,671,287
Earmarked Special Fund	1,572,967.26	2,463,079	2,505,534	2,671,287
Total Funding Costs	$1,572,967.26	$2,463,079	$2,505,534	$2,671,287
Current Level Services	1,572,967.26	2,463,079	2,505,534	2,671,287
Total Service Costs	$1,572,967.26	$2,463,079	$2,505,534	$2,671,287

Program Description

The State Insurance Fund Program operates and administers the State Insurance Fund. It enrolls employers, assigns rates, and pays claims to industrially injured workers.

Due to departmental reorganization, the audit section of this program was transferred to the Central Service Division of Labor and Industry-Employment Services. As a result, 13.0 FTE have been reduced from this program's budget.

INSURANCE COMPLIANCE PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	22.00	22.00	22.00	22.00
Personal Services	332,129.88	375,110	385,004	384,158
Operating Expenses	92,631.37	128,456	124,364	116,028
Equipment	24,048.64	7,300	3,241	1,391
Benefits and Claims	759,512.50	757,432	693,600	612,000
Total Program Costs	$1,208,322.39	$1,268,298	$1,206,209	$1,113,577
General Fund	769,272.67	768,886	705,060	623,308
Earmarked Special Fund	439,049.72	499,412	501,149	490,269
Total Funding Costs	$1,208,322.39	$1,268,298	$1,206,209	$1,113,577
Current Level Services	1,208,322.39	1,268,298	1,206,209	1,113,577
Total Service Costs	$1,208,322.39	$1,268,298	$1,206,209	$1,113,577

Program Description

The Insurance Compliance Program monitors policy filing records of private insurance companies. It monitors the processing of claims of injured employees covered by private insurance companies and claims of injured employees of companies that are self-insured.

SAFETY & HEALTH PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	28.00	28.00	28.00	28.00
Personal Services	520,373.70	593,629	642,646	641,197
Operating Expenses	202,896.65	282,880	259,541	253,628
Equipment	19,501.59	50,200	51,545	31,268
Total Program Costs	$742,771.94	$926,709	$953,732	$926,093
Earmarked Special Fund	710,562.99	891,850	915,185	887,492
Federal & Private Special Fund	32,208.95	34,859	38,547	38,601
Total Funding Costs	$742,771.94	$926,709	$953,732	$926,093
Current Level Services	742,771.94	926,709	953,732	926,093
Total Service Costs	$742,771.94	$926,709	$953,732	$926,093

Program Description

The Safety and Health Program is responsible for inspecting the work sites of businesses engaged in coal mining and logging. Also, safety inspections are conducted in the work areas of public agencies. Advisory inspections are provided for employers using the federal Occupational Safety and Health standards.

This program assures the proper licensing of boiler and crane operators and administers the certification process for coal mine foremen. This program also conducts safety and health training sessions.

ADJUTANT GENERAL

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	35.30	34.50	37.50	37.50
Personal Services	612,423.31	723,837	767,356	765,646
Operating Expenses	923,037.27	1,063,058	1,646,931	1,888,300
Equipment	665.00	600	127,479	800
Benefits and Claims	9,280.00	16,280	2,280	2,280
Total Agency Costs	$1,545,405.58	$1,803,775	$2,544,046	$2,657,026
General Fund	848,349.51	989,875	1,384,561	1,465,325
Federal & Private Special Fund	697,056.07	813,900	1,159,485	1,191,701
Total Funding Costs	$1,545,405.58	$1,803,775	$2,544,046	$2,657,026
Current Level Services	1,545,405.58	1,803,775	2,337,831	2,571,507
Modified Level Services	0.00	0	206,215	85,519
Total Service Costs	$1,545,405.58	$1,803,775	$2,544,046	$2,657,026

The Department of Military Affairs consists of two functional divisions; the Montana National Guard and Disaster and Emergency Services.

The Montana National Guard Division exists to provide trained and equipped military organizations for the Governor in the event of a state emergency, and the President in the event of a national emergency. The guard division is made up of the Army National Guard and the Air National Guard. The Army Guard is comprised of 36 units located in 27 armories throughout the state. In addition, there are seven equipment maintenance shops in the state. As of November 1, 1982, the Army Guard was at 94.6% of full strength with 2,673 guard personnel who serve one week-end each month and attend two weeks of training camp each year. The major unit of the Army Guard is the 163rd Armored Cavalry Regiment.

The major unit of the Air Guard is the 120th Fighter Interceptor Group located in Great Falls. As of November 1, 1982 there were 916 Air Guard personnel, which is 93% of full strength.

Recent emergencies that required mobilizing the guard were:

Emergency	Number of Personnel Mobilized
Blizzard - Eastern Montana (1978)	29
Flood - Hardin (1978)	11
Strike - State Institutions (1979)	2,000
Fire - Baker Creek (1979)	75
Airplane crash - Dillon (1979)	46
Flood - Western Montana (1981)	158

Funding for the National Guard Division is a combination of state general fund monies and federal Department of Defense funds. Armory operational costs are borne 100% by the general fund. Army National Guard non-armory operational costs are supported with 75% federal funds and 25% state general fund monies. Air National Guard operational costs are supported with 80% federal funds and 20% general fund monies. Operational costs include maintenance, utilities, and telephone costs. The federal support is based upon

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	35.30	34.50	37.50	37.50

contractual agreements between the state and federal government. Administrative costs of clerical, printing, travel, auditing, are 100% state general fund supported.

The division is provided for in section 2-15-1201, MCA.

ADJUTANT GENERAL

ADMINISTRATION PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.00	5.00	4.00	4.00
Personal Services	131,767.86	150,324	119,117	118,853
Operating Expenses	58,695.74	73,741	79,443	87,814
Equipment	665.00	600	400	400
Total Program Costs	$191,128.60	$224,665	$198,960	$207,067
General Fund	191,128.60	224,665	198,960	207,067
Total Funding Costs	$191,128.60	$224,665	$198,960	$207,067
Current Level Services	191,128.60	224,665	198,960	207,067
Total Service Costs	$191,128.60	$224,665	$198,960	$207,067

Program Description

The Administration Program exists to provide management and supervision for the Army and Air National Guard programs and the Emergency Support Program. It also disburses funds to support the operation of the departmental headquarters.

In accordance with Governor's Council on Management recommendation #120, the position of Assistant Adjutant General has been deleted.

ADJUTANT GENERAL

ARMY NATIONAL GUARD PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	12.30	13.00	17.00	17.00
Personal Services	180,192.25	230,282	313,516	312,821
Operating Expenses	575,842.66	657,698	1,115,246	1,262,046
Equipment	0.00	0	127,079	400
Benefits and Claims	2,280.00	2,280	2,280	2,280
Total Program Costs	$758,314.91	$890,260	$1,558,121	$1,577,547
General Fund	543,963.91	649,773	1,048,704	1,102,099
Federal & Private Special Fund	214,351.00	240,487	509,417	475,448
Total Funding Costs	$758,314.91	$890,260	$1,558,121	$1,577,547
Current Level Services	758,314.91	890,260	1,351,906	1,492,028
Modified Level Services	0.00	0	206,215	85,519
Total Service Costs	$758,314.91	$890,260	$1,558,121	$1,577,547

Program Description

The Army National Guard Program has two main responsibilities. As directed by the Governor, the Guard mobilizes in cases of disaster and emergency in the state. In national emergencies, the guard mobilizes at the call of the President to defend the national security. In both instances, the guard provides trained personnel and necessary equipment to perform required tasks.

This program is responsible for coordinating, planning, and implementing training for the guard.

Modification Requests

Personnel and Improvements for the Townsend Training Site (3.0 FTE) - The program seeks funds to improve the ranges and better maintain the roads, bridges, and equipment at the Townsend National Guard Training Site. It also requests three additional employees to improve the maintenance program. These employees will work at Fort Harrison as well as at the training site. Costs will be shared approximately 50% with the federal government.

Cost: FY84 - $67,782 FY85 - $62,726

State-Wide Radio Communication Network (Secure) - This program request funds to purchase radios and other equipment which combined with existing radio equipment, would establish a state-wide radio network. This network would serve as a daily communication tool for the department, a military communication network, and an emergency communication network in case of a Disaster or Emergency. Long distance communication costs were reduced in the program's current level budget to reflect realizing savings that would result from this system. Purchase of the equipment would be financed by 35% federal funds and 65% general funds.

Cost: FY84 - $120,600 FY85 - $5,000

ARMY NATIONAL GUARD PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	12.30	13.00	17.00	17.00

Accounting Technician (1.0 FTE) - This modification would fund the state share of a contract administrator position, which was created as a result of a Legislative Auditor recommendation. The position is charged with making sure all eligible contract expenses are billed to the federal government. The salary cost should be offset by additional federal monies generated by the positon.

Cost: FY84 - $17,833 FY85 - $17,793

Policy Issues

The armories have reached a critical state of disrepair. The program is implementing a repair and maintenance program within its current level budget. This program will reduce future costs by preventing further deterioration. The Governor's Council on Management recommended (#121) this program.

ADJUTANT GENERAL

AIR NATIONAL GUARD PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	18.00	16.50	16.50	16.50
Personal Services	300,463.20	343,231	334,723	333,972
Operating Expenses	288,498.87	331,619	452,242	538,440
Total Program Costs	$588,962.07	$674,850	$786,965	$872,412
General Fund	106,257.00	101,437	136,897	156,159
Federal & Private Special Fund	482,705.07	573,413	650,068	716,253
Total Funding Costs	$588,962.07	$674,850	$786,965	$872,412
Current Level Services	588,962.07	674,850	786,965	872,412
Total Service Costs	$588,962.07	$674,850	$786,965	$872,412

Program Description

The Air National Guard Program exists to provide clerical, facilities' maintenance, and fire protection support to the Air National Guard Base at Great Falls. It also disburses funds to support the Air National Guard Headquarters.

ADJUTANT GENERAL

ENLISTMENT BONUS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Benefits and Claims	7,000.00	14,000	0	0
Total Program Costs	$7,000.00	$14,000	$0	$0
General Fund	7,000.00	14,000	0	0
Total Funding Costs	$7,000.00	$14,000	$0	$0
Current Level Services	7,000.00	14,000	0	0
Total Service Costs	$7,000.00	$14,000	$0	$0

Program Description

The Enlistment Bonus Program was enacted by the 46th Legislative Assembly to encourage re-enlistments in the State National Guard. The budget for FY82 and FY83 was appropriated through House Bill 896. The Executive Budget does not request funding for FY84 and FY85.

DISASTER & EMERGENCY SERV DIV

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	18.01	18.00	21.00	21.00
Personal Services	400,580.03	451,207	521,194	520,041
Operating Expenses	89,128.51	96,062	138,609	138,548
Equipment	11,235.75	2,271	30,943	943
Grants	2,024,908.40	3,902	0	0
Total Agency Costs	$2,525,852.69	$553,442	$690,746	$659,532
General Fund	183,778.56	205,676	249,264	218,722
Federal & Private Special Fund	2,342,074.13	347,766	441,482	440,810
Total Funding Costs	$2,525,852.69	$553,442	$690,746	$659,532
Current Level Services	2,514,404.32	553,442	558,851	556,495
Modified Level Services	11,448.37	0	131,895	103,037
Total Service Costs	$2,525,852.69	$553,442	$690,746	$659,532

The Disaster and Emergency Division provides an organization to prepare for, respond to, and mitigate the effects of any emergency or disaster that could occur in Montana regardless of its cause. The division's legal authority exists in Title 10, Chapter 3, MCA.

DISASTER COORDINATION & RESP. BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	13.00	13.00	14.00	14.00
Personal Services	298,921.33	339,087	357,045	356,246
Operating Expenses	65,175.99	70,029	80,567	80,283
Equipment	3,013.03	2,236	30,918	918
Total Program Costs	$367,110.35	$411,352	$468,530	$437,447
General Fund	183,778.56	205,676	249,264	218,722
Federal & Private Special Fund	183,331.79	205,676	219,266	218,725
Total Funding Costs	$367,110.35	$411,352	$468,530	$437,447
Current Level Services	367,110.35	411,352	414,443	413,414
Modified Level Services	0.00	0	54,087	24,033
Total Service Costs	$367,110.35	$411,352	$468,530	$437,447

Program Description

The Disaster Coordination and Response Program prepares, updates, coordinates, trains and tests all state emergency preparedness, response and recovery plans. Each county is responsible for its own preparedness and response plans and each has a county coordinator (full-time or part-time). The division, working through four district representatives, provides coordination and operational, technical, administrative and training support for each county. Every county has an emergency plan approved by its respective county government.

Operating 24 hours a day, 7-days a week, this program coordinates and administers all state and federal response to any disaster beyond local governments' response capabilities.

This program also administers all federal money that is passed through to eligible political subdivisions. Counties are eligible for 50% reimbursement on costs related to civil defense. However, due to the lack of federal funds, the local governments are currently receiving only 65% of the reimbursement for which they are eligible.

Modification Requests

Communications (1.0 FTE) - This employee would provide the technical capability to insure a coordinated radio system for local, state, and federal governments in times of disaster. The system would provide early warning, response and recovery activities. The Department of Administration staff provided a portion of this services in the past but the increasing workload requires a full-time position. The funding is 50% federal and 50% state.

Cost: FY84 - $24,087 FY85 - $24,033

Vehicles - The program seeks to purchase cars and radios for its four district representatives located in Missoula, Great Falls, Billings and Miles City. Representatives are responsible for the administrative, planning and response needs

DISASTER COORDINATION & RESP. BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	13.00	13.00	14.00	14.00

of the fourteen counties assigned to them.

Currently, these representatives provide their own vehicles. Since state radios will be put in representatives' vehicles, the program feels that state vehicles would be more appropriate.

Cost: FY84 - $30,000

NUCLEAR CIVIL PROTECTION BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	5.00	5.00	7.00	7.00
Personal Services	100,621.58	112,120	164,149	163,795
Operating Expenses	23,952.52	26,033	58,042	58,265
Equipment	8,222.72	35	25	25
Grants	0.00	3,902	0	0
Total Program Costs	$132,796.82	$142,090	$222,216	$222,085
Federal & Private Special Fund	132,796.82	142,090	222,216	222,085
Total Funding Costs	$132,796.82	$142,090	$222,216	$222,085
Current Level Services	122,385.57	142,090	144,408	143,081
Modified Level Services	10,411.25	0	77,808	79,004
Total Service Costs	$132,796.82	$142,090	$222,216	$222,085

Program Description

The Nuclear Civil Protection Program provides the planning, training and testing effort for all political subdivisions in anticipation of war-caused incidents. These efforts include in-place sheltering, evacuation plans, warning and communication, radiological monitoring and radiological defense.

This program is 100% federally funded.

Modification Requests

Nuclear Civil Protection grant - The program seeks authority to retain two federally funded positions added by budget amendment in FY82. These positions (a Radiological Defense Officer and a Shelter Survey Technician) enhance the Nuclear Civil Protection Program recently authorized by the federal government.

Cost: FY84 - $77,808 FY85 - $79,004

DISASTER & EMERGENCY SERV DIV

NATURAL DISASTER RESPONSE PLAN BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.01	.00	.00	.00
Personal Services	1,037.12	0	0	0
Total Program Costs	$1,037.12	$0	$0	$0
Federal & Private Special Fund	1,037.12	0	0	0
Total Funding Costs	$1,037.12	$0	$0	$0
Modified Level Services	1,037.12	0	0	0
Total Service Costs	$1,037.12	$0	$0	$0

Program Description

The Natural Disaster Response Plan reflects expenditures for a contract between the division and the Department of Natural Resources to develop an emergency plan for the Tongue River Dam. The contract was not continued after FY82.

LOCAL CIVIL DEF REIMBURSEMENT BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Grants	2,024,908.40	0	0	0
Total Program Costs	$2,024,908.40	$0	$0	$0
Federal & Private Special Fund	2,024,908.40	0	0	0
Total Funding Costs	$2,024,908.40	$0	$0	$0
Current Level Services	2,024,908.40	0	0	0
Total Service Costs	$2,024,908.40	$0	$0	$0

Program Description

The Local Civil Defense Reimbursement Program is used to record federal reimbursement funds distributed to counties. The Disaster and Emergency Services Division is responsible for passing through these funds from the federal government to local governments.

Since these funds do not require appropriation, no budget for FY84 and FY85 is requested.

DEPT SOCIAL & REHAB SERVICES

AGENCY SUMMARY BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	 FY 1985
Full Time Equivalent Employees	1,093.99	1,084.21	1,095.41	1,095.41
Personal Services	18,811,620.81	21,800,890	23,088,805	23,082,275
Operating Expenses	6,135,681.94	7,544,131	7,472,956	7,765,810
Equipment	100,018.01	23,977	116,793	17,755
Grants	13,464,485.33	560,209	5,468,059	5,586,093
Benefits and Claims	114,266,169.15	56,068,434	148,736,929	158,580,512
Total Agency Costs	$152,777,975.24	$85,997,641	$184,883,542	$195,032,445
General Fund	52,493,478.49	58,137,873	64,461,095	69,498,135
Earmarked Special Fund	264,983.70	0	359,200	387,900
Federal & Private Special Fund	100,019,513.05	27,859,768	120,063,247	125,146,410
Total Funding Costs	$152,777,975.24	$85,997,641	$184,883,542	$195,032,445
Current Level Services	152,777,975.24	85,997,641	184,487,202	194,752,319
Modified Level Services	0.00	0	396,340	280,126
Total Service Costs	$152,777,975.24	$85,997,641	$184,883,542	$195,032,445

The Department of Social and Rehabilitation Services (SRS) is a multi-function human services agency that provides assistance to state citizens in need. The department's services range from public assistance -- including food stamps and medical assistance for the needy -- to the care and training of the developmentally disabled and the physically handicapped. Its primary concern is to encourage people to become self-sufficient and to assist those who cannot do so.

The department also provides services to children and adults who are in danger of abuse or exploitation. It helps blind and partially blind persons to earn a living for themselves and their families and gain self-confidence and independence in their daily lives. SRS also helps senior citizens prepare for retirement and provides rehabilitation services to promote the restoration of handicapped Montanans to their fullest physical, mental, vocational and social abilities. Statutory authority for SRS is provided for in section 2-15-22, MCA and Title 53, MCA.

The department administers the Social Services, Community Services and the Low Income Energy Assistance Block Grants.

The general fund figures shown between bienniums are comparable. Other funds may not be comparable because of the changes in the fund structure.

ASSISTANCE PAYMENT PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	44.25	46.75	46.75	46.75
Personal Services	905,679.24	961,500	1,153,819	1,153,565
Operating Expenses	1,151,746.07	1,947,803	1,385,936	1,470,470
Equipment	29,270.29	2,479	1,750	1,815
Grants	8,118,688.29	435,209	229,062	255,922
Benefits and Claims	19,510,462.94	8,320,214	36,205,451	37,028,895
Total Program Costs	$29,715,846.83	$11,667,205	$38,976,018	$39,910,667
General Fund	6,376,343.70	7,001,127	7,104,564	7,588,716
Federal & Private Special Fund	23,339,503.13	4,666,078	31,871,454	32,321,951
Total Funding Costs	$29,715,846.83	$11,667,205	$38,976,018	$39,910,667
Current Level Services	29,715,846.83	11,667,205	38,976,018	39,910,667
Total Service Costs	$29,715,846.83	$11,667,205	$38,976,018	$39,910,667

Program Description

The Assistance Payments Program provides aid to needy households to enable them to meet day-to-day needs. The types of assistance provided includes:

Aid to dependent children (AFDC) - provides financial and medical assistance to needy families with children;

Food stamps - increases the food purchasing power of eligible low-income families based on household size and income;

Food Distribution and Income - provides for the distribution of abundant food commodities;

Community Service Block Grant - distributes funds to counties for social services;

Low-Income Energy Assistance Block Grant (LIEAP) - assists income eligible citizens in off-setting some winter heating costs; and

Weatherization Program - assists citizens in winterizing their homes.

The Assistance Payments Program receives its statutory authority from Title 53, Chapter 2; Title 53,Chapter 3; Title 53, Chapter 4, Part 2; and sections 53-4-101, and 53-6-133, MCA.

Funding Change

The federal government has reduced its share of AFDC grants from 65.34% to 64.41%. The decreased federal funding will require increases in general fund support $298,000 and county poor funds $64,000 to maintain current level AFDC grants.

ASSISTANCE PAYMENT PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	44.25	46.75	46.75	46.75

Policy Issues

AFDC - The recommended budget assumes the AFDC caseloads will increase to 5875 cases per month from the 5491 cases budgeted for in the 1983 biennium. Caseload trends since 1976 are:

Fiscal Year	Monthly Average AFDC Caseload	Average Payment
1976	6,306	$146
1977	6,026	154
1978	6,099	163
1979	6,061	183
1980	6,480	219
1981	7,085	223
*1982	6,119	251
1983 Budget	5,491	290
1984 Request	5,875	307
1985 Request	5,875	327

* FY 1982 averages include caseload reductions due to federal actions and changes approved during Special Session #1.

The AFDC request maintains the payment standard at 55% of the poverty index and assumes a Consumer Price Index increase in 1984 of 5.9% and 1985 of 6.4%.

LIEAP Block Grant - This request assumes Montana will receive $10,377,000 each year. Administration expenses are limited to 10%. Transfers to the weatherization program are $1.0 million in FY84 and 0 in FY85. An additional $900,000 in FY84 is available due to carry-over funds from the 1983 biennium. Carry-over funds have been necessary in the past to provide start-up funds for the program in the fall as the federal allocation is usually made in December.

Weatherization - The budget request is based on anticipated continued federal funding of $1.3 million per year, (10% of which may be spent for administration costs). It anticipated labor and material costs increasing 6.2% in 1984 and 6.4% in 1985.

Homes weatherized and costs per home are:

	Homes	Cost
FY82	2,400	$500
FY83	2,250	$532
FY84	2,100	$565
FY85	2,000	$601

Community Services Block Grant - The request assumes $1.15 million for FY84 and FY85. Federal legislation mandates that 90% of the grant must be allocated to those community action agencies that received funds in FY81.

DEPT SOCIAL & REHAB SERVICES

SOCIAL SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	384.38	382.18	384.18	384.18
Personal Services	6,628,473.59	7,519,325	7,981,395	7,979,440
Operating Expenses	758,197.98	879,237	814,232	867,604
Equipment	6,858.62	3,990	5,056	2,477
Grants	4,291,587.37	125,000	5,044,088	5,136,733
Benefits and Claims	6,143,873.54	4,284,242	6,604,028	7,176,669
Total Program Costs	$17,828,991.10	$12,811,794	$20,448,799	$21,162,923
General Fund	4,126,925.14	5,066,204	5,305,840	5,631,910
Federal & Private Special Fund	13,702,065.96	7,745,590	15,142,959	15,531,013
Total Funding Costs	$17,828,991.10	$12,811,794	$20,448,799	$21,162,923
Current Level Services	17,828,991.10	12,811,794	19,985,364	20,684,340
Modified Level Services	0.00	0	463,435	478,583
Total Service Costs	$17,828,991.10	$12,811,794	$20,448,799	$21,162,923

Program Description

The Social Services Program exists to strengthen family unity through comprehensive services to children and families and provide services to adults to help them live in the least restrictive environment and assist them in becoming self-sufficient. The program is responsible for licensing day care centers, foster family homes, group homes and child care agencies. Statutory authority for this program is provided in Title 53, Chapter 4 and 5, MCA.

Modification Requests

This request contains two budget modifications:

Foster Care Services - In an effort to provide foster care services to emotionally disturbed children, $250,000 per year is requested.

Pre-Screening Team (2.0 FTE) - Nursing home care is responsible for over half the total Medicaid program expenditures each year. This modification requests two social worker positions to be part of a pre-screening team which will review all persons prior to entering a nursing home. This pre-screening evaluation will insure that only those persons requiring nursing home care will receive it. This project will supplement the existing program which screens clients when they become eligible for Medicaid. The Department will prepare legislation required to implement this project.

Cost: FY84 - $213,435 FY85 - $228,583

Funding Changes

This budget recommendation provides 6% annual increase in all grants.

SOCIAL SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	384.38	382.18	384.18	384.18

Foster care rates are:

	Infant - 12yrs	13 to 18	% increase
FY81	$200	$250	
FY82	220	275	10 actual
FY83	242	302.50	10 actual
FY84	257	321	6 recommended
FY85	272	340	6 recommended

Day care rates are:

	FY80	FY81	FY82	FY83	FY84	FY85
Homes	4.50	5.00	5.50	6.00	6.50	7.00
Centers	5.50	6.00	6.50	7.00	7.50	8.00

DEPT SOCIAL & REHAB SERVICES

ELIGIBILITY DETERMINATION PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	324.41	325.61	325.61	325.61
Personal Services	4,848,107.69	5,731,464	5,939,581	5,937,583
Operating Expenses	100,365.87	106,769	118,280	122,652
Total Program Costs	$4,948,473.56	$5,838,233	$6,057,861	$6,060,235
Federal & Private Special Fund	4,948,473.56	5,838,233	6,057,861	6,060,235
Total Funding Costs	$4,948,473.56	$5,838,233	$6,057,861	$6,060,235
Current Level Services	4,948,473.56	5,838,233	6,057,861	6,060,235
Total Service Costs	$4,948,473.56	$5,838,233	$6,057,861	$6,060,235

Program Description

The Eligibility Determination Program is responsible for eligibility determination for Aid to Dependent Children, Medical Assistance Programs and for coordinating the Food Stamp Program. This request maintains the program at current level.

DEPT SOCIAL & REHAB SERVICES

ADMINISTRATIVE & SUPPORT SVS BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	85.88	83.50	83.50	83.50
Personal Services	1,674,257.59	1,979,419	1,996,740	1,996,546
Operating Expenses	853,390.15	774,957	926,592	872,175
Equipment	27,084.50	10,185	40,475	1,500
Total Program Costs	$2,554,732.24	$2,764,561	$2,963,807	$2,870,221
General Fund	429,879.33	556,840	625,362	605,616
Federal & Private Special Fund	2,124,852.91	2,207,721	2,338,445	2,264,605
Total Funding Costs	$2,554,732.24	$2,764,561	$2,963,807	$2,870,221
Current Level Services	2,554,732.24	2,764,561	2,963,807	2,870,221
Total Service Costs	$2,554,732.24	$2,764,561	$2,963,807	$2,870,221

Program Description

The Centralized Services Division provides the overall direction of the agency and support services such as fiscal, data processing, general services and word processing. The administrative organization of the department is established in sections 2-4-201, 2-15-112, 2-15-2201, and 53-2-201, MCA.

DEPT SOCIAL & REHAB SERVICES

FIELD SERVICES PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	.00	.00	.00	.00
Personal Services	1,605.77	0	0	0
Operating Expenses	1,005.18	0	0	0
Total Program Costs	$2,610.95	$0	$0	$0
Federal & Private Special Fund	2,610.95	0	0	0
Total Funding Costs	$2,610.95	$0	$0	$0
Current Level Services	2,610.95	0	0	0
Total Service Costs	$2,610.95	$0	$0	$0

Program Description

The Field Services Program accounts for final expenditures related to the termination of the Department of Community Affairs.

MEDICAL ASSISTANCE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	13.61	13.99	12.99	12.99
Personal Services	282,525.64	362,708	369,718	369,406
Operating Expenses	1,731,392.93	2,312,026	2,219,680	2,177,897
Equipment	10,593.22	0	0	0
Benefits and Claims	76,490,030.85	32,738,073	89,360,618	96,713,774
Total Program Costs	$78,514,542.64	$35,412,807	$91,950,016	$99,261,077
General Fund	29,829,447.47	33,372,257	35,828,012	38,881,621
Federal & Private Special Fund	48,685,095.17	2,040,550	56,122,004	60,379,456
Total Funding Costs	$78,514,542.64	$35,412,807	$91,950,016	$99,261,077
Current Level Services	78,514,542.64	35,412,807	92,631,511	100,284,776
Modified Level Services	0.00	0	681,495-	1,023,699-
Total Service Costs	$78,514,542.64	$35,412,807	$91,950,016	$99,261,077

Program Description

Under Title XIX of the Social Security Act, the Medical Assistance Program administers the Medicaid Program for needy individuals and families and the Renal Disease Program. Statutory authority for the program is provided for in Title 53, Chapter 6, MCA.

Modification Requests

Screening Team - Currently nursing home care costs comprise one-half of the total Medicaid costs. In an effort to contain these costs the department is requesting $165,000 in FY84 to fund a screening team that will determine whether persons entering nursing homes need that level of care.

Client Co-Payments - New federal regulations allow the state to require a client co-payment for services. The Department estimates that a $250,000 per year reduction in costs would occur if co-payments are made for services. The Medicaid client will pay a nominal fee to the service provider at the time the service is requested.

Third Party Recoveries - Third party payment recoveries in the Audit and Compliance Program are estimated to be $100,000 per year. This is a savings to the Medicaid Program and the Medicaid request is reduced $200,000 in general fund for the biennium.

Funding Change

The federal government has reduced its participation in Medicaid payments from 62.07% to 61.18% in FY84 and FY85. This federal funding reduction increases the state's general fund costs to continue the program by $1.6 million for the biennium.

The Medicaid budget request estimates institutional reimbursements will be:

FY84 - $10,597,000 total funds FY85 - $11,550,000 total funds.

DEPT SOCIAL & REHAB SERVICES

MEDICAL ASSISTANCE BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	13.61	13.99	12.99	12.99

The request included an additional $1,016,000 in FY85 medicaid institutional reimbursements for the new childrens unit in Billings.

DEPT SOCIAL & REHAB SERVICES

AUDIT AND PRO. COMPLIANCE DIV. BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	39.00	40.00	50.00	50.00
Personal Services	687,572.19	892,199	1,141,044	1,140,482
Operating Expenses	124,163.21	248,063	222,659	235,360
Equipment	3,761.09	1,500	1,560	1,560
Grants	52,952.52	0	0	0
Total Program Costs	$868,449.01	$1,141,762	$1,365,263	$1,377,402
General Fund	409,337.55	482,156	908,763	916,898
Federal & Private Special Fund	459,111.46	659,606	456,500	460,504
Total Funding Costs	$868,449.01	$1,141,762	$1,365,263	$1,377,402
Current Level Services	868,449.01	1,141,762	1,096,463	1,106,560
Modified Level Services	0.00	0	268,800	270,842
Total Service Costs	$868,449.01	$1,141,762	$1,365,263	$1,377,402

Program Description

The Audit and Program Compliance program conducts department-wide audits and program compliance reviews to insure that program and financial regulations are maintained. This program also conducts federal quality control reviews in AFDC, Medicaid and Food Stamp programs. Detection and prosecution of all cases of welfare fraud is the responsibility of this program. Statutory authority is contained in Title 53, Chapter 5-401, MCA.

Modification Requests

Auditors (5.0 FTE) - New federal regulations require an audit be conducted of all programs every two years. Five auditors are requested to comply with these regulations.

Cost: FY84 - $159,398 FY85 - $160,810

Additional Staff (5.0 FTE) - As recommended by the Governor's Council on Management (GCOM) #132 , the department requests two financial investigators to increase third party recovery efforts in the Medicaid program. The department estimates that the investigators will recover approximately $1.5 million total funds per year.

GCOM estimated that $6.9 million in potential federal sanctions are pending because of Montana's eligiblity error rates in the Medicaid, AFDC, and Food Stamp programs. It recommends that steps be taken to reduce these error rates. The department is requesting three quality control reviewers to help identify these errors and initiate corrective action at the county office level.

Cost: FY84 - $109,402 FY85 - $110,032

VOCATIONAL REHABILITATION PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	75.35	75.35	68.85	68.85
Personal Services	1,341,091.37	1,567,195	1,469,832	1,470,080
Operating Expenses	296,360.20	333,045	329,373	356,137
Equipment	7,154.89	1,850	0	0
Grants	110,157.36	0	0	0
Benefits and Claims	2,566,229.40	514,000	2,840,503	3,036,291
Total Program Costs	$4,320,993.22	$2,416,090	$4,639,708	$4,862,508
General Fund	623,714.17	1,206,800	1,029,435	1,213,714
Earmarked Special Fund	264,983.70	0	359,200	387,900
Federal & Private Special Fund	3,432,295.35	1,209,290	3,251,073	3,260,894
Total Funding Costs	$4,320,993.22	$2,416,090	$4,639,708	$4,862,508
Current Level Services	4,320,993.22	2,416,090	4,639,708	4,862,508
Total Service Costs	$4,320,993.22	$2,416,090	$4,639,708	$4,862,508

Program Description

The Vocational Rehabilitation program provides services to handicapped persons of employable age to restore them to gainful work. Program emphasis is on serving the severely disabled. The programs duties are to: complete diagnostic studies of individuals to determine whether vocational rehabilitation is required; insure the effective establishment and effective use of rehabilitation facilities, especially those that are work and evaluation orientated; and subsidize with state funds extended employment services in workshops and work activity centers as provided for in Title 53, Chapter 7-2 MCA.

Funding Change

This budget request reduces 6.50 FTE and operational costs based on the Governor's Council on Management recommendations (GCOM) #135 and #136. This reduction will not affect the services available to disabled persons.

DEPT SOCIAL & REHAB SERVICES

DISABILITY DETERMINATION PGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	39.78	33.13	41.13	41.13
Personal Services	771,931.96	899,351	1,087,431	1,086,752
Operating Expenses	697,147.24	480,966	989,317	1,165,595
Equipment	7,868.62	385	41,039	0
Benefits and Claims	41,199.77	41,030	48,160	51,772
Total Program Costs	$1,518,147.59	$1,421,732	$2,165,947	$2,304,119
Federal & Private Special Fund	1,518,147.59	1,421,732	2,165,947	2,304,119
Total Funding Costs	$1,518,147.59	$1,421,732	$2,165,947	$2,304,119
Current Level Services	1,518,147.59	1,421,732	2,165,947	2,304,119
Total Service Costs	$1,518,147.59	$1,421,732	$2,165,947	$2,304,119

Program Description

The Disability Determination Bureau determines which applicants are eligible for Social Security Disability benefits. Its primary purpose is to provide funds to assist disabled persons in securing such basic needs as food, clothing and shelter.

This recommendation includes as current level 8.00 FTE added by budget amendment in the 1983 biennium. The additional FTE are required to maintain the program activity mandated by revisions in the Social Security Act.

VISUAL SERVICES PRGM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	21.65	21.65	21.65	21.65
Personal Services	374,321.30	425,101	472,763	472,580
Operating Expenses	88,945.92	100,484	100,216	107,716
Equipment	2,464.21	350	10,113	10,403
Benefits and Claims	234,785.42	99,926	292,718	308,466
Total Program Costs	$700,516.85	$625,861	$875,810	$899,165
General Fund	168,219.55	254,525	224,325	232,725
Federal & Private Special Fund	532,297.30	371,336	651,485	666,440
Total Funding Costs	$700,516.85	$625,861	$875,810	$899,165
Current Level Services	700,516.85	625,861	875,810	899,165
Total Service Costs	$700,516.85	$625,861	$875,810	$899,165

Program Description

The Visual Services Program provides rehabilitation services to blind and visually impaired individuals. These services include: medical examination; vocational counselling; physical restoration services; job training; job placement, and follow-up services.

The Visual Services Medical Program provides eye care for medically indigent persons.

The Business Enterprise Program aids visually impaired persons in establishing small business ventures.

The Mobility and Orientation Program trains blind individuals to travel independently.

The Visual Services Program also trains hospital and nursing home personnel in working with blind visually handicapped persons. Statutory authority for the program is in Title 53, Chapter 7 - 3 MCA.

DEPT SOCIAL & REHAB SERVICES

DEVELOPMENTAL DISAB PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	42.88	39.25	39.25	39.25
Personal Services	897,993.97	1,007,023	1,009,926	1,008,860
Operating Expenses	221,644.26	241,204	269,398	288,345
Equipment	4,531.67	1,250	16,800	0
Grants	835,537.29	0	0	0
Benefits and Claims	9,279,587.23	10,070,949	13,385,451	14,264,645
Total Program Costs	$11,239,294.42	$11,320,426	$14,681,575	$15,561,850
General Fund	10,092,109.61	9,708,294	12,926,056	13,914,657
Federal & Private Special Fund	1,147,184.81	1,612,132	1,755,519	1,647,193
Total Funding Costs	$11,239,294.42	$11,320,426	$14,681,575	$15,561,850
Current Level Services	11,239,294.42	11,320,426	14,335,975	15,007,450
Modified Level Services	0.00	0	345,600	554,400
Total Service Costs	$11,239,294.42	$11,320,426	$14,681,575	$15,561,850

Program Description

The Developmental Disabilities Program exists to assure provision of quality services to developmentally disabled citizens in Montana according to Title 53 Chapter 20, MCA. The program is responsible for mentally retarded, autistic, and epileptic persons who have cerebral palsy or any other neurological handicapping condition closely related to mental retardation if the disability originated before the person reached the age of 18.

Modification Requests

Foster Homes - The department is proposing the development of foster care homes for the care of the developmentally disabled person. This innovative approach to providing services is an attempt to place clients into the communities without the use of group homes. Costs are $200,000 per year with $162,500 per year to be provided from federal funds in the Developmentally Disabled Planning and Ad ory Council budget.

Direct-care Salaries - This request includes funds to continue to increase the salaries of direct care staff members in group homes and day services centers. This effort was initiated by the 47th Legislature. These funds are not intended to pay for administrative costs of the non-profit corporations.

Costs: FY84 $145,600 FY85 - 154,400

Funding Change

This budget request includes 6% per year cost increases to all contract service categories. The cost increase is based on the June 1983 estimate of clients and costs in the service categories.

DEVELOPMENTAL DISAB PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	FY 1985
Full Time Equivalent Employees	42.88	39.25	39.25	39.25

Included in the current level budget request is $900,000 to provide community based services to 16 persons who will be moved from Boulder River School and Hospital (BRSH). The transfer will result in the closure of one BRSH cottage and reduced costs for the Department of Institutions, whose budget request is reduced accordingly.

The department anticipates the patients will be moved according to the following schedule.

July 1983 - 4
August 1983 - 4
Sept 1983 - 8

DEPT SOCIAL & REHAB SERVICES

DEVELOP DISAB ADVIS COUNCIL BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	2.30	2.30	1.00	1.00
Personal Services	41,651.73	46,093	26,419	26,361
Operating Expenses	30,629.73	41,307	28,672	30,201
Equipment	30.90	100	0	0
Grants	55,562.50	0	194,909	193,438
Total Program Costs	$127,874.86	$87,500	$250,000	$250,000
Federal & Private Special Fund	127,874.86	87,500	250,000	250,000
Total Funding Costs	$127,874.86	$87,500	$250,000	$250,000
Current Level Services	127,874.86	87,500	250,000	250,000
Total Service Costs	$127,874.86	$87,500	$250,000	$250,000

Program Description

The Developmentally Disabled Planning and Advisory Council (DDPAC) provides advice to the department, other state agencies, local governments, and private organizations on programs for developmentally disabled persons. The council is provided for in Title 53, Chapters 20-206, MCA, and Title 2, Chapter 15, MCA.

Funding Change

This request deletes 1.3 FTE and transfers the savings to the grants category to increase the funds available for direct services to the developmentally disabled. The grants will be used by the Developmentally Disabled Division to begin an innovative foster care program as an alternative to community group homes.

VETERANS AFFAIRS PROGRAM BUDGET DETAIL SUMMARY	Actual FY 1982	Budgeted FY 1983	Recommendation FY 1984	Recommendation FY 1985
Full Time Equivalent Employees	20.50	20.50	20.50	20.50
Personal Services	356,408.77	409,512	440,137	440,620
Operating Expenses	80,693.20	78,270	68,601	71,658
Equipment	400.00	1,888	0	0
Total Program Costs	$437,501.97	$489,670	$508,738	$512,278
General Fund	437,501.97	489,670	508,738	512,278
Total Funding Costs	$437,501.97	$489,670	$508,738	$512,278
Current Level Services	437,501.97	489,670	508,738	512,278
Total Service Costs	$437,501.97	$489,670	$508,738	$512,278

Program Description

The Veterans Affairs Division is charged with the responsibility of assisting all veterans, their dependents and beneficiaries who may be entitled to veteran benefits. The Division is provided for in Title 2, Chapter 15-2202 MCA.

Policy Issues

At the request of the Board of Veterans Affairs, this budget recommends the division be transferred to the Department of Military Affairs. The transfer will require amendment of language in Title 2, Chapter 15-2202 MCA.

This budget request assumes the division will move into various armories and reflects a reduction in rental costs.

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